

**CITY OF SHORELINE  
COUNCIL OF NEIGHBORHOODS MINUTES**

November 7, 2007  
7:00 p.m.

Shoreline Center  
Spartan Room

**COUNCIL OF NEIGHBORHOODS REPRESENTATIVES PRESENT:**

Briarcrest – **Bill Bear**  
Echo Lake – **Marcie Riedinger, Barbara Guthrie**  
Highland Terrace – **Nate Cataldo**  
Hillwood – **Lee Michaelis**  
Innis Arden – **Judy Allen**  
Richmond Beach – **Tom Petersen**  
Richmond Highlands – **Naomi Hardy**  
Ridgecrest – **Patty Hale**  
Westminster Triangle – **Kathy Marden**

**VISITORS PRESENT:** Councilmember Rich Gustafson; Shoreline Planning Commission member David Harris; Shoreline resident Dan Henry.

**CITY STAFF PRESENT:**

Bob Olander, City Manager; Debbie Tarry, Finance Director; Rob Beem, Community Services Division Manager; Nora Smith, Neighborhoods and Public Outreach Coordinator

**I. Call to Order**

Chair Patty Hale called the meeting to order. The meeting agenda was approved unanimously. The minutes of the October 3, 2007 meeting were approved.

**II. A. New Business**

- **City's Proposed 2008 Budget** *City Manager Bob Olander and Finance Director Debbie Tarry*

Chair Hale introduced Shoreline City Manager Bob Olander and Finance Director Debbie Tarry. City Manager Olander invited the neighborhood representatives to review the strategic objectives adopted by City Council which guide development of the budget and translate into 54 separate work plans outlined in the budget. Ms. Tarry invited the neighborhood representatives to attend the upcoming budget hearing before Council on November 19 and stated that adoption is scheduled for November 26.

Ms. Tarry gave a PowerPoint presentation highlighting key elements of the budget including:

- \$94 million annual budget includes both operating and capital budgets and maintains current service levels;
- Primary revenue sources include: property, sales, utility and gambling taxes support operating budget;
- On the capital side grants contribute a large proportion revenue; the city will use financing mechanisms for the city hall project and a bond finances park projects.
- The law says the property tax levy can increase no more than 1% per year so tax revenues are not keeping up with the rate of inflation.

Mr. Olander pointed out that City of Shoreline has a very steady sales tax because local retailers sell primarily durable goods. The City misses the higher revenues when the regional economy is booming but also has steadier revenue when the economy slows.

Ms. Tarry described highlights of expenditures:

- Capital projects make approximately half of the budget or about \$50 million; operating services make up an additional \$30 million;
- Within the operating budget we spend approximately one third on criminal justice-related costs; the combination of Parks and Recreation, Planning and Development and Public Works make up another third and the last third is support services, finances and city-wide costs/contingency;
- Personnel is 40% of the operating budget

Mr. Olander said that under state law most capital money is restricted to capital projects, for example the gas tax is restricted to transportation projects and cannot be spent on operating expenses.

Ms. Tarry and Mr. Olander mentioned capital budget highlights include:

- New City Hall with construction starting around May 2008
- Parks Bond projects (Richmond Beach Saltwater Park and trails projects in 2008)
- Second mile of Aurora
- Surface Water Projects (Boeing Creek, Ronald Bog and stream enhancements)

Mr. Olander pointed out that beyond 2009 the projected costs exceed the projected revenue stream. The City Council has authorized the formation of a broad based citizen's advisory committee to look at solutions to the revenue gap. Mr. Olander said the good news is that we have time to look at the situation and engage the community in determining how to proceed.

In response to questions from neighborhood representatives, Ms. Tarry and Mr. Olander provided a variety of information:

- The increase in King County election costs covers the county's significant improvements in software and regular staff positions.
- Shoreline Police estimates that 40% of the people we arrest and incarcerate do not live in Shoreline.
- King County Sheriff has convened a task force to look at issues related to how to better serve the population with mental health issues that end up in jail.
- The City of Shoreline spends \$60,000 annually on an audit by the state Auditor's Office; the most recent annual report on 2006 was very positive.
- Standard and Poors felt very comfortable with the city's financial management and gave the city a good bond rating.

- **Recognizing Hillwood Neighborhood Association as a "full member" of Council of Neighborhoods** *Patty Hale, Chair*

Chair Hale stated that the bylaws of the Council of Neighborhoods set criteria for a neighborhood to have "full member" status. Ms. Haled said that in June 2006 we recognized Hillwood Neighborhood had been re-forming and recognized the neighborhood with "observer"

status. Hillwood neighborhood has now met the criteria for full member status, including attending four Council of Neighborhood meetings since being recognized with “observer” status.

The bylaws call for a vote of the Council of Neighborhoods to recognize “full member” status. By unanimous vote Hillwood Neighborhood Association was recognized with full member status. Mr. Lee Cerveny thanked the Council of Neighborhoods and said one of three people from Hillwood would be attending Council of Neighborhoods meetings.

- **December Meeting and Training Discussion**

The Council of Neighborhoods representatives assented to continue the December tradition of a potluck and training in lieu of a regular meeting. The neighborhood representatives agreed to invite Ed Medeiros, Executive Director of Phinney Neighborhood Association to speak in December.

Representatives asked if additional training could be made available in 2008 regarding how to run a meeting, facilitating group decision-making, and nurturing an effective board. Neighborhood representatives discussed considering a more structured work program or goals such as specific projects or programs for 2008 and increasing their communication with each other regarding neighborhood issues.

## **B. Old Business**

Mr. Bear asked for a report on the follow up to the Council of Neighborhoods vote in October asking the Planning Department to restrict the hours of construction activity in the Highlands Utility yard.

