



Parks, Recreation & Cultural Services/ Tree Board

Regular Meeting Agenda Packet

October 27, 2022



**Parks, Recreation and Cultural Services/Tree Board
Meeting Schedule**

2022

December 1	7:00 p.m.	Room 303 and Zoom
------------	-----------	-------------------

2023

January 26	7:00 p.m.	Room 303 and Zoom
February 23	7:00 p.m.	Room 303 and Zoom
March 23	7:00 p.m.	Room 303 and Zoom
April 27	7:00 p.m.	Room 303 and Zoom
May 25	7:00 p.m.	Room 303 and Zoom
June 22	7:00 p.m.	Room 303 and Zoom
July 27	7:00 p.m.	Room 303 and Zoom
August 24	7:00 p.m.	Room 303 and Zoom
September 28	7:00 p.m.	Room 303 and Zoom
October 26	7:00 p.m.	Room 303 and Zoom
December 7	7:00 p.m.	Room 303 and Zoom



AGENDA

PARKS, RECREATION & CULTURAL SERVICES/TREE BOARD REGULAR MEETING

Thursday, October 27, 2022
7:00 p.m.

Hybrid Meeting: Room 440, City Hall
and Zoom (link below)

This meeting is conducted in a hybrid manner with both in-person and virtual options to attend.



Attend the Meeting via Zoom Webinar: <https://zoom.us/j/97515984680>



Call into the Live Meeting: (253) 215 8782 - Webinar ID: 975 1598 4680



[Click Here to Submit Written Public Comment](#)

Written comments will be presented to PRCS Tree Board and posted to the website if received by 6:30 p.m. the night of the meeting.



[Click Here to Sign-Up to Provide Oral Testimony Remotely](#)

Pre-registration is required by 6:30 p.m. the night of the meeting.



In person public commenters sign up in person prior to the start of the meeting in Room 440 at City Hall

- 1. CALL TO ORDER / ATTENDANCE / WELCOME** 7:00
Land Acknowledgement: We acknowledge the land on which our work started as the traditional home of the Coast Salish and Snohomish peoples. We take this opportunity to thank the original caretakers and storytellers of this land who are still here, and to recognize the immense culture of these peoples by remembering their history and traditions. We invite you to recognize our government's history of unfair treatment and lack of accountability against Indigenous communities as we push to raise visibility and education about them.
- 2. APPROVAL OF AGENDA** Action
Bill Franklin, Board Chair
- 3. APPROVAL OF AUGUST 25, 2022 MEETING MINUTES** Action
Bill Franklin, Board Chair
- 4. APPROVAL OF SEPTEMBER 22, 2022 MEETING MINUTES** Action
Bill Franklin, Board Chair
- 5. PUBLIC COMMENT** 7:10
The PRCS/Tree Board provides several options for public comment: in person; remote via computer or phone; or through written comment. Members of the public may address the Board during regular meetings for three minutes or less, depending on the number of people wishing to speak. Please be advised that each speaker's comments are being recorded. Written comments received by 6:30 p.m. on October 27, 2022 will be entered into

the Public Comment portion of the meeting for Board consideration. Instructions for submitting written comments can be found through the link above or at www.shorelinewa.gov/parkboard

6. DIRECTOR'S REPORT <i>Colleen Kelly, RCCS Director</i> <i>Mary Reidy, RCS Superintendent</i> <i>Kirk Peterson, Parks Superintendent</i> <i>Jacob Bilbo, Park Bond Project Manager</i>	Presentation and Questions	7:20
7. COMMITTEE UPDATES <i>Arts and Culture Committee</i> <i>Outreach Committee</i> <i>Parks Committee</i>	Discussion	7:30
8. PROS PLAN UPDATE AND INTERVIEW <i>Josh Stepherson, Stepherson and Associates</i>	Discussion	7:45
9. PARK COMMITTEE DISCUSSION <i>Park Committee</i>	Discussion	8:30
10. COMMENTS FROM THE BOARD <i>Bill Franklin, Board Chair</i>	Discussion	8:45
11. ADJOURN		9:00

August 25, 2022

Hybrid Meeting



Parks, Recreation & Cultural Services/Tree Board Meeting Minutes

The purpose of these minutes is to capture a high-level summary of the Board's discussion and action. This is not a verbatim transcript. Meeting audio is available on the [City's website](#) (in the 'Event' column, select a meeting to listen to).

Call to Order/Attendance/Welcome

The meeting was called to order at 7:00 p.m. by Vice Chair McIntyre.

Park Board members present: Vice Chair Dustin McIntyre, Hayley Berkman, Jean Hilde, Sara Raab McInerny, Noah Weil, Millie Wang.

Absent: Chair William Franklin, Genny Arredondo, Jeff Potter.

City Staff present: Recreation, Cultural and Community Services (RCCS) Director Colleen Kelly, Parks, Fleet and Facilities (PFF) Manager Nick Borer, Parks Superintendent Kirk Peterson, Park Bond Project Manager Jacob Bilbo, RCCS Administrative Assistant III Lori Henrich.

Land Acknowledgment read by Hayley Berkman

We acknowledge the land on which our work started as the traditional home of the Coast Salish and Snohomish peoples. We take this opportunity to thank the original caretakers and storytellers of this land who are still here, and to recognize the immense culture of these peoples by remembering their history and traditions. We invite you to recognize our government's history of unfair treatment and lack of accountability against Indigenous communities as we push to raise visibility and education about them.

Approval of Agenda

Vice Chair McIntyre called for a motion to approve the Agenda. So moved by Mr. Weil and seconded by Ms. Raab McInerny. All were in favor, the motion carried.

Approval of July 28, 2022, Meeting Minutes

Vice Chair McIntyre called for a motion to approve the Meeting Minutes. So moved by Ms. Raab McInerny and seconded by Ms. Hilde. All were in favor, the motion carried.

Public Comment

The Board heard comments from two members of the public. Written comments were submitted to the Board during and after the meeting and are available on the [City's website](#).

1. Nancy Morris, Shoreline, was concerned that neither the City's sustainability report nor the draft Climate Action Plan has a stand-alone supporting action regarding retaining existing established trees. She provided relevant references at the end of the written comments she submitted during the meeting.

August 25, 2022

Hybrid Meeting

2. Kathleen Russell, Shoreline, commented about the Climate Action Plan Update. She supports retaining existing street trees and asked that the board take action to submit a code change regarding removal of established trees in development project areas.
3. Darlene Feikema, Shoreline, said that she has been watering dry and dying trees SCC planted along Greenwood Avenue and Innis Arden Way. She has contacted officials at the school and the city and wanted action and accountability for the care and maintenance of new street trees planted as part of a development permit.

Director's Report

Colleen Kelly, RCCS Director

Nick Borer, Parks, Fleet, Facilities Manager

Kirk Peterson, Parks Superintendent

Jacob Bilbo, Park Bond Project

[\(See Attachment A for the presentation\)](#)

Ms. Kelly provided general updates on the following:

- City Manager hiring update
 - Council is currently interviewing candidates
 - A public reception will be held on September 8 to introduce finalists
- The Public Works Director is retiring. There will be an interim Acting Director until a new City Manager is onboard and able to hire
- Council adopted Resolution 494, declaring a Climate Emergency and enumerating trees as one key natural asset
- PROS Plan Update
 - The firm Stepherson & Associates has been selected to develop and implement equity focused community outreach
 - The approach is to connect with individuals and community groups for input for the PROS Plan that will create a foundation for ongoing conversations regarding the Comprehensive Plan and other future planning efforts
 - Stepherson staff plan to attend the September PRCS/Tree Board meeting to discuss the draft workplan and to collect initial input from the Board
 - A preliminary review of the 2023-2024 biennial budget to be presented to the City Council on September 19
- Staff met with the Evergreen Mountain Bike Association to discuss utilizing their resources to potentially incorporate a pump track element into one of the park bond projects. It was determined that they do not have capacity to support a project of that size that quickly. Staff invited them to stay in communication with the City for potential future efforts.
- PIF exemptions update – staff confirmed that Shoreline Place is the only development agreement processed to date.

Recreation and Cultural Services

Colleen Kelly, RCCS Director

Ms. Kelly provided general updates on the following:

- The fulltime Public Art Coordinator position has been posted
- Camp Shoreline has wrapped up for the summer, some other camps are still operating

August 25, 2022

Hybrid Meeting

- Spartan will be closed temporarily beginning August 29, reopening on September 6
- A new Artist in Residence will be starting in September
- Exhibition planning for artist Sophia Fang is still underway
- The YWCA will no longer partner with the City for the Hang Time Program
- The Shoreline Walks Program was well attended
- Fall program registration is underway
- Celebrate Shoreline was highly successful

Park Operations

Nick Borer, Parks, Fleet and Facilities Manager

Mr. Borer provided general updates on the following:

- Park Operations staff supported Celebrate Shoreline
- Staff is preparing soccer fields for play
- Staff installed PRCS/Tree Board community outreach signs in the parks
- EarthCorps to begin trail maintenance and construction after a 2-year hiatus

Mr. Bilbo provided updates on the following related to the Park Bond Project:

- Contracted with subconsultants to perform preliminary work before starting the design phase
 - Anticipate work to be done late October/early November
- Pre-Application meetings with the Planning Department are scheduled for September
- Engaged with a Title Company to produce subdivision guarantee reports for all project sites
 - These are necessary for surveyors to identify boundaries, easements etc.
- In the early stages of community engagement process
- Working with Comprehensive Plan/ PROS Plan consultant to understand where joint engagement will be possible
- The progressive design consultant, Forma/Mithun, will be working on their broader community engagement plan as well as developing targeted questions regarding elements in the parks
- Anticipate the consultant will come to the Board in October to solicit feedback
- Budget forecasting has been completed and incorporated into the Capital Budget model
- All park bond sites have been visited to review current access issues, site furnishings etc
- Mr. Bilbo will attend Board meetings regularly to provide updates and answer questions

Questions/Comments:

- Is EarthCorps doing all maintenance?
 - Yes, they are upgrading existing trails and helping direct people to stay on trails.
- Will Stepherson be working on the engagement plan for the PROS Plan, the Comp Plan, and the Bond Projects?
 - To the extent that there are opportunities to use the PROS Plan workplan to also leverage those contacts for input related to the Bond. It can't be designed to necessarily be responsive to the Bond so we'll leverage what we can. Methune is working on the other pieces that will need to happen separate from that.
- Update on outreach signs in the parks:
 - The caller who left a voicemail was likely in response to one of the signs in a park.

August 25, 2022

Hybrid Meeting

Committee Updates

Dustin McIntyre, Vice Chair

This is a standing Agenda Item following the Director's Report each month. Committees will each be offered about 5 minutes to share any progress with the Board.

Arts and Culture Committee

Dustin McIntyre, Chair

- At their last meeting, Chair Franklin and Vice Chair McIntyre discussed the departure of the Public Art Coordinator. They supported that the position should be filled and made fulltime. They are grateful progress has been made in that direction.
- Vice Chair McIntyre asked if there was an opportunity for the committee to participate in the interview process. Vice Chair McIntyre informed the Board about the committee's interest in this and invited discussion on another approach.
 - Ms. Kelly said that the position is currently open; interviews will take place in mid to late September. She invited Board members to send thoughts individually to Vice Chair McIntyre.
- Vice Chair McIntyre asked if staff planned to use the same consultant for outreach and engagement or wait for the new coordinator to be hired.
 - Ms. Kelly replied that the idea is to put them on a parallel track. There is an opportunity to use the input that's already been gathered and build on it.
 - The PROS Plan will look at Public Art more broadly.

Public Outreach Committee

Jean Hilde, Chair

- The committee thanked staff for their work on the outreach flyer and for getting it posted in the parks. They are excited to hear feedback from the community.

Parks Committee

Sara Raab McInerny, Chair

- There is no update to share that has been vetted with the rest of the committee. Ms. Raab McInerny appreciated the follow-up with Evergreen Mountain Bike Alliance and that the door is still open for potential future involvement.
- She recently attended a webinar about using data to address park diversity, equity, inclusion, and access. Ms. Kelly asked her to be prepared to share some key points next month when the consultants are at the Board meeting. Equity is a big focus of the outreach and engagement work that the City is hoping to do.

Questions/Comments: None.

