



**Meeting Minutes for the Parks, Recreation
and Cultural Services Board**

April 28, 2011
7:00 p.m.

Shoreline City Hall
Council Chambers

1. Call to Order

The meeting was called to order at 7:01 p.m. by Mr. Sycuro. Amendments to the Agenda proposed by Mr. Sycuro included Approval of this month's Agenda and an Update on the Capital Improvement Plan.

Attendance was taken. Board Members introduced themselves for the benefit of new members and guests.

Park Board Members Present: Carolyn Ballo, Jesse Sycuro, Joseph Neiford, William Clements, Katie Beth, Kevin McAuliffe

Excused: Boni Biery

City Staff Present: Dick Deal, Director; Kirk Peterson, Park Superintendent; Julie Underwood, City Manager; Maureen Colaizzi, Park Project Coordinator; Ros Bird, Public Arts Coordinator; Amanda Zollner, Recreation Coordinator, Lynn Peterson, Administrative Extra Help.

Public Present: ShoreDog representatives Erica Seather and Maggie Dean

2. Approval of Minutes from March 24, 2011

Mr. Nieford moved, Ms. Ballo seconded. Motion carried.

3. Approval of Agenda

Mr. Nieford moved, Ms. Ballo seconded. The agenda was approved to stand as ammended.

4. Pubic Comment

None

5. Julie Underwood, City Manager

Ms. Underwood was introduced as the new City Manager. She expressed her appreciation for the City of Shoreline as a place where the public is involved in the decision-making process. She invited questions and thanked the Board for their service.

6. Aurora Mile 2 Banner Artist Approval

True-to-size models of the proposed seasonal banners by the artist Kathleen Fruge Brown were displayed. Ms. Bird explained that these are iconic linoleum block prints representing the city through houses, water, cars, and the Aurora Bridge. The artist will design three repeating sets of banners to be hung from the light poles on the second mile

of Aurora Ave. The banners depicting water will be displayed on the west side of the street. Concern was acknowledged that the banners are highly detailed for high-speed traffic, but this is offset by the determination to be pedestrian-friendly as well.

The motion was made to approve the artist. Ms. Ballo moved, Mr. Clements seconded. Motion carried.

(A side question was posed by Ms. Ballo regarding the artwork leading up to Key Bank. Mr. Deal agreed to look into it. (Note: See attachment to minutes)).

7. Shoreview Off Leash Area Play Equipment

Mr. Peterson introduced the possibility of recycling old Shoreline Park play equipment into Off Leash Area play structures. The logistics are yet to be decided. The equipment will need to be disassembled, moved, and lowered for the dogs. The plan is to have the play equipment installed within 5-6 weeks.

Ms. Colaizzi showed map displaying a potential location for the equipment which minimizes congestion in the park. Ms. Seather and Ms. Dean from ShoreDog will share some ideas in a meeting with Mr. Peterson. Mr. Sycuro thanked the representatives from ShoreDOG for the work that they do.

A Motion to approve the use of existing park equipment for the OLA was made by Mr. Nieford. Mr. McAuliffe seconded. Motion carried.

8. Park/Surface Water Projects

- **Brugger's Bog Culvert Replacement Project**

According to Ms. Colaizzi the purpose of this project is flood mitigation and pedestrian access. The Surface Water Utility desires a long-lasting solution to because the terrain becomes impassable during flooding. The proposal includes the stabilization of the creek bed and a flat bridge with sides placed in the vicinity of the culvert. The bridge will replace the culvert that will be removed. The 15- day construction project is proposed for this summer during which park access would be limited. Mailers and door hangers could be used to communicate with affected communities.

- **Meridian Park**

Design for this project has been reschedule for this fall with construction beginning in 2012. Mr. Nieford mentioned that standards have been published as of today from the Seattle Parks Maintenance Dept. containing bridge designs that we are welcome to access.

9. Urban Tree Canopy Results

Mr. Deal referred to the packet memo from Joe Tovar. The indication from the study is that there is currently a 3% tree canopy in our community. City parks contain, on average, a 45% canopy. The bottom line is that levels have remained the same over the last twenty years but questions remain about the health of the canopy, which is something the study does not address. Challenges do exist with our urban forest, such as a lack of diversity and understory failure, especially at Hamlin Park.

10. Capital Improvement Plan Discussion

Mr. Deal stated that funding will continue to be a challenge because of the downturn in the economy. Our CIP listing is diminishing and very little of the bond money is still available. The 2007-2013 King County Trail Levy provided \$100,000 per year designated for regional

trails and linkages to regional trails. Mr. Deal is partnering with King County toward a replacement for the current levy with another that would go before the voters in 2013.

