## ORDINANCE NO. 6

AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON, ESTABLISHING A PETTY CASH FUND FOR THE CITY OF SHORELINE FOR THE PURPOSE OF ACCOMMODATION IN THE MAKING OF MINOR AUTHORIZED DISBURSEMENTS AND THE MAKING OF CHANGE.

WHEREAS, the City of Shoreline is a noncharter code city organized and existing under the provisions of Title 35A of the Revised Code of Washington; and

WHEREAS, the City Council believes it to be in the best interest of the City to establish a petty cash fund for the purpose of making minor disbursements and making change; NOW THEREFORE,

## THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, DOES ORDAIN AS FOLLOWS:

- Section 1. <u>Established.</u> The City of Shoreline is hereby authorized to establish a Petty Cash Fund in such amount as the City Manager or his or her designee may from time to time, in writing, determine necessary for the efficient carrying out of the purposes for which said fund is established but not to exceed \$300.00. This fund is established for the purpose of making minor authorized disbursements and the making of change. The fund shall be administered by the City of Shoreline in accordance with regulations providing for such lawful administration.
- Section 2. <u>Appropriation of Funds.</u> A sum of up to, but not exceeding, \$300.00 is appropriated from the City General Fund to the City Petty Cash Fund for the purpose authorized in Section 3.24.010, and the City Manager or his or her designee is authorized, from time to time, to reimburse the Petty Cash Fund for actual expenses incurred as contemplated in Section 3.24.010.
- Section 3. Severability. Should any section, paragraph, sentence, clause of phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

## PASSED BY THE CITY COUNCIL ON MAY 31, 1995

Mayor Connie King

TTEST:

Marie K. O'Connell, Interim City Clerk

**APPROVED AS TO FORM:** 

Emothy X. Sulli an, Interim City Attorney

Date of Publication: 6/8/95

Effective Date:

6/13/95