



## CITY MANAGER ADMINISTRATIVE RULING

### Modifying the 2021 Wastewater Rate Schedule

<b>Effective Date:</b> 4/30/2021	<b>Supersedes:</b> Resolution No. 473 Section J and Section K	<b>Rule-Making Authority:</b> Resolution No. 473, Section 2
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#### 1. ADMINISTRATIVE RULING

In preparation for the upcoming assumption of the Ronald Wastewater District, on April 12, 2021, the Shoreline City Council adopted Resolution No. 473, establishing the 2021 Rate Schedule for Rates, Charges, and Fees for the Wastewater Utility. This Rate Schedule represented the same rates, charges, and fees adopted by the Ronald Wastewater District in 2020-2021.

Resolution No. 473, Section 2, authorized the City Manager to amend the Rate Schedule if the Board of Commissioners of the Ronald Wastewater District modified the Rate Schedule prior to the City's formal assumption of the Ronald Wastewater District on April 30, 2021.

On April 27, 2021, the Board of Commissioners of the Ronald Wastewater District adopted Board Resolution No. 21-06, increasing the General Facility Charge, the Edmonds Treatment Facility Charge, and the unit of measure by which these are imposed.

To address this modification, the 2021 Rate Schedule, as adopted by Resolution No. 473, shall be modified as follows:

Section J shall be deleted in its entirety and replaced with a new Section J which shall read as follows:

<b>J. General Facility Charge (GFC)</b>	
Uniform GFC (all development)	\$3,012 per RCE
Commercial-Based Upon Fixture Count Calculation	King County Wastewater Treatment Division

Section K shall be deleted in its entirety and replaced with a new Section K which shall read as follows:

<b>K. Edmonds Treatment Facilities Charge</b>	\$2,505.00 per RCE
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**2. DIRECTIONS TO CITY CLERK**

This Administrative Ruling shall be filed in the City Clerk's official permanent records file and append this Administrative Ruling to Resolution No. 473.

**3. DIRECTIONS TO ADMINISTRATIVE SERVICES DIRECTOR**

The Administrative Services Director shall cause the 2021 Rate Schedule adopted by Resolution No. 473 to be amended and made available to the public with the changes set forth in this Administrative Ruling.

Dated this 25<sup>th</sup> day of April, 2021

  
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 Debbie Tarry  
 City Manager

City of Shoreline  
RATE SCHEDULE – Wastewater Utility

	Type of Permit Application/Fee	2021
<b>A. Side Sewers - Permits and Applications</b>		
<b>Single Family:</b>		
	New Connection	\$300.00
	Repairs or Replacement of Existing Side Sewers	\$150.00
	Capping-Off of Side Sewer	\$150.00
	Renewal	\$25.00
	No Notification Penalty Fee	\$150.00
	Single-Family Pump	\$300.00
<b>Multi-Family Residence:</b>		
	First Connection	\$300.00
	Each Additional Connection per Building	\$100.00
	Repairs or Replacement of Existing Side Sewers	\$150.00
	Capping-Off of Side Sewer	\$150.00
	Renewal	\$25.00
	No Notification Penalty Fee	\$150.00
<b>Commercial Building:</b>		
	One Business Entity, First Connection	\$300.00
	Each Additional Connection per Building	\$100.00
	Each Surfaced Clean-Out	\$50.00
	Repairs or Replacement of Existing Side Sewers	\$150.00
	Capping-Off of Side Sewer	\$150.00
	Renewal	\$25.00
<b>B. Rework Main/Grafting Saddle</b>		\$300.00
<b>C. Surcharges</b>		
	Industrial Waste Surcharge	See Section G
	Additional surcharges may be imposed on any account type or area based on the additional cost of serving those properties beyond costs generally incurred for properties served by the public wastewater system	Actual surcharge determined pursuant to Section 7 of the Wastewater Revenue and Customer Service Policy, City Policy# 200-F-08
	Additional Inspection (1) during normal working hours	\$75.00
	Overtime Inspection other than normal working hours	\$400.00

