



## Parks, Recreation & Cultural Services/Tree Board Meeting Minutes

The purpose of these minutes is to capture a high-level summary of the Board’s discussion and action. This is not a verbatim transcript. Meeting audio is available on the [City’s website](#) (in the ‘Event’ column, select a meeting to listen to).

### Call to Order/Attendance/Welcome

**The meeting was called to order at 7:00 p.m. by Chair McIntyre.**

**Board members present:** Chair Dustin McIntyre, Vice Chair Sara Raab McInerny, Genny Arredondo, Jean Hilde, Jonathan Garner, Katie Lorah, Cindil Redick-Ponte, Youth Representative Sam Kuo

Absent: Youth Representative Millie Wang

**Guests:** Tom Beckwith, Beckwith Consulting Group

**City Staff present:** Recreation, Cultural and Community Services (RCCS) Director Mary Reidy, Administrative Assistant III Lori Henrich, Parks, Fleet and Facilities Manager Nick Borer, Parks Bond Project Manager Jacob Bilbo

### Land Acknowledgment read by Katie Lorah

We acknowledge the land on which our work started as the traditional home of the Coast Salish and Snohomish peoples. We take this opportunity to thank the original caretakers and storytellers of this land who are still here, and to recognize the immense culture of these peoples by remembering their history and traditions. We invite you to recognize our government’s history of unfair treatment and lack of accountability against Indigenous communities as we push to raise visibility and education about them.

### Approval of Agenda

**Chair McIntyre called for a motion to approve the agenda. So moved by Vice Chair Raab McInerny and seconded by Mr. Garner. All were in favor, the motion carried.**

### Approval of June 22, 2023 Meeting Minutes

**Chair McIntyre called for a motion to approve the meeting minutes. So moved by Vice Chair Raab McInerny and seconded by Ms. Lorah. All were in favor, the motion carried.**

### Public Comment

One member of the public was signed up to speak. An archive of written comments submitted to the Board are available on the [City’s website](#).

1. Keen Engie, Shoreline, shared his concerns about tree removal on 15<sup>th</sup> Avenue.

July 27, 2023

Hybrid Meeting

## Director's Report

*Mary Reidy, Recreation, Cultural and Community Services Director*

*Nick Borer, Parks, Fleet and Facilities Manager*

*Myllinda Sneed, Public Art Coordinator*

[\(See Attachment A for the presentation\)](#)

Ms. Reidy reported on general updates that included welcoming a new youth board member, plan updates, neighborhoods, CAPRA Reaccreditation process update, Firlands Way update, staff changes, community engagement data, various events, and summer programs.

### Recreation and Cultural Services

*Mary Reidy, Recreation, Cultural and Community Services Director*

Ms. Reidy reported on a variety of events, programs, and activities.

### Park Operations

*Nick Borer, Parks, Fleet and Facilities Manager*

Mr. Borer reported on park operations and maintenance, property acquisition, and the Urban Forest Strategic Plan progress.

Mr. Bilbo provided updates on Park Bond bundles, upcoming design review on bundle 3, design development and potential approval of grant funds.

### Questions/Comments:

- Is there a list of active Neighborhood Associations?
  - Yes, the webpage is in the process of being updated.
- Was the grant a factor in the overall budget already (Brugger's Bog plan), was it forecasted?
  - It's in addition to what the city has allocated for the project and will offset costs.
- Installation of a new pickleball striping at Meridian Park Elementary School - what is the City's relationship is with that?
  - The School District asked for it for the children that attend there during the school year. It's not for public use.
  - It's part of the JUA with the School District and the City maintains them.
- Regarding the 600k grant for Brugger's Bog - the scope or planned activities don't change; it just makes funds available for other projects?
  - Staff answered that was correct.

## Committee Updates

*Dustin McIntyre, Chair*

### Arts and Culture Committee

*Dustin McIntyre, Chair*

[\(See Attachment B\)](#)

The committees were asked to reexamine their charters. Updated charters should be available next month.

July 27, 2023

Hybrid Meeting

Chair McIntyre shared the meeting summary from the committee's recent meeting. He highlighted one specific item pertaining to the PROSA Plan: staff completed mapping all the public art throughout the city and noted that's part of the mapping initiatives the small groups discussions have been working on. Work continues on the Mission Statement and the goal is to have a draft ready for the Board to review next month. He offered a reminder that if any Board member wishes to participate in this committee that there is still room for a third member.

**Questions/Comments:** None.

### Parks Committee

*Sara Raab McInerney, Chair*

The committee has met with staff and has balanced that with the small group meeting opportunities.

**Questions/Comments:** None.

### Community Engagement Committee

*Jean Hilde, Committee Chair*

Ms. Hilde will present an action item in August that seeks to combine the two existing online surveys into one to help drive participation.

**Questions/Comments:** None.

### PROSA Plan Update

*Tom Beckwith, Beckwith Consulting Group*

*Jacob Bilbo, Parks Bond Project Manager*

[\(See Attachment C for the presentation\)](#)

Mr. Bilbo introduced Mr. Beckwith and provided an update on the status of the PROSA Plan noting that the focus of the discussion will center around Community Needs Mapping and the Guiding Principles for property acquisition and development. He stressed that at this juncture, the discussion needs to be wrapped up so the team can move forward with drafting a document and developing Strategic Action Initiatives (SAIs).

He reviewed the timeline and topics for the upcoming Council Dinner meeting, possible August small group meeting sessions and the August Board Meeting, integrating overall findings and having SAI discussions. Development of the draft is scheduled for September.

### Community Needs Mapping – small group meeting follow-up.

Ms. Reidy reviewed the changes that were made because of the feedback gathered at the small group meetings.

Mr. Beckwith reviewed the maps in the presentation and spoke about each one.

The Board reviewed the draft Guiding Principles framework presented by Ms. Reidy that facilitated the discussion to provide guidance and feedback to staff. The Council is looking for the Board's perspective on this topic. During this discussion, the Board focused on arriving at the driving points to be conveyed with the overall planning efforts. Ms. Reidy said that this is one part of the PROSA Plan the next step after getting some high-level guidance on how the City should move through these different decision-making processes.

July 27, 2023  
Hybrid Meeting

- Land Acquisitions
- Schedule of Development
- Acquisition vs. Development
- Program and Services

**Questions/Comments:**

Board members asked questions and commented about what input go into this framework; intricacies around the Land Acquisition slide and if this in the PROSA Plan, UFSP, etc. and how this aligns with them; should accessibility for a parcel that needs to be developed be rated higher; what are the factors that go into our land acquisition strategy vs development and how we weigh those two things against each other; would these be ranked by priority or not necessarily; are the Guiding Principles too technical; are the principles identified in, or in support of, adopted City Plans. Ms. Reidy said it's more like giving guidance that we must do due diligence by thinking through these and addressing them as the Board proposes and brings opportunities to purchase land or develop to Council. Develop SAIs that give staff guidance.

Ms. Reidy heard the same two factors percolating up during the discussion that relate to the Guiding Principles: Community Needs Maps and identify plan alignment.

Ms. Reidy will update the slides for the Council Dinner meeting to reflect the general consensus of the discussion and requested that Board members share thoughts or specific wording with her for inclusion in the briefing memo to Council.

Mr. Bilbo spoke about strategizing the next steps that included discussing the updated slides with Council. Staff will further refine the feedback and engage in one more round of small group meetings if time allows and then include that information before potentially finalizing the Guiding Principles. An SAI could be developed that says we're going to work on refining this process or something similar.

Chair McIntyre noted that the discussion foreshadowed the Parks Committee charter action that's up next on the agenda and asked whether that committee could help solidify the Guiding Principles on behalf of the Board since it is a small group that can focus on it. He also asked if that was in line with the intentions of the Park Committee.

Vice Chair Raab McNerny said that the committee would like to take that on, and they have been deferring to not wanting to overshadow the rest of the Board. It was beneficial to have the discussion together and suggested that a special meeting could be scheduled to discuss this further as a group.

Ms. Reidy replied that a special meeting and small group sessions are encouraged, reiterating that this is one component of the PROSA Plan; it hasn't been integrated with the community engagement data, SAIs and writing of the chapter etc. yet.

Vice Chair Raab McNerny asked if the Parks Committee would take on the small group meeting role rather than having small group meetings. Chair McIntyre agreed with this and noted that the Board will address the Park Committee charter in order to do this work as a way to move forward.

Ms. Lorah asked if it was enough for the PROSA Plan to have an SAI that says to solidify and implement this framework.

Ms. Reidy explained that there is guidance in the PROSA Plan that states this will be the work in the next six years. By the time the next PROSA Plan is to be updated, this will be defined.

July 27, 2023

Hybrid Meeting

## Parks Committee Charter

*Sara Raab McInerny, Chair*

[\(See Attachment D for the briefing memo\)](#)

Ms. Raab McInerny reviewed the revised charter noting changes that added goals and updated tasks and timelines. Essentially, the focus remains very similar to the original charter with some wordsmithing done. The primary goal is to support the PROSA Plan and Park Bond projects.

### Questions/Comments:

- What opportunities are there for the Board to have additional small group meetings?
  - Ms. Reidy responded that until the adoption of the PROSA Plan, small group meetings are typical because of the condensed timeline and the amount of new work addressed. She'd like the skilled and insightful group to weigh in on that, though the sustainability of the meeting cadence is uncertain for a variety of reasons.
  - Ms. Raab McInerny clarified that the committee/staff interaction was a new occurrence, and it could return to no constant staff contact. She didn't want the committee to be siloed from the rest of the Board. All the committees should have their work known and discussed by the full Board.
  - Ms. Arrendondo shared her concerns regarding wider Board participation in these discussions.
  - Chair McIntyre added that it should be clear that work within a committee can't take an action that formally represents a decision by the full Board. The committee report outs done in the monthly meetings is a way to make sure silos don't exist, especially if there are actions the Board needs to decide on that reflect the collective will of the Board. Those actions are to be voted on by the collective, not the committee deciding on behalf of the Board. There is an expectation that the full Board will be kept in the loop on the discussions with staff.
- Chair McIntyre asked for any other concerns or objections from the rest of the Board. Hearing none, he proposed the Board adopt the charter as written, including the work that the committee will do, and as discussed, some of that work will include frequent conversations with staff to arrive at a draft of the PROSA Plan but that is not work done that excludes the remainder of the Board. Other small groups can be scheduled as needed.

