



Parks, Recreation & Cultural Services/ Tree Board

Regular Meeting Agenda Packet

August 26, 2021



**Parks, Recreation and Cultural Services Board
2021 Meeting Schedule**

| | | |
|--------------|-----------------------|--------------|
| August 26 | 7:00 p.m. | Zoom Meeting |
| September 23 | 7:00 p.m. | TBD |
| October 2 | 8:00 a.m. – 4:30 p.m. | TBD |
| December 2 | 7:00 p.m. | TBD |



AGENDA

PARKS, RECREATION & CULTURAL SERVICES/TREE BOARD REGULAR MEETING

August 26, 2021
7:00 p.m.

Zoom Meeting
Estimated Time

In an effort to curtail the spread of the COVID-19 virus, the PRCS/Tree Board's Regular Meetings will take place online using the Zoom platform and the public will not be allowed to attend in-person. You may join the meeting via Zoom Webinar; or listen to the meeting over the telephone.

The PRCS/Tree Board is providing opportunities for public comment by submitting written comment. Your written comment must be received by 6:30 p.m. the night of the meeting. Please see the information listed below to access all of these options:



Attend the Meeting via Zoom Webinar: <https://zoom.us/j/97515984680>



Call into the Live Meeting: (253) 215 8782 - Webinar ID: 991 1598 4680



[Click Here to Submit Written Public Comment](#)

Written comments will be presented to PRCS Tree Board and posted to the website if received by 6:30 p.m. the night of the meeting.



[Click Here to Sign-Up to Provide Oral Testimony](#)

Pre-registration is required by 6:30 p.m. the night of the meeting.

- | | | |
|-----------|---|--------|
| 1. | CALL TO ORDER / ATTENDANCE / WELCOME Land Acknowledgement: We acknowledge the land on which our work started as the traditional home of the Coast Salish and Snohomish peoples. We take this opportunity to thank the original caretakers and storytellers of this land who are still here, and to recognize the immense culture of these peoples by remembering their history and traditions. We invite you to recognize our government's history of unfair treatment and lack of accountability against Indigenous communities as we push to raise visibility and education about them. | 7:00 |
| 2. | APPROVAL OF AGENDA <i>Bill Franklin, Chair</i> | Action |
| 3. | APPROVAL OF JULY MEETING MINUTES <i>Bill Franklin, Chair</i> | Action |
| 4. | PUBLIC COMMENT Pursuant to Governor Inslee's Proclamation 20-28, in an effort to curtail the spread of the COVID-19 virus, the PRCS/Tree Board's Regular Meetings will take place online using the Zoom platform and the public will not be allowed to attend in-person. Written comments received by 6:30 p.m. on August 26, 2021 will be entered into the Public Comment portion of the meeting for Board consideration. Instructions for submitting written comments can be found at www.shorelinewa.gov/parkboard | 7:05 |

| | | |
|---|---|-------------------------|
| <p>5. DIRECTOR'S REPORT <i>Colleen Kelly, RCCS Director</i> <i>Mary Reidy, RCS Superintendent</i> <i>Kirk Peterson, Parks Superintendent</i></p> | <p>Presentation and Questions</p> | <p>7:10</p> |
| <p>6. COMMUNITY PARTNER UPDATES <i>Jasmina Jusic, Operations Manager of the Shoreline Library,</i> <i>King County Library System Annual Update</i> <i>Donna Saltzberg, Program Specialist, Shoreline-Lake Forest Park</i> <i>Senior Center</i></p> | <p>Presentation and Questions</p> <p>Presentation and Questions</p> | <p>7:20</p> <p>7:40</p> |
| <p>7. 2020 SUSTAINABILTY REPORT AND CLIMATE ACTION PLAN UPDATE <i>Autumn Salamack, Environmental Services Coordinator, RCCS Dept.</i></p> | <p>Presentation and Questions</p> | <p>8:00</p> |
| <p>8. BOARD DISCUSSION <i>Bill Franklin, Chair</i></p> | <p>Discussion</p> | <p>8:30</p> |
| <p>9. ADJOURN</p> | | <p>9:00</p> |

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Zoom Meeting



Parks, Recreation & Cultural Services/Tree Board Meeting Minutes

Call to Order/Attendance/Welcome

The meeting was called to order at 7:00 p.m. by Chair Franklin.

Park Board members present: Chair William Franklin, Vice Chair Jeff Potter, Genny Arredondo, Jean Hilde, Dustin McIntyre, Sara Raab McInerny, Noah Weil.

Absent: Student Representatives Hayley Berkman and David Lin

City Staff present: Recreation Superintendent Mary Reidy, Parks Superintendent Kirk Peterson, Administrative Services Director Sara Lane, Urban Forester Joseph Callaghan, Public Art Coordinator David Francis, Administrative Assistant III Lori Henrich.

City Staff presenting tonight: Urban Forester Joseph Callaghan, Parks Superintendent Kirk Peterson.

Land Acknowledgment read by Genny Arredondo

We acknowledge the land on which our work started as the traditional home of the Coast Salish and Snohomish peoples. We take this opportunity to thank the original caretakers and storytellers of this land who are still here, and to recognize the immense culture of these peoples by remembering their history and traditions. We invite you to recognize our government's history of unfair treatment and lack of accountability against Indigenous communities as we push to raise visibility and education about them.

Approval of Agenda

Chair Franklin called for a motion to approve the agenda. So moved by Ms. Hilde and seconded by Ms. Arredondo. The motion carried.

Approval of June Meeting Minutes

Chair Franklin requested an Amendment to page 8 of the June meeting minutes for the 'Hidden Lake Dam Project Update' agenda item. He wanted to clarify his question and provided the following background:

- At a Board Meeting three years ago, Mr. Franklin presented a promotional video the Boeing Company produced about habitat restoration they had done on the Duwamish next to their facility.
- Mr. Franklin asked PRCS Director Eric Friedli if it would be possible to approach the Boeing Company to find out if they would be willing to award a habitat restoration grant to the City to help fund some of the Hidden Lake Dam project work, as we were clearly trying to fix an issue that was potentially created by Bill Boeing.

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- Mr. Friedli was supportive of the idea and said he would ask the City's grant writing and Hidden Lake Dam project teams about it.
- Mr. Franklin wanted to know if anything ever came from that because there was no follow-up with the Board.

Chair Franklin moved to approve the June minutes as amended. Seconded by Mr. McIntyre. The motion carried.

Public Comment

Chair Franklin called for public comment. Ms. Henrich stated that no requests for public comment were received.