City of Shoreline  
RATE SCHEDULE – Wastewater Utility

<b>D. Flushing Permit</b>		
	Flushing not to exceed 20,000 gallons or 2,674 cubic feet of water	\$200 (Includes City Fee \$150 + Treatment Charge \$50)
	Flushing not to exceed 50,000 gallons or 6,684 cubic feet of water	\$285 (Includes City Fee \$150 + Treatment Charge \$135)
<b>E. Special Permits</b>		
<p>The Public Works Director shall have the authority to establish a minimum deposit of \$500.00 for those installations not covered in the permit fee schedule. The inspection fees and other pertinent costs are to accrue against this deposit. The owner will receive either a refund or billing for additional charges within sixty (60) days from approval of the installation.</p>		
<b>F. Review Fees</b>		
	Certificate of Sewer Availability	\$150.00
	Single-Family Pump	\$350.00
	Developer Extension Application	\$750.00
	Developer Extension Application for a Pump Station (Additional Fee)	\$750.00
	Developer Extension	Actual Costs Incurred by City for Outside Consultants Plus 15% for City Administrative Costs
	Apartment/Multi-Family Plan Review	\$350.00
<b>G. Industrial Discharge Permit</b>		
	Permit Issuance Fee	\$200.00
	Industrial Waste Surcharge	As Determined by King County
	Monthly Inspection, Monitoring and Treatment Fee	\$150.00
	No Notification Penalty Fee	\$150.00
<b>H. Sewer Service Charges*</b>		
<b>Per Month, Billed Bi-Monthly Residential:</b>		
1 - Single Family Thru Four Plex	City	\$16.63 Per Unit
	Treatment - Edmonds	\$28.87 Per Unit
	Total	\$45.50 Per Unit
1S - Single Family Thru Four Plex; Low Income Senior/Disabled Citizen Discount	City	\$8.32 Per Unit
	Treatment - Edmonds	\$14.43 Per Unit
	Total	\$22.75 Per Unit

City of Shoreline  
RATE SCHEDULE – Wastewater Utility

2 - Single Family Thru Four Plex	City	\$16.63 Per Unit
	Treatment - King County	\$47.37 Per Unit
	Total	\$64.00 Per Unit
2S - Single Family Thru Four Plex; Low Income Senior/Disabled Citizen Discount	City	\$8.32 Per Unit
	Treatment - King County	\$23.68 Per Unit
	Total	\$32.00 Per Unit
3 - Single Family Thru Four Plex; ATL, No Pump on Property	City	\$84.16 Per Unit
	Treatment - King County	\$47.37 Per Unit
	Total	\$131.53 Per Unit
4 - Single Family Thru Four Plex; ATL, \$1.00 Credit - Single Pump	City	\$83.16 Per Unit
	Treatment - King County	\$47.37 Per Unit
	Total	\$130.53 Per Unit
5 - Single Family Thru Four Plex; ATL \$2.00 Credit - Pump Serves 2 Properties	City	\$82.16 Per Unit
	Treatment - King County	\$47.37 Per Unit
	Total	\$129.53 Per Unit
<b>Per Month, Billed Monthly Residential:</b>		
6 - Single Family Thru Four Plex	City	\$16.63 Per Unit
	Treatment - King County	\$47.37 Per Unit
	Total	\$64.00 Per Unit
6S- Single Family Thru Four Plex; Low Income Senior/Disabled Citizen Discount	City	\$8.32 Per Unit
	Treatment - King County	\$23.68 Per Unit
	Total	\$32.00 Per Unit
<b>Monthly Commercial:</b>		
100 - Misc. Business, School, Apts, Condos, Hotels, Motels, Trailer/Mobile Home Parks, Industrial	City	\$16.63 Per Unit or RCE; Whichever is Higher
	Treatment – Edmonds	\$28.87 RCE (1 RCE Min)
	Treatment – King County	\$47.37 RCE (1 RCE Min)
200 - Misc. Business, School, Apts, Condos, Hotels, Motels, Trailer/Mobile Home Parks, Industrial	City	\$16.63 Per Unit or RCE; Whichever is Higher
	Treatment - Edmonds	\$28.87 RCE (1 RCE Min)
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City of Shoreline  
RATE SCHEDULE – Wastewater Utility

