



Parks, Recreation & Cultural Services/ Tree Board

Regular Meeting Agenda Packet

July 27, 2023



**Parks, Recreation and Cultural Services/Tree Board
Remaining Meeting Schedule**

2023

August 24, Council guest	7:00 p.m.	Room 303 and Zoom
September 28	7:00 p.m.	Room 303 and Zoom
October 26	7:00 p.m.	Room 303 and Zoom
December 7, Council guest	7:00 p.m.	Room 303 and Zoom



AGENDA

PARKS, RECREATION & CULTURAL SERVICES/TREE BOARD REGULAR MEETING

Thursday, July 27, 2023
7:00 p.m.

Hybrid Meeting: Room 303, City Hall
and Zoom (link below)

This meeting is conducted in a hybrid manner with both in-person and virtual options to attend.



Attend the Meeting via Zoom Webinar: <https://zoom.us/j/97515984680>



Call into the Live Meeting: (253) 215 8782 - Webinar ID: 975 1598 4680



[Click Here to Submit Written Public Comment](#)

Written comments will be presented to PRCS Tree Board and posted to the website if received by 6:30 p.m. the night of the meeting.



[Click Here to Sign-Up to Provide Oral Testimony Remotely](#)

Pre-registration is required by 6:30 p.m. the night of the meeting.



In person public commenters sign up in person prior to the start of the meeting in Room 303 at City Hall

1. CALL TO ORDER / ATTENDANCE / WELCOME

7:00

Land Acknowledgement: We acknowledge the land on which our work started as the traditional home of the Coast Salish and Snohomish peoples. We take this opportunity to thank the original caretakers and storytellers of this land who are still here, and to recognize the immense culture of these peoples by remembering their history and traditions. We invite you to recognize our government's history of unfair treatment and lack of accountability against Indigenous communities as we push to raise visibility and education about them.

2. APPROVAL OF AGENDA

Action

Dustin McIntyre, Board Chair

3. [APPROVAL OF JUNE 22 MEETING MINUTES](#)

Action

Dustin McIntyre, Board Chair

4. PUBLIC COMMENT

7:10

The PRCS/Tree Board provides several options for public comment: in person; remote via computer or phone; or through written comment. Members of the public may address the Board during regular meetings for three minutes or less, depending on the number of people wishing to speak. Please be advised that each speaker's comments are being recorded. Written comments received by 6:30 p.m. on July 27, 2023, will be entered into the Public Comment portion of the meeting for Board consideration. Instructions for submitting written comments can be found through the link above or at www.shorelinewa.gov/parkboard

<p>5. DIRECTOR’S REPORT <i>Mary Reidy, RCCS Director</i> <i>Nickolas Borer, Parks, Fleet and Facilities Manager</i> <i>Kirk Peterson, Park Superintendent</i> <i>Jacob Bilbo, Park Bond Project Manager</i></p>	<p>Presentation and Questions</p>	<p>7:20</p>
<p>6. COMMITTEE UPDATES <u>Arts and Culture Committee</u> <i>Park Committee</i> <i>Public Engagement Committee</i></p>	<p>Discussion</p>	<p>7:30</p>
<p>7. <u>PROSA PLAN UPDATE</u> <i>Tom Beckwith, Beckwith Consulting</i></p>	<p>Discussion</p>	<p>7:35</p>
<p>8. <u>PARK COMMITTEE CHARTER</u> <i>Sara Raab McInerny, Committee Chair</i></p>	<p>Discussion/ Action</p>	<p>8:35</p>
<p>9. PARK TOUR DEBRIEF <i>Dustin McIntyre, Board Chair</i></p>	<p>Discussion</p>	<p>8:45</p>
<p>10. ADJOURN</p>		<p>9:00</p>

June 22, 2023

Park Tour



Parks, Recreation & Cultural Services/Tree Board Meeting Minutes

The purpose of these minutes is to capture a high-level summary of the Board's discussion and action. This is not a verbatim transcript.

Call to Order/Attendance/Welcome

The meeting was called to order at 7:00 p.m. by Chair McIntyre.

Board members present: Chair Dustin McIntyre, Vice Chair Sara Raab McNerny, Genny Arredondo, Jonathan Garner, Katie Lorah, Cindil Redick-Ponte, Youth Representatives Hayley Berkman and Millie Wang.

Absent: Jean Hilde.

City Staff present: Recreation, Cultural and Community Services (RCCS) Director Mary Reidy, Administrative Assistant III Lori Henrich, Parks, Fleet and Facilities Manager Nick Borer, Parks Superintendent Kirk Peterson

Land Acknowledgment read by Hayley Berkman

We acknowledge the land on which our work started as the traditional home of the Coast Salish and Snohomish peoples. We take this opportunity to thank the original caretakers and storytellers of this land who are still here, and to recognize the immense culture of these peoples by remembering their history and traditions. We invite you to recognize our government's history of unfair treatment and lack of accountability against Indigenous communities as we push to raise visibility and education about them.