**The action brought by the committee was brought to a vote. Five Board members voted to approve, one abstained. The motion carried.**

### Questions/Comments:

Ms. Reidy reviewed the details of the upcoming dinner meeting with Council.

**At 9:07 p.m., Chair McIntyre declared the meeting adjourned.**

Board Approval / August 24, 2023  
 Signature of Chair / Date  
 Dustin McIntyre

Lori Henrich / August 24, 2023  
 Signature of Minute-Writer / Date  
 Lori Henrich, Administrative Assistant III



Attachment A

PARKS, RECREATION AND CULTURAL  
SERVICES/TREE BOARD

JULY 27, 2023

# GENERAL UPDATES

**Welcome Sam Kou:** Incoming Youth Board member

**Climate Action Plan:** Implementation of internal, multi-departmental Climate Action Team [Climate Action Plan Update | City of Shoreline \(shorelinewa.gov\)](#)

**Neighborhoods Update:** Assessment and upcoming shifts

- City support continues for both Neighborhood Associations (NA) and Council of Neighborhoods (CON)
- Mini-grant program - shift focus to partnerships up to 5K/year for incorporated associations
- CityLearn new program – hybrid meetings open to all residents starting September 2023
- CON annual summit

# GENERAL UPDATES

- **CAPRA Reaccreditation:** Process update  
[CAPRA, Commission for Accreditation of Park and Recreation Agencies | National Recreation and Park Association \(nrpa.org\)](#)
- **Firlands Way Update**



# GENERAL UPDATES

## **Recreation and Cultural Services Superintendent Position**

**Linda Finch** will join the City of Shoreline team on August 28th!

Linda joins the Recreation, Cultural and Community Services team with more than 20 years of recreation service delivery experience and has served several local government agencies in British Columbia and California.

Most recently she has been with the City of New Westminster, British Columbia in the position of Program Manager, Recreation since early 2021. She has held a variety of recreation leadership roles in Monterey and Sausalito, California, and several local government agencies in British Columbia. Experience includes recreation service delivery and facility operations and project management experience with the replacement of two aquatic and community centers and work in the areas of facility construction projects, strategic planning, program review and audits, workplace health and safety, and accessibility.

# OTHER BUSINESS

## Your Voice Matters and Park Board Survey Data

May 25, 2023 - July 27, 2023			
	Number of contacts	General topic	Follow-up
Your Voice Matters	1		N/A
Park Board Survey	0		N/A
Public Comment Webform	2	<ol style="list-style-type: none"> <li>1. Tree removal along 5th and 15th Ave</li> <li>2. Expand Pickleball facilities</li> </ol>	Staff is preparing responses
Direct email to Board	3	<ol style="list-style-type: none"> <li>1. Street tree removal at 14836 Meridian Ave N</li> <li>2. Pocket Park Proposals</li> <li>3. Consideration of a Shoreline Pool</li> </ol>	Staff responded, complete
Direct email to Staff	0		N/A

# RECREATION AND CULTURAL SERVICES

## Special Events

### Swingin' Summer Eve

- Wednesday, July 19 @ Cromwell Park 5:30-8:30
- 2000 attendees and tons of fun



### Tuesday Noon Concerts

- Tuesday, July 25th @Cromwell
- >400 folks to see Reptile Isle



### Karaoke in the Park

- Tuesdays, 5:30-8:00pm @ Cromwell, ages 7-10 years old
- 50-100 in attendance and up to 40 singers per night!
- Volunteer run for 8 years.



# RECREATION AND CULTURAL SERVICES

## Summer Camps

- Fifth week which is halfway through the summer.
- Most camps are full with waiting lists and are going strong.
- We continue to see increased behavioral issues with campers post COVID.



## Shoreline WALKS

- Participation has grown by 102% in 4 years, from 209 participants in 2019 to 424 in 2023.
- The largest group was 33 folks walking and creating community together.
- Average is 17 walkers per outing.
- Volunteer led program.



# RECREATION AND CULTURAL SERVICES

## Youth and Teen Development Camps!

Sportquest Camp



Counselor in Training



Camp of All Trades



# RECREATION AND CULTURAL SERVICES

## Community Gardens



# PARK OPERATIONS UPDATES

Sport Court resurfaced at Cromwell Park



New pickleball lines added at Meridian Park Elementary School tennis courts



# PARK OPERATIONS UPDATES

- Residence demolition of newly acquired park property adjoining Paramount Park Open Space
- Contract with the Seattle Conservation Corps to establish partnership for ecological restoration and trail maintenance
- South Woods clean-up





# PARK OPERATIONS UPDATES

## **Urban Forestry Strategic Plan (UFSP) Update**

- ❖ Content update of the 2023 Urban Forestry Strategic Plan (UFSP) is complete
  - Extensive public process implemented to update the plan
  - Graphic design in progress
- ❖ The plan provides a long-term strategic vision for the urban forest on public land
- ❖ Companion plans such as the Green Shoreline 20-Year Forest Management Plan and the 2023 Tree Canopy Assessment Study will provide detailed information and action steps to compliment the UFSP
- ❖ On August 24, the Parks, Recreation & Cultural Services Tree Board will be presented with the Urban Forestry Strategic Plan

# PARK BOND UPDATES

- **Permit Review**
  - Bundle 1
  - Bundle 2 in August
- **Anticipated construction to begin in September**
  - Kruckeberg
  - Shoreview
  - Ridgecrest
- **Brugger's Bog CASUP**
  - Public meeting held on July 26



# PARK BOND UPDATES

## Design Development

- Loop trails have been re-added to Hillwood, Ridgecrest, and Richmond Highlands
- Bundle 3: Hillwood and Briarcrest
  - Design review to start in Fall

## Other News

- King County Parks Grant for \$600k





Questions?

# Attachment B

## Civic Art Collection

- Maintenance
  - o Cleanings are getting underway for artworks. “Limelight” by Linda Beaumont on the side of City Hall, cleaning completed.
  - o “Gnomon” sculpture to be sent to fabricator to update footing pins for reinstallation. With the assistance of Parks Operations, who will be pouring the concrete footing, we plan to install it in the fall. Currently working in updating MOU and contracting with 4Culture for their oversight of the project.

## Exhibits

- City Hall:
  - o On view through September “Yes We Can”, Artists: Tyresha Jones, LoMar, Troy Miles, Myron Curry, and Rodney King, curated by Vincent Keele.
  - o Vincent Keele “Running with the Wild” moved & consolidated to the 4<sup>th</sup> floor through September, including the newly acquired “Zebra Purple”.

## Art Cottage Residencies Richmond Beach Saltwater Park

- Art Cottage Residency at Richmond Beach Saltwater Park 2023 Season:
  - o A: May – June: Jacinthe Demmert, Haida weaver, created cedar bark basketry inspired by life on the shore at Richmond Beach Saltwater Park. Final Presentation: for public viewing was Friday June 16th from 3-7pm \*heavy rainstorms), artist added additional time on Saturday June 17<sup>th</sup> 12-4pm.
  - o B: July - August: Join Cottage Artist in Residence, Roldy Aguero Ablao (pronounced Rowdy), Thursdays 5pm - 8pm, through August 10th. The artist is exploring textile and pattern making in this residency, inspired by the land and sea of the Pacific and the Pacific Northwest. Here they celebrate culture and ancestry by weaving stories of the past and present together, creating objects that explore place and belonging for future discovery. The public is invited to participate in pattern making on textiles and found objects for these open studio times.
  - o C: September – October: Salome MC, Iranian multimedia, and installation artist, planning to create a short film inspired by the site.

## Capital Projects

- Writing Charter
  - o Sidewalk Poetry Projects (145<sup>th</sup> & Twin Ponds) projects are in the planning stage. (sidewalk poetry sample is at the old pool site). Working with Public Works to make stencils for these projects which may begin pouring concrete in early fall.
- Bond Projects
  - o Bond Projects art opportunities are going through cost analysis. PROSA plan findings are helping inform these potential opportunities.

## PROSA Plan

- Mapped all public art throughout the city (owned by the city & others). This is part of the larger PROSA mapping initiative which helps visualize disparities and will help to plan art opportunities now and into the future.

## Cultural Events

- **Noon Concerts** - Free
  - o August 1, **Mikey Mike the Rad Scientist** – *Discovering science and nature through music.*  
Spartan Recreation Center Field, 202 NE 185<sup>th</sup> St
- **Karaoke in the Park**– Free
  - o Tuesdays, through August 1 \* 5:30-8:00pm  
Cromwell Park: 18030 Meridian Ave N  
*Come to Cromwell Park each Tuesday this summer and sing your heart out. Karaoke is free and open to everyone. This is a family friendly event.*
- **Celebrate Shoreline**
  - o *Come celebrate the City of Shoreline’s birthday. The festival has two stages with live music and shows, beer garden, pony rides, children’s theater, food trucks, petting zoo, hands on activities and more! This is a free family friendly festival. There is a cost for food, beverages, and some activities.*

## Creative Economy (working with Economic Development)

- o Celebrate Pride at the Shoreline Farmers Market
- o Inaugural Shoreline Juneteenth Festival

## Mission Statement

- o Brainstorming draft currently created.
- o Using suggested Goals & Policies from the Comprehensive Plan draft to inform this conversation.

## Recruitment for this Committee

- o We still have one more seat available on the Arts & Culture Committee if another Board member would like to join us.