<b>Monthly Special Billings:</b>		
300 - Trailer/Mobile Home Parks & Apt	City and Treatment Combined	\$55.69 (50% of City Charge Plus 100% King County Treatment Charge); Billing-RCE
	City and Treatment Combined	\$55.69 (50% of City Charge Plus 100% King County Treatment Charge); Billing- MLT Provides Unit
<b>J. General Facility Charge (GFC)</b>		
	SFR and Low Density Development (4 units or less)	\$1,257
	High Density Development (5 units and up)	\$2,506
	Uniform GFC (all development)	\$3,012 per RCE
	Commercial-Based Upon Fixture Count Calculation	King County Wastewater Treatment Division Formula
<b>K. Treatment Facilities Charge</b>		
	Edmonds <del>Wastewater</del> Treatment <u>Facilities</u> Plant Charge	<del>\$2,505.00 per RCE</del> <del>\$1,222.00 per dwelling or fixture</del>
<b>L. Local Facility Charge</b>		\$29,088.29
<b>M. Administrative Fees</b>		
	Account Set Up, Owner, or Tenant Change	\$10.00
	Duplicate Billing Fee	\$2.00
	Escrow Closing Request	\$25.00
	Lien	\$215.00
	Late Charge	10%
	Refund Request Fee	\$10.00
<p><i>6% Utility Tax is included in the service charges and permitting fees. It is not applicable to capital charges, such as General Facility, Treatment Facility and Local Facility Charges.</i></p>		

City of Shoreline  
RATE SCHEDULE – Wastewater Utility

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City of Shoreline  
RATE SCHEDULE – Wastewater Utility

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RATE SCHEDULE – Wastewater Utility

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City of Shoreline  
RATE SCHEDULE – Wastewater Utility

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RONALD WASTEWATER DISTRICT  
A Special Purpose District Governed by RCW Title 57

**Resolution 21-06**

**A Resolution of the Board of Commissioners of Ronald Wastewater District  
Adopting Updated General Facilities Charge.**

WHEREAS, Ronald Wastewater District (“District”) is a special purpose district governed by RCW Title 57; and

WHEREAS, RCW 57.08.005(11) authorizes the District to impose a General Facilities Charge (“GFC”), which is a one-time fee paid at the time of development, intended to recover a share of the cost of system capacity needed to serve growth. GFC serves two primary purposes: (1) to provide equity between existing and new customers, and (2) provide a source of funding for system capital costs as growth occurs; and

WHEREAS, RCW 57.08.005(11) further provides: “For the purposes of calculating a connection charge, the board of commissioners shall determine the pro rata share of the cost of existing facilities and facilities planned for construction within the next ten years and contained in an adopted comprehensive plan and other costs borne by the district which are directly attributable to the improvements required by property owners seeking to connect to the system. The cost of existing facilities shall not include those portions of the system which have been donated or which have been paid for by grants. The connection charge may include interest charges applied from the date of construction of the system until the connection, or for a period not to exceed ten years, whichever is shorter, at a rate commensurate with the rate of interest applicable to the district at the time of construction or major rehabilitation of the system, or at the time of installation of the lines to which the property owner is seeking to connect.”

WHEREAS, the District last updated its GFC in 2010 and

WHEREAS, in January 2021 the District hired FCS Group to perform a GFC update; and

WHEREAS, on April 14, 2021 FCS Group complete a memorandum to the Board, explaining its methodology in calculating the appropriate updated GFC based on the District’s existing infrastructure facilities, the facilities planned for construction within the next ten years and contained in the District’s recently adopted comprehensive sewer plan, and the costs attributable to the Edmonds Wastewater Treatment Plant (“EWTP”) for those District customers that have sewage flows to EWTP and not through a King County transmission line; and