Approval of Agenda

Chair McIntyre called for a motion to approve the agenda. So moved by Ms. Redick-Ponte and seconded by Ms. Arredondo. All were in favor, the motion carried.

Approval of April Meeting Minutes

Chair McIntyre called for a motion to approve the meeting minutes. So moved by Vice Chair Raab McNerny and seconded by Ms. Lorah. All were in favor, the motion carried.

Public Comment

No members of the public were signed up to speak. An archive of written comments submitted to the Board are available on the [City's website](#).

June 22, 2023

Park Tour

The Board departed for the park tour and visited the following parks:

- Rotary Park
NE 185th Street and 10th Avenue NE
- Edwin Pratt Park
1341 N 185th Street
- West Echo Lake Park
19512 Echo Lake Place N
- 192nd and Hemlock Park
South of the T intersection of N 192nd St and Whitman Avenue N
- Westminster Park
709 N 150th Street
- Shoreview Park
700 NW Innis Arden Way

The meeting adjourned at 8:35 pm.

_____/_____
Signature of Chair Date
Dustin McIntyre

_____/_____
Signature of Minute-Writer Date
Lori Henrich, Administrative Assistant III

PRCS/T Board Arts and Culture Committee

June/July Summary for the July 27th, 2023, PRCS/T Board Meeting

Civic Art Collection

- Maintenance
 - o Cleanings are getting underway for artworks. “Limelight” by Linda Beaumont on the side of City Hall, cleaning completed.
 - o “Gnomon” sculpture to be sent to fabricator to update footing pins for reinstallation. With the assistance of Parks Operations, who will be pouring the concrete footing, we plan to install it in the fall. Currently working in updating MOU and contracting with 4Culture for their oversight of the project.

Exhibits

- City Hall:
 - o On view through September “Yes We Can”, Artists: Tyresha Jones, LoMar, Troy Miles, Myron Curry, and Rodney King, curated by Vincent Keele.
 - o Vincent Keele “Running with the Wild” moved & consolidated to the 4th floor through September, including the newly acquired “Zebra Purple”.

Art Cottage Residencies Richmond Beach Saltwater Park

- Art Cottage Residency at Richmond Beach Saltwater Park 2023 Season:
 - o A: May – June: Jacinthe Demmert, Haida weaver, created cedar bark basketry inspired by life on the shore at Richmond Beach Saltwater Park.
Final Presentation: for public viewing was Friday June 16th from 3-7pm *heavy rainstorms), artist added additional time on Saturday June 17th 12-4pm.
 - o B: July - August: Join Cottage Artist in Residence, Roldy Aguero Ablao (pronounced Rowdy), Thursdays 5pm - 8pm, through August 10th. The artist is exploring textile and pattern making in this residency, inspired by the land and sea of the Pacific and the Pacific Northwest. Here they celebrate culture and ancestry by weaving stories of the past and present together, creating objects that explore place and belonging for future discovery. The public is invited to participate in pattern making on textiles and found objects for these open studio times.
 - o C: September – October: Salome MC, Iranian multimedia, and installation artist, planning to create a short film inspired by the site.

Capital Projects

- Writing Charter
 - o Sidewalk Poetry Projects (145th & Twin Ponds) projects are in the planning stage. (sidewalk poetry sample is at the old pool site). Working with Public Works to make stencils for these projects which may begin pouring concrete in early fall.
- Bond Projects
 - o Bond Projects art opportunities are going through cost analysis. PROSA plan findings are helping inform these potential opportunities.

PRCS/T Board Arts and Culture Committee

June/July Summary for the July 27th, 2023, PRCS/T Board Meeting

PROSA Plan

- Mapped all public art throughout the city (owned by the city & others). This is part of the larger PROSA mapping initiative which helps visualize disparities and will help to plan art opportunities now and into the future.

Cultural Events

- **Noon Concerts** - Free
 - o August 1, **Mikey Mike the Rad Scientist** – *Discovering science and nature through music.*
Spartan Recreation Center Field, 202 NE 185th St
- **Karaoke in the Park**– Free
 - o Tuesdays, through August 1 * 5:30-8:00pm
Cromwell Park: 18030 Meridian Ave N
Come to Cromwell Park each Tuesday this summer and sing your heart out. Karaoke is free and open to everyone. This is a family friendly event.
- **Celebrate Shoreline**
 - o *Come celebrate the City of Shoreline’s birthday. The festival has two stages with live music and shows, beer garden, pony rides, children’s theater, food trucks, petting zoo, hands on activities and more! This is a free family friendly festival. There is a cost for food, beverages, and some activities.*

Creative Economy (working with Economic Development)

Inaugural events

- o Celebrate Pride at the Shoreline Farmers Market
- o Inaugural Shoreline Juneteenth Festival

Mission Statement

- o Brainstorming draft currently created.
- o Using suggested Goals & Policies from the Comprehensive Plan draft to inform this conversation.