## Meetings (scheduled for the 2<sup>nd</sup> Thursday at 9am, schedules permitting.)

- o August – Thursday August 10<sup>th</sup>, 9am
- o September – Thursday September 14<sup>th</sup>, 9am

# PROSA PLAN UPDATE

(Parks, Recreation, Open Space, & Art)

27 July 2023

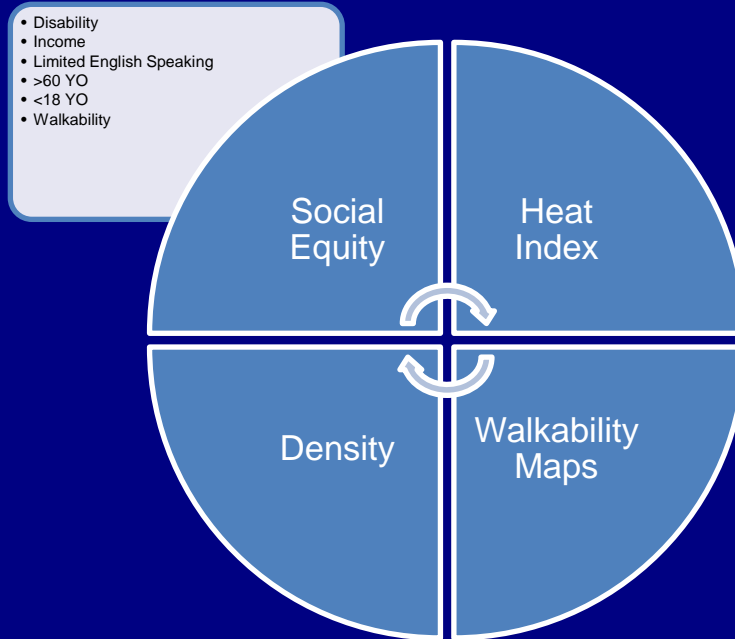
Mary Reidy, Director Parks & Recreation  
Nick Borer: Manager, Parks, Fleet, & Facilities  
Jacob Bilbo, Project Manager  
Tom Beckwith, Beckwith Consulting Group

# Tonight's PROSA Discussion

- Community Needs Mapping
- Guiding Criteria discussion



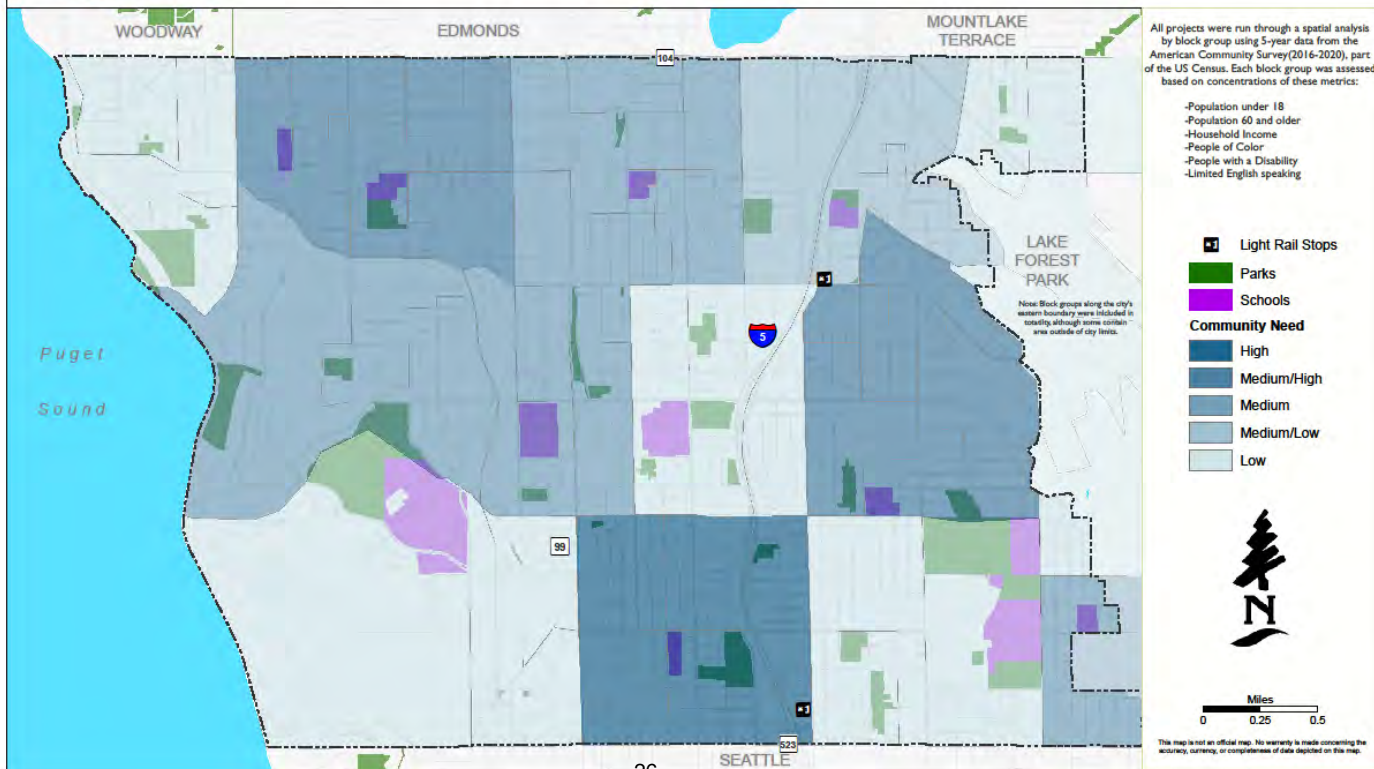
# PROSA Community Needs Mapping



# Social Inequities

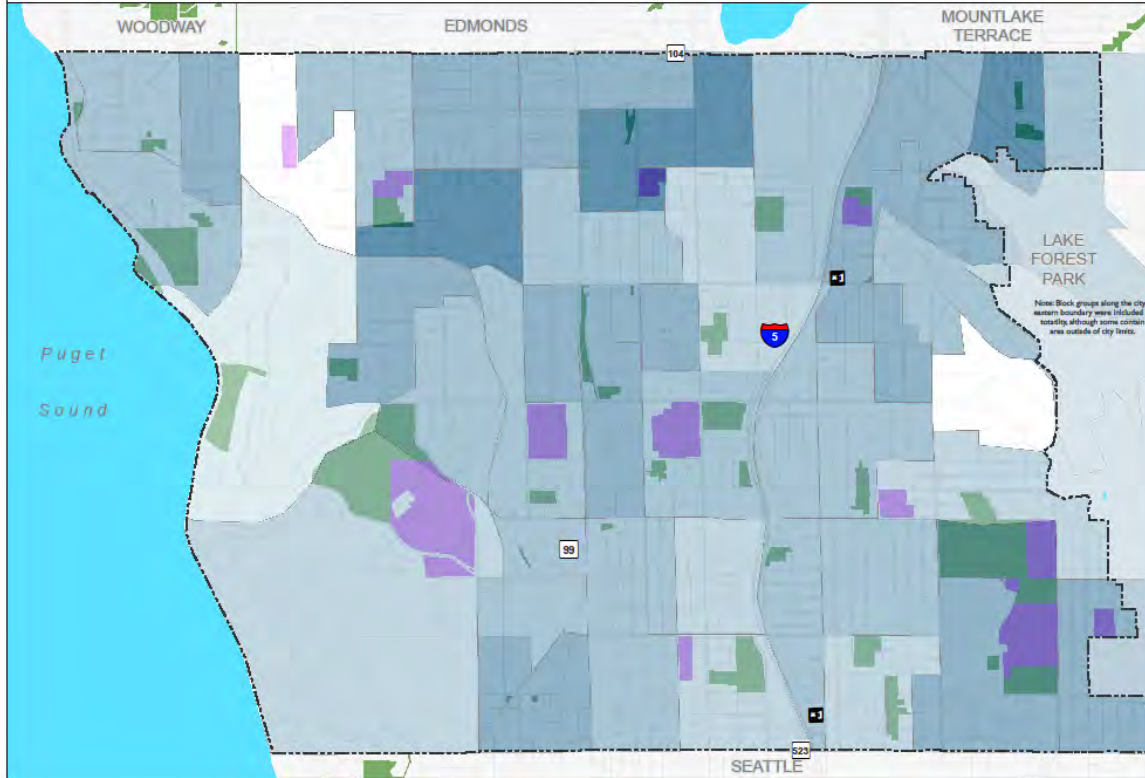


## PROSA 2024 Community Need Score - Disability





# PROSA 2024 Community Need Score - Median Income

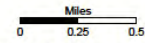


All projects were run through a spatial analysis by block group using 5-year data from the American Community Survey (2016-2020), part of the US Census. Each block group was assessed based on concentrations of these metrics:

- Population under 18
- Population 60 and older
- Household Income
- People of Color
- People with a Disability
- Limited English speaking

- Light Rail Stops
- Parks
- Schools
- Community Need**
- High
- Medium/High
- Medium
- Medium/Low
- Low

Note: Block groups along the city's eastern boundary were included in this analysis, although some contain areas outside of city limits.



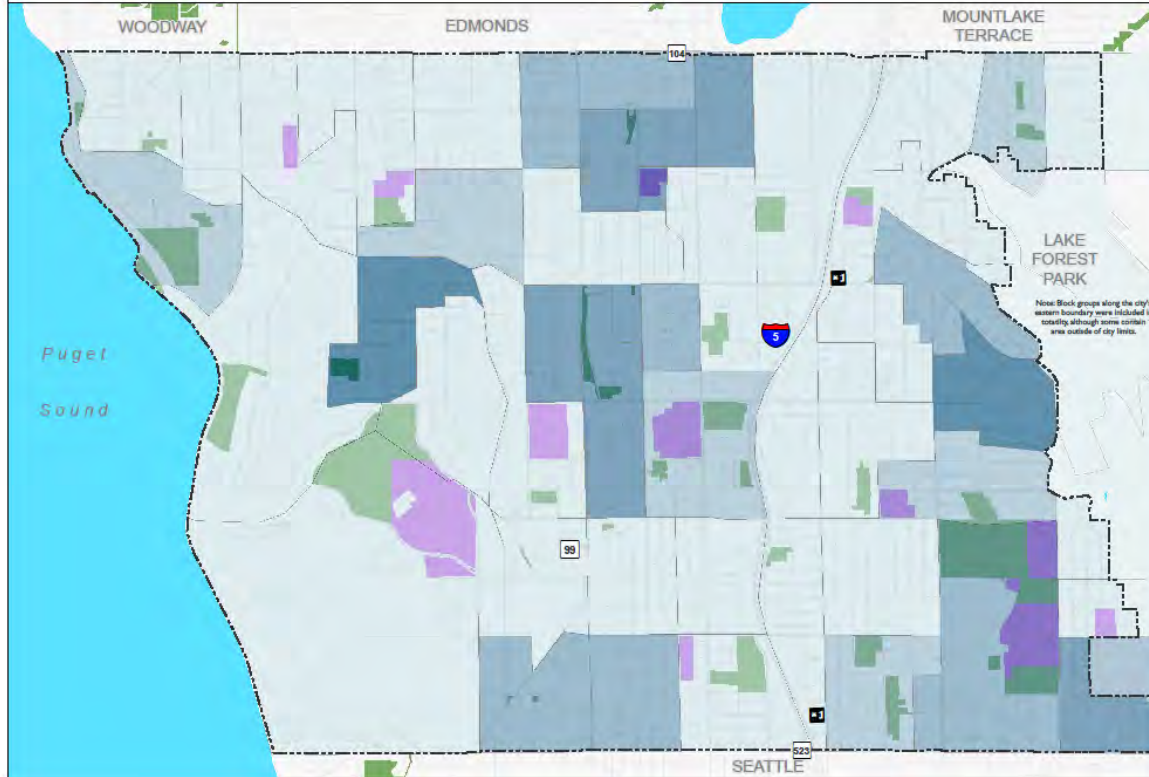
This map is not an official map. No warranty is made concerning the accuracy, currency, or completeness of data depicted on this map.