Ms. Smith detailed the follow-up:

- October 9 email from Ms. Smith to Council of Neighborhoods representatives outlined specific contact information for several city staff who manage specific issue areas or projects such as Jeff Forry, Permit Manager for general permit or zoning questions;
- Paul Cohen, Project Manager for the Highlands Utility Yard, visited the construction site and has been in contact with Mr. Logan regarding his concerns on noise and other issues;
- The permit for the Highlands Utility yard does not restrict operating hours beyond following hours in the City code on noise.

Ms. Smith also described the follow-up to Ms. Heller’s concern that not enough communication is coming from the City regarding form-based code in South Aurora Triangle (SAT). In October Ms. Smith contacted Miranda Redinger, Project Manager for SAT. Ms. Redinger subsequently sent an update on the process to all residents who attended two previous meetings on form-based code in SAT, letting them know the project has been on hold. The email states the City recently hired a new intern who will work with new software called Sketch Up to develop concrete examples of the impacts of potential buildings in South Aurora Triangle, and the City will be starting work again on the project in early 2008.

## **III. Public Comment**

There was no public comment.

#### **IV. Neighborhoods Roundtable**

**Nate Cataldo, Highland Terrace** – There was a work party at Fremont Trail (N. 160<sup>th</sup> and Fremont Place N) midOctober to plant bulbs. There will be a discussion about Shoreline Community College Master Plan in October.

**Tom Petersen, Richmond Beach** – The annual Halloween Carnival was very successful and made more money due to an increase in ticket prices and possibly an increase in attendance. RBCA is trying a new approach to community meetings starting next month when local businesses will come for a holiday expo instead of a business meeting. In January the meeting topic will be the potential development at Pt. Wells. The winter gathering on February 9 will be a battle of youth bands.

**Lee Michaelis, Hillwood** – The November meeting was a presentation on Crista Ministry's 20 year plan. The neighborhood received a Neighborhood Mini-Grant for neighborhood identity signs.

**Kathy Marden, Westminster Triangle** – There is a new volunteer to act as Chair (Tracey Beal). There have been a series of

**Bill Bear, Briarcrest** – One issue in the neighborhood is the 32<sup>nd</sup> Ave NE rezone of seven single family homes to proposed 3 story attached quads. The southeast subarea plan on the City's work plan for 2008 is of great interest to the neighborhood. In response to an article Mr. Bear wrote in the newsletter the question was raised whether the neighborhood's newsletter can be political which is resulting in a review of the by-laws.

**Patty Hale, Ridgecrest** – Ridgecrest has two items in front of the Planning Commission: proposed code revisions for the Ridgecrest commercial core on the old bingo site and a residential development going in close to lower Paramount open Space. The Open House for Fircrest Master Planning is the second week of November. On December 1 North City will be doing the annual Christmas tree lighting and sing-along at Les Schwab tires. Ridgecrest has a grant to create neighborhood banners with installation in Spring 2008.

**Barbara Guthrie, Echo Lake** – Representative Ruth Kagi is scheduled to present at the November meeting. Some board members attended the public meeting about the Costco remodel and made a connection with Costco as a local business. There is high interest in what will happen with the south Echo Lake property. The October meeting topic was the transportation ballot initiative that failed. Rika Cecil from the city's environmental program also made a presentation on Neighborhood Environmental Stewardship Team (NEST) program.

**Judy Allen, Innis Arden** – the Octoberfest had double the number of people as previous years with horrible karaoke. There was a Halloween party for kids. The Club has insulated the 1954 concrete block clubhouse on the inside, fire extinguishers have been updated, new signs installed and new hardiplank siding is being installed on the outside. The neighborhood has ongoing construction with Coluccio on the county's sewer replacement project; Coluccio has been very courteous and safety conscious. The neighborhood gets new sewer lines, new water lines and new fire hydrants from the project. In addition, the club made an agreement with Coluccio to park equipment on the club grounds and in trade they will replace the surface of the swimming pool.

## **V. Neighborhoods Program Report**

Neighborhood Coordinator Nora Smith made several announcements:

- The second class for web site design is this Saturday, November 10. Ms. Smith asked the neighborhood representatives to check in with the neighborhood volunteers who are attending and encourage them to coordinate.
- The City Council approved three Neighborhood Mini-Grants on October 22: Richmond Beach received \$5,000 for the annual Halloween Carnival, Ridgecrest received \$5,000 and Hillwood received \$2,200 for neighborhood identity signs, A-boards and a banner.
- Please brainstorm 2008 Neighborhood Mini-Grants so we can start the process earlier next year
- Please invite leaders in your neighborhood to the December 5 potluck and training
- What's Happening Flyer available with information on City meetings and activities
- Sign up for email updates from the City's Web site – neighborhoods was recently added as a category and will be slowly phased in as the electronic distribution system for neighborhood-related information.
- The first Wednesday of 2008 is January 2. Ms. Smith will send an electronic poll to see whether Wednesday January 2 or Wednesday January 9 is a better meeting date
- A City of Shoreline Owner's Manual survey was distributed and collected

## **VI. New Business --- Neighborhood Representatives**

Mr. Bear asked the question of how would it be determined what neighborhood Fircrest is part of? Mr. Beem answered that it was not ours to determine. Mr. Bear said it would be good to foster connectivity between the surrounding neighborhoods and Fircrest.

The neighborhood representatives made positive comments about the addition of name tags and name plates for each representative at the meeting. In addition, Ms. Allen requested a map demarking the neighborhoods to help visual how they fit together.

## **VII. Adjournment**