Park Tour Debrief

Dustin McIntyre, Vice Chair

Vice Chair McIntyre invited the Board to share lessons or takeaways they have from the park tour.

August 25, 2022

Hybrid Meeting

- Broadly speaking, the parks outside of Shoreline that were suggested for the tour by the Park Committee were unconventional; the concept was to look at examples of successful small community parks that included diverse play elements, no 'out of the box' play structures and to show that a few small elements can make a play area unique to the community it's in.

Alice Ball Park:

- The Board members were impressed with Alice Ball Park. It is a deceptively simple looking park but so much went into creating it.
- The border of plants between the park and busy street helped make the park feel cozier.
- Alice Ball Park is integrated with what is around it, but it is also its own thing. It organically merged with the sidewalk to transition into the park which was elegant. Appreciated the design aesthetic and hoped that it is something we could use in Shoreline too.
- Vice Chair McIntyre mentioned that the concept of Alice Ball Park could potentially be applied to Rotary Park or Shoreline's station areas to support a synergy between transportation elements and the park elements to make it habitable for nearby residents.

Westminster Park:

- How will new park development impact frontage improvements? A project may initiate sidewalk improvements, but they could be disconnected from the broader sidewalk plan. Hoping to see more coordination between departments as it relates to prioritization of adjoining sidewalks and transportation projects.
- Looking forward to seeing before and after the park is developed.

Edwin Pratt Park:

- The site is quite wet but there's an opportunity for when it's developed for it to potentially be used to showcase hydrologic connections, and ecological examples that relate to storm water issues. Could Shoreline use goats to manage invasives strategically? Anything we can do to knock them back would be helpful.

Kruckeberg Botanic Garden:

- Increase the number of days it's open
- Feels mystical when you walk into it. Has nature paths that you don't have to navigate.

Ms. Kelly encouraged the Board to keep the takeaways in mind as engagement begins with the PROS Plan and Park Bond, to the extent that there are opportunities that could potentially be incorporated.

Overall, a great and fun tour.

Climate Action Plan (CAP) Update

Cameron Reed, Environmental Services Program Manager

[\(See Attachment B for the presentation\)](#)

Mr. Reed gave a briefing on the 2021 Sustainability Report and Climate Action Plan Update. He welcomed questions and solicited general feedback from the Board on some of the proposed strategies in the plan that relate to city trees in parks.

The draft plan is scheduled to be presented to Council in October.

August 25, 2022

Hybrid Meeting

2021 Sustainability Report Highlights:

Developed metrics to track the city's progress in 5 key areas:

1. Climate, Water, and Energy
2. Materials, Food and Waste
3. Transportation and Mobility
4. Trees, Parks, and Ecosystems
5. Resilient Communities

2021 Accomplishments:

- Expanded sidewalks network, increased walkability
- Increase in new building green – certified units
- Improving stream water quality and Salmon Safe implementation
- Race to Zero and climate action progress

CAP Background:

- Completed in 2013
- Completed a lot of goals since then and it is time to update,
- K4C Joint Commitments (21 shared commitments)
- Goal in Comprehensive Plan is in line with the Paris agreement 1.5 C threshold
- Race to Zero and science-based targets

Shoreline Specific Targets:

- Emissions tracking since 2009, reduce by about 5%, progress but there is a lot more work to do
- Shoreline Wedge Analysis (a tool for projecting future emissions). New policies enacted at the state federal and local level that are expected to significantly reduce future emissions.
- Orange/Yellow is what's left to address, most from existing buildings, staff will be working to help folks fuel switch off of fossil fuels, reducing emissions from transportation, supporting electric vehicles and increasing walkability working closely with Public Works Dept on that work.
- Green areas display the amount of carbon Shoreline Urban Forest captures/sequesters
- can be counted toward carbon neutrality commitment

CAP Update:

- Identify high-impact actions to reduce emissions and meet targets
- Increase carbon sequestration by trees and ecosystems
- Increase community resilience to climate impacts

CAP Update Timeline

- Currently in Phase 3
- Presenting draft to Council in October
- Releasing draft for public comment
- Doing a final engagement touch point and workshop in September

Sequestration Analysis

- Staff did a high-level analysis using aerial photography and a tool from the US Forest Service to estimate the amount of carbon Shoreline's urban forest captures on an annual basis and how much is stored.

August 25, 2022

Hybrid Meeting

Climate impacts in Shoreline:

- Increased heat
- Public health impacts due to heat
- Less snow
- Heavy rain events are increasing
- Increased wildfire threat,
- More frequent coastal flooding

Climate Impacts and Resiliency Study

- Completed this study to look at what parts of the built environment in our community were going to be most vulnerable to these impacts.
- One of the outcomes of the study was a Climate Impacts Tool that was developed primarily for Capital Project Managers to look at areas of known vulnerabilities and identify opportunities during the planning phase of a project to address them.

Ecosystems and Sequestration

The goal is to support healthy ecosystems and their ability to capture carbon and provide additional benefits.

- Strategy: Maintain and increase tree canopy and urban forest health
 - Create Nature Patches
 - Expand Forest Restoration Program, Green Shoreline Partnership
 - Expand Street Tree planting
 - Think about areas that would be more vulnerable
 - Increase Urban Forestry funding
 - Climate Resilient Park Design
 - Landscape features and amenities
 - Continue to acquire parks and open spaces
 - Update Street Tree List
 - Utilize Forest Carbon Credits - reduce emissions by 2030
- Resilience and Preparedness, ensure that new building is resilient to climate change and projected impacts
 - Develop best practices starting with City projects around urban heat
 - Climate Resilient Urban Design requiring some of the things in Development Code and Engineering Development Manual (EDM)

Questions/Comments:

- Regarding the Wedge Analysis, what is the rationale for having Forest Carbon Sequestration start in 2039/2040?
 - Mr. Reed will need to check with his consultant.
- It's difficult to get people to switch fuel sources. It is surprising that there is not more in this plan about protecting our existing mature trees. Public comment speakers mentioned that it's the easiest, cheapest, and most effective action we can do right now.
 - Mr. Reed said that the selection of strategies presented tonight applied to city-maintained trees. There is an explicit action that looks at the City's development code to look for opportunities to increase tree retention during development and increasing enforcement of existing tree codes.

August 25, 2022

Hybrid Meeting

- Regarding ecosystems and sequestration items, expanding forest restoration and increasing urban forestry funding are important.
- Increasing the protection of the existing trees would be wise and to reduce the ongoing pattern of dead trees.
- Something that may be missing is to provide incentivizing private owners with large parcels, can we encourage conservation easements, tree easements, SW utilities, expand, urban forest retro fits.
- Resilience - mapping tool could be used by Parks Operations as well
- Stormwater effects on natural areas – down stream flow, would like to see incentives removing or converting impervious areas that don't comply with current development code.
- Shade is a reliance piece for human comfort though it seems to go along with the Climate Resilient Park Design.
 - There are specific actions for incentivizing both tree habitat easements on private property and also storm water retrofits. The Surface Water Utility does a large amount of work around that.
- Is there discussion about people getting rid of their lawns?
 - Mr. Reed mentioned the Soak it Up Program offered through our Surface Water Utility is a program we are looking at to strategically expand to address climate resilience needs.
- It's a great program, would like to see it more widely broadcast.
- As a way to reduce emissions, could Parks operations switch power tools (such as blowers, mowers, etc.) to electric?
 - Mr. Reed said that is part of the conversation with staff currently, there are operational needs and constraints related to current technology. Staff will look to pilot equipment when it's available.
 - Mr. Borer said that Staff is looking at electrification of the fleet, there is a budget amendment for an electric mower currently
- Seattle recently outlawed gasoline powered blowers – is city legislation for private owners being discussed?
 - Mr. Reed said that we have an action around supporting fleet electrification for businesses and institutional partners which could potentially be expanded to include gas powered tools.
- It's worth looking at, highly visible and that is an area of emissions that the Parks Department generates.
 - Mr. Borer acknowledged and added that there are always competing interests that need to be balanced.
- Our rate of change is slower than the broader region, our emissions per capita is down, when we're looking at transportation as the single largest emitter, population growth around the station areas won't have the same emission profile. Are these the types of modeling assumptions that are in future planning?
 - Mr. Reed said that the wedge model uses regional and Shoreline specific transportation models that account for density and light rail and looking at the impacts of the newer buildings being built. One of the reasons that the remaining emissions are so hard is because we've done many of the easy things.
- Acknowledging a raised hand from an attendee, Ms. Kelly asked members of the public attending the meeting virtually to submit their comments related to the discussion through the website or email Ms. Henrich.

August 25, 2022

Hybrid Meeting

Comments from the Board

Dustin McIntyre, Vice Chair

- Is there an alternative to the Spartan closure during a heat event?
 - Spartan had been used in the past as a shelter from the cold but not a shelter from the heat. The new Emergency Management Coordinator is developing a plan that can be mobilized when these events are expected to occur.
 - Regarding the heat issues and addressing the needs specific to unhoused people, we work closely with the King County Regional Homeless Authority. During a recent heat event, a cooling tent was set up at Therapeutic Health Services on Aurora Avenue; it was their second highest utilized site in the county. We anticipate that will continue to be a priority site for future weather events. We also know there is a need for potential sites for other community members needing relief and that's a plan in progress.
- Celebrate Shoreline was a great event to attend. The night before, the Ridgecrest Neighborhood Association held an outdoor movie night, and this highlighted a need for outdoor venues in the neighborhoods. As we are heading into the PROS Plan and Public Art/Cultural Services Plan updates, those are the types of opportunities that can be kept in mind for non-city coordinated events.
- What is the status of Urban Forestry Strategic Plan update?
 - Staff has been working on it and are looking at the 20-year tree planting plan, GIS inventory of street trees, and may potentially hire a consultant to update the plan to add new data. May potentially have something to share with the Board by the end of the year.
- Ms. Hilde requested a presentation or a memo with a bit more detail on what the common practice is for maintenance of street trees and new plantings.

Hearing no further business, Vice Chair McIntyre called for a motion to adjourn. So moved by Ms. Hilde and seconded by Ms. Rabb McInerny. All voted in favor, the motion carried. The meeting adjourned at 8:49 pm.

Signature of Vice Chair _____ / _____
Dustin McIntyre Date

Signature of Minute-Writer _____ / _____
Lori Henrich, Administrative Assistant III Date

PRCS/Tree Board
August 25, 2022

DIRECTOR'S REPORT



General Updates

Colleen Kelly
Director, RCCS

City Council will interview City Manager candidates during the last week of August and will host a public reception on September 8 to introduce finalists.

Public Works Director, Randy Witt is retiring in early October. There will be an interim Acting Director until the new City Manager is on board and able to hire.

August 15 -- Council adopted Resolution 494 declaring a Climate Emergency and enumerating trees as one key natural asset.

Stepherson and Associates is the firm selected to develop and implement equity-focused outreach and engagement activities for the PROS Plan.

On September 19, staff will provide a preliminary review of the 2023-2024 biennial budget to the City Council.

Old Business

Staff met with Evergreen Mountain Bike Alliance representatives in late July. It was determined that the organization does not have capacity to provide necessary support within the time that would be needed to include a pump track as part of the current bond project development process, but this is something that can continue to be explored for the future.

Regarding PIF exemptions, Staff has confirmed that to date there have been no Development Agreement processes-other than Shoreline Place—that have involved Park Impact fee exemption agreements.

Recreation and Cultural Services

Mary Reidy
Recreation and Cultural Services
Superintendent

The new full-time Public Art Coordinator position has been posted. Please share with your networks!

[Public Arts Coordinator](#)

Camp Shoreline ended last week; however, we still have many YTDP and contracted camps going for a few more weeks.

SRC will be closed for deep cleaning and gym floor refinishing August 29 - September 5 (reopen to public September 6). RCS staff will be taking a much-needed breather this week as they gear up for fall programming.

Working to transition Artists in Residency at the beginning of September. We are still working to confirm a date and location for Sophia Fang's exhibition of her project as there were Covid impacts on her residency.

Recreation and Cultural Services

The YMCA informed the City that they will no longer be a partner in the Hang Time programs at both middle schools. Staff are working with both school administrations to develop a new operations plan based on City staffing levels. Hang Time programming will start onsite at both schools October 4.

