



Parks, Recreation & Cultural Services/ Tree Board

Regular Meeting Agenda Packet

December 03, 2020



**Parks, Recreation and Cultural Services Board
2020 Meeting Schedule**

December 3	7:00 p.m.	ZOOM Meeting
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**Parks, Recreation and Cultural Services Board
2021 Meeting Schedule**

January 28	7:00 p.m.	ZOOM Meeting
February 25	7:00 p.m.	ZOOM Meeting
March 19	7:00 p.m.	ZOOM Meeting
April 22	7:00 p.m.	ZOOM Meeting
May 27	7:00 p.m.	ZOOM Meeting
June 24	7:00 p.m.	ZOOM Meeting
July 22	7:00 p.m.	TBD
August 26	7:00 p.m.	TBD
September 23	7:00 p.m.	TBD
October 28	7:00 p.m.	TBD
December 2	7:00 p.m.	TBD



AGENDA

PARKS, RECREATION & CULTURAL SERVICES/TREE BOARD REGULAR MEETING

December 3, 2020
7:00 p.m.

ZOOM Meeting
Estimated Time

In an effort to curtail the spread of the COVID-19 virus, the PRCS/Tree Board's Regular Meetings will take place online using the Zoom platform and the public will not be allowed to attend in-person. You may join the meeting via Zoom Webinar; or listen to the meeting over the telephone.

The PRCS/Tree Board is providing opportunities for public comment by submitting written comment. Your written comment must be received by 6:30 p.m. the night of the meeting. Please see the information listed below to access all of these options:



Attend the Meeting via Zoom Webinar: <https://zoom.us/j/84152604174>



Call into the Live Meeting: (253) 215 8782 - Webinar ID: 841 5260 4174
Password: 843711



[Click Here to Submit Written Public Comment](#)

Written comments will be presented to PRCS Tree Board and posted to the website if received by 6:30 p.m. the night of the meeting.



[Click Here to Sign-Up to Provide Oral Testimony](#)

Pre-registration is required by 6:30 p.m. the night of the meeting.

1. CALL TO ORDER/ATTENDANCE

7:00

Land Acknowledgement: We acknowledge the land on which our work started as the traditional home of the Coast Salish and Snohomish peoples. We take this opportunity to thank the original caretakers and storytellers of this land who are still here, and to recognize the immense culture of these peoples by remembering their history and traditions. We invite you to recognize our government's history of unfair treatment and lack of accountability against Indigenous communities as we push to raise visibility and education about them.

2. APPROVAL OF AGENDA

Action

Chair John Hoey

3. APPROVAL OF OCTOBER MEETING MINUTES

Action

Chair John Hoey

4. PUBLIC COMMENT

7:10

Pursuant to Governor Inslee's Proclamation 20-28, in an effort to curtail the spread of the COVID-19 virus, the PRCS/Tree Board's Regular Meetings will take place online using the Zoom platform and the public will not be allowed to attend in-person. Written comments received by 6:00 p.m. on September 24, 2020 will be entered into the Public Comment portion of the meeting for Board consideration. Instructions for submitting written comments can be found at www.shorelinewa.gov/parkboard

5. DIRECTOR'S REPORT <i>Colleen Kelly, RCCS Director</i>	Presentation	7:15
6. TREE BOARD OVERVIEW <i>Dan Johnson, Parks, Fleet and Facilities Manager</i>	Presentation and Discussion	7:20
7. PARKS MAINTENANCE AND URBAN FORESTRY <i>Kirk Peterson, Parks Superintendent</i>	Presentation and Discussion	7:50
8. ARTS SUBCOMMITTEE UPDATE <i>John Hoey and Bruce Amundson</i>	Discussion and Possible Action	8:10
9. COMMENTS FROM THE BOARD	Discussion	8:50
10. ADJOURN	Action	9:00

October 22, 2020

via ZOOM Webinar



Parks, Recreation & Cultural Services/Tree Board Meeting Minutes

Call to Order/Attendance

The meeting was called to order at 7:00 p.m.