Ms. Colaizzi stated that grants may be possible toward the end of 2011 and more in 2012 to fund improvements to **Boeing Creek and Sunset School**. She is working with the Friends of Sunset Park to pursue these.

There will be a meeting with **Shoreline Community College** later in the year to negotiate a sharing of services to reduce costs to the City.

The City is in conversation with **Linda Jo Pym** regarding the acquisition of her property located at 19012 20th Ave NW in Shoreline near the entrance to Saltwater Park. This will be a funding challenge and will remain on the table for the next several years.

Richmond Highlands Recreation Center bathroom update: Currently there is one bathroom that is not ADA compliant and old. The plan is to close the current restroom and create storage there, putting two new restrooms on the main floor--men's and women's, both ADA--and create a ramp and ADA parking on the east side of the building to be finished by the end of the Labor Day weekend.

Kruckeberg update: funding remains for parking lot improvements which should be under construction in October or November. There are many plants to move to accommodate the parking lot. Quotes come in next week for a bathroom and office in the basement of the house. The Trail Corridor Levy will fund a trail to the lower garden in 2012.

Mr. Nieford asked that a tour of parks be considered for the fall to determine which ones most need attention in the future. Mr. Deal suggested mapping which parks have already received a lot of resources and which ones still need some attention.

Action Item: to approve the attached Capital Improvement List for presentation to Council. Discussion followed involving funding options available to the City. We will continue to monitor grant possibilities. Mr. Clements requested very good communication with the Park Board to spend the remaining funds.

Motion to approve. Mr. McAuliffe moved and Mr. Clements seconded. Motion carried.

11. **PROS Plan Update**

Mr. Deal summarized the Council's request following the May 5th retreat to consolidate the goals and objectives into a format that is less redundant and wordy. As a result, staff has revisited the Goals and Objectives. Ms. Colaizzi created a spreadsheet that illustrates the work in progress. Mr. Deal asked that 2 or 3 people from the park board sit down with staff soon to work toward a more finished product for the next board meeting. Mr. Clements agreed to be part of the process, but suggested that staff be allowed to do their work without receiving a lot more feedback. Mr. Sycuro and Ms. Biery also agreed to participate.

June 20th is the targeted date to present Council with a draft of the PROS Plan to be adopted July 27th.

12. **Chair/Vice Chair Elections**

Mr. Deal asked for clarification from the board as to how to proceed with an election process, acknowledging how informal it has been in the past. Ms. Ballo acknowledged

that it is a real commitment that should not surprise anyone. Mr. Clements mentioned that an important function of the chair is to participate in sub-committees and referred to the By-Laws. Being available during the daytime may be important. Mr. Sycuro's job requires enough travel that he does not feel it would be wise to run for Chair but would be happy to serve as Vice-Chair. Mr. Clements would serve again as Chair, but recognizes the need to involve new people who have more time left on the Board than he.

The youth positions are still open until filled.

13. Staff Reports

Mr. Peterson updated the Board regarding **maintenance** upgrades and repairs to Shoreline Park play equipment, asphaltting and replacement of extruded curbing at Twin Ponds and the repair of tennis courts at Shoreview Park.

Mr. Deal presented the **Public Art** update introducing new sculpture stands at City Hall and a new gallery display beginning this week.

Amanda Zollner provided the **Recreation** update which highlighted the Choices program involving 140 participants, April Pools Day which saw 123 participants, Spring Fling for children ages 4-12, the first Prom Shop which experienced great community response, the Tween Program (5th and 6th graders) which welcomes 130 kids into the building one night a month, all night. Shorecrest Late Night will begin in November involving sports, crafts and refreshments.

Ms Colaizzi provided the update on **Park Development** spotlighting new signage at Boeing Creek and Shoreview Parks, the Sunset School grant proposal with Tully's and the Pomegranate Center. Grants will be awarded tomorrow. A letter of intent has been submitted for the King County Youth Sports Facility Grant and a conversation with the Shoreline School District is in progress.

14. Other Business

Mr. Deal mentioned the Kruckeberg Garden Party Event on June 9 at City Hall. Invitations will be mailed to Board and Council members and the Planning Commission. Flyers are available now.

In Mr. Sycuro's absence, it was decided that Mr. Clements will serve as Acting Chair for the May meeting.

15. Meeting Adjourned

With no further business on the agenda, Ms. Ballo moved to adjourn. Mr. McAuliffe seconded the motion. Meeting adjourned at 9:00pm.

Signature of Park Board Chair

Date

Signature of Minute Writer

Date