Ms. Hilde asked if the email she received regarding trees along the 185th Street corridor is considered public comment for this meeting.

Ms. Reidy stated that she would address that in the Director's Report. Because it was sent to City Council, a formal Council written response is required. The Board will be copied on the communication.

Director's Report

Mary Reidy, Recreation Superintendent

Kirk Peterson, Parks Superintendent

(See Attachment A for the PowerPoint presentation)

Ms. Reidy updated the Board on the following two items that came up during the last meeting.

1. The 195th Street Bridge is owned by WSDOT and there are currently no plans to make changes.
 2. Sidewalk Repair Process and Prioritization Plan
 - A link to the [Sidewalk Prioritization Plan](#) was provided to help clarify how sidewalk repair is prioritized.
 - The Board will be copied on the formal Council written response to the email received regarding tree removal as part of the New Sidewalks Project: 5th Avenue NE.
- Park Bond Measure
 - On July 19th, Council appointed Pro and Con Committee members for Proposition 1
 - The Governor's Burn Ban is in effect. There are signs out in the community prohibiting beach fires and use of City Park or personal BBQ grills.
 - Twin Ponds Giving Garden
 - Volunteer clean-up work parties
 - New rock to be brought in by Parks Maintenance
 - Recreation Division
 - Summer camps are full, and some have waitlists
 - Fall registration opening soon
 - August 17th for Shoreline residents
 - August 19th for Lake Forest Park residents
 - August 20th for everyone else
 - The Programming Guide will be mailed the first week of August

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- Online and viewable by August 10th
- Ridgecrest Summer School Camp Extension pilot partnership with the Shoreline School District
 - 30 students to attend summer school on Tuesday, Wednesday, and Thursday afternoons in July
 - Program staff and supplies are funded by the Shoreline Public Schools Foundation
 - Campers will attend a socialization program and participate in summer school
- Recreation staff started work on registration system migration
 - 'Max Galaxy' (current system) support ends on October 12th
 - Migrating to 'Active Net' by late September
 - Winter quarter registration will be through 'Active Net'
 - The new system will be managed by the City but the interface will look different for our customers
- Art and Cultural Services
 - Telephone poles were delivered and will be installed as part of the Sound Shell sculpture
 - Next steps include landscaping, mounds built, and lighting.
 - Project completion is anticipated for this summer
 - Artist in Residency at the Richmond Beach Caretaker Cottage, Francesca Udeschini
 - The artist will be working with the youth and teen program 2x per week
 - Very engaged with the community
 - Final presentation will be open to the public on Sunday, August 8, 2-4pm
 - The [Juneteenth: Day of Liberation](#) video is available to watch on the [City YouTube channel](#)
 - The video helps raise awareness in the community
 - Funded by Public Art and Equity and Social Justice Programs
 - Partnership with Black Coffee NW and Public Art Coordinator David Francis
- Upcoming August Events
 - Celebrate Shoreline will be mainly virtual this year
 - Citywide ['Can Castle' Contest](#)
 - Teams of participants build 'Can Castle's out of canned and boxed food
 - Food items will be donated to [Hopelink](#) after the contest concludes
 - The contest runs until August 15th
 - [The Great Shoreline Scavenger Hunt](#) is in progress
 - [Shoreline - A Welcoming Place for All](#) Art Project
 - Participants are invited to create and submit a drawing, photo, statement, short video, or other type of art that they believe reflects the theme of Shoreline as a welcoming place for all.
 - Runs from August 9th to August 21st
 - Submissions may be shared during Welcoming Week, September 10-19, 2021

Mr. Peterson presented the Parks updates. More detailed presentation will be given during the upcoming CIP Update Presentation tonight.

- Shoreline Pool Demolition
 - Anticipated to occur this fall

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- Partnering with the Shoreline Fire Dept to provide a training opportunity prior to demolition
- Funding is estimated at 650K
- Constructing a new Pavilion is planned for community use
- Park Amenity Donation Program
 - The Program is being updated soon
 - Upgraded an existing bench and working to install a new donor Memorial bench at Echo Lake Park
 - A new replacement bench to be installed at Richmond Beach Saltwater Park
- Illegally cut trees in the City Right of Way (ROW)
 - On July 8, 2021, two significant trees (of Landmark size and status) were illegally cut down in the ROW, adjacent to 1611 NE Perkins Way
 - Staff is working closely with the King County Sheriff, City Code Enforcement, and the City Attorney's Office to pursue action
 - More information to come
- Vandalism
 - Tiles from the portable 'Sport Court' at the Richmond Highland Recreation Center were stolen
 - Replacement tiles were installed and secured to prevent future thefts

Urban Forestry Workplan Update

Kirk Peterson, Parks Superintendent, Parks, Fleet and Facilities Dept.

Joseph Callaghan, Senior Parks Maintenance Worker II/Urban Forester, Parks, Fleet and Facilities Dept.

(See Attachment B for the PowerPoint presentation)

Mr. Callaghan gave a brief history of his background and qualifications.

Mr. Peterson spoke about two new spaces being added to the Parks system.

- Westminster Park (N 150th Street and Fremont Avenue N)
- Edwin T Pratt Memorial Park (N 185th Street and Ashworth Avenue N)
- Shoreline increased park acreage in 2021
- These additions are largely open spaces
- Both sites are being developed into low infrastructure natural spaces
- Will increase our tree canopy

Mr. Callaghan spoke about funding and partnerships

- \$58,100 King County Conservation District grant will fund the Green Shoreline Partnership with Forterra
- \$32,986 in Fee in Lieu funds. SMC 12.30, Developer's fees are used exclusively to fund planting in the ROW, parks, and other public spaces
- In 2020
 - 315 trees removed
 - 520 replacement trees planted
- Green Shoreline and Forterra Partnership