Park Board members present: John Hoey, Bruce Amundson, Bill Franklin, Sara Raab McInerney, Jeff Potter, Elizabeth White, Hayley Berkman, David Lin

Absent: Christine Southwick

City Staff present: RRCS Director Colleen Kelly, Parks Superintendent Kirk Peterson, Recreation Cultural Services Superintendent Mary Reidy, Parks Fleet & Facilities Manager Dan Johnson, Public Art Coordinator David Francis, Senior Management Analyst Susana Villamarin, Administrative Assistant II Martha Karl, Administrative Assistant II Victoria Ali

Land Acknowledgement

Read by Elizabeth White: We acknowledge the land on which our work started as the traditional home of the Coast Salish and Snohomish peoples. We take this opportunity to thank the original caretakers and storytellers of this land who are still here, and to recognize the immense culture of these peoples by remembering their history and traditions. We invite you to recognize our government's history of unfair treatment and lack of accountability against Indigenous communities as we push to raise visibility and education about them.

Approval of Agenda

Chair Hoey called for a motion to approve the agenda. So moved by Mr. Amundson and seconded by Mr. Potter. The motion carried.

Approval of Minutes

Chair Hoey called for a motion to approve the September meeting minutes. So moved by Mr. Franklin and seconded by Mr. Amundson. The motion carried.

Public Comment:

Pursuant to Governor Inslee's Proclamation 20-28, in an effort to curtail the spread of the COVID-19 virus, the PRCS/Tree Board's regular meetings will take place online using the Zoom platform and the public will not be allowed to attend in-person. Written comments received by 6:00 p.m. on October 22, 2020 have been entered into the Public Comment portion of this meeting for Board consideration. More information at www.shorelinewa.gov/parkboard

Written comments were distributed to the Board via email prior to the meeting.

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via ZOOM Webinar

Kathleen Russell, Shoreline resident, on behalf of Save Shoreline Trees.

Read this prepared statement that was forwarded to the Board: As stated in my August and September comments to this Board, per City of Shoreline Code [12.30.20](#) : “The Tree Board shall be advisory to the city council. The primary responsibility of the Tree Board shall be to make policy recommendations concerning the management of trees located on City-owned public property and in City rights-of-way.” There are seven public right-of-way trees that are at risk of removal along Dayton Ave N at the Washington State Department of Transportation facility, including two public Landmark trees. Landmark Tree 140 is in good health, and Landmark Tree 145, is in excellent health. Save Shoreline Trees has asked the Tree Board to take action by contacting City Planners and WSDOT regarding these seven public right-of-way trees.

I am asking this evening if someone on the Tree Board or the Chair or the Director can get back to me regarding any action taken by the Tree Board on preserving the public right-of-way trees along Dayton Ave N at the WSDOT facility? I will forward this statement to the Tree Board with my contact information. Thank you for listening.

Nancy Morris, Shoreline Resident.

Read this prepared statement that was forwarded to the Board: An effective stand-alone tree board is important and should be implemented now; we don't have time for more trial and error – it started in 2012 and still no evidence it has accomplished its mission. An effective Tree Board should be one of many important localized champions for fighting climate change and truly is needed even more than a stand-alone arts board.

Fighting climate change is also about effective ordinances, zoning laws and building codes -- all drastically needing revision and change now and not 10 years from now as we continue to address impacts of climate change. We are still dealing with ineffective ordinances and codes to protect trees, the following concerns listed below with supportive references at the end of letter:

