

ORDINANCE NO. 256

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, ADOPTING FEES FOR SERVICES FOR LAND USE AND BUILDING PERMIT DEVELOPMENT APPLICATIONS, FOR PARKS AND RECREATION, AND FOR PUBLIC RECORDS CHARGES

WHEREAS, the City has an overhead allocation plan to calculate both the direct and indirect cost of providing City services; and

WHEREAS, the City has utilized the overhead allocation plan to conduct user fee studies during 1997, 1998, and 1999 of the City's development and parks and recreation fees to arrive at recommendations on appropriate fee levels for the City's fee based services; and

WHEREAS, the results of these studies were presented and discussed with the City Council; and

WHEREAS, the costs of services and user fees have been reviewed to reflect the 2001 Proposed Budget and revenues and the staff has prepared recommended 2001 fee schedules for development services, parks and recreation, and public records charges;

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Adoption of Development Services Fee Schedule. The City Manager or designee is authorized to charge applicants for development and land use permits received by the City's Permit Center, the amounts set forth in the Development Services Fee Schedule, as presented in Exhibit A to this ordinance.

Section 2. Adoption of Parks and Recreation Fee Schedule. The City Manager or designee is authorized to charge applicants for the City's recreation programs and for rental of the City's park facilities, the amounts set forth in the Parks and Recreation Fee Schedule, as presented in Exhibit B to this ordinance.

Section 3. Adoption of Public Records Fee Schedule. The City Manager or designee is authorized to charge for copies of written records, maps, photographs, audio and video tape recordings and diskettes, and other material as requested through the disclosure for public records process, as presented in Exhibit C to this ordinance.

Section 4. Annual Adjustments. The fee schedules in Exhibits A, B and C shall be automatically updated on an annual basis on January 1st of each year by the Seattle Consumer Price Index for all urban consumers (CPI-U). The adjustment shall be calculated each year and included in the City Manager's Proposed Budget. The annual

adjustment shall be based on the CPI-U average for the period that includes the last six months of the previous budget year and the first six months of the current budget year. The City Manager may choose to not include annual CPI-U adjustments in the City Manager's Proposed Budget and the City Council may choose to not include annual CPI-U adjustments in the Adopted Budget for select user fees in any individual budget year without impacting the full force of this section for subsequent budget years.

The annual adjustments to the fees in Exhibit A shall be rounded to the nearest dollar with the exception of the Building Permit fees which shall be rounded to the nearest quarter dollar. The annual adjustments to the fees in Exhibits B and C shall be rounded to the nearest quarter dollar.

Section 5. Repealer. The fee schedules as enacted in Ordinance No. 218 (update of City Fee schedules is hereby repealed.

Section 6. Severability. Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

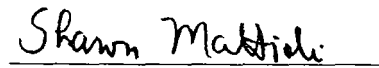
Section 7. Effective Date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City and this ordinance shall take effect and be in full force on December 7, 2000.

PASSED BY THE CITY COUNCIL ON NOVEMBER 27, 2000.

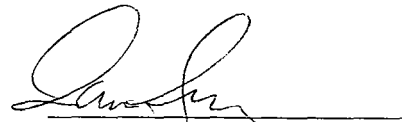


Mayor Scott Jepsen

ATTEST:


Sharon Mattioli, CMC
City Clerk

APPROVED AS TO FORM:


Ian Sievers
City Attorney

Date of Publication: November 29, 2000
Effective Date: December 7, 2000

Planning and Development Services Fee Schedule
Fees Based on \$114 per Hour

Exhibit A.

Type of Permit Application	Fees
Appeals	\$ 350
Accessory Dwelling	\$ 114
Binding Site Plan	\$ 228 deposit plus \$114/hour
Lot Line Adjustment	\$ 570 deposit plus \$114/hour
Building Permit Valuations	1997 Uniform Building Code Plus CPI Increase (3.0%)
\$1 - \$500	\$ 24.25
\$501 - \$2,000	\$24.25 for the first \$500.00 + \$3.25 for each additional \$100.00, or fraction thereof, to and including \$2,000.00.
\$2,001 - 25,000	\$71.25 for the first \$2,000.00 + \$14.50 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00.
\$25,001 - \$50,000	\$403.00 for the first \$25,000.00 + \$10.50 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00.
\$50,001 - \$100,000	\$663.00 for the first \$50,000.00 + \$7.25 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00.
\$100,001 - \$500,000	\$1,023.50 for the first \$100,000.00 + \$5.75 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00.
\$500,001 - \$1,000,000	\$3,330.75 for the first \$500,000.00 + \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00.
\$1,000,001 +	\$5,777.00 for the first \$1,000,000.00 + \$3.75 for each additional \$1,000.00, or fraction thereof.
Plan Review Fee	65% of the Building Permit Fee
All Other Plan Reviews or work	Hourly Rate (hour minimum)
Construction Permit for Work Commenced Without a Building Permit	Twice the Applicable Building Permit Fee
Conditional Use Permit	\$ 3,420 plus public hearing \$1,750 (if required)
Continuation and/or Minor Alteration of Nonconforming Use	\$ 114 deposit plus \$114/hour
Home Occupation	Hourly Rate (hour minimum)
Residential Furnace	\$ 114
Residential Fireplace (up to two)	\$ 114
Commercial Mechanical	\$ 114
All other Mechanical (Residential and Commercial)	\$ 114

Planning and Development Services Fee Schedule

Exhibit A.