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- Provided a brief history of Forterra and their scope of work
- Forterra specializes in bridging the gap between public and private resource management
- Forterra is the lead on stewards and their events
- One of two New Forest Steward onboarded for North City Park
- Small scale volunteer events held in 2020 (90% reduced capacity)
 - 204 volunteer hours
 - 132 native plants planted
- Seattle Tree Care, hazardous tree removal contract
 - Tree removal in 2020
 - 63, totaling \$97,779
 - Tree removal since March 2021
 - 24 removed, totaling \$78,914
 - 37 removals remain on risk tree list totaling \$122,221
 - The ability to re-harvest the wood mulch to put back in our park system is something to consider for the future
 - The contract expires in July 2022
- Morgan Geographics, Right of Way Tree Inventory contract
 - Morgan specializes in geographical information services for parks and natural areas
 - The consultant will perform a complete street tree inventory of the Meridian Park neighborhood
 - The data captured will:
 - Include tree location, species, plant and site condition
 - Be imported into the City's GIS software database for analysis and interpretation
 - 30K funded through Parks Operation Professional Services budget
 - Data shared in a visual representation
- Restoration Analytics and Design (RAD), Ecological Guidance and Steward Support contract
 - RAD specializes in ecological restoration through stewardship support and community engagement
 - Supports the 20-year plan Forterra produced
 - Responsible for:
 - Developing Adaptive Management Plans
 - Brugger's Bog, Hamlin Park, Twin Ponds Park, South Woods
 - Hosting a continuing education workshop
 - Producing a report
- Kaleidoscope Landscaping Partnership at Darnell Park
 - A public / private collaboration
 - Kaleidoscope is donating 20-30 hours per month to focus on invasive species control, native plant establishment and trail maintenance
 - Ongoing project
- Ronald Bog Park / Sound Transit (ST) Maintenance
 - 10-year maintenance bond to establish representative canopy
 - Replacement ratios different depending on what was removed
 - No complete data yet on survival rates
 - Parks staff were present at initial inspections and observed varied survival rates
 - ST must inspect and control invasive species, 1:1 plant replacement ratio, and maintain a regular watering schedule.

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- Urban Canopy update
 - In 2020, Parks staff planted 68 trees in the ROW using 'In Lieu of' funds
 - Stock and site selection well chosen
 - Sunset Maple and American Hornbeam
 - Watering twice weekly and reestablishing mulch
 - Potential for native conifers to be planted at James Keough Park

Questions:

- Ms. Raab McInerny asked about the Morgan Geographics data, and wanted to know if there's other data in GIS or is this a new system?
 - The City's Asset Management software system (CityWorks) does not have all parking strips and planting locations identified; the objective of this pilot project is to inventory the trees we have, import the data into our GIS database, and identify where we can add new trees.
 - The data will supplement the current data we have.
- What makes this a pilot project?
 - The 30K is solely being used for the Meridian Park Neighborhood.
 - It's a pilot project in the sense that we will see how it goes, then extrapolate it to the rest of the city.
- Are street trees being evaluated for heat stress given the recent weather?
 - Parks has been monitoring and watering newly planted trees twice a week.
- Chair Franklin mentioned that the street trees in the median strip on Aurora Avenue N are leaning. What's causing this and can it be helped?
 - We should be able to correct those that are leaning. Damaged irrigation systems and being hit by cars could be the cause.
 - Adding soil and staking the trees could correct it.
 - Maintenance of the street trees falls under the purview of Public Works Streets/Grounds Crew.
- Mr. McIntyre had multiple questions:
 - What are the key metrics these programs are working towards?
 - Requested that staff point Board members to resource information or have staff follow-up on this.
 - Regarding GIS, what is being measured? (heat islands, air quality, bird and fauna counts etc)
 - The Urban Forestry Strategic Plan has this information. Key metrics are focused on an increase in tree canopy and habitat restoration zones.
 - Staff will follow-up with the Board on this.

Chair Franklin asked if there were any other questions. Hearing none, he thanked staff and proceeded to the next agenda item.

Parks CIP Update

Kirk Peterson, Parks Superintendent, Parks, Fleet and Facilities Division.

(See Attachment C for the PowerPoint presentation)

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Mr. Peterson provided a brief update on park assets that are set to have improvements over the summer and noted that no Board action is requested at this time as the Board has been partially briefed on the projects in the past. He updated the Board on the following items:

- The Recreation Center roof replacement project to occur this summer
 - A new sheet metal roof and insulation package will be installed
 - Funded by a 490K Washington State Department of Commerce (WSDC) grant
 - Fire suppression system and seismic upgrades added to the scope of work
 - The roof replacement and fire system will be funded by the WSDC grant
 - Staff will go to Council this fall to ask for an estimated 350K in additional funding to install the sprinklers
 - Recreation programs will be moved to Saltwater Park while work is being done

- Westminster Park
 - The house on site is scheduled to be demolished at the end of July
 - The site will be cleaned up and regraded until funding for design and construction is identified
 - Funding is dependent upon the results of the Parks Bond measure slated for the November General Election

- Shoreline Park Pavilion
 - The Pool is scheduled to be demolished this fall
 - A Park Pavilion will be constructed in its place
 - Incorporating former pool structural beams into the new Pavilion structure is being reviewed
 - Funded by a \$353,780K WSDC grant
 - Funding approval by the City Council is on the [July 26th City Council Meeting Agenda](#)

- Park Restrooms Renovations
 - There are fourteen free standing public restrooms and numerous Sani cans in our parks
 - Eight park restrooms to be renovated this summer
 - Renovations include upgrades to the electrical and plumbing systems
 - Floors will be epoxied
 - Renovations are funded by a \$403,760K WSDC grant
 - Funding approval by the City Council is on the [July 26th City Council Meeting Agenda](#)

- Highland Plaza Demolition and Paving Project (not included in the PPT presentation)
 - The former 'Jerseys' restaurant building adjacent to the Police Station to be demolished in August
 - Providing training opportunities for the Fire Dept. during demolition
 - Improvements include additional parking

Questions:

Ms. Arredondo asked about the Pool Pavilion project.

- Are closures of the adjacent park or fields during the Pool demolition and subsequent Park Pavilion construction anticipated?