Date Printed: 7/4/2023 | Request: 32407





# PROSA 2024 Community Need Score - Limited English



All projects were run through a spatial analysis by block group using 5-year data from the American Community Survey (2016-2020), part of the US Census. Each block group was assessed based on concentrations of these metrics:

- Population under 18
- Population 60 and older
- Household Income
- People of Color
- People with a Disability
- Limited English speaking

- Light Rail Stops
- Parks
- Schools
- Community Need**
- High
- Medium/High
- Medium
- Medium/Low
- Low

Note: Block groups along the city's eastern boundary were included in this study, although some contain areas outside of city limits.



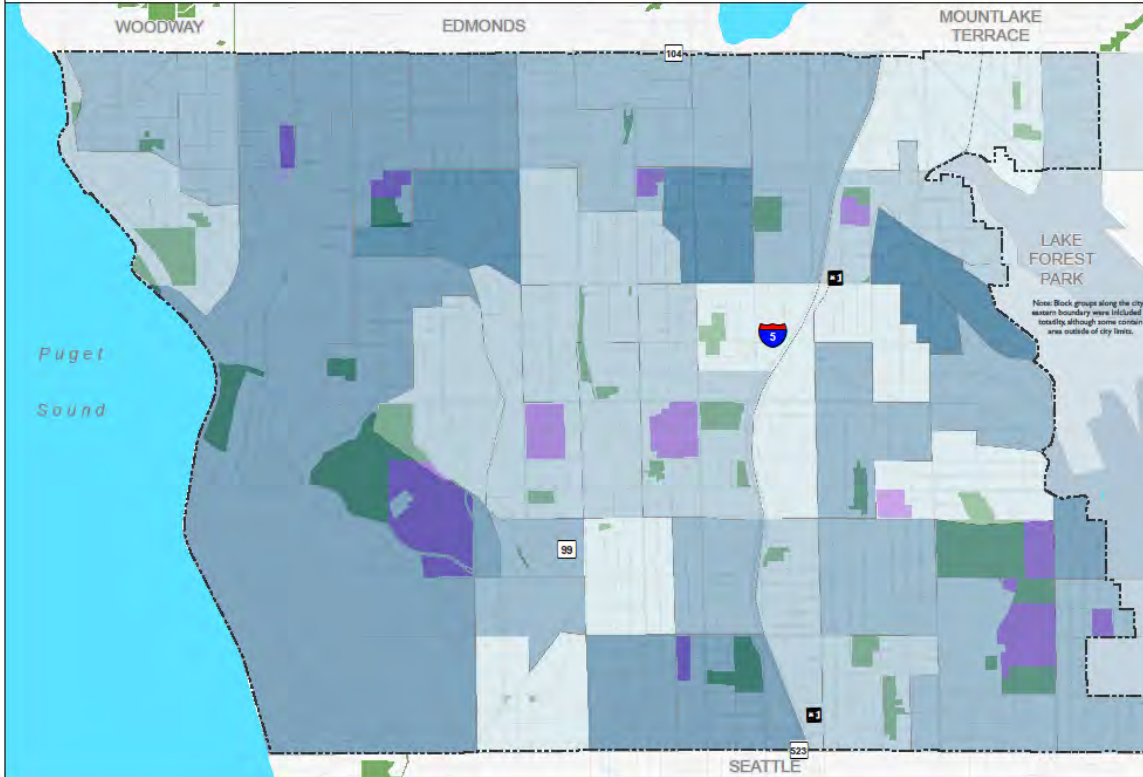
Miles  
0 0.25 0.5

This map is not an official map. No warranty is made concerning the accuracy, currency, or completeness of data depicted on this map.





# PROSA 2024 Community Need Score - Over 60

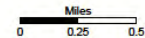


All projects were run through a spatial analysis by block group using 5-year data from the American Community Survey (2016-2020), part of the US Census. Each block group was assessed based on concentrations of these metrics:

- Population under 18
- Population 60 and older
- Household Income
- People of Color
- People with a Disability
- Limited English speaking

- Light Rail Stops
- Parks
- Schools
- Community Need**
- High
- Medium/High
- Medium
- Medium/Low
- Low

**LAKE FOREST PARK**  
Note: Block groups along the city's eastern boundary were included in this study, although some contain areas outside of city limits.

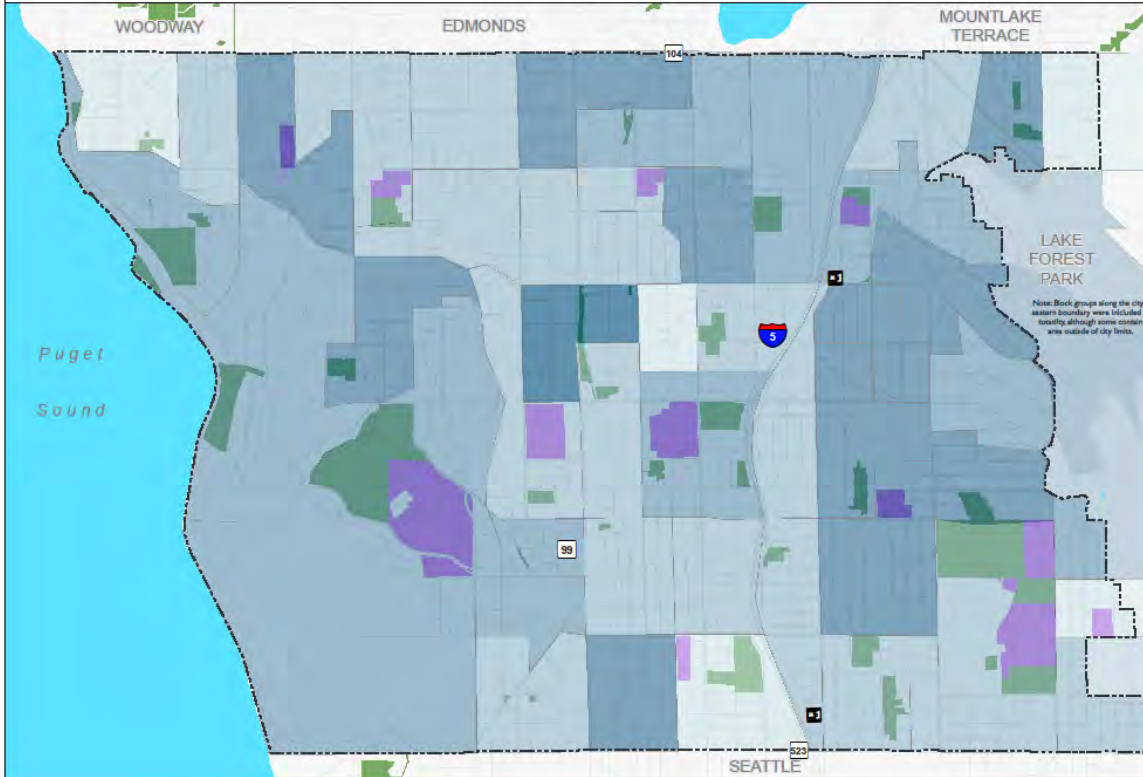


This map is not an official map. No warranty is made concerning the accuracy, currency, or completeness of data depicted on this map.





# PROSA 2024 Community Need Score - Under 18

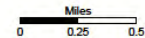


All projects were run through a spatial analysis by block group using 5-year data from the American Community Survey (2016-2020), part of the US Census. Each block group was assessed based on concentrations of these metrics:

- Population under 18
- Population 60 and older
- Household Income
- People of Color
- People with a Disability
- Limited English speaking

- Light Rail Stops
- Parks
- Schools
- Community Need**
- High
- Medium/High
- Medium
- Medium/Low
- Low

**LAKE FOREST PARK**  
Note: Block groups along the city's assess boundary were included in this analysis, although some contain areas outside of city limits.