Fees Based on \$114 per Hour

Type of Permit Application	Fees
<u>Environmental Review</u>	
Environmental Checklist:	
Single Family	\$ 1,140
Multi-Family/Commercial	\$ 1,710
Environmental Impact Statement Review	\$ 3,990 deposit plus \$114/hour
Grading Permit	\$ 342 deposit plus \$114/hour
Sensitive Area Permit	\$ 912 plus \$114/hour
Rezone	\$ 6,840 plus public hearing \$1,750
<u>Shoreline Substantial Development:</u>	
Shoreline Exemption	\$ 228
Substantial Development Permit (based on valuation)	
up to \$10,000	\$ 1,710
\$10,000 to \$500,000	\$ 3,876
Over \$500,000	\$ 6,840
Shoreline Variance	\$ 3,420 plus public hearing \$1,750 (if required)
Sign Permit	\$ 228 plus \$114/hour
Special Use Permit	\$ 5,700 plus public hearing \$1,750
Street Vacation	\$ 4,560 plus public hearing \$1,750
<u>Subdivisions:</u>	
Preliminary Short Plat	\$ 3,420 for two lot shortplat, plus public hearing \$1,750 (if required)
	\$ 342 for each additional lot
Final Short Plat	\$ 912
Site Development (Engineering Plans Review and Inspections)	\$ 1,368
Short Plat Change	\$ 1,368
Preliminary Subdivision	\$ 4,332 plus \$31/lot plus public hearing \$1,750

Planning and Development Services Fee Schedule

Exhibit A.

Fees Based on \$114 per Hour

Type of Permit Application	Fees
Final Subdivision	\$ 3,420 plus \$19/lot
Variances	\$ 3,420 plus public hearing \$1,750 (if required)
<u>Right-of-Way:</u>	
Minimum Administrative Fee	\$50 plus \$114 per hour
<u>All Other Work:</u>	
All Other Fees Per Hour	\$ 114 /hour
Pre-Application for Rezone	\$ 114 /hour

Code Enforcement Fees

Civil Penalties

A. A civil penalty for violation of the terms and conditions of a notice and order shall be imposed in the amount of \$500. The total initial penalties assessed for notice and orders and stop work orders pursuant to this chapter shall apply for the first fourteen-day period following the violation of the order, if no appeal is filed. The penalties for the next fourteen day period shall be one hundred fifty percent of the initial penalties, and the penalties for the next fourteen day period and each such period or portion thereafter shall be double the amount of the initial penalties.

B. Any responsible party who has committed a violation of the provisions of the Critical Areas chapter will not only be required to restore damaged critical areas, insofar as that is possible and beneficial, as determined by the Director of the Department of Planning and Development Services, but will also be required to pay civil penalties in addition to penalties under Section A, for the redress of ecological, recreational, and economic values lost or damaged due to the violation. Civil penalties will be assessed according to the following factors:

1. An amount determined to be equivalent to the economic benefit that the responsible party derives from the violation measured as the total of:
 - a) The resulting increase in market value of the property; and
 - b) The value received by the responsible party; and
 - c) The savings of construction costs realized by the responsible party as a result of performing any act in violation of the chapter; and
2. A penalty of \$1,000 if the violation was deliberate, the result of knowingly false information submitted by the property owner, agent, or contractor, or the result of reckless disregard on the part of the property owner, agent, or their contractor. The property owner shall assume the burden of proof for demonstrating that the violation was not deliberate; and
3. A penalty of \$2,000 if the violation has severe ecological impacts, including temporary or permanent loss of resource values or functions.

C. A repeat violation means a violation of the same regulation in any location within the city by the same responsible party, for which voluntary compliance previously has been sought or any enforcement action taken, within the immediate preceding 24 consecutive month period, and will incur double the civil penalties set forth above.

City Abatement Costs

The City shall be reimbursed all direct costs of repairs, alterations or improvements, or vacating and closing, or removal or demolition, incurred in abatement of any nuisance defined by City ordinance including reimbursement of actual hourly employee wages and benefits.

