



ENVIRONMENTAL MINI-GRANT PROGRAM

Idea Proposal Form

Forms are due no later than February 28, 2023.

Do you have an idea for an Environmental Mini-Grant project? This idea proposal form is the first step in the application process! Please answer the following questions as concisely, yet completely as possible.

Please submit your completed idea proposal by emailing it to sbruemmer@shorelinewa.gov or mailing a physical copy to Environmental Program Specialist, 17500 Midvale Ave. N., Shoreline, WA 98133. Forms are due no later than February 28, 2023.

You can view program requirements online by visiting shorelinewa.gov/environmentalminigrant.

Questions? Contact Sarah Bruemmer at sbruemmer@shorelinewa.gov or (206) 801-2452.

Contact information

First, please provide your contact information so we can get in touch with questions and next steps.

1. First name: _____
2. Last name: _____
3. Organization affiliation (if applicable): _____
(e.g., business, non-profit organization, neighborhood association)
4. Zip code: _____
5. Phone number: _____
6. Email: _____

Project idea

Next, share more about your Mini-Grant project idea! Please answer the following questions as completely as possible.

7. **Project title:** _____
8. **Briefly describe your project.** What will you accomplish? Where will it take place? Will it be on public or private property? Who or what will benefit from your project?

9. Describe how your project will benefit the community and environment. If you know it will support one or more of the 2023 Environmental Mini-Grant priority areas, please include that information in your answer.

Priority areas:

- Prepare our community for climate change impacts
- Work toward a zero waste Shoreline
- Protect and restore our natural habitats
- Reduce fossil fuel use in our cars and buildings

10. When do you plan to START and FINISH your project? Approximate dates will do. However, projects may not start before April 30 or end later than December 31, 2023.

Start: _____

Finish: _____

11. How much do you expect this project will cost? How much do you expect to request in Mini-Grant funds?

12. How will you match 20% of the Mini-Grant funds you identified in Question 11? What money, time, or services have you identified as a source for the required match?

We require a 20% match. This means you must contribute funds, volunteers, or staff time that is at least 20% of your total grant funds. For example, if you request \$1,000 for your project, you must show you can contribute \$200. If you plan to use volunteers, the value of one volunteer hour is \$34.87.

13. Will your project require ongoing maintenance? If so, how will it get done?

14. Have you/your organization received an Environmental Mini-Grant before?

- Yes
- No
- I don't know

15. How did you learn about the City of Shoreline's Environmental Mini-Grant program?