- 1. The city may not allow an important variance to preserve landmark Douglas Fir trees on Dayton Ave, decades old, needed to sequester CO2 and may not be here as a species in 70 years.*
- 2. It is lack of impactful building codes, site and tree permit inspection oversight that allowed a century's old Pacific Madrone in Richmond Beach to be destroyed with only minor repercussions to the developer.*
- 3. It is a lack of oversight by an active/informed Tree board that could have prevented the incredible mistake of the city thinking they did good when they planted Norway Maples (*Acer platanoides*) on the east side of Shoreline. Norway Maples are actually considered invasive, susceptible to serious fungal infection (*Cryptostroma corticale*) of sooty bark disease that easily spreads, kills the maple trees, and the fungal spores cause significant respiratory illness in people. What happened to the tree planting list recommendations compiled by knowledgeable experts for the recent CLIMATE IMPACTS & RESILIENCY STUDY? One recommendation in the study is to plant conifers – certainly not invasives — and to try for trees native to our Northwest and Eastern WA state, which would do better as climate warming continues to harm our region.*
- 4. We need building codes that support the new field of architecture and property development where architects build projects around trees so they're NOT cut down.*

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via ZOOM Webinar

To reiterate, we need an effective Tree Board that informs and advises the city council/and staff to design ordinances and street codes that protect and diversify our Shoreline tree canopy. The Tree Board is a needed climate advocate. There is no more time for anything else.

Chair Hoey thanked all that provided oral and written comment to the Board and added there were some written comments distributed via email. Chair Hoey stated that the Board reads and listens to all comments carefully and appreciates all comments that are received. He added that the purview of the Board is advisory and is limited to City owned right-of-way and City Parks. The Board cannot provide advice or recommendation on trees issues related to any private property or development projects.

Director's Report

Colleen Kelly, RCCS Director

Director Kelly thanked Board members that took time to meet with her over the last couple weeks. She believed she gained valuable insight and a lot of good food for thought for going forward. Director Kelly also thanked Board members that were able to participate in the diversity inclusion, racial equity training and encouraged those unable to attend to take advantage of the meeting recording and meeting materials that would be available. She then provided a brief update on the following:

- Park Bond
 - A link to PRCS/ Tree Board Recommendations report is posted on the Board home page.
 - Staff recommendations will be available October 26 prior to the November 2 Council meeting.
- Recreation Programming
 - Remote Learning Camps and Specialized Recreation Zoom programs are at capacity.
- Public Art projects and installations
 - General location has been identified for Big Red
 - Indigenous Peoples Day Program and Guide and Glass art event
- New park property - Council approved the property purchase and sale agreement for 709 N 150th in the Westminster Triangle Area, and the 185th and Ashworth property.
- Park tree planting project - completed the planting of 62 new street trees on the east side of Shoreline and asked Parks Superintendent Kirk Peterson to provide additional details and clarification as there was a question in public comment about the type of tree.
 - *Acer trumcatum x platanoides* is a hybrid tree. Common name as either Pacific or Norwegian sunset because of its beautiful foliage in the fall. It is not an invasive species. It was specially bred and is well suited for parking strips and it is on the City adopted street tree list. This hybrid tree is very frequently used throughout the Pacific Northwest.
- Shoreline Field B - Turf is being replaced and estimated to be complete February 21st, where the Isolation and Recover Center (IRC) was temporarily located.
- Introduction of Dan Johnson, Parks Fleet & Facilities Manager

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A question was asked about the status of the Shoreline Pool and the RFP process. Ms. Villamarin, Senior Management Analyst, provided an update. The RFP (Request for Proposal) was posted to invite organizations to apply to manage the City Pool. There was a prerequisite in the RFP that required interested parties to come and do a walkthrough of the pool. Two organizations sent representatives to the walkthrough. October 23rd is the deadline for submissions.

Park Name Recommendations

Susana Villamarin, Senior Management Analyst led the Board through a PowerPoint presentation and the supporting documents included in the meeting packet. **(Attachment 1)** Ms. Villamarin provided background on the naming process. 65 Names were submitted. The deadline to submit names was October 15th. Some of the submissions did not meet the criteria and were not included as part of the list for consideration. A committee of City staff formed from different departments met to review the submissions and discussed the location, community, and geographical factors in the recommendations to the Board.

