

**CITY OF SHORELINE
COUNCIL OF NEIGHBORHOODS ACTION MINUTES**

June 7, 2010
7:00 p.m.

Shoreline City Hall

COUNCIL OF NEIGHBORHOODS REPRESENTATIVES PRESENT:

Ballinger – Londa Jacques, Joyce Lingerfelt
Briarcrest – Arthur Peach, Bettelinn Brown
Echo Lake – Marcie Riedinger, Diane Hettrick
Highland Terrace – Bob Barta
Hillwood – Lee Michaelis, Ann Erickson
Innis Arden – Judy Allen
Meridian Park – Gretchen Atkinson
North City – Melanie Matway
Richmond Beach – Sheri Ashleman, Jack Malek
Richmond Highlands – Lisa Surowiec
Westminster – Emily Nutsch, Jennifer Rothwell

VISITORS PRESENT: Kathy Parnell and Margie King from Ballinger neighborhood; Meghan Peterka, Ridgecrest neighborhood and Shoreline Community Garden group.

CITY STAFF PRESENT: Jeff Forry, Permit Services Manager; Rob Beem, Community Services Division Manager; Nora Smith, Neighborhood Coordinator.

I. Call to Order and Roll Call

Chair Arthur Peach called the meeting to order. Roll was called.

DECISION: The June 7 agenda was approved.

DECISION: The May 5 minutes were approved.

II. Public Comment

There was no public comment.

III. Block Party and National Night Out Right-of-Way Permit Process

Jeff Forry, Permit Services Manager for the City of Shoreline, provided an overview of the recent revisions to the right-of-way permit process for National Night Out and Block Party events. Jeff said the goal was to make the checklist and process less burdensome while still meeting the requirements to use the right-of-way in a safe manner. Major changes include: making the checklist more user-friendly; moving the responsibility to notify other agencies from the applicant to the Neighborhood Coordinator; and providing a sample flyer.

To qualify for a permit fee waiver and provide adequate liability insurance, a block party needs to be sponsored by a neighborhood association, and the permit must be signed by a neighborhood association chair or legal representative.

IV. Summer Planning for Council of Neighborhoods Events

Chair Arthur Peach introduced the topic of Council of Neighborhoods Summer Events.

- √ A volunteer sign up list was circulated for Swingin' Summer Eve Used Book Sale on Wednesday, July 21, and Nora will email the information to all neighborhood representatives to get additional volunteers.

- √ Chair Arthur Peach reported that a small group is planning a Council of Neighborhoods entry into the Celebrate Shoreline Parade to raise the visibility of the Council of Neighborhoods.
- √ A sign up sheet was circulated for the Celebrate Shoreline Carnival Game Tent on Saturday, August 21.
- √ Nora will send an email to finalize a date for a Neighborhood Leaders Potluck the last week of July, to include Council of Neighborhoods and Neighborhood Board members and key leaders.

V. Community Garden Slideshow

Londa Jacques, Joyce Lingerfelt and Meghan Peterka from the Shoreline Community Garden Group presented a slideshow and overview of their work in the last year to create resources to assist the development of community gardens throughout the City, and install a community garden at Aldercrest Annex. The group now meets on the last Tuesday of the month at 7:00 pm at City Hall, and anyone is invited to join.

BREAK

VI. Neighborhood Coordinator Report

Nora Smith, Neighborhood Coordinator reported on several items including: the neighborhoods article in May Currents; upcoming training on Cultural Cues; evaluations available for Embrace Shoreline Schools; PAWS in Lynnwood is the new animal shelter; and a start up meeting is scheduled in Parkwood neighborhood on June 24.

VII. Neighborhood Reports

REPORTS - Neighborhood representatives reported on events in their neighborhoods.

VIII. Other Business

There was no other business.

IX. Adjourn

The meeting was adjourned at approximately 9:00 pm.