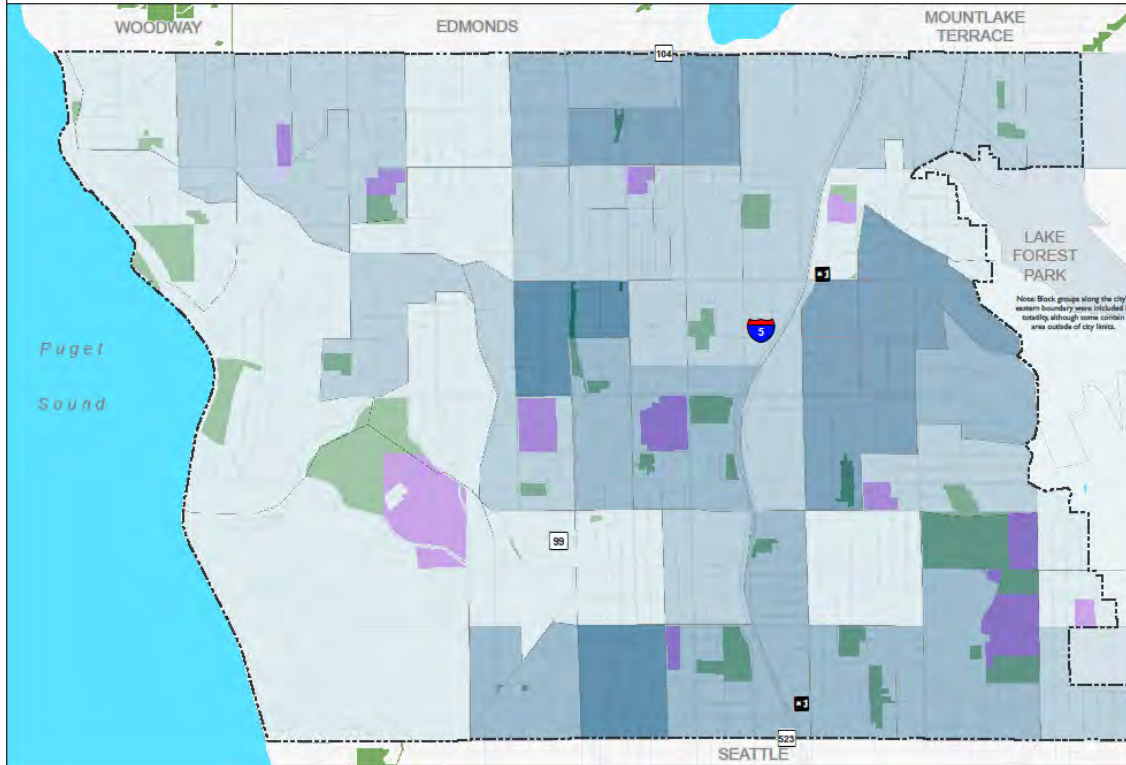


This map is not an official map. No warranty is made concerning the accuracy, currency, or completeness of data depicted on this map.





# PROSA 2024 Community Need Score - People of Color

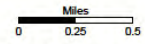


All projects were run through a spatial analysis by block group using 5-year data from the American Community Survey (2016-2020), part of the US Census. Each block group was assessed based on concentrations of these metrics:

- Population under 18
- Population 60 and older
- Household Income
- People of Color
- People with a Disability
- Limited English speaking

- Light Rail Stops
- Parks
- Schools
- Community Need**
- High
- Medium/High
- Medium
- Medium/Low
- Low

**LAKE FOREST PARK**  
Note: Block groups along the city's western boundary were included in totaling, although some contain area outside of city limits.

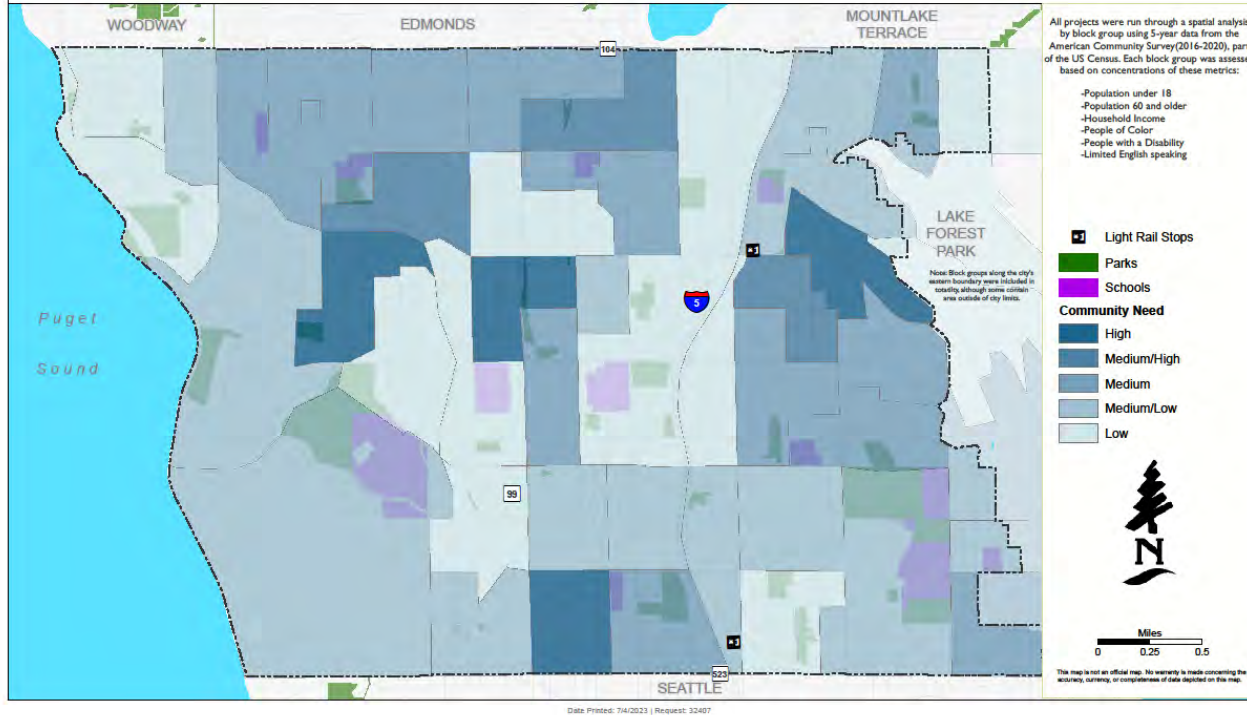


This map is not an official map. No warranty is made concerning the accuracy, currency, or completeness of data depicted on this map.





## PROSA 2024 Community Need Score - Composite



## Metrics Used

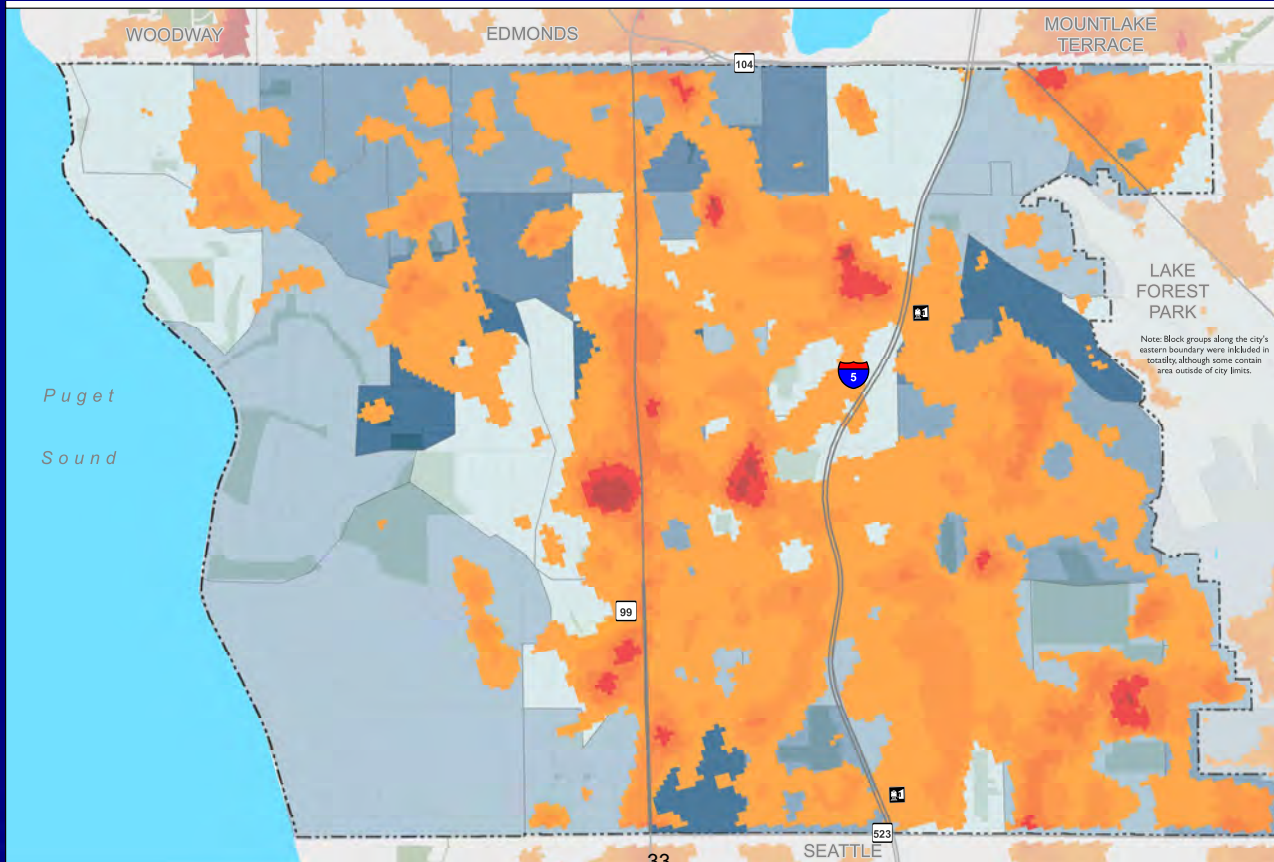
- Population under 18
- Population 60 and older
- Household Income
- People of Color
- People with a Disability
- Limited English Speaking







# PROSA 2024 Heat Index



All projects were run through a spatial analysis by block group using 5-year data from the American Community Survey (2016-2020), part of the US Census. Each block group was assessed based on concentrations of these metrics:

- Population under 18
- Population 60 and older
- Household Income
- People of Color
- People with a Disability
- Limited English speaking

Light Rail Stops

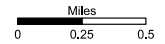
### Heat Index (2021)

