

## 4b. September 2, 2021 Retreat - Draft Minutes



Shoreline Planning Commission Retreat  
Thursday, September 2, 2021  
6:00 – 8:00 p.m.

# Retreat Notes

### Commissioners Present

Chair Mork  
Vice Chair Sager  
Commissioner Callahan  
Commissioner Lin  
Commissioner Galuska  
Commissioner Malek  
Commissioner Rwamashongye

### Staff Present

Andrew Bauer, Planning Manager  
Cate Lee, Senior Planner  
Nathan Daum, Economic Development Manager  
Carla Hoekzema, Planning Commission Clerk

Chair Mork opened the Planning Commission Retreat at 6:10 p.m.

Roll call was taken, and all Commissioners were present.

September 16, 2021 Planning Commission has been cancelled.

Following dinner, Senior Planner Cate Lee, presented the permit process overview and discussed the steps that are taken from permit application intake to the issuance of a permit. Ms. Lee explained all the reviews and work that goes into issuing permits for project such as development in critical areas, tree removal and replacement, and infrastructure improvements.

Next, Planning Manager Andrew Bauer, explained that work on the 2024 Comprehensive Plan Update has begun. The Commission will be involved with completing this major update and recommending approval to the City Council. Mr. Bauer asked for input on how they would like to be involved and gave options for the Commissioners to consider and asked for input.

Nathan Daum, Economic Development Manager, talked about Commercial Adaptive Reuse in the City. Mr. Daum discussed his recent work with the owners of the former Wild Horse Tavern in Richmond Beach. The building has been vacant for nearly 15 years and the City building codes don't allow for commercial usage. The Commission will be looking at ways that the City can help property owners such as this one, reuse existing buildings for commercial purposes, rather than demolishing and rebuilding, often into multi-family residences.

The Planning Commission Retreat was adjourned at 8:30 p.m.