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- What about impacts to the neighborhood?
 - The area will be fenced off. Dust/debris and sound control will be in place. Asbestos abatement will be done very carefully by hand.
 - Traffic and parking will be impacted.
 - Staff will work closely with City ROW Inspectors and contractors to minimize impacts to the neighborhood.
 - The park will remain open and parking will be preserved as much as possible.
 - The project schedule should be known after staff meet with the contractor
- Vice Chair Potter stated that he was excited about getting so many grants and wanted to know if we have historically been able to get these types of grants to keep up with maintenance work and replacement?
 - The Dept. of Commerce grants are new – an economy booster. Staff will continue to apply for more grants. We are fortunate to get them.
- Chair Franklin asked if the Pool beams will be salvaged and integrated into the pavilion design?
 - Yes, staff asked the architects to consider using the beams.
 - This may save money in the budget
 - Staff to meet with the contractor tomorrow to keep the beams preserved.
- Ms. Raab McInerney asked what the total budget for Pavilion project was?
 - 353K grant should cover it.
- Ms. Raab McInerney asked a follow-up question about the restrooms. How does staff decide between putting a plumbed system in as opposed to Sani cans. Is there a metric used?
 - Neighborhood walk up parks tend to not have public restrooms. Under National Recreation and Parks Association standards (NRPA), if the park is largely used by the neighborhood where people walk from their house to the park (like an open space) they typically don't have free standing public restrooms.
 - A large regional park (e.g. Hamlin, Shoreview, RBSP) should have plumbed restrooms.
 - Other busy neighborhood parks (eg Cromwell, Paramount Open Space, Twin Ponds) use patterns indicate a need for a plumbed restroom.
 - Plumbed restrooms are expensive to operate and hard to maintain
 - An ADA Sani can costs the City about \$200/month to be serviced 2x per week
 - A plumbed restroom is one of the most requested park amenities.
- Ms. Raab McInerney noted that the Park Pavilion is being built on Shoreline School District (SSD) property - why are we investing in it?
 - The City has had discussions with SSD and they don't have any long-term plans for that site. Part of the area is on Shoreline Park which is City property.
 - SSD agrees that the Pavilion is a good use for that site.
 - It serves the School District, the City and the community
- Chair Franklin wanted to know if the school district has the right to take back the property with the 12-month notice. Is the notice requirement still in place or is there another written agreement to protect the structure?
 - Ms. Reidy replied that yes, the 12-month notice is in place in the Joint Use Agreement. It's part of the School District's mandate that as a publicly funded entity, they can take

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back a property for school facility/use. That clause exists for all of their properties. It is unlikely that they would do that for this parcel.

- Ms. Arredondo stated that with light rail going in, the property will be highly valued. Have there been any conversations about the property in general and it staying as is or potentially becoming something else?
 - Ms. Reidy replied that the Shoreline Center, Spartan Rec Center, and Shoreline Soccer Fields A & B are all on School District property. The School District has no immediate plans in the next 5 years to do anything with that property. When we put in the new fields at A & B we put a clause in the Joint Use Agreement that if they sold that parcel within the lifespan of the fields (10 years), they would buy us out at the amortized amount.
- Chair Franklin thanked Mr. Peterson and asked if there were any more questions. Hearing none, he proceeded to the next agenda item.

Retreat Discussion

Bill Franklin, Chair

- October 2, 2021, is the potential retreat date
- Is the Saltwater Park Caretaker cottage an option as the venue?
 - Ms. Reidy said yes, we haven't signed an agreement with the artist yet for that time frame. We could have the retreat there.

Chair Franklin expressed excitement for the retreat and the opportunity for the Board members to get to know each other and map out the next year or two.

Chair Franklin asked for a minimum of two or to a maximum of three volunteers to form a Retreat planning subcommittee.

Ms. Hilde and Mr. Weil volunteered to serve on the subcommittee.

If others are interested, email Chair Franklin if you decide you want to volunteer.

Ms. Hilde and Mr. Weil will meet to start planning the retreat.

Ms. Hilde asked which City staff would the subcommittee be working with on this?

- Ms. Kelly was identified as the point person

Chair Franklin asked for any thoughts or comments about what the retreat could look like?

Ms. Arredondo stated that a history of what the Board has accomplished in the past would be appreciated as well as some context on how we got to where we are today.

Ms. Hilde asked if there are archive records from previous retreats available?

Chair Franklin stated that we lost that when Lynn and Eric transitioned out, but he could go from memory.

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- Brainstormed about 15-20 topics of focus
- Three subcommittees evolved out of the retreat

He asked Ms. Raab McNerny and Vice Chair Potter if either of them had or knew of a summary of the retreat?

Mr. Potter will search for a high-level summary that he may have in his email.

Ms. Reidy and Ms. Henrich offered to research historical documentation.

Ms. Raab McNerny remembered a retreat in the fall of 2019. There was a special meeting as a follow-up to the retreat with an agenda dated October 3, 2019.

Chair Franklin remembered a three-page doc with goals on it. Mr. Potter will look for it in his email and send it out to everyone.

Comments from the Board

Chair Franklin asked if there were any final comments.

Mr. McIntyre mentioned that October 2nd is the same date as the Northgate Link opening. It isn't in Shoreline's or the Board's jurisdiction, but it causes him to think about recognizing that moment and looking forward to 2024 site scouting. He is looking forward to that opportunity when it comes to Shoreline.

He wants to make sure that there is a follow-up years from now and that we do something similar.

Ms. Raab McNerny commented that there are blue wayfinding signs in the City that still have references to the Pool on them and that they should be taken down. It's misleading to folks driving around in the City that there may be a pool here. Can it be communicated to Transportation or whomever to take those down?

Mr. Peterson sent an email to the Street Dept.

Vice Chair Mr. Potter located information that was emailed to the Park Board after the retreat and will forward it to the current Board members.

Adjourn

Hearing no further business, Chair Franklin called for a motion to adjourn. So moved by Mr. McIntyre and seconded by Ms. Raab McNerny. The motion carried. The meeting adjourned at 8:30pm.

_____ / _____

Signature of Chair
William Franklin

Date

_____ / _____

Signature of Minute-Writer
Lori Henrich, Administrative Assistant III

Date

ATTACHMENT A

**DIRECTOR'S REPORT
PARKS RECREATION AND CULTURAL
SERVICES/TREE BOARD**

July 22, 2021

FOLLOW UP ITEMS

- Regarding 195th Street Bridge
 - ❖ Owned by WSDOT; no current plans to make changes
- Sidewalk Repair Process
 - ❖ [Sidewalk Prioritization Plan | City of Shoreline \(shorelinewa.gov\)](https://www.shorelinewa.gov)
- Question about trees coming down as part of 5th Ave project
 - ❖ Staff response will be shared with the Board

PARK BOND MEASURE

July 19—Council Appointment of Pro and Con Committee Members for City of Shoreline Proposition I: General Obligation Bonds for Parks, Improvements and Park Land Acquisitions

Pro Committee: Brian Branagan, Katie Schielke, Mary Ellen Stone

Con Committee: Joseph Smith

OTHER NEWS

Governor's Burn Ban

Last week, the Governor issued [emergency proclamation 21-10](#), which prohibits “all outdoor ... burning in all 39 Washington Counties until noon on Thursday, September 30, 2021.” City staff are preparing signs prohibiting beach fires and use of City Park or personal BBQ grills.



