ORDINANCE NO. 114

AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON, AMENDING ORDINANCE NO. 6, ESTABLISHING A PETTY CASH AND CHANGE FUND FOR THE CITY OF SHORELINE, FOR THE PURPOSE OF INCREASING THE AMOUNT OF SAID FUND

WHEREAS, pursuant to Ordinance No. 6, the City Council has previously established a petty cash fund in the amount of \$300.00 for the purpose of making minor disbursements and making change; and

WHEREAS, the City has since increased the number of departments and staff, and the need for petty cash funds has increased, making the current size of the fund insufficient,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. <u>Amendment</u>. Section 2 of Ordinance No. 6 is amended as follows: A sum of up to, but not exceeding \$1,000.00 is appropriated from the City General Fund to the City Petty Cash and Change Fund for the purpose of making minor disbursements (\$35.00 or less) and making change, and the City Manager or his or her designee is authorized, from time to time, to reimburse the Petty Cash and Change Fund for actual expenses incurred for such purposes.

Section 2. <u>Effective Date</u>. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

PASSED BY THE CITY COUNCIL ON FEBRUARY 24, 1997

Mayor Connie King

ATTEST:

Sharon Mattioli, CMC

Sharon Mattioli

City Clerk

APPROVED AS TO FORM:

City Attorney

Date of Publication: February 27, 1997

Effective Date:

March 4, 1997