This month we saw the highest attendance ever at a Shoreline WALKS, with 35 walkers enjoying each others company while walking through Hillwood and Richmond Highlands for a History Walk. This was a partnership walk with Shoreline Historical Museum.

Fall program registration started this week for a full slate of youth, adult and specialized recreation programs.

Celebrate Shoreline 2022 was a great success; as stated by City Manager Debbie Tarry, “The line-up was great, the layout was great, and the crowd was great!”

Celebrate Shoreline



Reptile Man

Community Building



KIDS!!



Park Operations

Nick Borer
Parks, Fleet and Facilities Manager



30 New Signs have been added throughout the park system to advertise Parks Board meetings and invite communication with the PRCS/Tree Board

Park Operations

EARTHCORPS begins annual trail
maintenance and construction--
3 miles 2022

Innis Arden Reserve

Hamlin Park

Boeing Creek/Shoreview Park

WHO WE ARE ▾ WHAT WE DO ▾  GET INVOLVED ▾ JOIN THE CORPS ▾



DEVELOPING THE NEXT
GENERATION OF
ENVIRONMENTAL LEADERS

Park Bond

Jacob Bilbo
Park Bond Project Manager

The City has completed the process of hiring four sub-consultants to complete Survey, Geotech, Critical Areas, and Cultural Resources assessments at all project sites. Surveys have commenced and the project team is coordinating access to sites and schedule between the sub-consultants.

The team has begun scheduling pre-application meetings with the Permitting Department. First meeting to commence the week of September 1.

PM engaged with a title company to produce subdivision guarantees for all project sites. This was necessary for the surveyors to identify property boundaries, easements, etc. All reports have been received and shared with the project team.

Park Bond

Discussion of community engagement opportunities has begun, and staff are working to leverage some engagement opportunities that may be available through the PROS Plan outreach efforts.

Project budget forecasting has been completed and incorporated into the Capital Budget model.

Project team visited all 8 project sites.

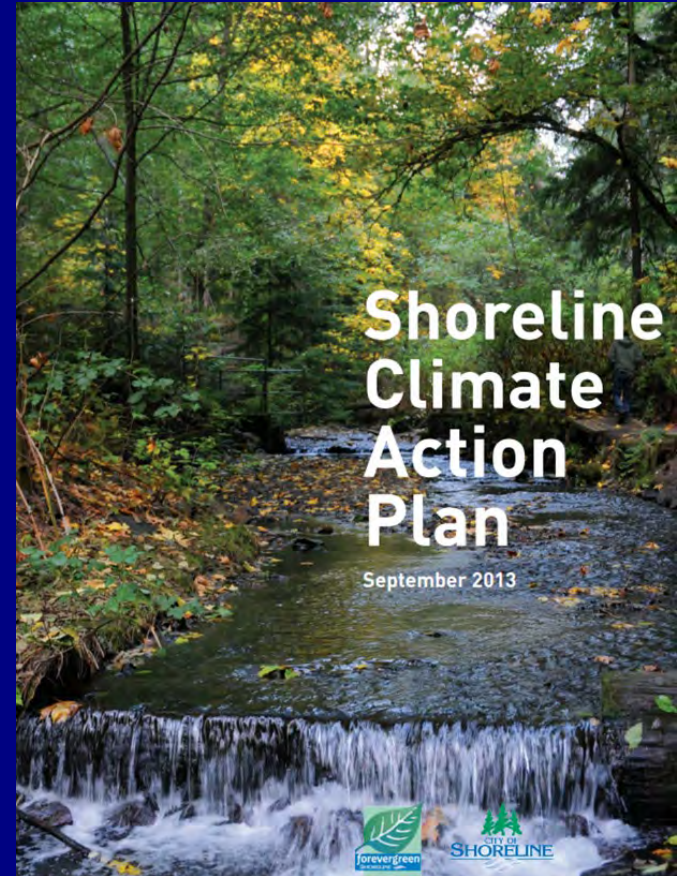
Climate Action Plan Update

August 25, 2022

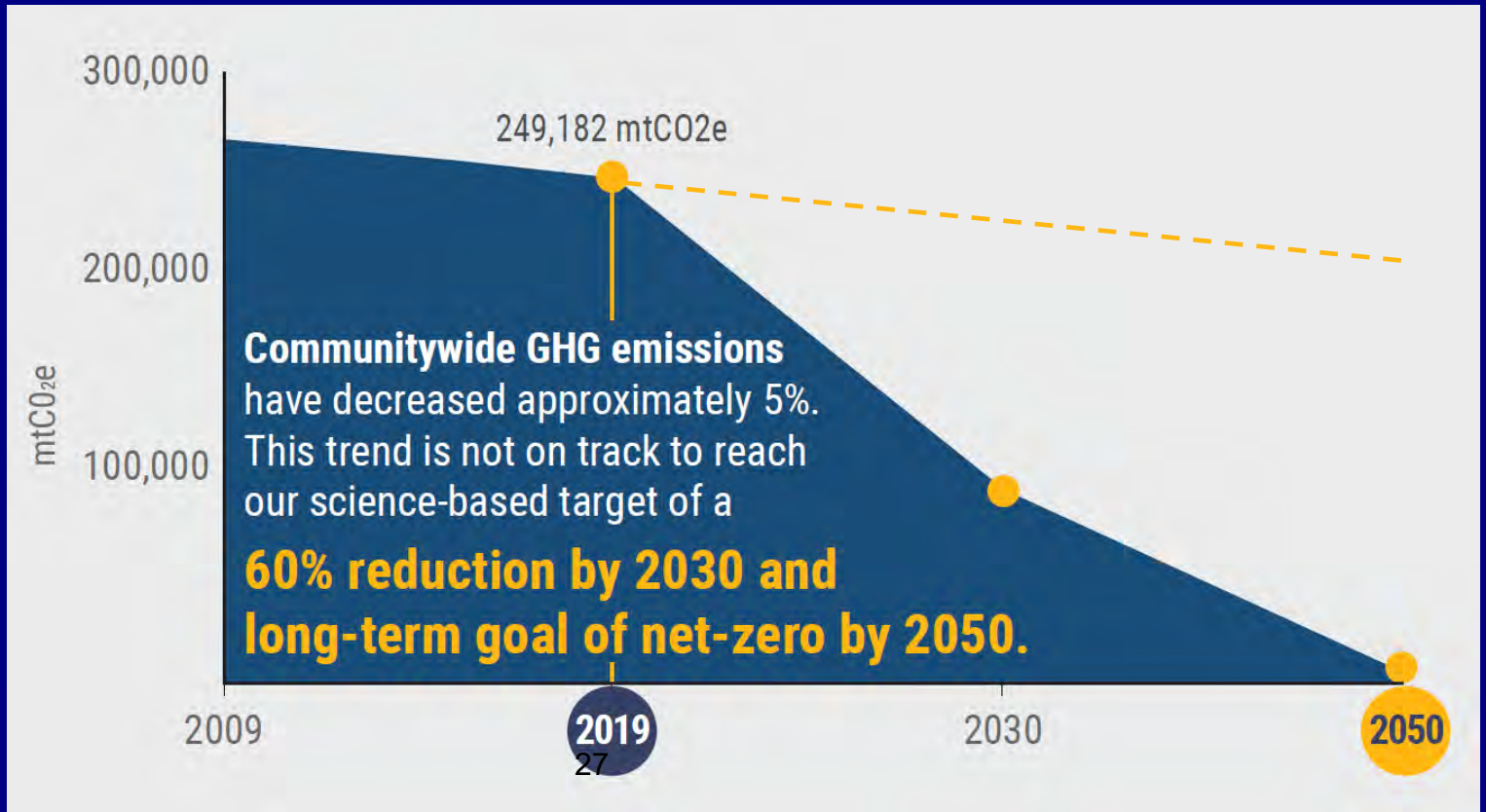


Background:

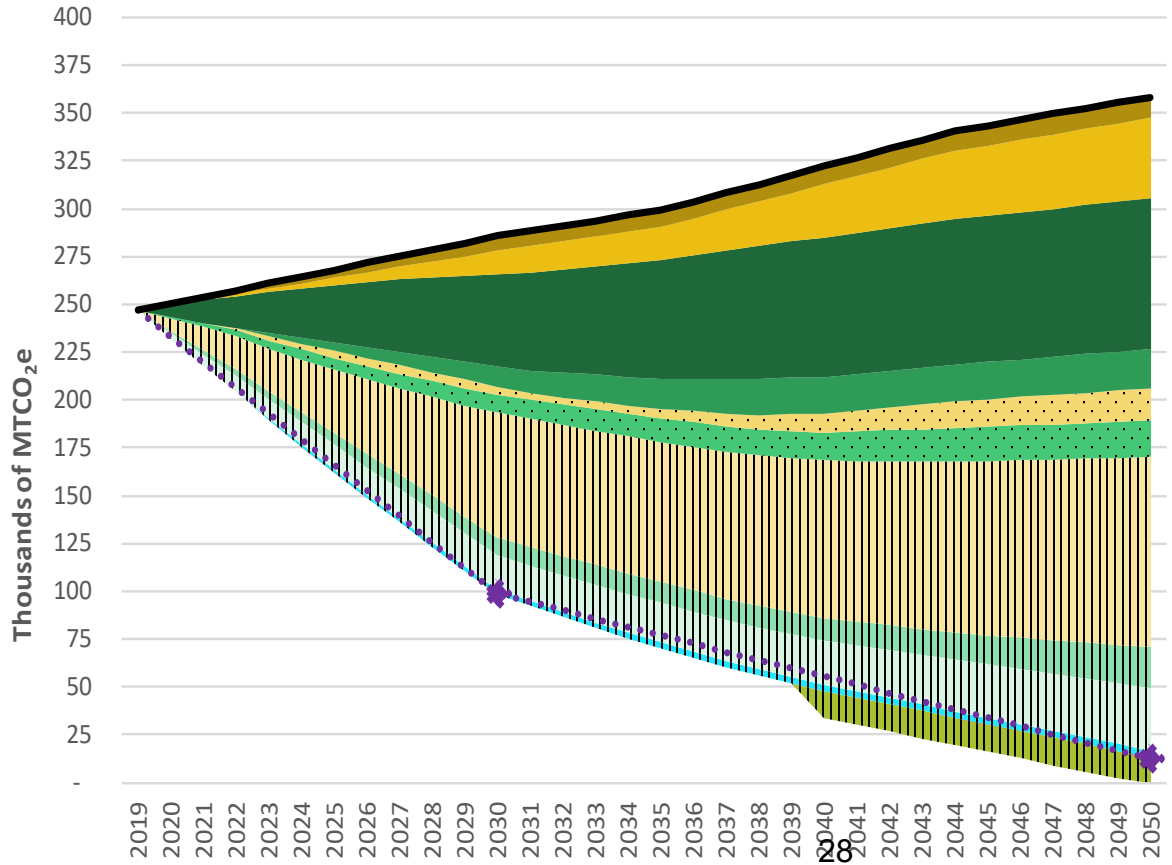
- Council Goal to update 2013 CAP
- K4C Joint Commitments
- Comp Plan Goal NE V: 1.5 °C
- Race to Zero and science-based targets:
 - 60% by 2030
 - 95% and Net-Zero by 2050








GHG Emissions 2009-2019












Shoreline Wedge Analysis



-  No action future

- Federal/State Policies**
-  WA Clean Energy Transformation Act
-  WA State Energy Code
-  Federal Fuel Economy Standards
-  WA Clean Fuel Standard

- Existing Local Actions**
-  Shoreline Building Code
-  Light Rail Stations

- CAP Actions**
-  Building Electrification
-  Alternative Transportation
-  On-road EV Adoption
-  Waste Reduction/Recycling
-  Emissions Gap
-  Science-based Targets
-  Forest Carbon Sequestration

Climate Action Plan update

- Identify high-impact actions to reduce emissions and meet targets
- Increase carbon sequestration by trees and ecosystems
- Increase community resilience to climate impacts