TWIN PONDS GIVING GARDEN

- 15 volunteers cleared out old supplies and debris
- Cleared and cleaned pathways in preparation for new rock to be brought in by Parks Maintenance
- Giving Garden volunteers operate 1,500sq.ft. of garden space and grow over 2,500lbs. of produce each year for area food banks



RECREATION AND CULTURAL SERVICES UPDATES

Mary Reidy, RCS Superintendent

RECREATION NEWS

- Summer camps are full and going well
- Staff are currently working on Fall programming
 - ❖ Fall registration will open August 17th for Shoreline residents, August 19th for LFP residents and August 20th for everyone else
 - ❖ Programming Guide will be mailed first week of August
- Ridgecrest Partnership Pilot—Summer School Camp Extension
 - ❖ Supporting families that would otherwise not be able to attend summer school

RECREATION NEWS

- Starting work on migrating to a new recreation management software system
 - ❖ Current system (Max Galaxy) will not be supported after October 12th
 - ❖ We will be migrating to new system (Active Net) with final transition in September
 - ❖ Public interface will be new starting late September

ART AND CULTURAL SERVICES NEWS



Poles delivered for
town center
landscaping; next step
drilling and landscaping
in fall

ART AND CULTURAL SERVICES NEWS

- Francesca Udeschini residency now integrated with teen program 2x/week
- Art workshops on making paper and ink with invasive species;
- Final presentation Sunday Aug.8, 2-4p
- Facebook event coming



ART AND CULTURAL SERVICES NEWS

New Juneteenth video Uploaded to City YouTube channel

<https://m.youtube.com/watch?fbclid=IwARli2WsxuO6acwQL7HwQDbJP2ej8B99HyfJkfuWi3AGfx-odQRU5XfBBTX4&v=HbhiTQdwjiM&feature=youtu.be>

ART AND CULTURAL SERVICES NEWS

- August Events--Celebrate Shoreline
 - ❖ *Citywide “Can Castle” Contest*
 - ❖ *Community wide Scavenger Hunt*
 - ❖ *Shoreline Welcoming Community Art Project*

PARKS UPDATES

Kirk Peterson, Park Superintendent

GENERAL UPDATES

Shoreline Pool Demolition

All pool assets have been auctioned and staff are planning for demolition, which will likely be ready to occur in fall. We are partnering with Shoreline Fire to provide them with a fire training opportunity at the pool before it is demolished. The project is currently being evaluated by our Job Order Contractor, *Forma Construction*, for inclusion in the Mid-Biennium Budget Amendment. Currently this is estimated to require 650K in funding.

Park Amenity Donation Program

The Park Amenity Donation Program has recently upgraded an existing bench with a memorial plaque at Echo Lake Park. A replacement donor bench with memorial plaque will also be installed at Saltwater Park across from the upper terrace parking lot.

In addition, staff is working with King County to install a bench at Echo Lake Park to honor Dwight Stevens who was the driving force behind the Echo Lake Neighborhood Association and the creation of the Veteran's Memorial Park at Shoreline City Hall.

TREES CUT ILLEGALLY

On July 8, 2021, staff discovered that two significant Western Red Cedar Trees were illegally cut down in City Right of Way (ROW) adjacent to 1611 NE Perkins Way. Both trees were of Landmark size and status.

Staff are working with the King County Sheriff's Office and requesting that Criminal Charges be filed.

Full restitution and damages will be sought.



MORE VANDALISM

On July 2, 2021, staff discovered that part of the newly installed sport court at the Richmond Highlands Recreation Center had been stolen.

Replacement tiles have arrived and will be installed the week of July 19, 2021, with an added metal strip pinning down the perimeter of the court to help prevent similar incidents in the future.



QUESTIONS?

Urban Forestry

Strategic Goals and Plans

New Spaces Being Added to the Parks System

- Two sites are being developed into low-infrastructure natural spaces from urban parcels (Westminster Park @ N 150th Street & Fremont Avenue N and Edwin T Pratt Memorial Park @ N 185th Street & Ashworth Avenue N)
- Design phase paused while funding is sought. Test plots for best practice invasive species removal have been initiated and results for non-herbicide control are already looking promising.
- Parks staff have performed 79 hours of site preparation (canopy assessment of existing flora, line of site safety pruning, invasive species control)



Funding

- King Conservation District Member Jurisdiction Grant Program awarded \$58,100.00 to fund Green Shoreline Partnership (Forterra on contract until December 2022)
- Money in lieu fund currently stands at \$32,986. Trees removed through permit: 315 and replacement trees planted: 520 in 2020



Partnership Green Shoreline & Forterra

- Will host steward induction / training / workshops / appreciation events
- One new Forest Steward on boarded at North City Park
- Small scale volunteer events have been hosted with reduced time frames and groups less than 10
- Volunteers tracked 204 hours in 2020, and planted 132 native plants



Partnership

Hazardous Tree Removal Contract with Seattle Tree Care

- 63 removals in 2020 totaling \$97,779.00
- 24 removals performed since March 10th totaling \$78,914.22
- 37 removals remain on risk tree list totaling \$122,221.30
- Unit price contract expires July 2022

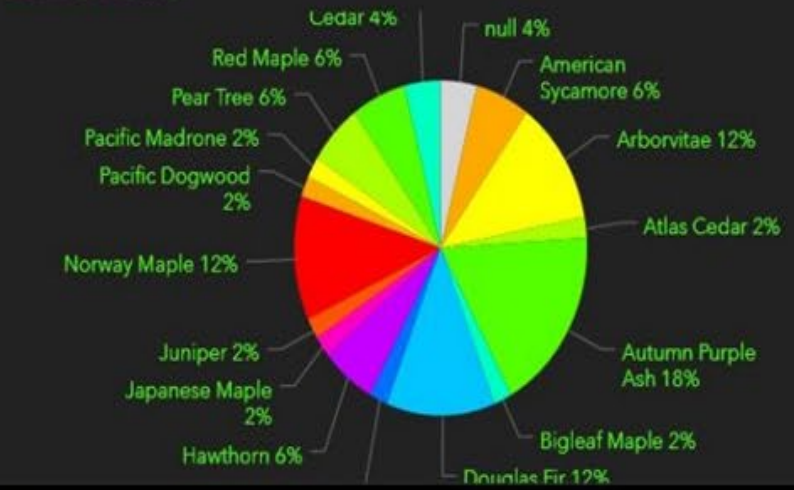


Partnership

Right of Way Street Tree Inventory with Morgan Geographics

- \$30,000.00 funding through Parks Operations budget
- To perform a complete street tree inventory of the Meridian Park neighborhood for addition to GIS layer
- Will collect data location, species, plant condition and site condition