- 5. Severe Heat Area
- 4
- 3
- 2
- 1: Slightly warmer than surrounding

Parks

### Social Inequity Ranking

- High
- Medium/High
- Medium
- Medium/Low
- Low

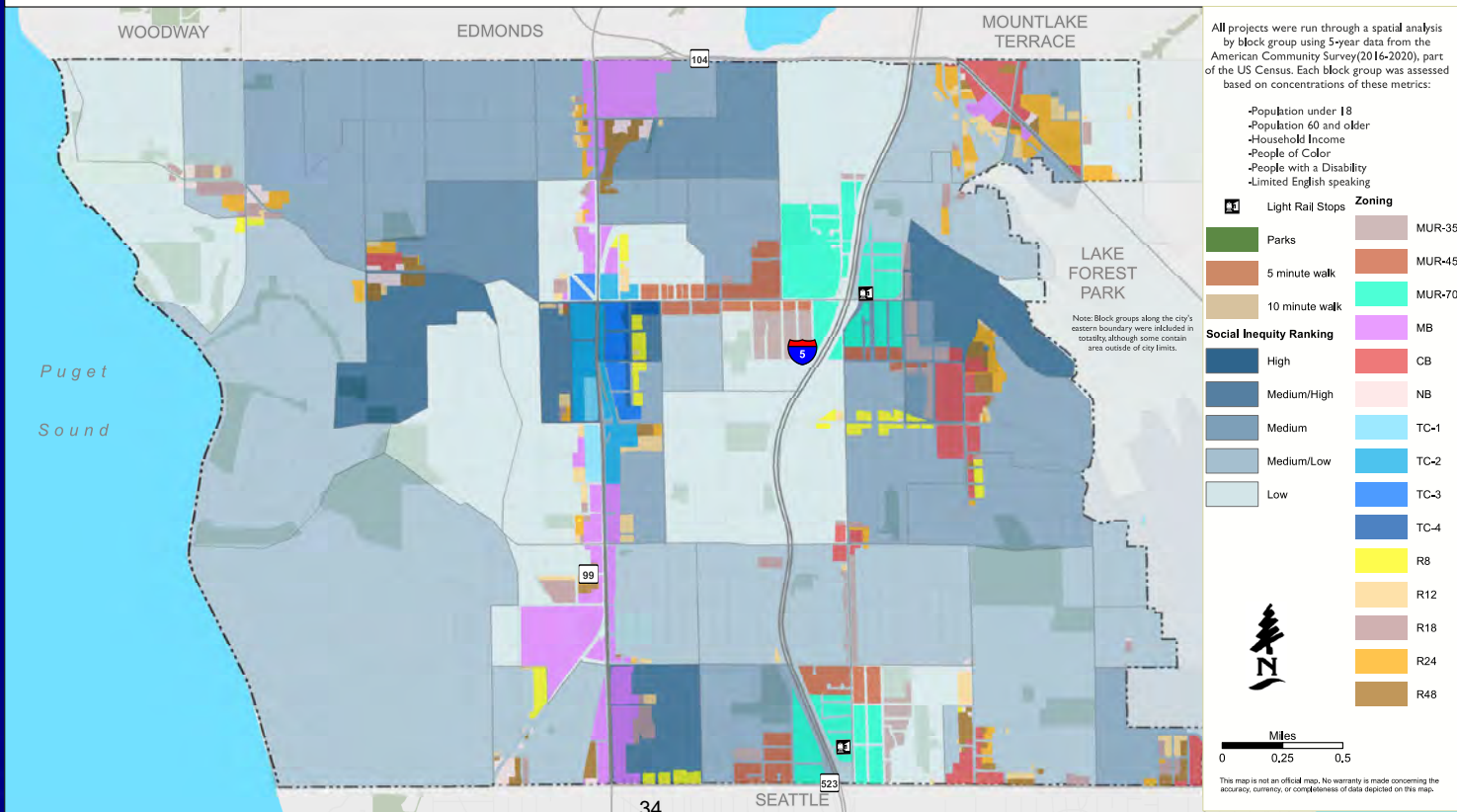


This map is not an official map. No warranty is made concerning the accuracy, currency, or completeness of data depicted on this map.





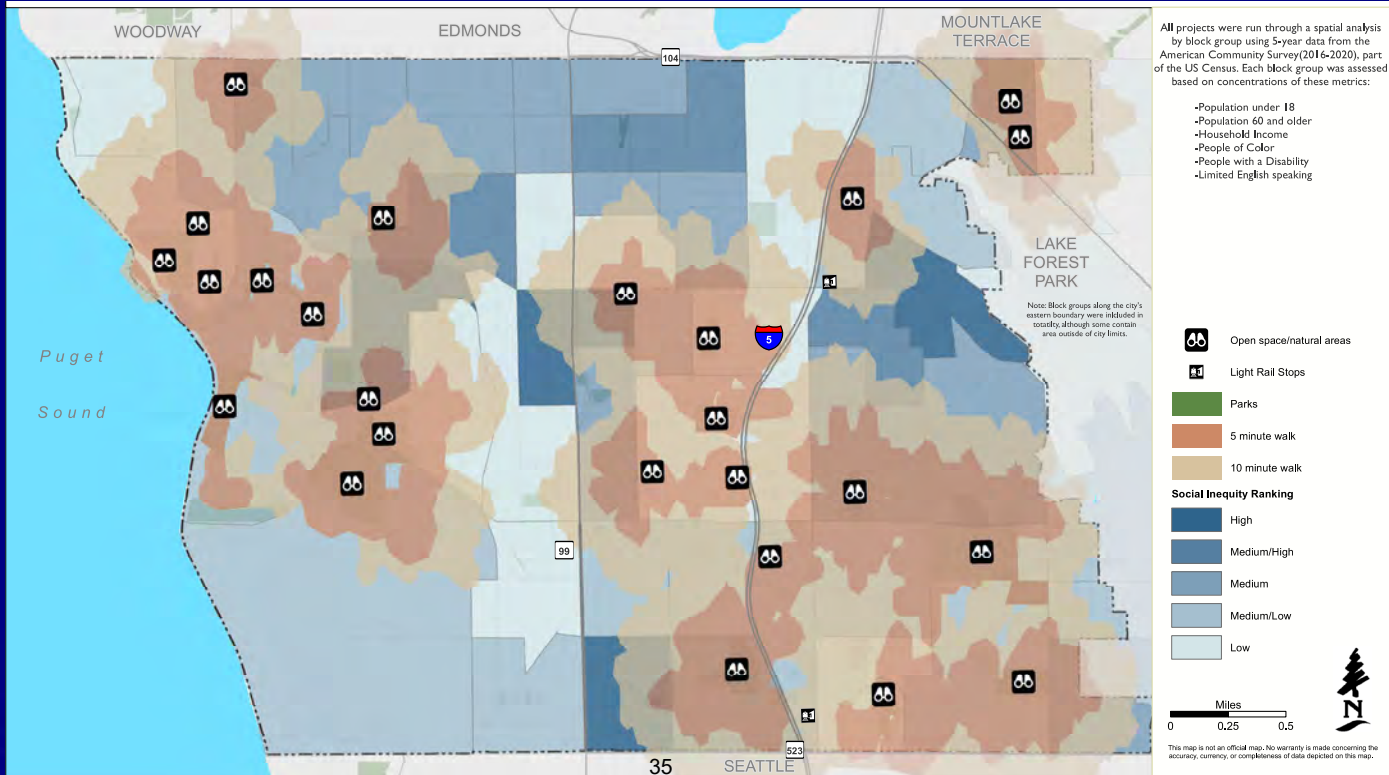
# PROSA 2024 High Density Residential Zoning



# Walkability – 5 and 10 Minutes

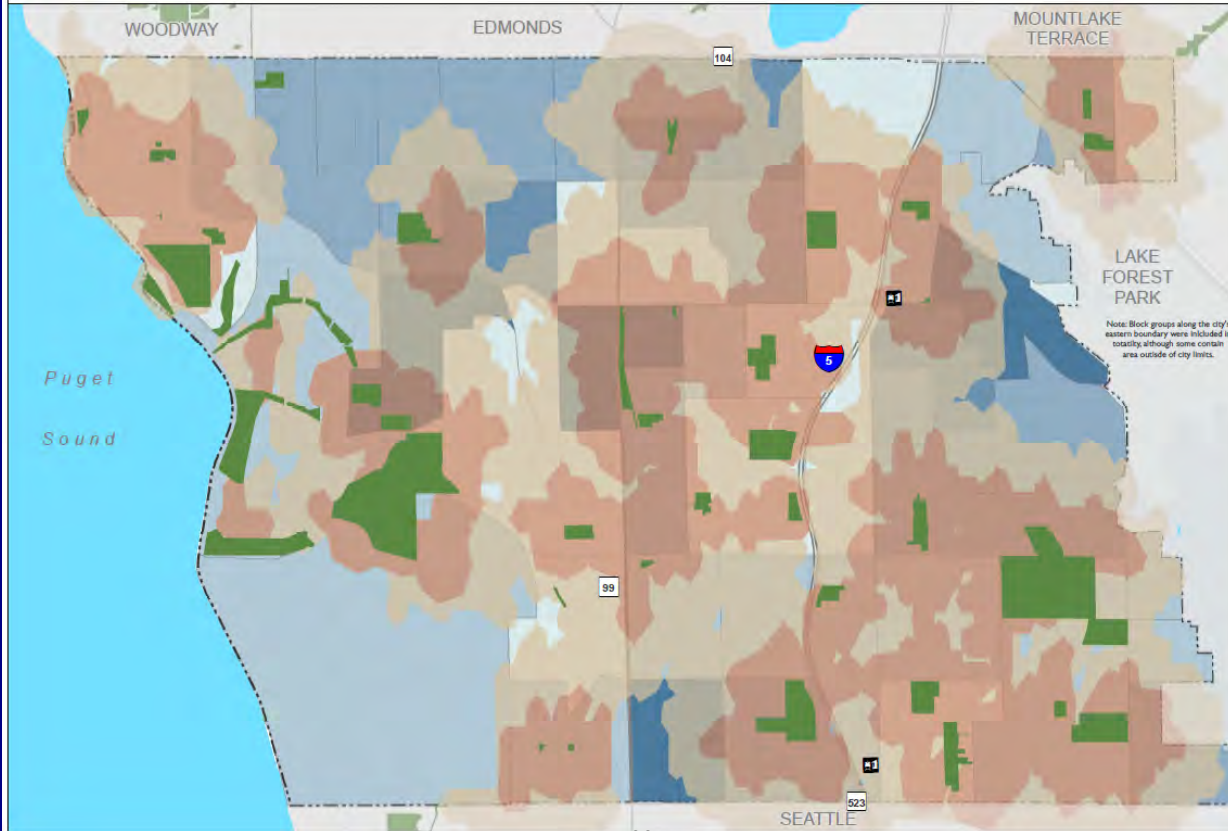


## PROSA 2024 Open Space/Natural Area Walkability





# PROSA 2024 Park Walkability

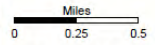


All projects were run through a spatial analysis by block group using 5-year data from the American Community Survey (2016-2020), part of the US Census. Each block group was assessed based on concentrations of these metrics:

- Population under 18
- Population 60 and older
- Household Income
- People of Color
- People with a Disability
- Limited English speaking

Note: Block groups along the city's eastern boundary were included in totality, although some contain area outside of city limits.

