

# CITY OF SHORELINE

## SHORELINE PLANNING COMMISSION MINUTES OF REGULAR MEETING (Via Zoom)

March 17, 2022  
7:00 P.M.

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### **Commissioners Present**

Chair Pam Sager  
Vice Chair Julius Rwamashongye  
Commissioner Janelle Callahan  
Commissioner Andy Galuska  
Commissioner Mei-shiou Lin

### **Staff Present**

Steve Szafran, Senior Planner  
Carla Hoekzema, Planning Commission Clerk  
Nora Daley-Peng, Senior Transportation Planner

### **Absent:**

Commissioner Jack Malek (excused)

### **CALL TO ORDER**

Chair Sager called the regular meeting of the Shoreline Planning Commission to order at 7:00 p.m.

### **ROLL CALL**

Senior Planner Szafran called the roll.

### **APPROVAL OF AGENDA**

The agenda was accepted as presented.

### **APPROVAL OF MINUTES**

The minutes of February 17, 2022 were accepted as presented.

### **GENERAL PUBLIC COMMENT**

There were no general public comments.

### **STUDY ITEM: TMP Update: Draft Prioritization Metrics, Draft Performance Measures, and Upcoming Outreach Series 3**

Senior Transportation Planner Daley-Peng gave the update on the Transportation Master Plan (TMP). She briefed the Commission on the purpose of the TMP, the project timeline, vision statement, and goals. The goals are to prioritize safety, provide multimodal options, protect the environment, seek equity, plan a connected community, and foster a vibrant community. She noted that each of the six goals have a purpose statement which have been endorsed by the City Council. The goals and purposes have helped to inform the project evaluation framework. Staff will be seeking feedback from the public, the Planning Commission, and City Council about a Draft Prioritization Metrics during the upcoming Outreach Series 3. Draft Performance Measures will quantify the contributions of newly constructed transportation projects towards achieving the TMP vision and goals. Outreach Series 3 will be conducted from April 19 through May 8 to share the results of what the team heard from the public to date, get feedback on the Draft Modal Plans and the Draft Project Prioritization & Performance Process. The Outreach Series 3 events and activities will include pop-ups in various locations, an online survey, and pre-recorded mini presentations on the TMP webpage with a strong effort to reach underrepresented community members. Staff plans to return to the Planning Commission in early April with Draft Modal Plans and Policies.

#### Comments and Questions:

Vice Chair Rwamashongye praised staff for the excellent work and presentation. He commended the goals and purposes of the TMP, noting it shows that Shoreline is ready to move forward and poised to receive grants.

Commissioner Lin asked about the yard signs. Ms. Daley-Peng explained that staff has coordinated with the road crew to distribute these throughout the city. The signs have a QR code to direct people to the website with the dates of the outreach series. They generally try to pair an English sign with one in one in Mandarin or Spanish. They also try to place them on corners or along the interurban trail or other areas with high visibility. After the campaign, the roads crew picks them all up. This has been a good way to get the information out.

Commissioner Callahan also commended staff for their great work. She is excited to see the draft list of priorities and is curious about the range of types of projects. Are they considering small projects as well as larger ones? Ms. Daley-Peng recommended being nimble and able to prepare for all different types of grant funding that might be available. Commissioner Callahan wondered about things like speed humps or other traffic calming measures. Ms. Daley-Peng replied those would be more of a program than a project. They are usually triggered by community or neighborhoods getting together to request traffic calming solutions. Staff cares deeply about traffic safety and keeps track of collision locations. The data collected could trigger a big or small project.

Commissioner Lin asked how the prioritization process might work. Ms. Daley-Peng explained that staff will develop the set of prioritization metrics before there is a draft project list. Staff wants to get feedback and buy-in on the process of how projects will be scored. The intent is that this will be a data-driven process rather than complaint-driven so it will be fair and equitable. In developing the Draft Modal Plans, staff looked at feedback from the public as well as technical analysis for each one of the modes. As part of this the consultant team built a future travel demand model so they can understand

how increased population and job growth will impact automobile traffic. There are also metrics related to equity in terms of age, income, communities of color, communities with disabilities, and communities with limited English speakers. They are looking at several different data sources including safety, equity, multimodal connections, connections throughout the community.

Chair Sager also thanked staff. She is looking forward to seeing the Draft Modal Plans.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**REPORTS OF COMMITTEES AND COMMISSIONER ANNOUNCEMENTS**

Commissioner Callahan reported that last week she attended the Fircrest School Campus Master Development Plan early community input meeting. She complimented the staff for their contributions and their role in this. She is excited about the plans.

**AGENDA FOR NEXT MEETING**

Staff reviewed the agenda for the next meeting which is scheduled for April 7, 2022.

**ADJOURNMENT**

The meeting was adjourned at 7:35 p.m.

  
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Pam Sager  
Chair, Planning Commission

  
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Carla Hoekzema  
Clerk, Planning Commission