Common Name



Site Type



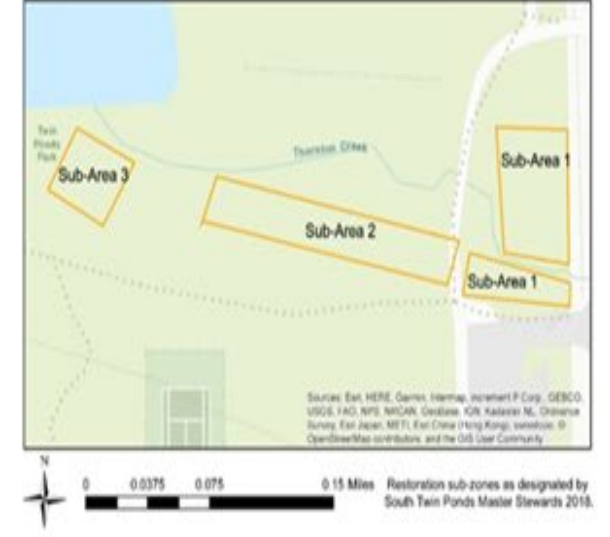
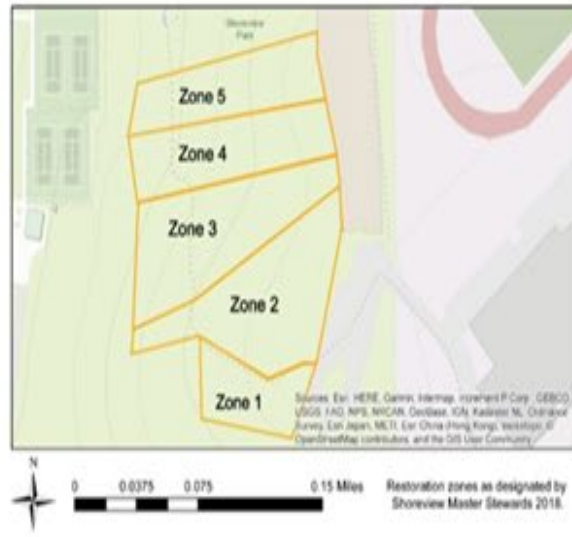
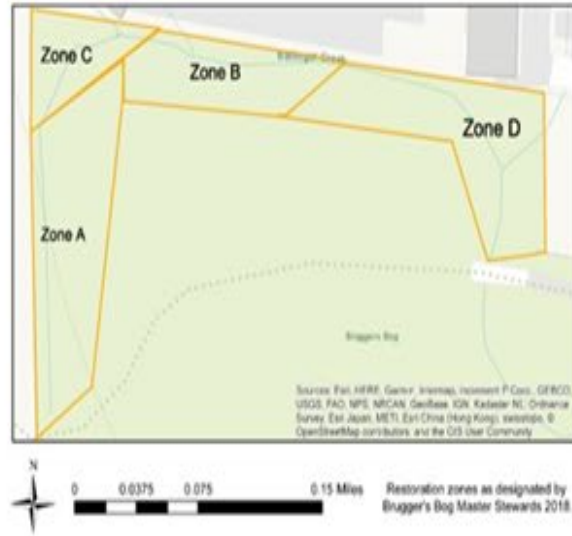
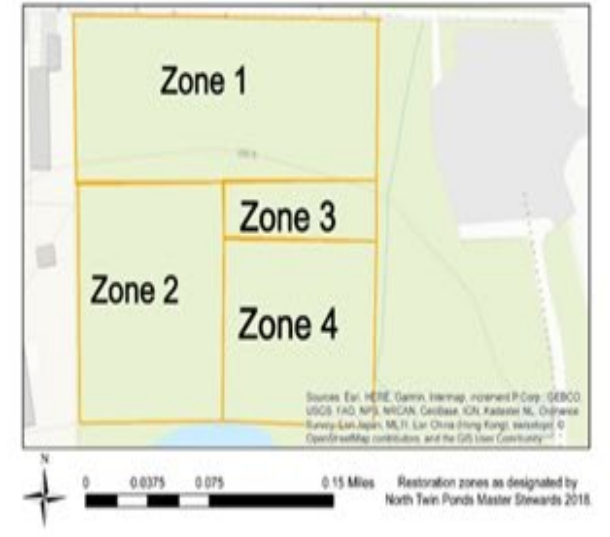
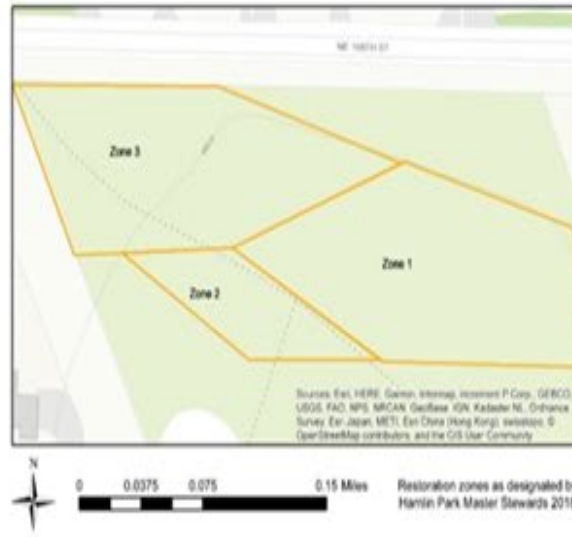
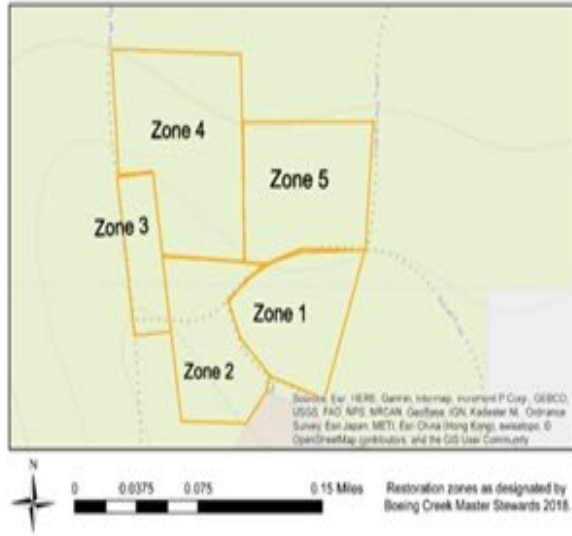
Diameter at Breast Height (DBH)



Partnership

Ecological Guidance and Steward Support with Restoration Analytics & Design (RAD)

- Contract executed. RAD will provide adaptive restoration management plans and ecological expertise for select restoration sites in our parks system



Partnership

Private / Public Collaboration at Darnell Park with Kaleidoscope Inc.