- Light Rail Stops
- Parks
- 5 minute walk
- 10 minute walk
- Social Inequity Ranking**
- High
- Medium/High
- Medium
- Medium/Low
- Low

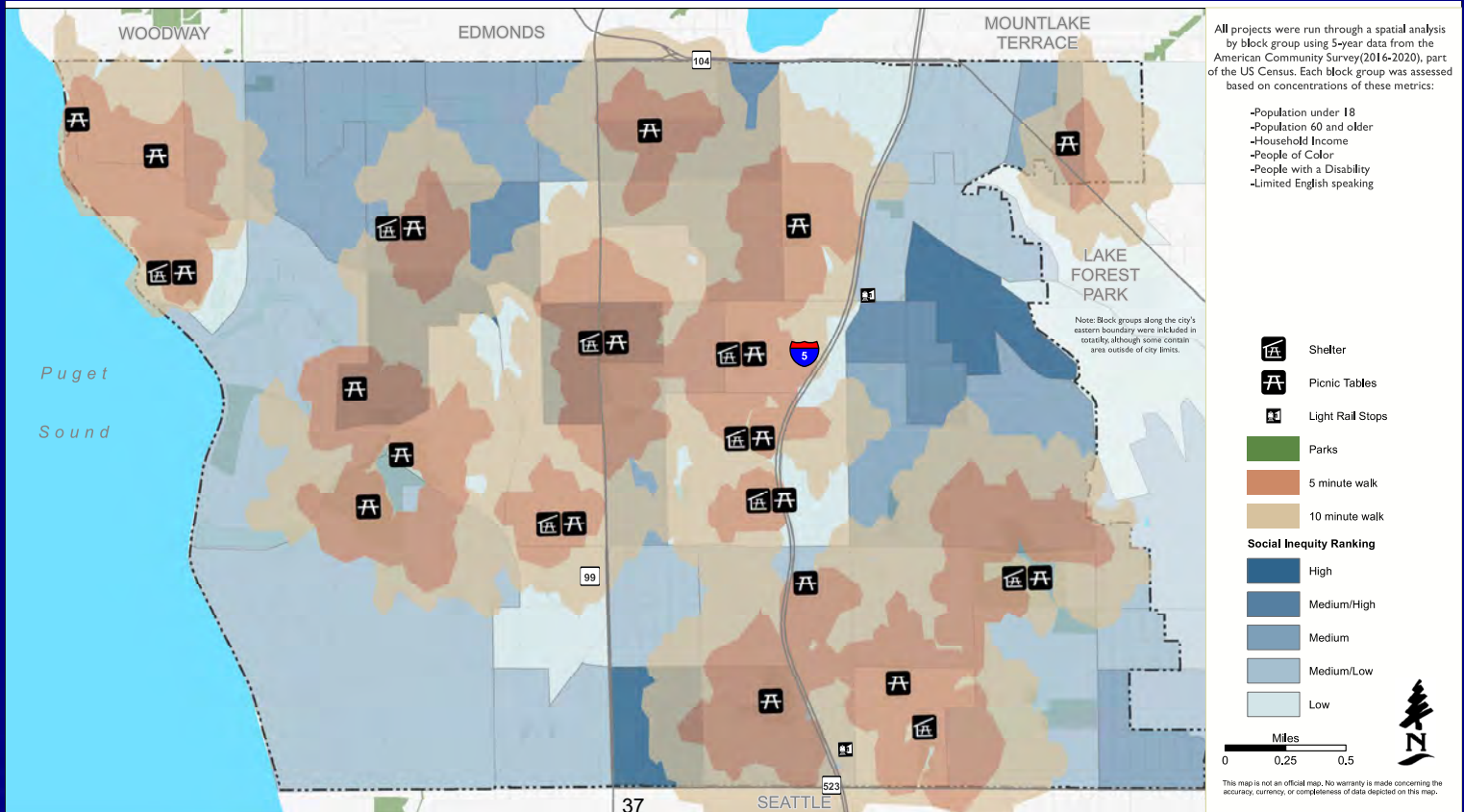


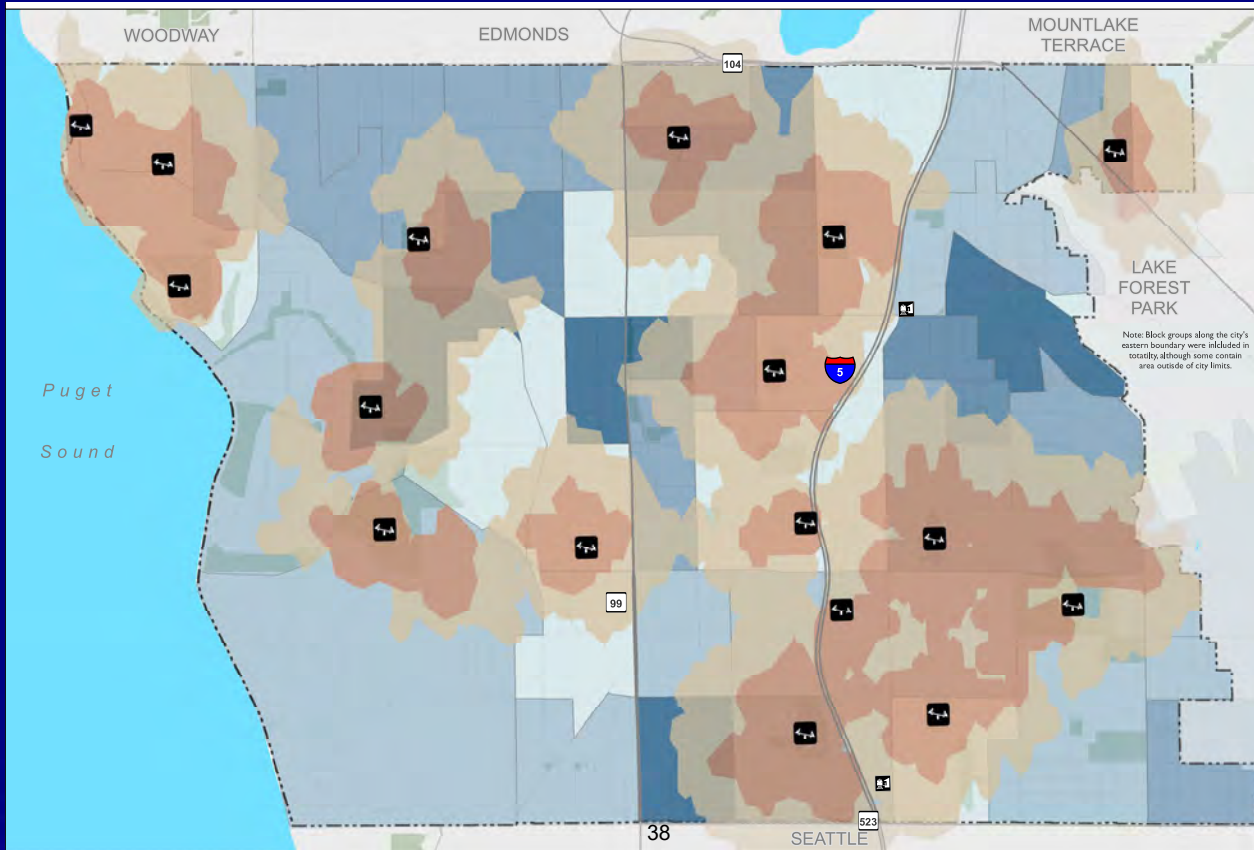
This map is not an official map. No warranty is made concerning the accuracy, currency, or completeness of data depicted on this map.





# PROSA 2024 Picnic Area Walkability



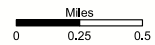


All projects were run through a spatial analysis by block group using 3-year data from the American Community Survey (2016-2020), part of the US Census. Each block group was assessed based on concentrations of these metrics:

- Population under 18
- Population 60 and older
- Household Income
- People of Color
- People with a Disability
- Limited English speaking

Note: Block groups along the city's eastern boundary were included in totality, although some contain area outside of city limits.