Transportation
& Land Use



Buildings
& Energy



Consumption
& Waste

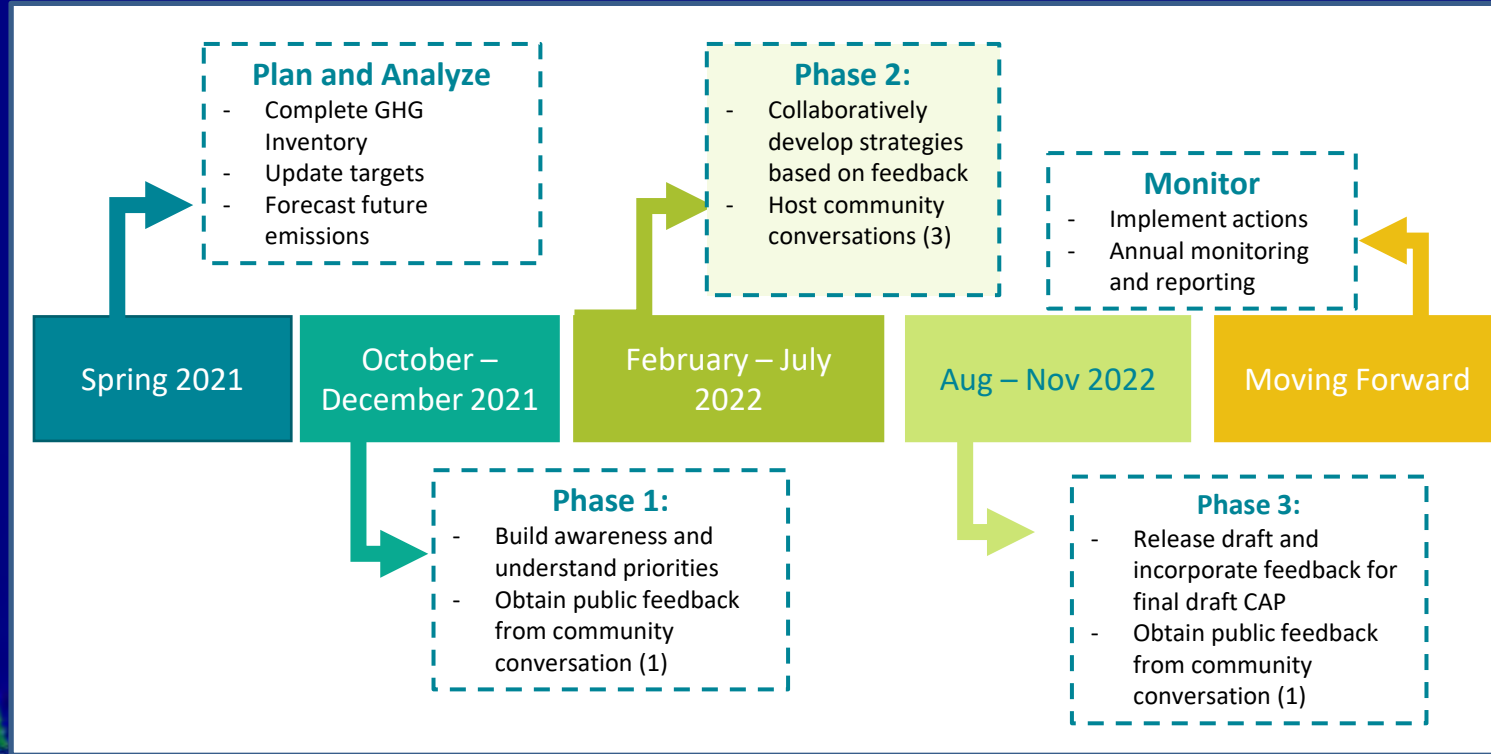


Ecosystems &
Sequestration



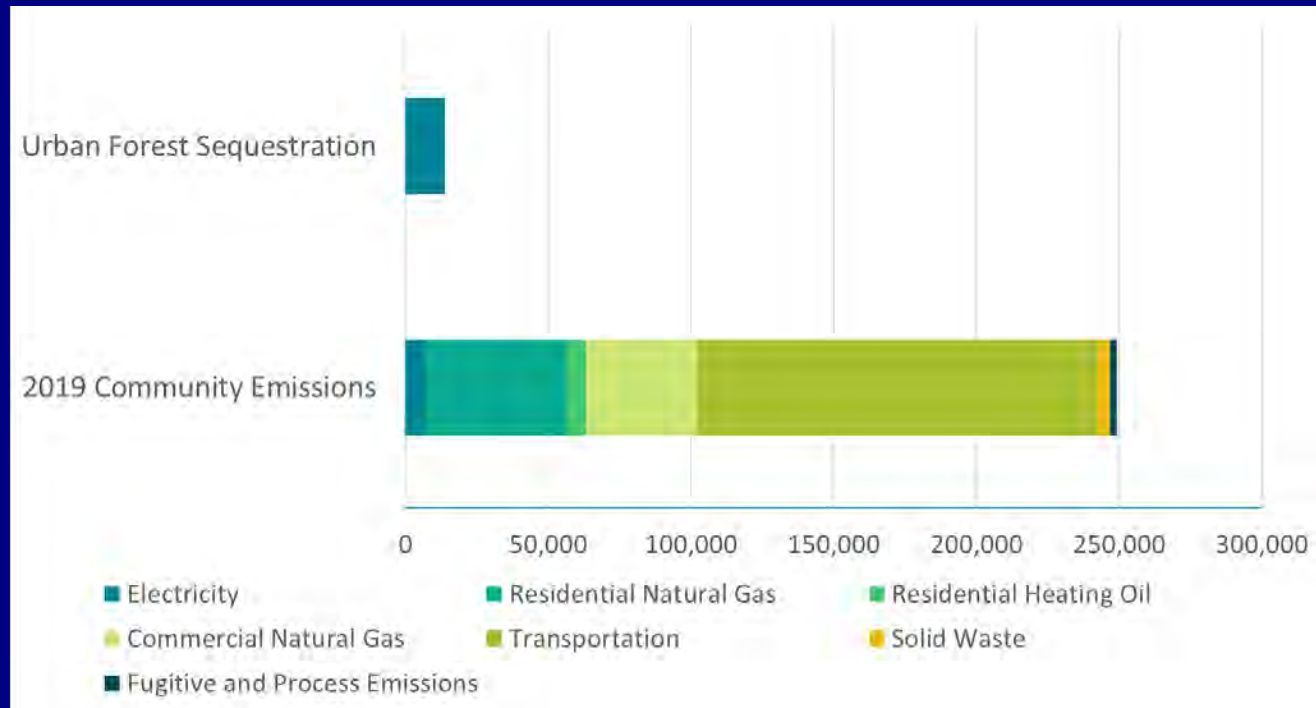
Preparedness
& Resilience

CAP Update Timeline



Sequestration Analysis

- **413,840 MTCO₂e total stored**
- **13,890 MTCO₂e captured annually**
- **249,180 community emissions in 2019**



Climate Impacts in Shoreline

INCREASED HEAT

Average annual air temperature in the Puget Sound region is increasing (+1.3°F, 1895-2014), and is projected to be 5.5°F warmer in the 2050s.



LESS SNOW

AVERAGE CASCADE SNOWPACK



INCREASED WILDFIRE THREAT



4-fold Increase In annual area burned projected for Washington's forests by the 2040s.

PUBLIC HEALTH IMPACTS DUE TO HEAT



MORE ILLNESSES



MORE HOSPITALIZATIONS AND DEATHS

HEAVY RAIN EVENTS ARE INCREASING

By the 2080s, our heaviest rain events are expected to be 22% heavier.