Recruitment for this Committee

- o We still have one more seat available on the Arts & Culture Committee if another Board member would like to join us.

Meetings (scheduled for the 2nd Thursday at 9am, schedules permitting.)

- o August – Thursday August 10th, 9am
- o September – Thursday September 14th, 9am



Memorandum

DATE: July 27, 2023
TO: Parks, Recreation & Cultural Services/Tree Board
FROM: Jacob Bilbo, Project Manager, City of Shoreline
RE: PROSA Plan Update

Requested Board Action:

No formal action is requested at this time. This item has been scheduled to provide updates on the progress that has been made on the PROSA Plan to date, including project history and progress.

Project Description and Background:

Staff and Beckwith Consulting Group have been developing the required Parks and Recreation elements for the City's Comprehensive Plan (COMP Plan), which includes goals and associated policies which will be reviewed this evening. In addition, community need and walkability maps have been refined and will be discussed as they relate to supporting City decision making processes moving forward. These items were presented to City Council on June 26th and feedback was given by Council at that time. Staff then integrated Council guidance and presented these items to the Planning Commission on July 6th. The team then conducted additional small group interviews with the PRCS/Tree board on July 17th to review the updated maps and begin developing the Strategic Action Initiatives for the 2024-2029 plan.

Next Steps

Staff would like to have a focused discussion with the Board to identify which maps should be used in layering for guidance on future decisions, along with development/refinement of the Strategic Action Initiatives based on the community engagement process. Staff is also seeking final approval of the COMP Plan goals and associated policies.



Memorandum

DATE: July 27, 2023
TO: Parks, Recreation & Cultural Services/Tree Board
FROM: PRCS/T Parks Committee
RE: Committee Charter Update

Requested Board Action:

Vote to adopt Charter.

Project Description and Background:

The Parks Committee Charter has been revised to reflect the following:

- Updated membership.
- Maintained PROSA Plan and Proposition One Goals.
- Added a goal specific to a prioritization and decision-making framework for balancing maintenance and development of current parks with acquisition and development of new park properties. This goal also identifies the need for scalable park design processes.
- Ongoing goals include additional City-wide goals including climate action initiatives.
- Site specific and community led initiatives are maintained.
- Tasks and Timelines updated with the known PROSA and Park Bond timelines.
- Added a task specific to providing input into design and process of future park development, and a task specific to supporting the implementation of the PROSA Plan after its adoption.

Next Steps

- Schedule monthly meetings with staff and provide updates to the full Board.



PRCS/Tree Board Parks Committee		
Date Originally Adopted: Feb 24, 2022		
Revision Presented July 27, 2023		
Committee Chair	Phone	Email
Sara Raab McInerny		smcinerny@shorelinewa.gov
Committee Members	Phone	Email
Katie Lorah Jonathan Garner		klorah@shorelinewa.gov jgarner@shorelinewa.gov
Meeting Schedule (set times or as needed)		
Monthly, or more frequently if/as necessary.		
Committee Purpose (in relation to pending Board work)		
The Parks Committee will support the ongoing development and improvement of City parks with an emphasis on strategic decisions to ensure quality and equitable investment throughout the parks system.		
Committee Goals/Anticipated Outcomes		
<ul style="list-style-type: none"> • PROSA Plan Update: The Parks Committee will support the PROSA Plan update with an emphasis on project prioritization to ensure equitable investment and distribution of park amenities and improvements, whether funded by bond measure, capital improvement funds, grants or other sources. One anticipated outcome of this goal will be establishing a 'minimum level of service' or baseline set of amenities provided at every City Park. • Proposition One Park Improvement Projects: The Parks Committee will engage with City staff in the next phases of project implementation. The anticipated outcome of this goal is the successful, on-time delivery of quality parks and park amenities. • Support the creation of strategic prioritization and decision-making frameworks such as land acquisition vs. park development vs. maintenance, and scalable public park design processes. • Additional, ongoing goals of the Parks Committee include: <ul style="list-style-type: none"> ○ Advocating for the general provision and quality of facilities in Shoreline Parks. ○ Connecting Parks to broader City initiatives including safe cycling, pedestrian access and sidewalks, transit connections, and climate action initiatives. ○ Other site-specific park issues and community-led initiatives as they arise. 		



Committee Tasks and Timelines (where known)

- Provide input to PROSA Plan as it develops through 2023, including collaborating with City Staff and other Board Committees as needed.
- Engage with City staff regarding implementation of Proposition One Park Improvement projects through 2023 and 2024.
- Provide input into design and process of future park development.
- Provide input into PROSA Plan implementation.