709 N 150th Westminster Triangle neighborhood property – Recommendation: Westminster Park

- Property is in middle of the neighborhood and it made sense to use the Westminster name
- Popular suggestion from residents in that neighborhood

1431 N. 185th St Meridian Park neighborhood property – No consensus or from Staff

- Meridian Park name is already in use by the school with a park area
- None of the suggestions resonated with the committee
- Suggest naming the park after something natural due to funding by CFT grant which requires that 15% is developed and 85% to be preserved as natural open space.

Next steps are for the Board to discuss name suggestions for each park from the list or come up with new ideas to recommend to City Council. The suggestions will be presented to Council in April as policy requires a six-month time period from name submission to name adoption. This allows plenty of time to discuss the name options and make a recommendation at a future meeting.

Chair Hoey thanked Staff for their work. The Board discussed the provided documents and the names in the excel sheet. Board members wondered if there might be confusion with a current park named Westminster Triangle Park near Aurora Ave. One Board member raised a concern raised about name predictability which briefly discussed. Ultimately, there was consensus about the name Staff recommended and that the neighborhood seemed to be already using for the 709 N 150th Westminster area property.

A motion was made by Mr. Franklin, to approve the Staff committee name recommendation for naming the new park, at 709 N 150th in the Westminster Triangle Neighborhood to Westminster Park. The Motion was seconded by Mr. Potter (Ms. Raab McInerney abstained). The motion carried.

The Board then discussed recommendations for the property located at 1431 N. 185th St. in the Meridian Park area. There was no clear consensus and discussion was tabled to a future meeting recognizing that the timing was not critical to make a recommendation at this meeting.

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Strategic Priorities – Cultural Services and Public Art

Follow-up Discussion

Chair Hoey reflected on the September presentation and briefing provided by Staff and the proposal put together by Mr. Amundson on behalf of the Board Arts and Cultural Services Subcommittee. At the last meeting, staff posed three questions about the future of arts to be considered by the Board. Also, action was taken by the Board to adopt three recommendations as part of the Board's ongoing strategic priorities work. A fourth item about the need for an Arts Commission was tabled for additional future discussion. Chair Hoey opened the discussion to the group to continue these past topics and all topics related to Arts and Cultural Services.

The final slide from the Staff presentation with the questions for the future of arts was then posted on screen for the Board.

- What are the general elements of an effective City Arts/Cultural Services Program?
- What are the current gaps in Shoreline?
- What is most important right now?

The Board discussed the topics of art and cultural services and a broad definition of cultural services. The discussion moved to gaps in cultural arts/events and examples of programs that the Board would like to see more of in Shoreline. Mr. Amundson pointed out that some of these gaps could be due to the City's public art structure and noted that other nearby cities use an Arts Commission model. Edmonds was provided as an example of a nearby city that has a smaller population yet has a very successful and well recognized arts and culture program. The City of Edmonds provides 4 times the staffing and 4 times the budget compared to the funding currently provided by the City of Shoreline.

Mr. Amundson directed the Board to points in the Arts Subcommittee Memo (**Attachment 2**) which was emailed to the Board in advance of the meeting. The memo outlines other cities' successful programs and some perceived deficiencies with Shoreline's efforts and points to the City's current levels of funding and staffing. As the Subcommittee chair, Mr. Amundson urged the Board to discuss and potentially formally recommend to Council the need to establish an Art Commission. Mr. Amundson noted a correction in the memo on page 3 paragraph 5 states: "a unanimous vote for an unprecedented \$25,000 supplemental infusion to guarantee the completion and installation" and indicated the amount should have been \$50,000,

Mr. Amundson then requested feedback from others. There was discussion about financial and staff workload impacts of an Arts Commission and the scope of work that would be typical from the Commission. Chair Hoey pointed out the City of Kirkland's Statement, that was presented in the memo as a good example. Other Board members recognized the value of a dedicated group to discuss Arts and Culture but also had reservations about the impacts of the additional workload and staff resources.