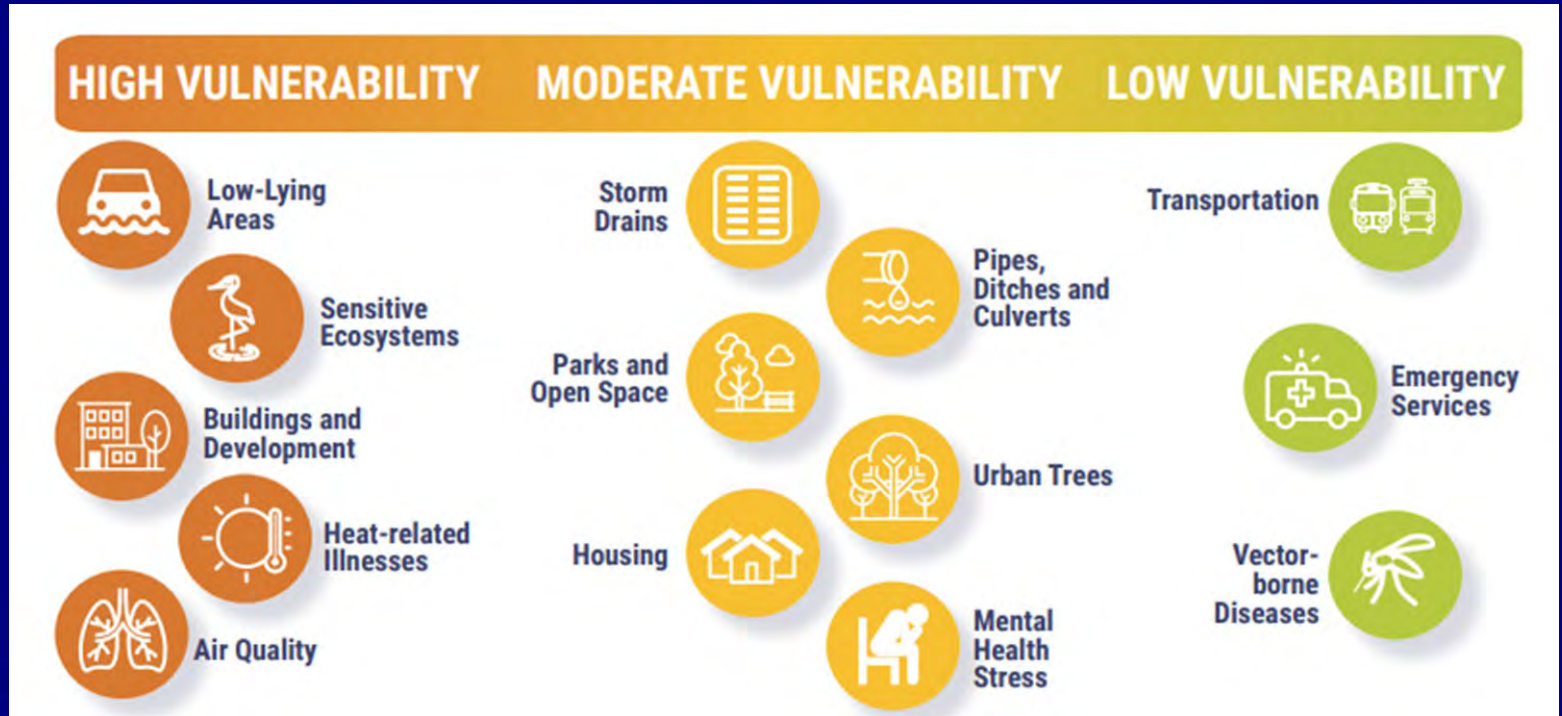
32



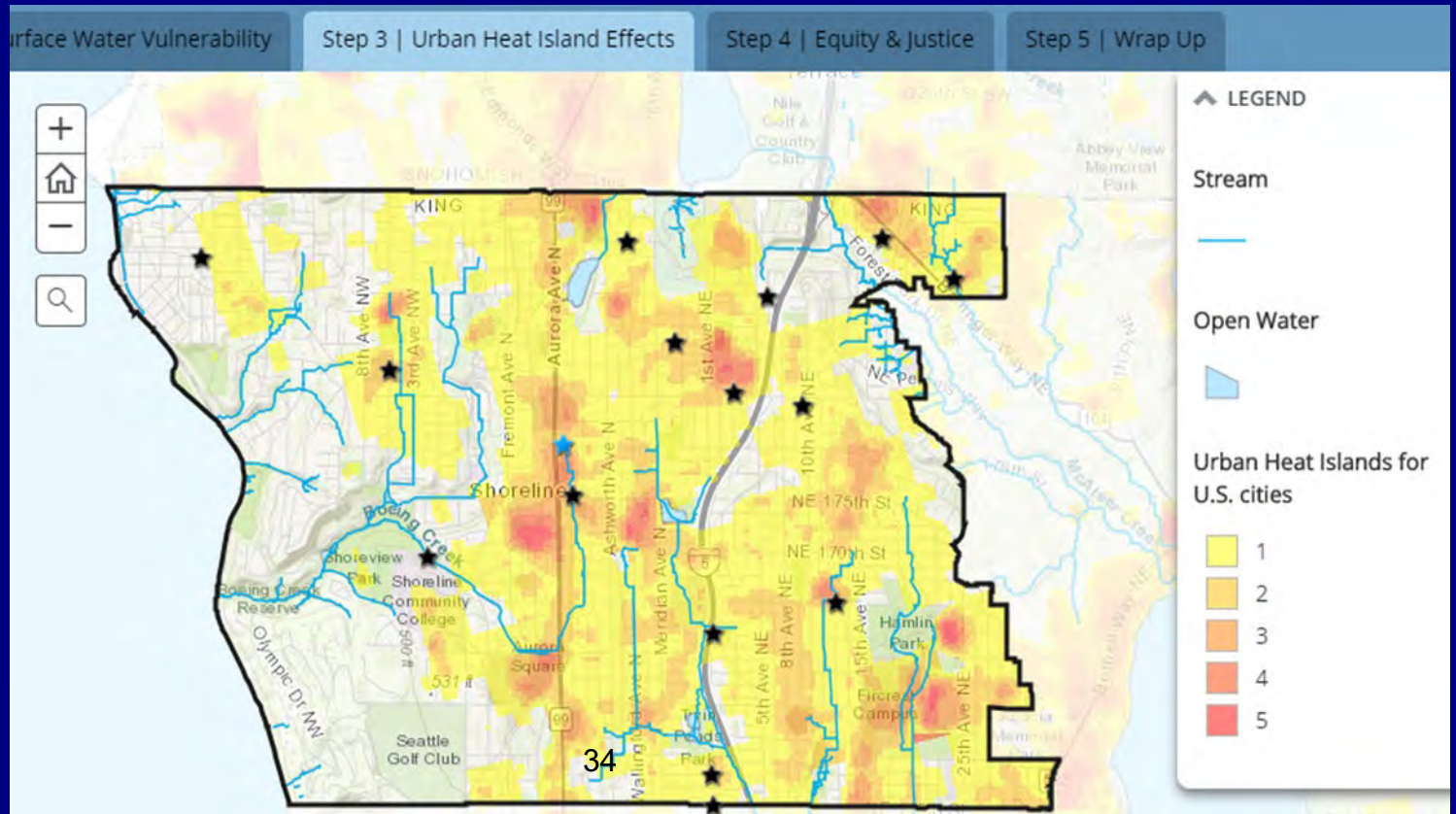
MORE FREQUENT COASTAL FLOODING



Climate Impacts & Resiliency Study



Climate Impacts Tool



Ecosystems & Sequestration

S-1: Maintain and increase tree canopy and urban forest health, especially in areas with identified urban heat impacts and environmental health disparities.

- 1. Create Nature Patches:** Inventory areas within City parks where degraded non-forest habitat, lawn areas, or other under-used areas can be converted to forest habitats. Identify the most promising sites to increase tree canopy and implement planting projects.
- 2. Expand Forest Restoration:** Continue to expand the acreage in Parks under ecological restoration through the Green Shoreline Partnership and regional carbon credit programs.

S-1: Maintain and increase tree canopy and urban forest health, especially in areas with identified urban heat impacts and environmental health disparities.

- 3. Expand Street Tree Planting:** Complete an inventory of citywide street tree assets to assess replanting needs and identify key sites available to plant additional street trees. Identify planting opportunities in areas with documented urban heat island effects or environmental health disparities and conduct focused street tree planting efforts in these areas.
- 4. Increase Urban Forestry Funding:** Increase staff resources and funding for urban forestry activities including restoration, planting, and maintenance. Explore the creation of a dedicated staff restoration crew and plant nursery for street and park planting projects.
- 5. Climate Resilient Parks Design:** Include landscape features and amenities that increase tree canopy, carbon sequestration potential, and climate resiliency in the design of Parks projects and City Facilities.

S-1: Maintain and increase tree canopy and urban forest health, especially in areas with identified urban heat impacts and environmental health disparities.

- 6. Acquire Parks and Open Spaces:** Continue to utilize park bond, grant, and conservation funding programs to acquire and preserve properties for use as parks and natural areas. Consider habitat value, biodiversity, equity, and climate resilience when prioritizing open space acquisitions.
- 7. Update Street Tree List:** Review and update the street tree list, Green Stormwater Infrastructure planting requirements, and planting practices to ensure new plantings are resilient to climate change impacts, to expand urban forest canopy, and to maximize sequestration and urban heat mitigation. For example, consider sourcing plant material from nurseries in hotter and drier areas to increase survivability with increasing summer temperatures for City planting projects.
- 8. Utilize Forest Carbon Credits:** Offset remaining emissions from municipal operations by 2030 using carbon credits generated through local forestry projects.

Resilience & Preparedness

R-1: Ensure that new buildings, land use decisions, and public infrastructure improvements increase resilience to current and future climate impacts.

- 1. Resilience Best Practices:** Develop a list of recommended design practices for private development and City capital projects to increase resilience to urban heat impacts and surface water vulnerabilities and update regularly based on best available science. Practices may include trees, green stormwater infrastructure, reduced impervious surface area, cool roofs, green corridors, or high-albedo pavement.
- 2. Climate Resilient Urban Design:** Review and update codes and design standards to increase citywide resilience to climate change. For example, modify design standards to encourage reduced impervious surfaces, retention of mature trees, increased tree planting, and increased green stormwater infrastructure on private property and in the City right-of-way during development. Consider specific requirements for development in areas with identified urban heat impacts, surface water vulnerabilities, or environmental health disparities.

Discussion Questions

1. How supportive are you of the strategies listed above?
2. What concerns do you have, if any, about the CAP goals or strategies listed above?
3. Are there other strategies related to public trees, parks, and open spaces, that should be considered to meet the CAP goals?

Questions



September 22, 2022

Hybrid Meeting



Parks, Recreation & Cultural Services/Tree Board Meeting Minutes

The purpose of these minutes is to capture a high-level summary of the Board's discussion and action. This is not a verbatim transcript. Meeting audio is available on the [City's website](#) (in the 'Event' column, select a meeting to listen to).

Call to Order/Attendance/Welcome

The meeting was called to order at 7:00 p.m. by Chair Franklin.

Board members present: Chair William Franklin, Vice Chair Dustin McIntyre, Genny Arredondo, Jean Hilde, Jeff Potter, Noah Weil, Student Representatives Hayley Berkman and Millie Wang.

Absent: Sara Raab McInerney

City Staff present: Recreation, Cultural and Community Services (RCCS) Director Colleen Kelly, Recreation and Cultural Services Superintendent Mary Reidy, Parks, Fleet and Facilities (PFF) Manager Nick Borer, Park Bond Project Manager Jacob Bilbo, RCCS Administrative Assistant III Lori Henrich.

Land Acknowledgment read by Hayley Berkman

We acknowledge the land on which our work started as the traditional home of the Coast Salish and Snohomish peoples. We take this opportunity to thank the original caretakers and storytellers of this land who are still here, and to recognize the immense culture of these peoples by remembering their history and traditions. We invite you to recognize our government's history of unfair treatment and lack of accountability against Indigenous communities as we push to raise visibility and education about them.

Approval of Agenda

Chair Franklin called for a motion to approve the agenda. So moved by Mr. Potter and seconded by Ms. Arredondo. All were in favor, the motion carried.

Approval of August 25, 2022, Meeting Minutes

Chair Franklin called for a motion to approve the Meeting Minutes. Voting on this motion was postponed to the next meeting as there was no quorum.

Public Comment

The Board heard comments from one member of the public. An archive of written comments submitted to the Board are available on the [City's website](#).

1. Julie Jones, a Lake Forest Park resident, spoke about off leash dogs negatively impacting the woods at Shoreview Park/Boeing Creek Park. She requested stronger leash law enforcement.

September 22, 2022

Hybrid Meeting

Director's Report

Colleen Kelly, Recreation, Cultural and Community Services (RCCS) Director

Mary Reidy, Recreation and Cultural Services (RCS) Superintendent

Nick Borer, Parks, Fleet and Facilities (PFF) Manager

Jacob Bilbo, Park Bond Project

[\(See Attachment A for the presentation\)](#)

Ms. Kelly provided general updates on:

- Council to negotiate with Bristol Ellington to serve as the next City Manager
- The selection of the new Police Chief should be announced soon
- Old business – Follow-up
 - Staff addressed multiple questions from a board member about how staff responds to questions from the public during the public comment period
 - Provided an update on the status of the Board's recommendation to Council to study an Urban Forestry Advisory Panel
 - Provided information related to park acquisition
 - Budget requests for parks, and
 - Review of who is responsible for new trees planted in the parks and in public rights of way as well as trees planted as a requirement of a development permit.

Recreation and Cultural Services

Mary Reidy, Recreation and Cultural Services Superintendent

Ms. Reidy provided general updates on:

- The Public Art Coordinator position
- Closure of Spartan Recreation Center for deep cleaning over the summer
- Indoor playground is operating, expected to be robust
- Fall program registration is strong
- Staff currently attending the annual National Recreation and Parks Association conference.
- Artist in residency recent exhibit and potential donation of her artwork to our collection
- Upcoming October Events

Park Operations

Nick Borer, Parks, Fleet and Facilities Manager

Mr. Borer provided general updates on:

- Sidewalks poured, solar lights installed, ongoing coordination for installation of pavilion at the former pool site
- Staff focusing on synthetic turf maintenance
- Ongoing Graffiti abatement
- Twin Ponds swing set replacement scheduled
- Echo Lake play equipment repair – part on order
- EarthCorps working on trail maintenance
- Volunteer opportunities available for Green Shoreline on October 29

September 22, 2022

Hybrid Meeting

Park Bond Updates

Jacob Bilbo, Park Bond Project Manager

Mr. Bilbo provided the following updates:

- Permitting pre-application meetings have begun
- Subconsultants are continuing work at park sites and are progressing on schedule
- The project charter is completed
- Identified internal teams and established meeting schedules
- Participated in Celebrate Shoreline and the Ballinger Friendship Festival as part of public outreach
- Have begun developing a Public Engagement Plan

Questions/Comments: None

Committee Updates

Bill Franklin, Chair

Arts and Culture Committee

Dustin McIntyre, Chair

Previously, the committee requested that Board members send them interview questions for the Public Art Coordinator. None were received and Mr. McIntyre was not able to participate in the interview process due to schedule conflicts.

The Shoreline Music Festival was held last week at local venues, presented by a partnership between the City and Black Fret. These are the types of opportunities the committee is interested in.

Public Outreach Committee

Jean Hilde, Chair

Ms. Hilde thanked staff for the good work on the responses to the 'Your Voice Matters' campaign.

Parks Committee

Jeff Potter

The committee looks forward to the next steps in the PROS Plan and future updates on the bond measure. They are interested in how the committee can more actively engage in the process. They plan to reprioritize items to focus on, including more immediate items to be brought forth to the full Board.

Questions/Comments: None.

PROS Plan and Park Bond Engagement Discussion

Frana Milan, Project Manager, Stepherson and Associates Communications

Dorothy Faris, Design Partner, Mithun

Kasia Keeley, Project Manager, Mithun

Rob Wettleson, Project Manager, FORMA Construction

[\(See Attachment B for the Stepherson and Associates presentation\)](#)

[\(See Attachment C for the FORMA/Mithun presentation\)](#)

September 22, 2022

Hybrid Meeting

- Ms. Kelly provided context prior to the presentations. Stepherson and Associates will work on the engagement plan for the PROS Plan first and gather contacts for subsequent engagement work on the Comprehensive Plan. The focus is to create a foundation for increased equitable and meaningful public engagement regularly and how we can be more responsive.
- The Progressive Design Build Team (PDB), FORMA/Mithun, were also present. They are part of the working partnership regarding engagement opportunities for the park bond projects
- The Stepherson & Associates team shared an overview of their background, noting they focus on public involvement and communications
- A kickoff meeting was held recently, it's very early in the process
- The team is focused on developing a Community Engagement Plan and provided draft goals they hope to refine with the City. Equity centered engagement strategies include understanding and overcoming barriers to public participation and equity at every step
- Engagement Tools and Tactics include aligning the right tool with the right community. The team will learn from the community and improve as the project progresses
- Strategies for equitable engagement include language access, engagement prior to decision making, multiple touch points for involvement, potential compensation for time and community knowledge
- A draft engagement timeline was shared. The team is currently planning, creating project materials, conducting key informant interviews, and plan to launch an online open house and survey. Review of the draft survey may be an opportunity for engagement. They will coordinate with the technical team and identify gaps while working with the Parks Bond team to leverage opportunities to advance the Parks Bond work as well. This work will lay the groundwork for the Comprehensive Plan engagement

Parks Bond Project Team

Dorothy Faris, Design Partner, Mithun, introduced and spoke for the Mithun team.