**Planning and Development Services Fee Schedule /
Fire Permit Fees**
Fees based on \$114 per Hour

	<u>Fees</u>
<u>Automatic Fire Alarm System</u>	
Tenant Improvement (Each additional zone over one \$57.00)	\$ 342
New System	456
<u>Cryogenic Tank</u>	342
<u>Dip Tank</u> (incorporating flammable or combustible liquids)	456
<u>Fiberglass Operations</u>	456
<u>Fire Extinguishing Systems</u>	
Commercial Cooking Hoods: : 1 to 12 flow points	342
More than 12	456
Other Fixed System Locations	456
<u>Fire Pumps</u>	456
<u>Flammable/Combustible Liquids</u>	
Commercial Tanks:	
Aboveground Tank Installations (first tank)	228
Underground Tank Installations (first tank)	228
Underground Tank Installations (additional)	114
Underground Tank Piping (with new tank)	228
Underground Tank Piping Only (vapor recovery)	342
Underground Tank Removal (first tank)	228
(additional)	57
Residential Tanks: Removal or Decommission	114
<u>Flammable Liquid Mixing / Dispensing Room</u>	456
<u>Hazardous Materials Containment Systems</u>	
Spill Control	228
Drainage Control/Secondary Containment	456
<u>Hazardous Materials Storage Tanks</u>	342
<u>High Piled Storage</u>	
Class I - IV Commodities:	
501 - 2,500 square feet	228
2,501 - 12,000 square feet	342
Over 12,000 square feet	456
High Hazard Commodities:	
501 - 2,500 square feet	342
Over 2,501 square feet	570
<u>Hydrants / Water Mains</u>	342

**Planning and Development Services Fee Schedule /
Fire Permit Fees**
Fees based on \$114 per Hour

	<u>Fees</u>
<u>LPG (Propane) Tanks</u>	
Commercial	342
Residential	228
 <u>Spray Booth</u>	 456
 <u>Sprinkler Systems (Each Riser)</u>	
New Systems (plus \$2.85 per head)	570
Tenant Improvement: 1 to 10 heads	342
11 to 20 heads	456
More than 20 heads (plus \$2.85 per head)	570
Residential (R-3) 13-D System, Up to 30 heads	570
13-D Systems with more than 30 heads add \$2.85 per head	
 <u>Standpipe Systems</u>	 456
 <u>Underground Sprinkler Supply</u>	 342

Additional Fees:

Projects that exceed the normal limits of anticipated work hours required for plans review or inspections because of scale or complexity may be assessed additional fees. All fees are calculated at \$114 per hour.

Reinspection fees may be assessed if work is incomplete, corrections not completed or the allotted time is depleted. Fees will be assessed at \$114 per hour, minimum one hour.

City of Shoreline Parks and Recreation Fee Schedule

ATHLETIC FIELDS

1. Baseball/Softball fields		
a. Adult	\$	28.00 per game
b. Youth		6.00 per game
c. Seniors 55 or older		6.00 per game
d. Practice Fields - Youth		2.00 per practice
e. Practice Fields - Adults		12.00 per practice
2. Soccer and Other Field Sports		
a. Adult	\$	28.00 per game
b. Youth		6.00 per game
c. Practice Fields - Youth		2.00 per practice
d. Practice Fields - Adults		12.00 per practice
3. Tournament Field Rental Fee		
a. Adult	\$	25.00 per game
b. Youth		11.00 per game
c. Tournament Field Cancellation Fee		6.00 per game
4. Athletic field lights		
		11.00 per hour
5. Field Reservation Form Processing Fee		
Under 75 games/practices	\$	10.00
75-200 games/practices		20.00
200+ games/practices		50.00

CONCESSION/FACILITY USE

If an individual or organization rents a City facility and if spectator admissions/sales are charged on-site, 20% of the gross amount will be collected by and for the City of Shoreline. For sale of goods, user groups must complete a Short-Term Concessionaire Permit.

RICHMOND HIGHLANDS RECREATION CENTER

1. Rentals During Non-Public Hours:

Entire building	\$	33.00 per hour (2 hour minimum)
Gymnasium Only		16.50 per hour (2 hour minimum)
2. All groups assessed a \$5.00 handling/processing fee per reservation form.

City of Shoreline Parks and Recreation Fee Schedule

OUTDOOR FACILITIES (Picnic Shelters)

Any groups renting outdoor facilities for activities including, but not limited to, dog shows, outdoor weddings, day camps, Fun Runs and organized picnics will pay according to the following fee schedule.)

1 - 100 Participants	\$ 50.00 per day Monday-Friday
	60.00 per day Saturday-Sunday
101 + participants	0.50 per participant per day

Reservation Form Handling Fee: All groups will be assessed a \$5.00 processing fee per Reservation Form.

PARKS SPECIAL USE

The charge for special use permits for parks facilities shall be based on the full cost of providing the park facility or services requested. The City Manager may propose, and the City Council may adopt, a smaller overhead percentage for parks special uses and may lower the fees below the full cost of providing the facility or services requested.

City of Shoreline Public Records Fee Schedule

Materials Copied on the Copier	\$ 0.15 per page if more than five pages
Materials provided on Computer Diskettes	1.50 per disk
Video Tapes	11.55 per tape
Audio Tapes	2.00 per tape
Photos/Slides	\$2 - \$20 depending on size and process
Colored Maps (up to (11" x 17"))	1.50
Large Copies (24" x 36")	3.00
Mylar Sheets	5.00
Clerk Certification	1.00 per document