- Playgrounds
- Light Rail Stops
- Parks
- 5 minute walk
- 10 minute walk
- Social Inequity Ranking**
- High
- Medium/High
- Medium
- Medium/Low
- Low

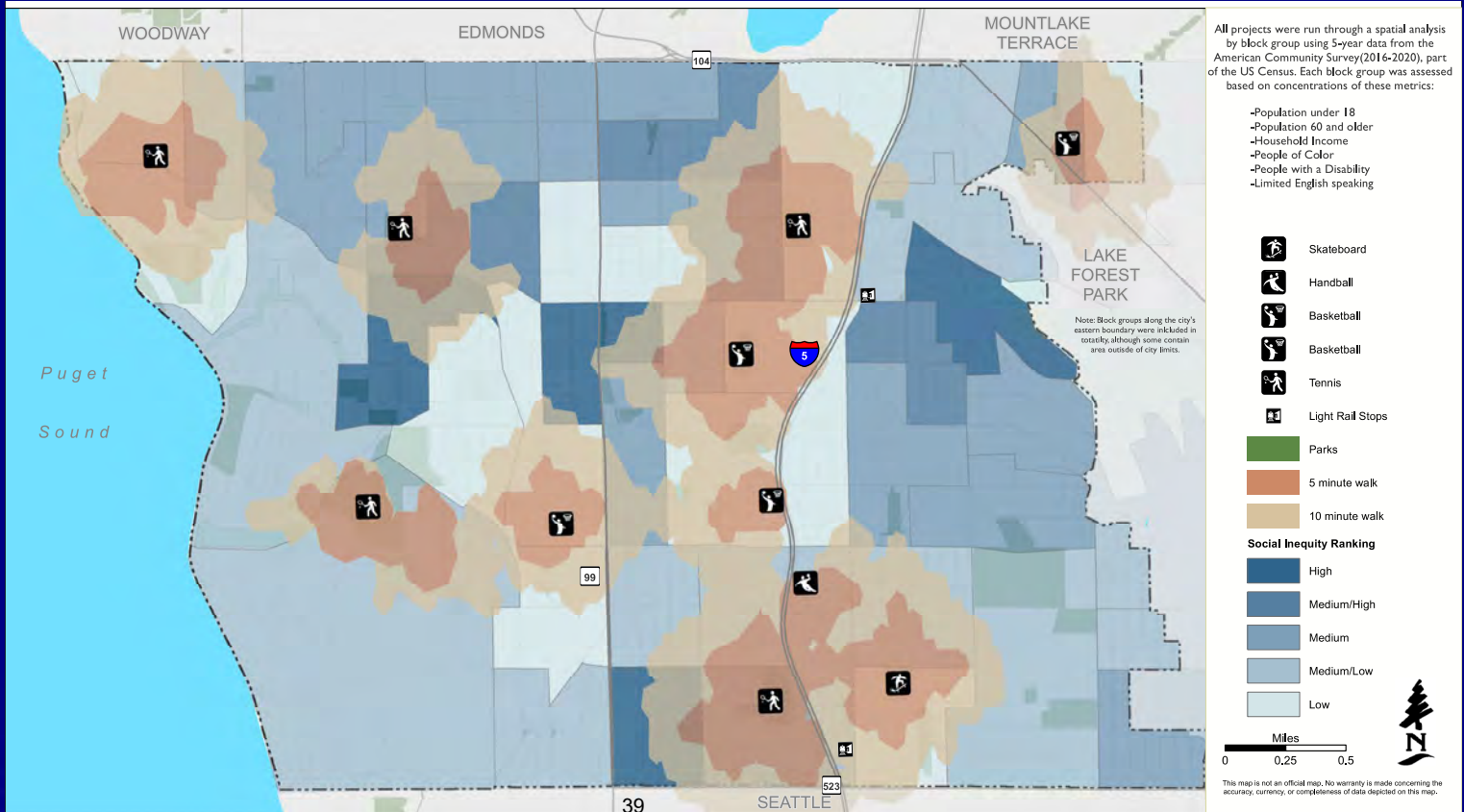


This map is not an official map. No warranty is made concerning the accuracy, currency, or completeness of data depicted on this map.



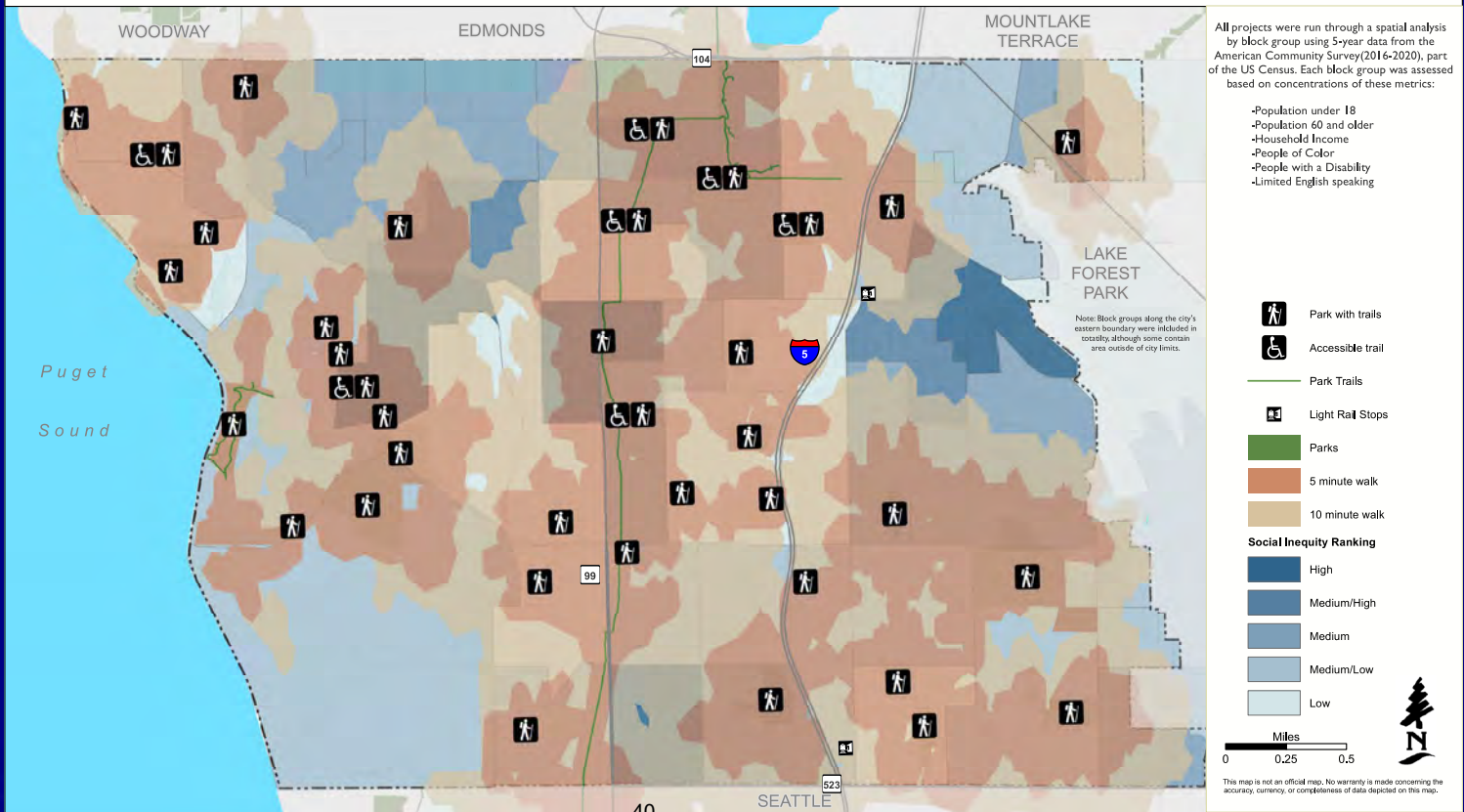


# PROSA 2024 Sports Courts Walkability





# PROSA 2024 Parks Trails Walkability





# Guidance Criteria

Acquisition

Development

Acquisition  
vs.  
Development

Programs  
and Services

Guiding Criteria for Park acquisition and development

**DRAFT** EXAMPLE CHECKLIST |

- Does the parcel in question address a community need as identified in the adopted Community Needs Maps?
- Is this parcel/area identified in any adopted City planning documents as a priority for acquisition based upon criteria in those plans?

**Acquisition - does the parcel:**

- Preserve unique environmental, cultural, or historical site?
- Support habitat or environmental sensitive area?
- Retain a unique feature for public use?
- Provide multiuse potential?
- Have ready/feasible funding source?
- Have staff or stewardship resource to maintain?
- Create a new access point for existing public space?
- Add or expand an existing park or conservation?
- Have existing or proposed multimodal access?
- Support implementation of more than one adopted City plan?
- Have a reasonable purchase cost or agreement?
- 
- 
- 
- 

**Development - does the parcel:**

- Have targeted development funding unique to the site?
- Provide/expand multiuse/multigenerational service?
- Provide or expand fully accessible access to park?
- Reasonable life cycle maintenance standards?
- 
- 
- 
- 



# Program/Service Delivery-Guiding Principles

- CAPRA Standard




**Recreation Lines of Service Determinants Evaluation Tool**

Program:  
 Date assessed:  
 Staff:

DETERMINANTS	CAPRA	Yes	No	Specifics	Target Metrics used	Resource/Budget Impact
<b>PRCS Vision and Mission alignment</b>						
Healthy People	ab	X				
Enhanced Natural Environment	b					
Life-Enhancing Experiences	abef	X				
Healthy Communities	abdf	X				
Stewardship for the Next Generation	bdf					
Celebrate Arts and Culture	abf					
<b>PRCS Strategic Action Initiative alignment</b>						
Expand Opportunities to connect with nature	abdf					
Expand Recreation Facility opportunities	bd					
Serve the full spectrum of aging adult recreation needs	abd					
<b>PRCS Clarity Map Goal alignment</b>						
Ensure Quality opportunities	abd					
Diverse and Affordable Programs	abd	X				
Equitably distribute Resources	abd					
Partnerships	bd					
Community Engagement	abcdf					
<b>Cost Recovery alignment</b>						
Staffing Available						
Appropriate Space Available						
Participant Survey evaluated	cd					
Suggestion Survey evaluated	cd					
National Trends	c					
Demographics	a					
<b>RECOMMENDATION</b>						

43

# DISCUSSION



## Memorandum

**DATE:** July 27, 2023  
**TO:** Parks, Recreation & Cultural Services/Tree Board  
**FROM:** PRCS/T Parks Committee  
**RE:** Committee Charter Update

---

### **Requested Board Action:**

Vote to adopt Charter.

### **Project Description and Background:**

The Parks Committee Charter has been revised to reflect the following:

- Updated membership.
- Maintained PROSA Plan and Proposition One Goals.
- Added a goal specific to a prioritization and decision-making framework for balancing maintenance and development of current parks with acquisition and development of new park properties. This goal also identifies the need for scalable park design processes.
- Ongoing goals include additional City-wide goals including climate action initiatives.
- Site specific and community led initiatives are maintained.
- Tasks and Timelines updated with the known PROSA and Park Bond timelines.
- Added a task specific to providing input into design and process of future park development, and a task specific to supporting the implementation of the PROSA Plan after its adoption.

### **Next Steps**

- Schedule monthly meetings with staff and provide updates to the full Board.