Mithun works closely with design build partner, FORMA Construction.

Kasia Keeley, Project Manager, Mithun, is the main point of contact on the Mithun side.

Rob Wettleton, FORMA Construction, Project Manager for the design build collaboration.

- Both Mithun and FORMA have experience with shared integrated design build
- The team works closely with Mr. Borer and Mr. Bilbo and is getting to know the parks through site analysis, topographic surveys, arborist reports, and environmental assessment. They walked each park to understand program requirements that came out of the 2018 concept designs and the additional needs that have developed since
- The parks selected for the Parks Bond Project share some programming similarities, but each is unique and will stand alone
- Mithun is focused on right sizing the improvements and hitting program targets for each park
- Currently identifying the timeline for community engagement for overlap with Stepherson and Associates work
- Looking for input from the community for feedback on how to create the right look and feel of each park
- Initial engagement opportunities will inform more detailed design, what resonates with residents

September 22, 2022

Hybrid Meeting

- The team plans to return to the Board later with detailed designs

Questions/Comments:

- Ms. Milan shared specific areas of input needed from the Board. She invited Board members to share their knowledge about their community and how they see themselves as ambassadors in the engagement process. What communities/organization/people should Stepherson be talking to, which should be prioritized and what are they interested in learning from the community?
- Board members shared ideas for engagement opportunities including neighborhood association events, pop-up opportunities and schools
- Several suggested engagement with the community that lives around specific parks, focusing on meeting people where they are, holding listening sessions in public spaces such as libraries, working with local partners that can lead sessions in different languages and to create safe, comfortable spaces. Potentially provide a guide local community members can read and also incentivize participation to ensure everyone can afford to be there
 - Ms. Milan noted that Suni Tolton, Equity and Social Justice Program Coordinator, has been participating on the team and may be able to help identify some potentially interested community partners
- Is there a way to track successes?
 - Yes, compare details and/or statistics with the past PROS Plan efforts. Partnerships that result from these efforts, analytics, and surveys will show participation rates. The team will check in along the way, and may need to adjust promotional and partnership opportunities if they are not hearing from certain audiences
 - Community partnerships – ask those partners how it went for them
 - Another way to judge success is looking at future participation
- The approach is to push our connections and look at core constituencies that are often left out: youth, seniors, the disabled community, communities of color, other marginalized groups. Reaching core community leaders that have trusted relationships with the community who can help us connect with broader members of the constituencies going forward. If Board members have connections like that and are willing to facilitate an introduction, the team would welcome that assistance. We see the Board as ambassadors to the community and they have all talked about wanting to have broader representation, this is a great opportunity to make those connections
- Ms. Berkman liked the statement ‘community relationships equal equitable relationships’ and said that we need to engage with the community to know what they want as well as listen to public comment. Also improving on the resources already available at Richmond Highlands Recreation Center and Ballinger House
- Ms. Wang said engagement from youth could be gathered by spreading the word in schools and on social media. Making the engagement exchange easy should increase interest and participation
- Will the Board have an opportunity to review the survey questions?
 - Unable to promise that due to the timeline and the team is hesitant to slow down the process as the Board only meets once a month. It’s possible to give the Board notice that we’re getting close and invite some input for Stepherson as they are developing questions. Stepherson hopes to launch the survey in November. Survey questions could potentially be a topic for the next board meeting. Work can be done via email and the

September 22, 2022

Hybrid Meeting

Public Outreach Committee could convene to discuss this topic. There is an open invitation to share thoughts proactively

- Critical to engagement is how we set the context of why this matters for the community in a few words – spell out that this is how the City makes decisions and how parks are prioritized. Make it clear how residents can have influence
 - The team hopes to keep the survey to 4-5 minutes
- Involve the community early and show the information that is taken for them back to them, so they know they were heard. Include them in the process along the way
- If Board members have community contacts, send contact information to Ms. Kelly
- Could FORMA/Mithun give a presentation to the Board between right-sizing the projects and developed plans milestones?
 - Design is expected to be lengthy; the team will work with Mr. Borer and Mr. Bilbo to determine the right time to return for Board feedback
- When plans are distributed to the public for feedback, that is a good time to come to the Board as a subset of the public for targeted input
- Is every park reduced in scope equally?
 - No, that is not the intent. The team is looking at what came out of 2018 concept plans, topographic surveys, and critical areas. There will be a process to work with the City to understand budget impacts and cost escalations, needs and additional elements
- When will we be asking folks for input?
 - FORMA/Mithun is working with Stepherson to identify dates
- Do we have an archive of previous open house presentations?
 - Staff are sharing historical documents on the SharePoint Project site to establish background context

Comments from the Board

Bill Franklin, Chair

- Could a graffiti wall be created at one of the parks to provide a place for people to express themselves?
 - This input has been received previously around the Public Art Plan and will be picked back up
- Is there a response to the letter received from Patty Hale regarding the volunteer park steward?
 - The volunteer park steward has just started and has done some ivy abatement as well as invasive removal
- Has the Park Committee discussed promoting the idea of volunteer park stewards?
 - It has not been discussed specifically, but it is an interesting topic
- Regarding Nancy Morris's public comment about poison hemlock - is the City aware of it and is there a plan to address it?
 - Currently we are controlling it from the pathways
- Is lawn mowing and maintenance contracted out?
 - No, it's handled in house, under Public Works
- The Board will vote to approve the August meeting minutes next month when there is a quorum of those that were present at the meeting

September 22, 2022

Hybrid Meeting

Hearing no further business, Chair Franklin called for a motion to adjourn. So moved by Ms. Hilde and seconded by Mr. Potter. All voted in favor, the motion carried. The meeting adjourned a 9:04 pm.

_____ / _____

Signature of Chair
Bill Franklin

Date

_____ / _____

Signature of Minute-Writer

Date

Lori Henrich, Administrative Assistant III

DRAFT

A circular wreath of various botanical illustrations surrounds the central text. The wreath includes green ferns, yellow flowers, a red leaf, a purple flower, and a green leaf with a white vein pattern.

PRCS/Tree Board Director's Report

September 22, 2022

General Updates

Colleen Kelly--RCCS Director



The City Council has announced its intent to negotiate with **Bristol Ellington** to serve as Shoreline's next City Manager. Mr. Ellington currently serves as the Assistant City Manager for the City of Henderson, Nevada.

Two finalists are being considered for the position of Shoreline Police Chief. There was a public forum held last evening as the last step in the process. I would expect an announcement to be coming in the near future.

Old Business—Follow Up

Colleen Kelly--RCCS Director



Board Member Questions Follow-Up

1) I've been thrilled to see messages coming in from folks who are seeing our new "Your Voice Matters!" signs in the parks. I think it's really important that those folks receive a response from the Board since they went to the trouble of writing to or calling us. Could we please make this an agenda item of discussion at an upcoming meeting?

It is our intent to treat all of these in the same way that we treat all public comments by sending a response (copied to the Board) and archiving the communication in the Public Comment library online. Perhaps the Outreach Committee could discuss if there is something further desired?

--For instance, we've received a note from Patty Hale (Briarcrest Neighborhood) re: the health of Northcrest Park;

Nick has recently visited Northcrest Park and I have sent a staff follow-up message to Ms. Hale.

Old Business—Follow Up

Colleen Kelly--RCCS Director



--from George Buswell (Richmond Beach) re: Parks Dept. approval for a mural painting on the cement retaining walls at Richmond Beach Community Park;

The wall in question was recently inspected which alleviated prior staff concerns. Once the new Public Art Coordinator is hired and develops a work plan, these discussions can be reopened. You should have seen follow up communication to Mr. Buswell earlier this week.

--from Jovica FaM re: toilet seats and soap dispensers in the Richmond Beach restroom (who raises an important issue about services vs. vandalism, another topic the Board should discuss.)

Staff has responded and Nick has indicated his intent to explore vandalism-resistant soap dispensers in the near term. With regard to the broader issue, we can certainly add this topic to a future agenda if the Board wishes to prioritize.

Old Business—Follow Up

Colleen Kelly--RCCS Director



2) On May 2, 2022, the Board submitted a recommendation to City Council that an Urban Forestry Advisory Panel be studied. I don't see anything about this on Council's Agenda Planner for the rest of this year. Could we get an update, please?

The City Council has not directed staff to take any further steps on this issue.

3) At their September 19 meeting (this coming Monday), City Council is considering purchasing two land parcels in the Hillwood and Echo Lake neighborhoods which are intended as park property. I may have missed this at an earlier PRCS Board meeting (if so, sorry!) but could we hear more about this?

Old Business—Follow Up

Colleen Kelly--RCCS Director



IN HILLWOOD:

The City has the opportunity to acquire a half-acre parcel so as to expand the area of City public parks in an area of increasing density. This parcel, which is west of the King County Metro Park & Ride on N 192nd Street and is identified as King County Tax Parcel No. 728390-0532, was identified by nearby community residents as an opportunity to preserve mature tree canopy and wildlife habitat and supported by low-income housing and supportive service providers planning or operating multifamily buildings nearby. The City Manager has entered into a fully-executed Purchase and Sale Agreement with the property owner at \$2,000,000, subject to City Council approval.

Old Business—Follow Up

Colleen Kelly--RCCS Director



IN RIDGECREST:

The City has the opportunity to acquire a 7,800 square-foot parcel, completing the PROS Plan's two-parcel, approximately one-third-acre expansion of Paramount Open Space Park. This parcel, which is in the 145th Street Light Rail Station Subarea and is identified as King County Tax Parcel No. 663290-0820, together with the previously acquired parcel, would allow the preservation of existing trees, planting of new trees, expansion of wetlands, and improvements to streams. In 2019, the City was awarded a grant for 50% funding which included a requirement that any purchase and sale agreement be voluntary on the part of the seller. In 2020, Council authorized the purchase of both parcels and the City closed on the southern parcel. Since that time, the City continued to communicate with the seller of the northern parcel while the property continued to increase in value along with the appreciation seen in Shoreline and across the region. Given the passage of time and the increased price, the purpose of tonight's City Council action is to approve or deny the fully executed purchase and sale agreement for the parcel located at 14534 10th Avenue NE in Shoreline.

Old Business—Follow Up

Colleen Kelly--RCCS Director



4) Apparently Council will also have a preliminary 2023-2024 budget discussion on Monday, September 19th. I assume the PRCS/Tree Board will have a future opportunity to discuss budget requests re: parks? Off the top of my head I'm thinking about funds for watering and maintenance of new trees, an issue many neighbors have brought up.

The proposed budget includes a recommendation to use existing Extra Help funding to create a new 1.0 Parks Maintenance FTE. A minimum of 50% of this position will be needed to continue the seasonal maintenance that had been handled using Extra Help staff. The other 50% will allow for additional support to the Urban Forestry Program which is responsible for the overall health of our urban forest.

Regarding general budget discussions, park investments as well as general programming priorities are driven by the PROS Plan but are not brought separately to the Park Board for specific discussion.

Old Business—Follow Up

Colleen Kelly--RCCS Director



5) And speaking of... when may we hear an answer or discussion re: whose responsibility is it to water and maintain newly planted trees? I believe this question was asked at our August meeting.

Trees that the Parks Dept plants in public parks and in public rights of way are maintained by Park staff.

Trees planted as a requirement of development are the responsibility of the developer

- The city typically requires a performance bond for installed/replacement trees
- The contractor/builder is responsible for ongoing maintenance, the code language states 36 month or as approved by the director.
- The City can and does fail developers for not maintaining landscaping and bond funds are held until corrected.