WHEREAS, FCS Group recommended that the Board adopt a uniform GFC of \$3,012 per Residential Customer Equivalent (“RCE”) that would apply to all development and an additional \$2,505 Edmonds Treatment Facilities Charge (“ETFC”) that would apply to the area that flows toward the EWTP and not through a King County transmission line; and

WHEREAS, FCS Group surveyed GFC’s charged by nine (9) other collection-only municipal sewer service providers in King County, and the District’s recommended uniform GFC of \$3,012 per RCE is in the higher than four (4) other providers and lower than five (5) other providers, and is therefore in the middle of the range of GFC charged by such providers.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Ronald Wastewater District that:

1. The District adopts the following updated GFC:
  - Uniform GFC                      \$3,012 per RCE
  - Additional ETFC                      \$2,505 per RCE
2. The updated GFC will take effect at 12:01 a.m. on April 28, 2021.

ADOPTED by the Board of Commissioners of Ronald Wastewater District at its regular meeting on April 27, 2021.

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Robert L. Ransom,  
Commissioner, Position 1

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Gretchen Atkinson, Vice President  
Commissioner, Position 2

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Laura Mork, Secretary  
Commissioner, Position 3

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Craig Degginger,  
Commissioner, Position 4

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Wesley Brandon, President  
Commissioner, Position 5

## RESOLUTION NO. 473

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON ESTABLISHING THE 2021 RATE SCHEDULE FOR RATES, CHARGES, AND FEES PURSUANT TO CHAPTER 13.05 WASTEWATER UTILITY OF THE SHORELINE MUNICIPAL CODE.**

WHEREAS, the City of Shoreline is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the State of Washington, and is authorized by state law, including Chapter 35.91 RCW Municipal Water and Sewer Facilities Act and Chapter 35.92 RCW Municipal Utilities, to operate a wastewater utility; and

WHEREAS, effective at 12:01 a.m. on April 30, 2021, the City shall assume the jurisdiction and ownership of the Ronald Wastewater District as provided in Chapter 35.13A RCW;

WHEREAS, on December 17, 2019, the Board of Commissioners of the Ronald Wastewater District adopted permit, inspection, and connection fees; on November 17, 2020, the Board of Commissioners adopted the service rate schedule, effective January 1, 2021; and on January 5, 2021, the Board of Commissioners adopted an increase to the developer extension application fee; and

WHEREAS, the Shoreline Municipal Code (SMC) Section 13.05.100 states that rates, charges, and fees for wastewater services shall be established by resolution of the City Council as provided in SMC Chapter 3.01 Fee Schedule; and

WHEREAS, the City desires to utilize the rates, charges, and fees adopted by the Board of Commissioners of the Ronald Wastewater District as the City's Wastewater Utility's rates, charges, and fees at the time of assumption;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, HEREBY RESOLVES:**

**Section 1. Adoption of Rate Schedule.** The Rate Schedule for Fees, Rates, Costs, and Charges for Wastewater Services as set forth in Exhibit A to this Resolution is adopted as the 2021 Rate Schedule.

**Section 2. City Manager Authorized to Amend Rate Schedule.** Should the Board of the Ronald Wastewater District modify any rates or fees prior to the City's formal and final assumption of the District, the Council hereby authorizes the City Manager to amend the Rate Schedule to adopt, adjust, or incorporate those modified rates or fees.


**Section 3. Effective Date.** This Resolution shall take effect and be in full force immediately upon passage by the City Council.

ORIGINAL

ADOPTED BY THE CITY COUNCIL ON APRIL 19, 2021.

  
\_\_\_\_\_  
Mayor Will Hall

ATTEST:

  
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Jessica Simulcik Smith, City Clerk



City of Shoreline  
RATE SCHEDULE – Wastewater Utility

# ORIGINAL

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City of Shoreline  
 RATE SCHEDULE – Wastewater Utility

**ORIGINAL**

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City of Shoreline  
RATE SCHEDULE – Wastewater Utility

Senior/Disabled Citizen Discount	Total	\$22.75 Per Unit
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City of Shoreline  
RATE SCHEDULE – Wastewater Utility

Parks, Industrial	Treatment - King County	\$47.37 RCE (1 RCE Min)
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