



**Meeting Minutes for the Parks, Recreation
and Cultural Services Board Meeting**

June 24, 2010
7:00 p.m.

Shoreline City Hall
Conference Room 301

1. Call to Order

The meeting was called to order at 7:00 p.m. by Chair Hale Attendance was taken.

Park Board Members Present: Boni Biery, Patricia Hale, William Clements, Kevin McAuliffe, Joe Neiford, Londa Jacques and Jesse Sycuro.

Excused: Drew Delgado, Carolyn Ballo

Absent: Ian Fike

City Staff Present: Dick Deal, Director; Maureen Colaizzi, Park Project Coordinator, Sheryle Harp, Administrative Assistant II

2. Approval of Minutes

Mr. Clements moved and Ms. Biery seconded the motion to approve the minutes as written. The motion carried.

3. Approval of Agenda

Mr. Clements moved and Ms. Jacques seconded the motion to accept the agenda. The motion carried.

4. General Public Comment

Charlotte Haines of Shoreline

Ms. Haines asked if the city will be mailing to the neighborhoods of each park to notify them of the upcoming public meetings related to the Parks Recreation and Open Space (PROS) Plan . Mr. Deal explained that the information will be published in the Currents magazine that goes out to all residents and it will also be put on our website. They may also put up some signs at the parks for the upcoming meetings too.

Ms. Biery received public comment regarding the PROS Plan. She provided a hard copy to staff so that it can be included in the PRCS Board packet.

5. Habitat Restoration Sign at Ronald Bog Park

The Board reviewed a proposal for interpretive signage at Ronald Bog Park presented by Ms. Biery. The interpretive signage was to identify an area of the park where invasive plant materials were removed and native plants installed within the past two years. Two signs were proposed by Ms. Biery for the restoration area: one that was 36"x60" and another that was 24"x26". Mr. Deal felt that the signage proposed was too large and very text heavy. He felt that signage with less information would be more effective. He suggested that the additional language could be added to the City's website page for Ronald Bog Park.

Mr. Clements and Mr. McAuliffe agreed that the signage appeared to be too large and out of scale for the park. There was discussion about placing the signs on the kiosk that was recently installed by the Rotary Club at the park, but the kiosk was designed for the signs that are in place and there is no room for additional signage.

Ms. Biery mentioned that she came before the Park Board in October 2007 for approval of the project and at that time mentioned the installation of the signage. Mr. Deal explained that the first interpretive panels created by our staff were installed at Richmond Beach Saltwater Park, Kayu Kayu Ac Park and are being fabricated for Cromwell Park. The signs are 24"x36" and fabricated from a product that appears to be holding up well. It was suggested that even though there is no policy, this be adopted as our signage strategy.

The Board agreed that they liked the interpretive panels that have been recently installed and it was suggested that City staff draft language and images for a 24"x36" interpretive panel that could be installed near the planting area for review at a future Park Board meeting. Mr. Deal agreed that staff could create the draft and possibly pay for the mounting pedestal for the sign. The cost of fabricating the panel should be paid by grant funding through the Habitat Restoration project account.

- 6. PROS Plan Review of:**
South Woods Park
Hamlin Park
North City Park
Brugger's Bog Park
Ballinger Open Space Park
Northcrest Park
Paramount School Park
Paramount Open Space
Ridgecrest Park

Please see Attachment A for notes from the discussion above, led by Ms. Colaizzi.

7. Meeting Adjourned

Ms. Jacques moved that the Board adjourn for the evening. Mr. Sycuro seconded the motion and the motion carried. The Park Board Meeting adjourned at 9:44 p.m.

Signature of Park Board Chair

Date

Signature of Minute Writer

Date

Parks, Recreation and Cultural Services Board
Parks, Recreation and Open Space Plan Discussion
6-year and 20-year Suggested Recommendations
June 24, 2010

NORTHCREST

- Play area should be more exposed
- Replace play equipment
- Idea of a more natural play area- rocks/ropes
- Remove apple tree
- Tree maintenance – limb up lower branches
- Add additional seating
- Remove invasive species
- Create a Vegetation Management Plan
- Reorganize parking
- Provide distances of trails
- Possible site for bird watching

PARAMOUNT SCHOOL PARK

- Create a Bench Plan
- Create a Tree Master Plan
- Plant more shade trees
- Create mile-markers on trail
- Create landing at bottom of stairs along 155th
- Create fencing along 155th at stairs
- Create a reservations kiosk
- Provide more picnic tables at the field area outside the shelter
- Add basketball court along 10th
- Address drainage near play area
- Create a demonstration garden at corner of 155th and 8th
- Create traffic calming along 155th – with possible bike lane
- Create a pedestrian/bicycle link to the Paramount School Park

PARAMOUNT OPEN SPACE PARK

- Create a pedestrian/bicycle link to the Paramount School Park
- Improve the 9th Place NE entrance – improve parking, sign at entry
- Create a Vegetation Management Plan
- Thin branches and remove lower branches from trees along trails and entrances
- Resolve yard waste dumping along 10th
- Implement the Bench Plan
- Close social trails
- Repair railing at bridge near wetland trail

RIDGECREST PARK

- Create a Master Site Plan
 - Redesign fields to the SW corner
 - Address drainage at the SW corner
 - Move the play area to the entry
- Create a Bench Plan
- Add plants along backside of handball courts to discourage graffiti
- Repair fence behind handball courts
- Add a 4-wall handball court
- Extend fence up the hill to keep cars out
- Add new play area (relocated)
- Pave the parking lot
- Add directional signage for the park on 15th and 5th
- Fix entry drainage
- Add drinking fountain closer to the fields

SOUTH WOODS PARK

- Create a Master Site Plan
- Reuse or remove large planters along school property line
- Call this a natural/special use area
- Identify who owns the fence between the park and school
- Add signage along school property
- Work with school to determine if there will be an entrance to the park from their property

HAMLIN PARK

- Identify an area for an Off-Leash Area
- Improvements address concessions needs
- Eliminate need for a permanent building for concessions
- Provide better 25th Avenue Signage
- Create better pathway connections to lower fields from 25th Avenue
- Coordinate with SSD regarding their north lot by the tennis courts – will their redesign eliminate this entry into Hamlin Park's upper fields 5&6?
- Create better signage for fields 5&6
- Remove barbed wire from fencing along Kellogg
- Create better wayfinding signage to access fields 5&6 from the 15th Avenue entry lower parking area
- Create mile-markers along loop trail and trail signage along soft surface trails
- Create a railing for the stairs at the 165th and 166th Street entrances
- Add a drinking fountain on the restroom building
- Add connection to potable water/drinking fountain for dogs at north parking lot

NORTH CITY PARK

- Create a Vegetation Management Plan
- Create a fully accessible park experience
- Enhance the native plant walk
- Create better pedestrian and bicycle connections to/from 195th Pedestrian Bridge
- Create better directional signage to/from the 195th Pedestrian Bridge

BALLINGER OPEN SPACE

- Work with the Storm Utility to create a Stormwater/Park Feasibility Study
 - Identify enhancements to the wetlands
 - Identify safe pedestrian access through the site
 - Create a Vegetation Management Plan

BRUGGERS' BOG PARK

- Create a Master Site Plan
 - Add picnic tables along the entrance
 - Create better signage on 25th
 - Create stairs at SE corner
 - Create a natural play area
 - Add portable or permanent restroom
- Create a Vegetation Management Plan
 - Limb trees to create increased visibility
 - Address vegetation maintenance
 - Create an Adopt a Park Program here
 - Restore vegetation along 25th to native plants