Recreation and Cultural Services Updates

Mary Reidy--RCS Superintendent



Public Art Coordinator

Interviews complete; references being checked; may have offer out by next week.

Spartan Recreation Center

- The facility was closed for a week to allow the gym and dance room floors to be refinished and for the facility to have its annual deep cleaning.
- Indoor Playground is back in operations M/W/F 10am-12pm for the first time since March, 2020.
- Fall program registrations are going strong.
- Angie Rance, our Recreation Supervisor II who is SRC facility manager is coming back from maternity leave on October 3rd.

Recreation and Cultural Services Updates

Mary Reidy--RCS Superintendent



- Mary and Kirk are at National Recreation and Parks Association conference this week, which is the annual national conference for Parks and Recreation.
- Upcoming October events
 - Hamlin Haunt -10/21
 - Shoreline Farmers Market - Harvest Market 10/29
 - YTDP After the Game Party (Shorecrest vs Shorewood) - 10/21

Recreation and Cultural Services Updates

Mary Reidy--RCS Superintendent



Sophia Fang—Residency Exhibit Held September 12th at City Hall

About the mural

Title: Café Third Shore

Description: Café Third Shore explores the connections between migration and community vibrancy in Shoreline through the lens of Saltwater Park and its surroundings. The mural celebrates 6 immigrant- and BIPOC-owned small businesses in Shoreline ensconced by nature motifs found at Saltwater Park. The businesses include: Taqueria El Sabor, Black Coffee Northwest, Hae-Nam Kalbi & Calamari, El Cubano, Fil-Am Foods & Gifts, and Le's Pho Tai & Sandwiches.

More at: www.sophiafang.com/art



Park Operations Updates

Nick Borer--Parks, Fleet and Facilities Manager



Pool Site Updates

- Sidewalk at the former pool site was poured, solar light poles were installed, asphalt work to follow
- Art in the park poetry stamp was tested on the sidewalk
- Coordinating with Shoreline Schools and Landscape Architecture firm to install the picnic shelter

Other

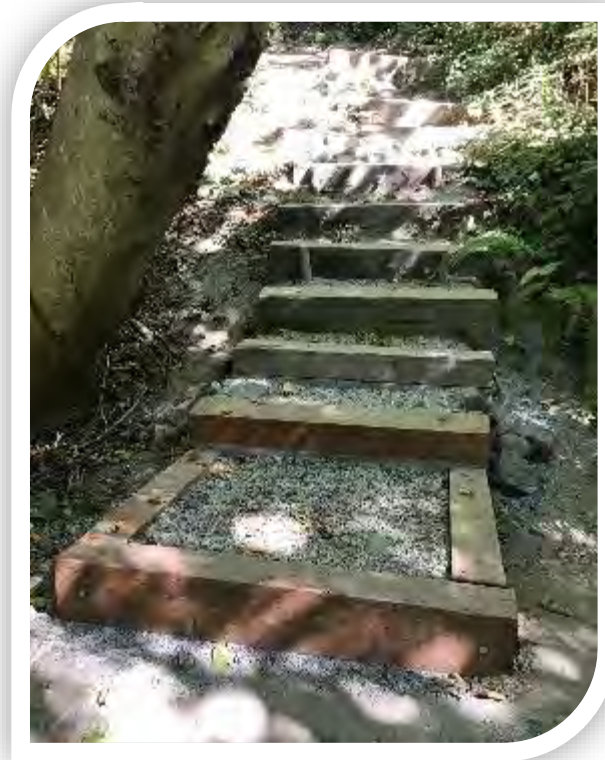
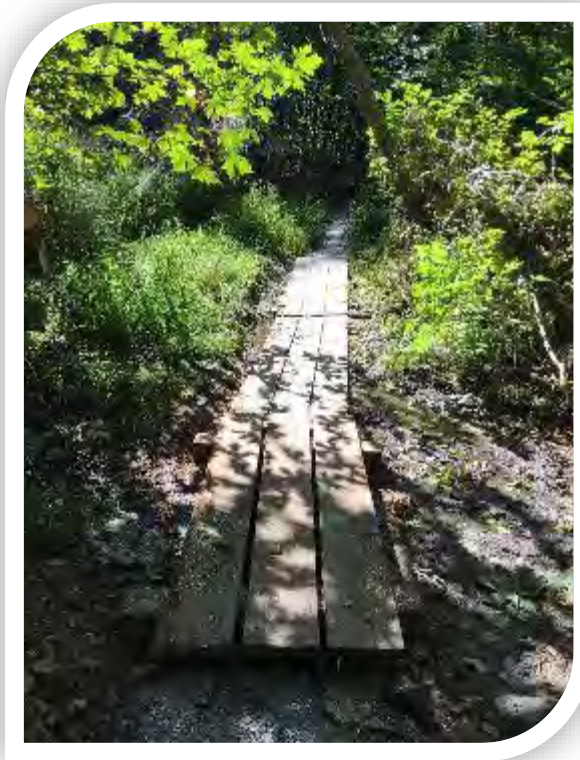
- Focusing on synthetic turf maintenance
- Graffiti abatement ongoing issue
- Twin Ponds swing set replacement schedule for week of 9/26 (next week)
- Still waiting on parts for Echo Lake, likely November time frame

Park Operations Updates

Nick Borer--Parks, Fleet and Facilities Manager



EarthCorps has been working on trail maintenance in Innis Arden Natural Area.



Green Shoreline Highlights September 2022

October 29th is Green Shoreline Day.

Forest Stewards at Brugger's Bog, Hamlin, North City, Paramount Open Space and Richmond Beach Saltwater Parks (with technical support from Forterra, Restoration A&D, and Parks staff) are currently finalizing their planting plans in preparation for the biggest planting day of the year.



On Saturday, 9/17, volunteers at Echo Lake Park planted: Throughout September, Forest Stewards hosted work parties at Twin Ponds Park, Richmond Beach Saltwater Park, Shoreline Park, Hamlin Park, Brugger's Bog Park, Echo Lake Park, North City Park, and Paramount Open Space - removing invasive species, spreading mulch, and prepping areas for planting in the Fall.

- 10 *Holodiscus discolor* 'Ocean Spray'
- 8 *Lonicera involucrata* 'Twinberry'
- 8 *Oplopanax horridus* 'Devil's Club'
- 20 *Scirpus microcarpus* 'Panicked Bulrush'
- 3 *Spiraea douglasii* 'Western Spirea'



GREEN SHORELINE DAY 2022

OCTOBER 29, 2022 | 9 AM to 12 PM



Celebrate Shoreline's forests and leave a legacy — plant a tree!

Join us to help improve the health of Brugger's Bog, Hamlin, North City, Paramount Open Space, and Richmond Beach Saltwater Parks. Volunteer with your family and friends to kick off the planting season! All ages, identities, and experience levels welcome. Tools and gloves provided.



Register at
tinyurl.com/greenshorelineday2022

FORTERRA



www.greenshoreline.org | greenshoreline@forterra.org | 206-204-8052

Park Bond Updates

Jacob Bilbo—Park Bond Project Manager



- Permitting pre-application meetings have commenced.
- Survey, geotech, cultural resources, arborist, and critical areas consultants have been contracted and are conducting assessments. PDB team has been receiving and evaluating deliverables.
- Project charter has been finalized.
- Steering, Administrative, Working, and Collaborative teams have been identified. Team coordination and meeting schedules have been established.
- As part of public outreach, the Parks Bond team participated in Celebrate Shoreline, and the Ballinger Friendship Festival to update residents on the project status.
- PDB team has begun developing Public Engagement Plan.



Questions?



Equitable Engagement Strategy: Parks, Recreation & Open Space Plan Update



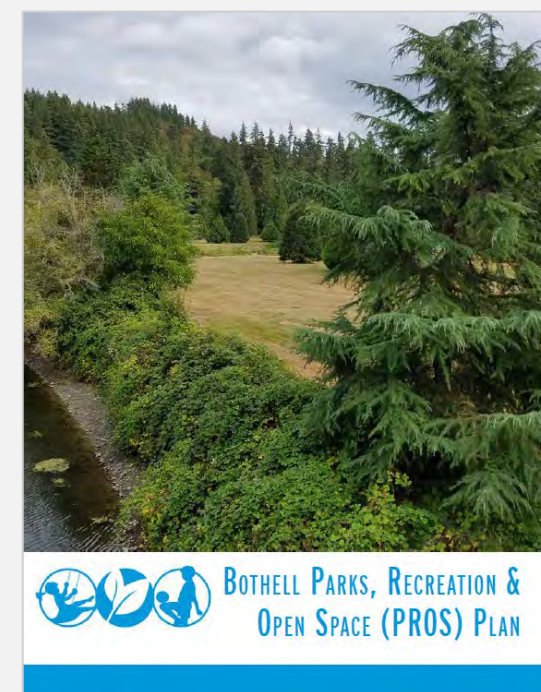
Presentation to:
Parks, Recreation & Cultural
Services / Tree Board
Sept 22, 2022



About us



- Extensive planning experience
 - 50+ city-wide planning projects
 - 6 PROS plans
- Equitable community engagement strategy and support/implementation
 - Expertise in federal, state, county and local ESJ guidelines
 - Translation, transcreation and interpretation in over **20** languages
 - Collaborated and supported more than **75** CBOs and community liaisons



Engagement Goals - *DRAFT*

- Center **equitable engagement strategies** to ensure diverse voices are represented in the PROS Plan
- **Promote understanding** of the PROS Plan and the role of parks, recreation and cultural services in the community and **build support** for future decisions and actions
- Position the City to develop new / deepen existing **relationships with community**



Equity-centered engagement is ...

Understanding and overcoming barriers to public participation

- Embodying anti-racist practices
- Identifying who *hasn't* been involved
- Surfacing barriers to involvement
- Strategizing with communities to overcome barriers

Equity at every step

- Modeling active anti-racism – equity in practice
- Shared leadership in planning, implementation
- Employing equitable outreach practices, tools in implementation

Engagement Tools & Tactics

*Aligning the right tool with
the right community*



- Focused 1:1 interviews
- Online open house / survey
- Community events / intercepts
- Presentations and briefings
- Informational session (virtual)
- Small group conversations / workshops



Engagement Tools & Tactics

Aligning the right tool with the right community



- Accessible, culturally relevant and in-language materials
- Engagement prior to decision-making
- Clearly defined points of community influence
- Multiple ways to get involved and give feedback
- Compensation for time and community knowledge