- Committed to donate 20-30 hours per month performing invasive species control, native plant establishment and trail maintenance
- 0.03 acres cleared and prepared for planting



Ronald Bog Park / Sound Transit Maintenance

- No complete data on survival rates for new plantings from contractors yet. Parks staff have been present at initial maintenance inspections and observed varied survival rates
- Contractor obligations
 - 10 years of vegetation management for wetland offset at Ronald Bog Park (initiated)
 - Must inspect and control for invasive species, replant plants that don't survive and maintain a regular watering schedule



Urban Canopy

- Potential new planting sites for native conifers at James Keough Park
- Watering / pruning schedule for continued establishment of 68 trees planted in 2020 along ROW's
- Survival rates almost 100% a good stock / site selection, great planting techniques





Questions and Answers

ATTACHMENT C

Parks CIP Update for the Parks, Recreation and Cultural Services/Tree Board

July 22, 2021

DAN JOHNSON, PARKS, FLEET AND FACILITIES MANAGER

KIRK PETERSON, PARKS SUPERINTENDENT

Board Action

- ▶ No action requested. This is intended to be a briefing on Park facility assets that are set to receive improvements over the Summer to keep our recreational opportunities, both active and passive, in use and programmed.
- ▶ Please note that the Board has been partially briefed on these projects in the past but with progress being made and new Board members seated, this update is being provided.

Richmond Highlands Recreation Center

- ▶ Through a \$490,000 Grant awarded by the State of Washington Department of Commerce, the Rec Center is having its roof replaced this summer. Recreation programs have shifted to Saltwater Park. A new sheet metal roof and insulation package will be installed.
- ▶ During the design phase we decided to add a fire suppression system to the facility. Given the meteoric rise in materials cost, the grant funding will be able to afford the roof and the fire service only. This fall, we will be requesting additional funds from Council to install the actual sprinklers. We have received pricing to perform this work during off hours such that recreation programming is not impacted when it returns on September 7th. Estimated additional funding required is \$350K.

Westminster Park

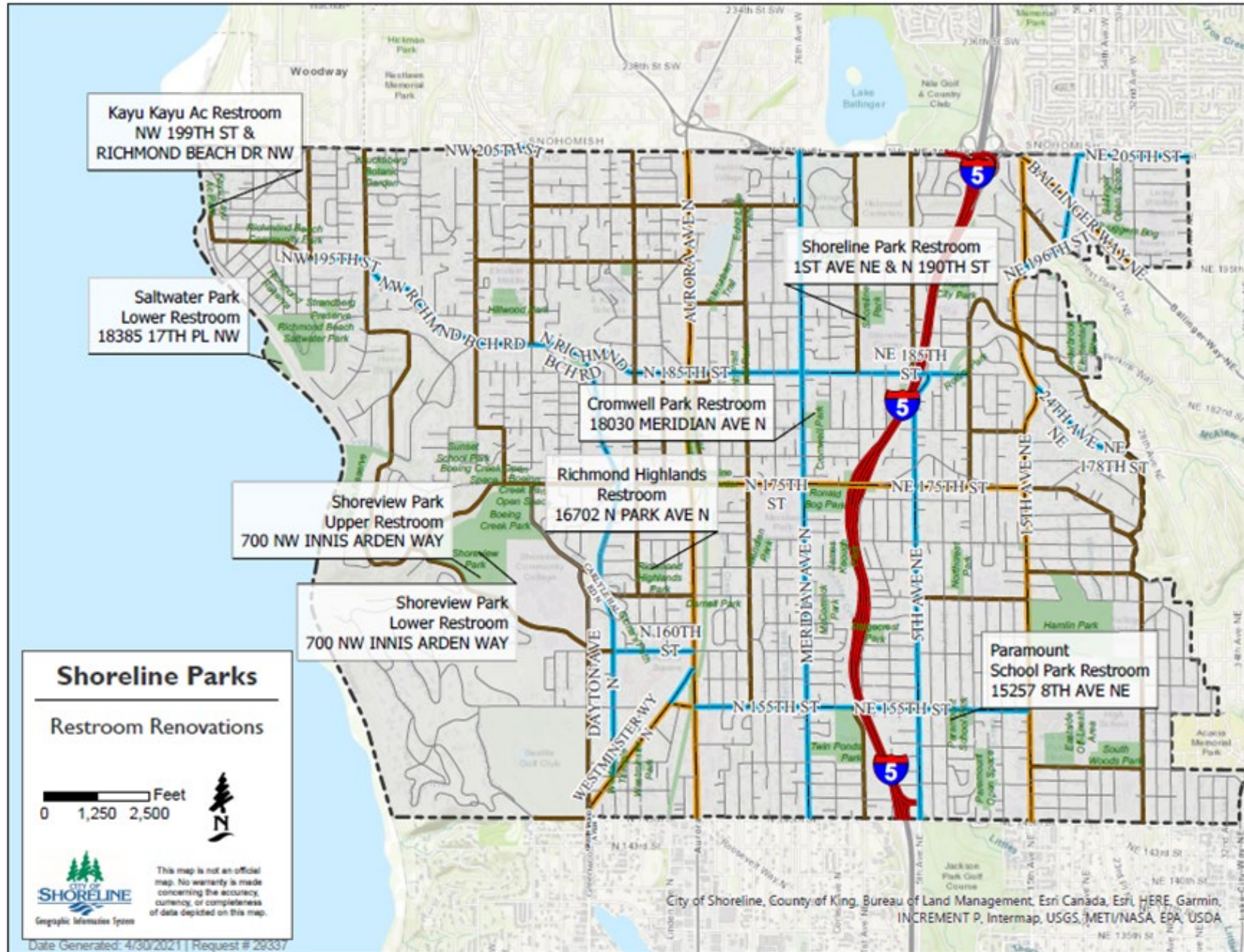
- ▶ This recent Park acquisition will have the dilapidated house demolished at the end of July.
- ▶ The site also has three storage sheds, and the entire site is overgrown. This will all be cleaned up and the land “banked” until funding for design and construction is identified. The first opportunity for this is the pending Parks Bond calendared for the November General Election.

