



**Meeting Minutes for the Parks, Recreation
and Cultural Services Board Meeting**

January 13, 2011
7:00 p.m.

Shoreline City Hall
Room 301

1. Call to Order

The meeting was called to order at 7:04 p.m. Attendance was taken.

Park Board Members Present: Patricia Hale, Andrew Delgado, Carolyn Ballo, Londa Jacques, William Clements, Boni Biery, Joseph Neiford, Kevin McAuliffe

Excused: Jesse Sycuro

Absent: Ian Fike

City Staff Present: Dick Deal, Director; Kirk Peterson, Park Superintendent; Maureen Colaizzi, Park Project Coordinator; Robin Lesh, Administrative Assistant III.

2. Approval of Minutes

Ms. Biery asked that the words “continues to be led by” replace “will be led by” in the December 9 meeting minutes regarding her update on a birding project. Mr. Clements moved and Mr. McAuliffe seconded the motion to approve the minutes as amended. The motion carried.

3. Approval of Agenda

Mr. Deal requested the agenda be modified to accommodate item 5b regarding the Meridian Park improvements.

Mr. Clements moved that the agenda be amended as proposed. Ms. Biery seconded the motion. The motion carried.

4. General Public Comment

No public present.

5. Richmond Beach Saltwater Park Restoration Project

Ms. Colaizzi introduces the item, refreshing the Board on the work done at this park by students from the University of Washington’s Capstone Project and coordinated by Diane Brewster of Touchstone Eco Services.

Megan Erickson and Heather Kahn of the U.W. Restoration Ecology Network gave a brief presentation of their plan for an upcoming segment of park restoration, including current park conditions, defining the proposed project area adjacent to the Capstone restoration done on site in 2008, project goals and a work plan overview.

After their presentation, questions from the Board included what types of wildlife will be focused on for habitat restoration? The students answered that mostly it will focus on what takes hold and succeeds in the restoration area as it is currently fragmented. There are also removal strategies for scotch broom; the students are planning for density of snags and wood straw mulch to assist with preventing erosion on any steep slope sections.

The Board gave their consensus that they approve with the current efforts and approve the students to proceed with their project.

5b. Meridian Park

Mr. Deal reviewed a draft plan for baseball and softball field construction at the Meridian Park School field, initiated by the Shoreline School District. This is intended to infill a gap that will be created in field availability for student athletes while Shorewood High School is under construction.

The Board discussed briefly and asked for any information staff may have on upcoming public meeting information from the Shoreline School District.

6. PROS Plan Matrix

Ms. Colaizzi reviewed this item as was included in the packet, explaining the purpose of the document and how it came to be.

The Board suggested an alternative priority categorization so that the intent/prioritization is more clearly conveyed, possibly on three dimensions of park need, cost and availability of funding. The Board also asked that the recommendations be scrubbed because they don't seem clear enough to be included in the PROS plan. Additional feedback was to find and include former plans for park projects that could not be afforded in the past.

The Board reviewed most of the parks' recommendations and made suggestions for edits to Ms. Colaizzi. These changes included altering park elements and property acquisition.

Also discussed was McCormick Park (located at the Metro Transit Base) and plans for construction on the base, as the park serves as the green roof of part of the maintenance bays. Discussion included construction staging at nearby James Keough Park.

Other ideas voiced included drinking fountains/potable water at various parks, a spray park, an off-leash area in eastern Shoreline, more plant identification in the park system, better publicized work parties, more adopt-a-park opportunities and overall better communication with park users and citizens, including a more interactive and informative website.

The Board asked specifically for (a) additional and/or expanded information on volunteering and geo-caching and (b) captions on the photo slide shows within each park pop-up page.

7. Level of Service

Mr. Deal reviewed the definition of Level Of Service (LOS) and how Shoreline compares to national standards. He included both the current strategy and proposed strategy. He offered that if the Board agreed, staff can have GIS lay out the radii for each park and return to the Board at an upcoming meeting.

The Board was concerned about showing that larger urban parks, such as Hamlin Park, was sufficient in serving their surrounding communities without having a nearby neighborhood or community park because in the case of Hamlin, the large urban park fills the need.

The Board also had some discussion of renaming each park to include their park classification type (i.e. Ballinger Open Space Natural Area). Staff suggested this process be included in the PROS plan to formalize the park naming process.

Additional requests included adding overlays of park elements on a map. Staff agrees this would be useful and should also be incorporated into the PROS plan.

7a. Meeting Extension

Ms. Biery moved and Mr. McAuliffe seconded a motion to extend the meeting by 15 minutes. The motion carried.

8. Hillwood Wedding Request

Mr. Deal introduced the request as included in the Board meeting packet. Despite seasonal weather concerns and an unusual location request for a wedding, both the Board and staff offered no concern or objection to this request.

Mr. Clements moved and Ms. Biery seconded the motion to grant the wedding location request at Hillwood Park. The motion carried.

Ms. Jacques inquired about the possibility of inquiring the St. Joseph Carmelite Monastery property on NE 147th. Staff had no knowledge of the property soon being released for sale but agreed to investigate the possibility.

9. Park Board Email Addresses

Ms. Lesh shared a request with the Board from Kruckeberg Garden staff to include their email addresses in an e-Newsletter from the Garden, as well as a request to include the Board in Park Department and General City e-Newsletter distribution.

When asked, the Board gave no objection to their private email addresses being included in these specific lists. Staff agreed that no other personal information would be released to other sources without prior permission, as pursuant with the Public Records Act.

Ms. Lesh agreed to add the Board's email addresses to afore mentioned lists and reminded the Board that they can opt-out of receiving these newsletters at any time.

In addition, Ms. Lesh asked for a show of hands regarding who would not be able to attend the Ethics Training session on February 10, 2011. Ms. Ballo and Mr. Delgado spoke to their planned absence at this event due to prior commitments.

Ms. Jacques announced that she will be attending the Ethics Training session, but will miss the January 27th Park Board meeting due to other commitments that week.

10. Meeting Adjourned

Ms. Biery moved that the Board adjourn. Ms. Jacques seconded the motion and the motion carried. The Park Board Meeting adjourned at 9:05 p.m.

Signature of Park Board Chair

Date

Signature of Minute Writer

Date