

Land Use Notice Signs are required for certain land use permits to inform the public of potential land development, permits or actions being considered by the City, and to facilitate public participation in the review process.

Applicants are responsible for posting the signs and shall adhere to the following specifications:

1. Size, Appearance and Contents of Notice of Application Signs:

The sign is 4 feet horizontal x 3 feet vertical. The City Planner assigned to your land use application will prepare the contents of the sign on the city's template and email it to you. It is the applicant's responsibility to have the sign printed and posted on the site. Signs meeting all the established criteria may be obtained from any professional sign company. Below are some local companies that provide this service:

Aurora Prints

<https://www.auroraprints.com/>

15200 Aurora Ave N, Shoreline, WA 98133

206-274-8475

FASTSIGNS

<https://www.fastsigns.com/>

12700 Aurora Ave N. Ste A, Seattle, WA 98133

206-368-7331

McNamara Signs

<http://www.mcnamarasigns.com/>

14058 Lake City Way NE, Seattle, WA 98125

206-284-0809

Minuteman Press

<https://minuteman.com/>

10300 Greenwood Ave N, Seattle, WA 98133

(206) 448-8919

Northern Design Graphics

<https://northerndesigngraphics.com/>

19906 Aurora Ave N, Shoreline, WA 98133

425-648-9108

Print Fusion

<https://print-fusion.com/>

11064 Lake City Way NE Suite 4, Seattle, WA

98125

(206) 365-1244

2. Number, Placement, and Time of Display:

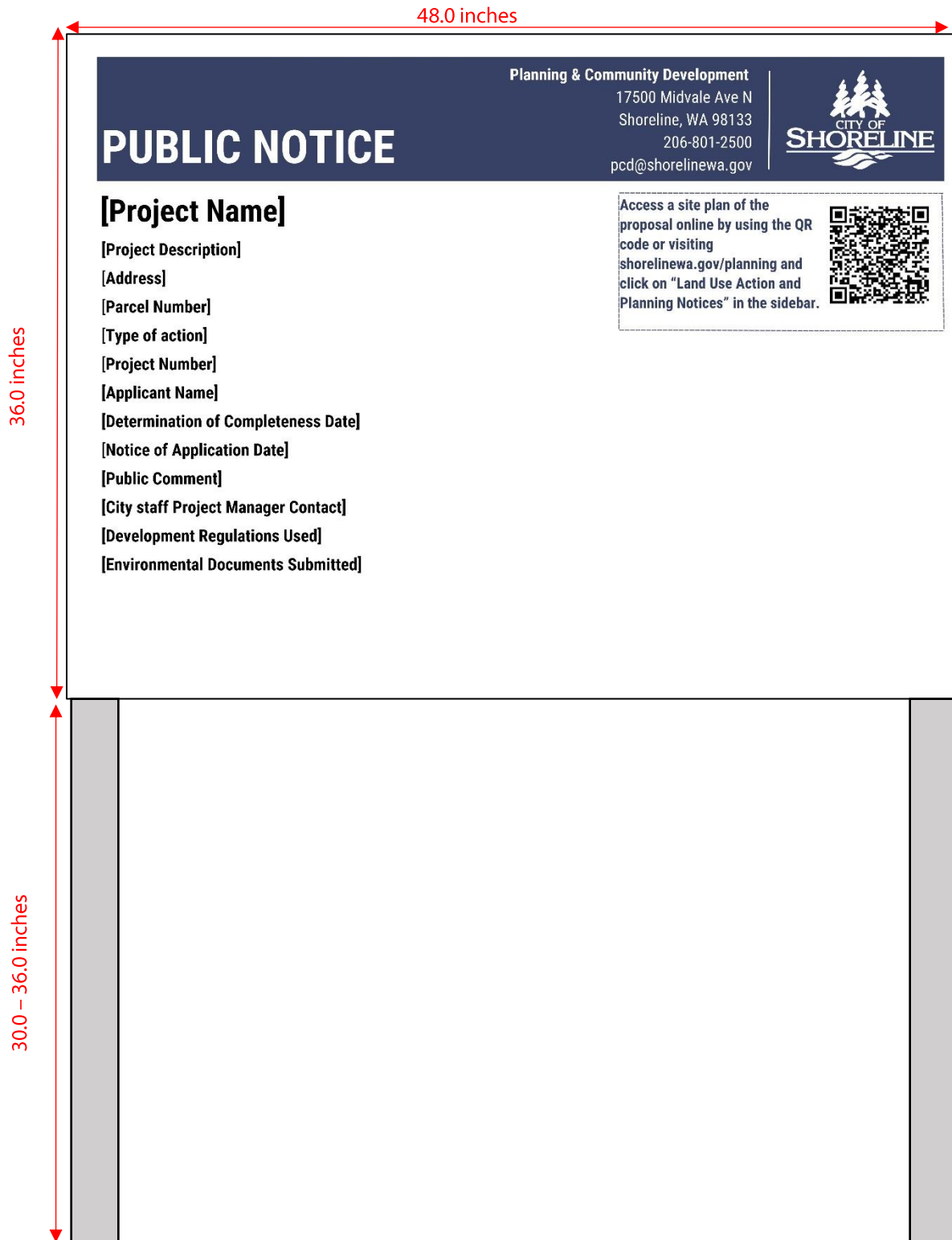
A minimum of one (1) sign is required at each project site. Additional signs may be required by the city for larger sites or for properties with several street frontages. The sign shall be placed on the edge of the property in a location that is plainly visible from the street and does not block drivers' view of the street and sidewalk. The sign(s) must be accessible by staff and placed with the bottom no higher than 30-36" inches above the ground.

3. Responsibility for Installation, Maintenance and Removal:

The applicant is solely responsible for the creation, printing, installation, maintenance, removal, and any costs associated with the sign(s). The applicant shall provide Planning & Community Development with a signed "Declaration of Installation of Land Use Notice Sign(s)" and a photograph of the posted sign that provides context for its location no later than one business day following posting. The applicant is required to maintain the sign in good condition until the project comment period or appeal period and any related hearings have ended, after which the applicant must remove the sign within seven days.

If the board is removed early, the applicant is responsible for immediate replacement of the board.

Example Illustration



- Board is 3' X 4' Corrugated Plastic
- Board shall be mounted on posts or affixed to property fence if visible, accessible, and secure.
- Posts (not included with sign) shall be wood or metal, securely affixed to the sign, and installed sturdily to hold sign in place despite weather or tampering.

DECLARATION OF INSTALLATION OF LAND USE NOTICE SIGN(S)

Planning & Community Development
17500 Midvale Ave N
Shoreline, WA 98133
206-801-2500
pcd@shorelinewa.gov



DECLARATION OF INSTALLATION OF LAND USE NOTICE SIGN(S)

I, _____ declare the following:

On the _____ day of _____, 20____, I installed land use notice sign(s) on the property located at _____, Shoreline, WA, for the following project _____ (project/permit number).

I have attached a photograph of the posted sign that provides context for its location no later than one business day following posting.

This/these land use notice sign(s) was/were constructed and installed in locations in conformance with the requirements of Chapter 20.30 Shoreline Municipal Code and the City's "Land Use Notice Signs" handout package.

Installer Name

Date

Installer Signature