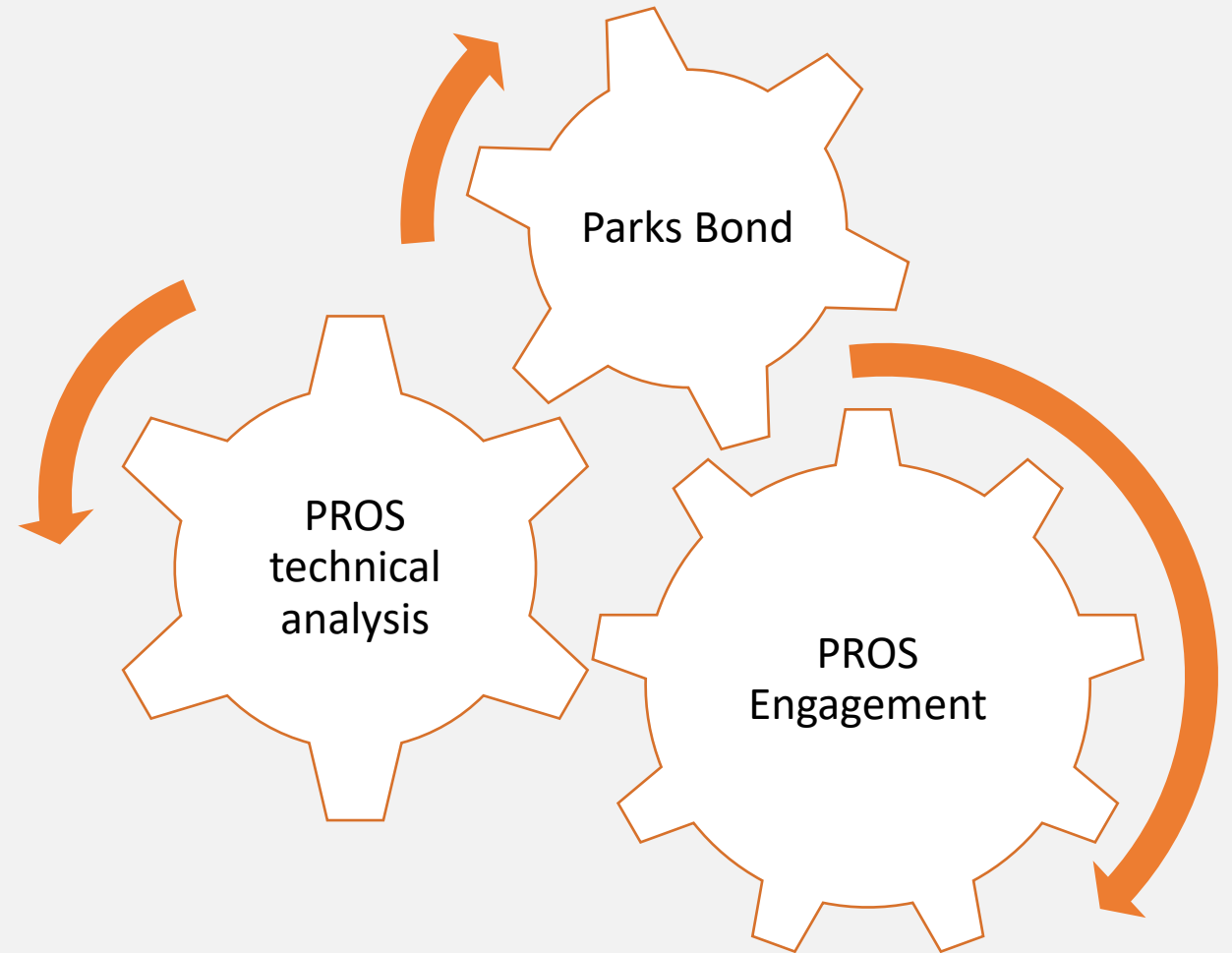


Engagement Timeline

	Sept – Oct	Nov - Dec	Jan - Feb	March - June
Project start-up	<ul style="list-style-type: none"> • Planning • Project materials • Early interviews 			
Implementation		<ul style="list-style-type: none"> • Online open house/survey • Intercepts/ tabling • Project briefings 	Small group convos	Survey
Reporting			Compile findings	Compile findings

Coordination

- Meeting key PROS Plan milestones
- Aligning with PROS Plan technical consultant
- Leveraging opportunities to advance Parks Bond work
- Laying groundwork for Comp Plan engagement





On the horizon |

Thank you!

Frana Milan
Sr Associate
frana@stephersonassociates.com



Q & A

- Who or what communities are the most important for us to talk with?
- How can you be ambassadors to help with engagement effort?

INTRODUCTIONS

PARKS SPECIALISTS, EXPERT BUILDERS, INTEGRATED TEAM MEMBERS



ROB WETTLESON
DESIGN-BUILD PROJECT MANAGER



DOROTHY FARIS, ASLA, LEED GA
DESIGN PARTNER



SEAN MOSEY
SUPERINTENDENT & SCHEDULER



KASIA KEELEY
LANDSCAPE PROJECT MANAGER



ALEX NIEMI
PROJECT ENGINEER



CARRIE WHITTON
OUTREACH + INCLUSION MANAGER



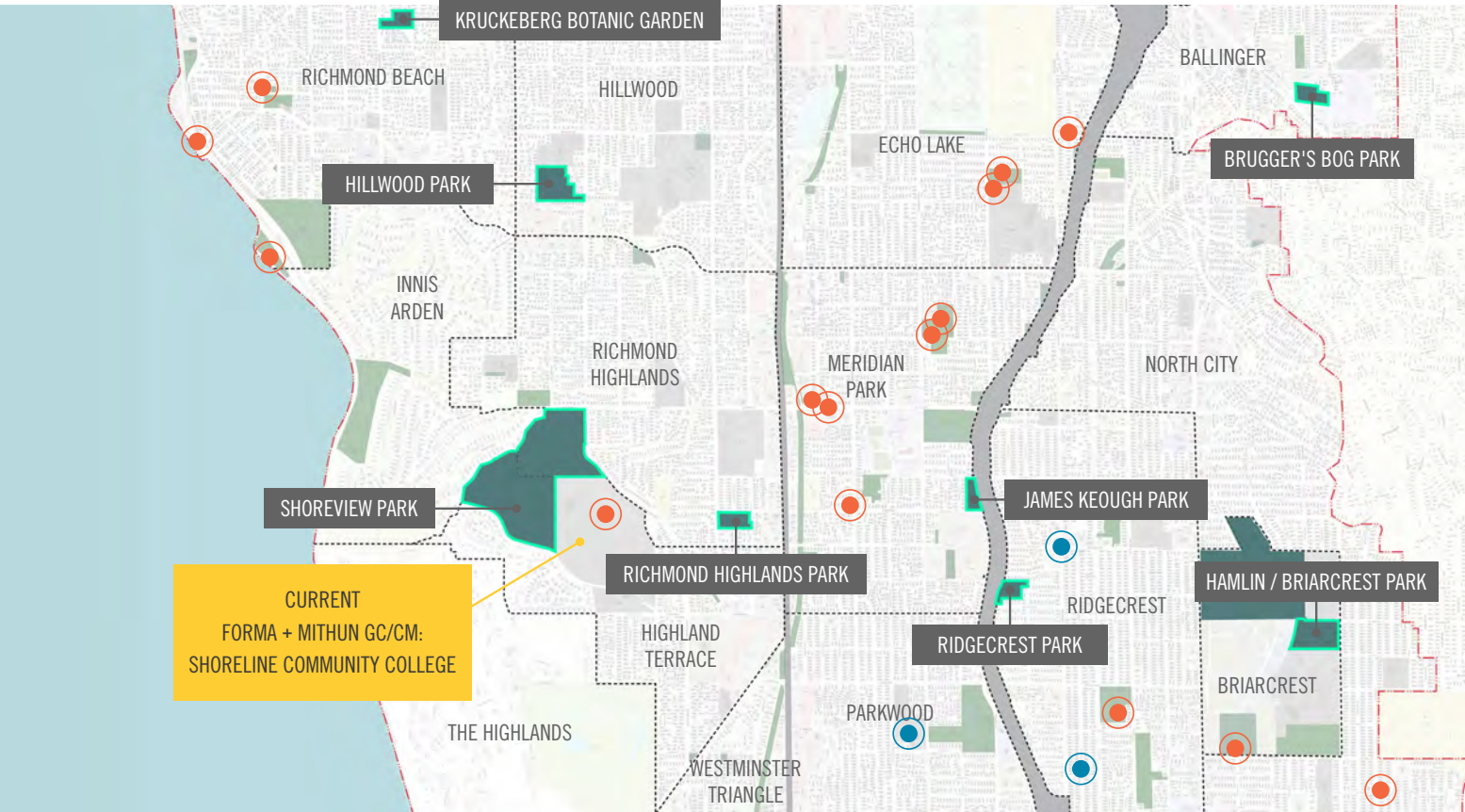
BRIAN RICH, LEED AP
DESIGN-BUILD PROJECT EXECUTIVE



DEBRA GUENTHER, FASLA, SITES AP
PARKS ADVISOR

SHORELINE PARKS

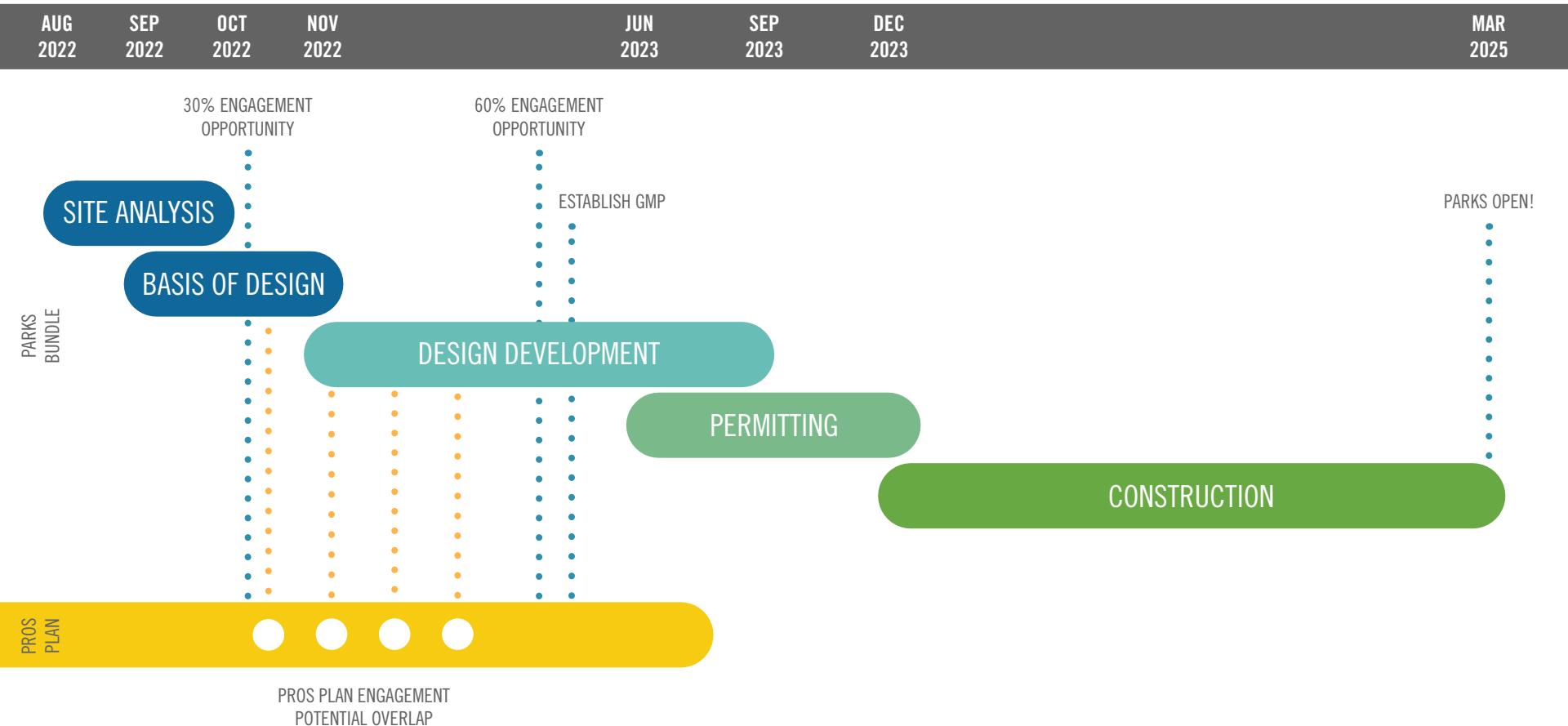
AND RECENT COLLABORATIONS WITH THE CITY



KEY

- ONGOING /RECENTLY COMPLETED FORMA PROJECTS
- ONGOING /RECENTLY COMPLETED MITHUN PROJECTS
- PROJECT SITES
- SHORELINE PARKS

PROJECT TIMELINE



PARKS FOR ALL



Attachment D



Memorandum

DATE: October 27, 2022

TO: Parks, Recreation & Cultural Services/Tree Board

FROM: Colleen Kelly, Recreation, Cultural and Community Services Director

RE: PROS Plan and Update and Interview

Requested Board Action:

No formal action requested. This item has been scheduled to provide updated information and request additional input.

Project Description and Background:

The PROS Plan engagement work is proceeding at a rapid pace. Our consultant, Stepherson and Associates have worked with staff to identify core community representatives to serve as the starting point for our efforts to reach a much broader range of residents to advise the development of the Plan. Invitations to meet have been sent and scheduling is underway.

Other key work has been focused on developing an Online Open House platform and a survey tool that can be used widely with the goal of hearing from as many people as possible. Tonight, Josh Stepherson will provide a more detailed update of these activities and will begin a process of engaging the Board in providing some initial input into the actual development of the Plan. Josh will also provide information about the opportunity the Board will have to review the draft survey.

Next Steps

Board members are encouraged to ask questions and share suggestions related to the updates being provided and to the specific request for input being shared this evening.