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# Discussion of Resolution No. 470 Amending the Council Rules of Procedure

March 1, 2021



# Background

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- City Council's Rules of Procedure initially adopted by Council in 2002.
- Rules are for sole benefit of Councilmembers to assist in orderly conduct of Council business.
- Periodically reviewed as needed.
- Amended on multiple occasions.

# Overview of Proposed Amendments

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- Section 3 - Agenda Preparation
- Section 5.3A - Council Meetings Order of Business
- Section 5.4 - Community Presentations
- Other Housekeeping Items



# Section 3

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- Remove outdated language to bring into conformance with current business operations.

3.2 An item for a Council meeting may be placed on the agenda by any of the following methods:

- A. Majority vote or consensus of the Council.
- B. By any two Councilmembers, in writing to the City Manager or City Clerk ~~or with phone confirmation, with signatures by fax allowed for confirmation of support,~~ no later than 12:00 p.m. five (5) days prior to the meeting. The names of the requesting Councilmembers shall be set forth ~~on~~ in the staff report supporting the agenda item.
- C. By the City Manager.
- D. By the Mayor, or Deputy Mayor when acting in the absence of the Mayor.



# Section 5.3A

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- Move “Approval of Agenda” to #3 in Council Meeting Order of Business

## Regular Meeting (7:00 p.m.)

1. Call to Order
2. Flag Salute, Roll Call
3. Approval of the Agenda
- ~~34.~~ Report of the City Manager
- ~~45.~~ Council Reports
- ~~56.~~ Public Comment, as set forth in Section 6.1(A)
- ~~6.~~ Approval of the Agenda
7. Consent Calendar
8. Action Items: The following procedures shall be used:
  - a. Introduction of item by Clerk staff
  - b. Presentation by staff
  - c. Public Hearings, if any noticed
  - d. Council motion to move adoption of legislation
  - e. Council discussion and possible action
9. Study Items: The following procedure shall be used:
  - a. Staff reports
  - b. Council discussion
10. Executive Session, if needed
11. Adjournment



# Section 5.4

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- Remove rule for 5.4(H) regarding Community Presentations that would be challenging to administer

~~H. Organizations which may have alternative, controversial positions or information will be scheduled at the next available Regular Meeting.~~

# Miscellaneous

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- Other Housekeeping Items



# Discussion & Next Steps

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- Council should discuss the proposed amendments presented this evening.
- Provide direction to staff.
- Scheduled for adoption on March 15, 2021.