Shoreline Park Pavilion

- ▶ Through a \$353,780 Grant awarded by the State of Washington Department of Commerce, City Staff are working with Rolluda Architects to design and construct a Park Pavilion on the site of the soon-to-be-former Shoreline Pool that is scheduled for demolition this fall.
- ▶ Value based design considerations are occurring to examine using former pool roof structural beams to construct the new Pavilion within budget. If not, site-ready prefab structures may be considered.
- ▶ Additional information can be found in the City Council Agenda packet for the July 26th Council meeting to authorize the acceptance of State funding.

Park Restroom Renovations

- ▶ Through a \$403,760 Grant awarded by the State of Washington Department of Commerce, City Staff are working with Forma Construction to renovate eight park restrooms this summer.
- ▶ Complete refurbishment of all systems and components will occur.
- ▶ Epoxy coatings will be used for longevity and their hygienic properties requires this work be done in warm weather.
- ▶ The work of the contract is scoped to provide adequate and clean portable restrooms based on park usage.
- ▶ Additional information can be found in the City Council Agenda packet for the July 26th Council meeting to authorize the acceptance of State funding.





Questions?



Memorandum

DATE: August 26, 2021
TO: Parks, Recreation & Cultural Services/Tree Board
FROM: Colleen Kelly, Recreation, Cultural and Community Services Director
RE: Community Partner Updates

Requested Board Action:

No action requested. This item is intended to update the Board regarding key activities of two of the City's Community Partner organizations: the King County Library System (KCLS) and the Shoreline-Lake Forest Park Senior Center.

Background:

The City of Shoreline has had long standing partnerships with a variety of community-based organizations. Tonight, the Board will hear from King County Libraries and from the Shoreline-Lake Forest Park Senior Center.

KCLS

In 2017 the City Council approved a staff recommendation to sunset the Shoreline Library Board with the understanding that the PRCS/Tree Board would receive annual updates on KCLS activities in Shoreline. Throughout the year, the City and KCLS remain engaged through regular Community Partner meetings. Presentations are given to the Board to provide an opportunity for community input and oversight into the operations of KCLS branches in the City of Shoreline.

Senior Center

The City has provided support to the Senior Center for many years through a contract with Sound Generations, currently funded at \$60,000 per year. This contract provides for health, social, and recreational services at the Shoreline/Lake Forest Park Senior Center. Senior Center staff will share an overview of programs offered during COVID and a look what is being planned in coming months.

In addition to the biennial contract, the City provided additional CARES Act funding in 2020 in support of the Senior Center's efforts to ensure that seniors would have ongoing access to food during the pandemic.

Next Steps

Board members are encouraged to ask any questions they may have regarding these two organizations, their relationships with the City and the metrics used to measure success.



Memorandum

DATE: August 11, 2021
TO: Parks, Recreation & Cultural Services/Tree Board
FROM: Autumn Salamack, Environmental Services Coordinator
RE: 2020 Sustainability Report and 2013 Climate Action Plan Update

Requested Board Action:

No action requested. This is intended to provide an update on 2020 activities and metrics related to our environmental sustainability program and initiate an ongoing conversation with the Board regarding an update to the City's 2013 Climate Action Plan.

Project or Policy Description and Background:

2020 Sustainability Report

In March 2021, the City released our second annual sustainability report, which highlights sustainability indicators and actions in the community. The [2020 Sustainability Report](#) provides an overview of the City's 2020 achievements for five core focus areas, and 22 associated indicators, as outlined in our [Sustainable Shoreline](#) program. Those core focus areas include:

- Climate, Water & Energy;
- Materials, Food & Waste;
- Transportation & Mobility;
- Trees, Parks & Ecosystems; and
- Resilient Communities.

The City took several actions in 2020 to grow and strengthen sustainability initiatives, reduce our environmental footprint, and provide beneficial programs and resources for the community. Climate change was a central theme in our 2020 programming, with more than 300 households participating in the online [Shoreline Climate Challenge](#) to reduce both carbon emissions and utility bills. Our seven-week [Climate Champions](#) webinar series featured discussions on transportation choices, energy conservation, renewable energy, sustainable food choices, zero waste and more. The City also

completed a [Climate Impacts and Resiliency Study](#) with educational resources regarding areas of risk and adaptation strategies for the community.

Additional highlights from the 2020 report include the following:

- More than 300 residents attended a Natural Yard Care webinar series.
- Two Shoreline neighborhood associations took advantage of a new micro-grant program to provide increased access to food for vulnerable neighbors.
- The City acquired 0.87 acres of new parkland, added new bicycle racks in the community, offered several new programs to help increase recycling and composting, and more.

Additional information on specific activities and accomplishments can be found in the body of the report.

2013 Climate Action Plan Update

In 2021, the City began the process to update the [2013 Climate Action Plan](#). While we have implemented many of the strategies identified in the 2013 plan, additional actions are needed in the next 5-10 years to aggressively reduce emissions if we want to prevent the most catastrophic impacts of climate change.

The City has adopted goals to reduce greenhouse gas emissions 25% by 2020, 50% by 2030, and 80% by 2050, compared to a 2009 baseline. A 2019 greenhouse gas emissions inventory showed that our communitywide emissions increased 1.3% in 2019 compared to 2009, which is not on track to meet our or long-term emission reduction goals. The largest sources of emissions were transportation (67%), and the built environment (32%), primarily from natural gas usage in the residential and commercial sectors.

The existing emission reduction goals align with targets to reduce global temperature increases to 2.0°C. Per a 2019 Comprehensive Plan amendment, those goals need to be updated to limit global temperature increases to 1.5°C or less above pre-industrial levels. The Climate Action Plan update will define new emission reduction targets, along with priority strategies to both reduce emissions and prepare our community for the impacts of a changing climate.

As we update our Climate Action Plan, we want to center that discussion on equitable community engagement and strategy development because we know that climate change impacts certain communities in a disproportionate manner. To assist us in that work, we've created a group of 11 Community Climate Advisors representing a diverse set of backgrounds and perspectives. We are currently working with Advisors to:

- provide guidance on what our community engagement process and outreach materials include to provide inclusive engagement opportunities;
- provide guidance on both content for the Climate Action Plan and how we evaluate and prioritize potential strategies to center vulnerable communities; and
- to help promote broad participation by community members in updating the Plan.

You can learn more about the Climate Action Plan update at www.shorelinewa.gov/climate.

Next Steps

The City plans to release a 2021 Sustainability Report in early 2022.

City staff are currently working with Community Climate Advisors to develop an equitable community engagement plan for updating the Climate Action Plan. More information on how residents can help update that plan will be available soon. City staff plan to have a final Climate Action Plan for Council review and adoption by the end of 2022.