



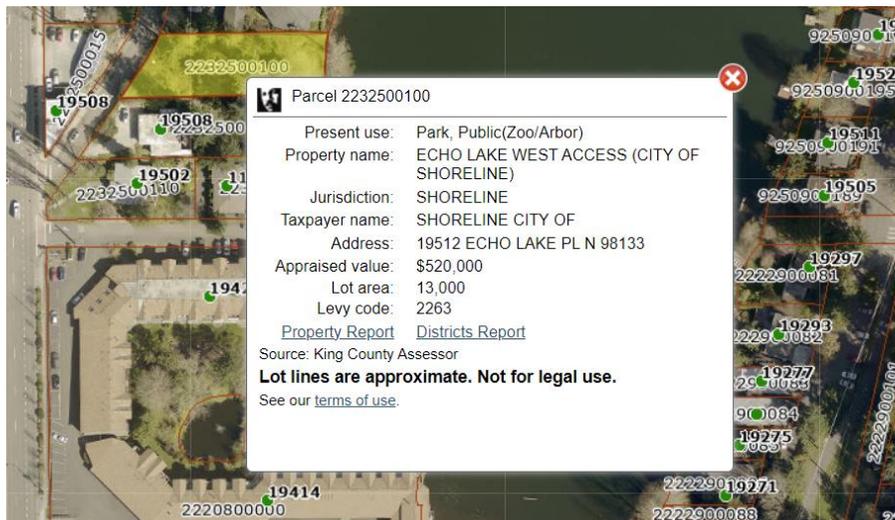
Addendum #1
09/22/2024

RE: RFQ 1256776 Parks Design Services

Submit no later than August 30, 2024 at 5:00 p.m. Exactly Pacific Local Time

- 1. Can you confirm the parcel number for West Echo Lake? Parcel number 2231500030 - 1309 N 196th St, Shoreline, King County, WA is on the east side of the lake with a single-family residence on the tax parcel.**

The parcel numbers listed in the RFQ for West Echo Lake and Westminster were incorrect. The correct parcel number for West Echo Lake is 2232500100 – 19512 Echo Lake PL N 98133. There is no dwelling onsite. The correct parcel number for Westminster is 1826049211 – 709 N 150th St 98133.



- 2. Please confirm this scope of work, with a design budget of \$568,000, is through completion of 90% PS&E for all 3 parks.**

The scope of work is through 100% completion of PS&E including issued permits.

- 3. Are any structures (restroom, shelter) and/or utilities anticipated for the program for any of the 3 parks?**

We anticipate structures may be installed all three sites. The opportunity varies from site to site. Possible structures include restrooms, picnic shelters, gathering areas and a small dock.

4. Is electrical/lighting anticipated for any of the 3 parks?

Yes. Electrical connections and lighting could be included in designs for Westminster Park.

5. Scope item #5 appears to have the current scope ending with schematic design drawings. However, scope item #7 includes design review at SDD, 60% and 90%; and scope item #8 states that the consultant will submit permit applications at 60% design. Is the scope of this current contract (and fee listed) intended to include development of construction documents (CDs) to some level beyond the development of SDD noted in item #5? Please clarify what is to be included under this contract versus potentially added on to the contract or contracted separately as a future phase.

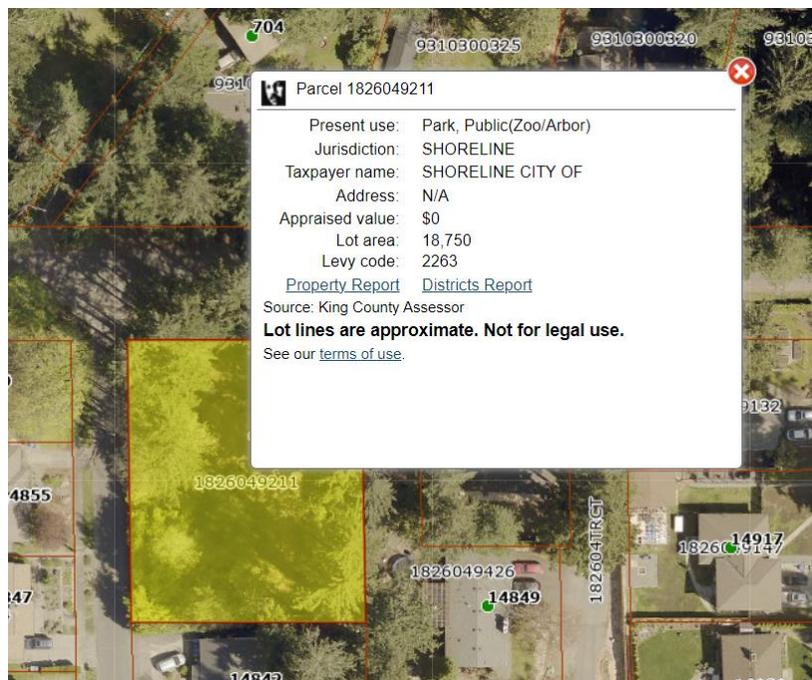
The scope includes SDD. Design review would take place at SDD, 60% and 90% design. Final deliverables would include 100% PS&E and issued permits. It is likely that continued coordination with the designer would be required during construction, and this would be included in a future contract amendment.

6. Is the city able to provide an exhibit showing the locations of the parcels that are included in the is RFQ? Our team took a trip to visit the sites and there seems to be some discrepancy in the parcel numbers, specifically at Westminster Park, so wanted to be sure we are considering the correct parcels.

In addition to the exhibit provided for question one, please see below.

7. The RFQ specifically mentions “Water Access” and none to the parcels numbers given are directly along Echo Lake, so would like to confirm that the parcel numbers are correct.

See questions 1 and 6.





8. Is there any additional specificity that can be given regarding program direction for these parks? This may help tailor the Responses, specifically the applicable experience and example projects.

The full scope of programming for each park will be determined during public engagement. At the direction of staff, the consultant will conduct public engagement and utilize data collected from engagement efforts to determine design elements and amenities for each park.

Hemlock and West Echo Lake were purchased with Conservation Futures (CFT) grants and are limited to passive, low-impact recreation such as hiking, walking, gardening, and picnicking. At most, 15% of the sites can be developed with non-vegetative, impervious surfaces. Within that 15% limit we can include infrastructure such as Parking lots, restrooms, picnic shelters, kiosks, and signage. Trails are not included in this calculation.

Westminster is not limited by these requirements and could include facilities for structured or athletic activities. Possible amenities could include walking trails, benches, sport courts, playgrounds, benches, and frontage improvements.

9. Regarding the 3 pages of project experience, is acceptable for references and contact information to be listed on a separate page at the end of the document? Or does it need to be included as a part of the 3-page limit?

References should be included within the 3-page limit.

10. On page 2, the SOQ states, "It is anticipated that work under this Agreement will begin in the 3rd quarter of 2024 with completion being achieved in the Spring of 2025." Since the project will not be awarded until the 4th quarter of 2024, does the City have flexibility on the completion date?

Yes, the City is open to adjusting the project timeline somewhat based on the start date and other factors identified during contract negotiation.

11. The parcel numbers listed for Westminster Park and West Echo Lake do not correspond to the street addresses listed for these projects. Could the City confirm the street addresses and parcel numbers for all three properties?

Please see questions 1 and 6 for parcel numbers and addresses.

END OF ADDENDUM

Accepted by: 
Jacob Bilbo
Parks Bond Project Manager
City of Shoreline