There was discussion and background provided about past support and Board recommendations to increase the Department budget for the Public Art Coordinator position from .5 FTE to 1.0 FTE. The Board believed the past PRCS Director and current City Manager to have indicated that the funding would be investigated for the next budget. Mr. Amundson inquired about adding this staffing

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increase to the 2021 budget. Director Kelly noted the 2021 budget has already been transmitted to the City Council, but shared that she will represent the Board positions to the City Manager and in this case remind the City Manager about this past request.

Chair Hoey noted that this discussion was not intended to be an action item, but part of an ongoing discussion by the Board in supporting the adoption of three recommendations. . Chair Hoey offered to draft a motion in advance of the December meeting, recommending establishing an Arts Commission, so that support of this topic could be put to a vote. Board members agreed that discussions were moving in that direction. In reference to the second of the three recommendations “Expand public sculptures and advance Aurora as an Avenue of Art Plan” Mr. Amundson announced two potential donors have committed to pay for commissioning public art sculptures. He noted that such projects take up time and require collaboration with the City Staff and reiterated the Public Art Coordinator position is only .5 FTE which he sees as problematic.

Comments from the Board

Vice Chair Franklin commented on the need for the Board to make a statement to the public about the issues with trees. He continued that there seems to be some confusion in terms of the Board’s role and responsibilities. He was concerned that some of the public may believe that the Board doesn’t want to do anything about the issues being brought forward. He pointed out that in the past, there have been presentations and detailed discussions about trees. Two year ago, Mr. Franklin compiled information and created a summary of the regulations from all of Shoreline’s surrounding neighbor cities and presented it to the Board. It was apparent that other nearby Cities have much more restrictive tree regulations than the City of Shoreline. At that time, the Board was told the only method of advocacy was for to ask the Planning Commission to review the regulations. The Board did follow through and made the request to the Planning commission. Mr. Franklin added that it is also confusing that on the City website under Tree Regulations, the PRCS/Tree Board is specifically mentioned as the Board that advises on the urban tree canopy in the City. It reasonable that the public is unaware of this Board’s limitations and jurisdiction. The Board is hearing monthly from the public on tree issues but are unable to help. As a Board it would be good to come up with a statement that specifies our jurisdiction for the record.

Director Kelly shared that in the one-on-one meetings this was a topic that came up with Board members. As a result, she has met with management staff around the topic of responding to the public and a creating plan to clear up confusion and developing a response process for public comment and correspondence to the Board. Department staff is working on a plan and will be in touch with Chair Hoey about what evolves from these meetings.

Chair Hoey echoed the frustration of the confusion of the public and need for better messaging and education to the public. Chair Hoey noted an increase in emails on the topic of trees and the perception of one specific public comment that claimed, “the Board had not done anything since it was founded in 2012”. Chair Hoey noted that on the PRCS/Tree Board main page, is a list of links to documents and reports and actions that the Board has taken. For example, the [Urban Forest Strategic Plan](#) was adopted with a significant amount work and input from the Board and should be recognized. Additionally, the [Green Shoreline 20-Year Forest Management Plan](#) that was approved and the Street Tree List, both received input and recommendation from the Board. This Board receives regular updates and briefings from Parks Superintendent Kirk Peterson and his staff, on tree issues in Parks and

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on City right-of-way and provide input during those briefings. To state the Board has done nothing on the subject is incorrect. The topic of trees does deserve revisiting about how to best position the Board's voice and to evaluate if there is a need for more advocacy or work from this Board. The public is calling for a separate Tree Commission and the request is not falling on deaf ears.

Other Board members echoed the need to revisit advocacy and responses. Chair Hoey agreed to follow-up with Director Kelly on these comments.

Adjourn

Hearing no further business, Chair Hoey called for a motion to adjourn. So moved by Mr. Franklin and seconded by Mr. Amundson. The meeting adjourned at 9:07 p.m.

_____ / _____	_____ / _____		
Signature of Chair	Date	Signature of Minute-Writer	Date
		Martha Karl, Administrative Assistant II	

DRAFT

NEW PARKS NAMING

October 22, 2020



Background

- Property Acquisitions for Public Park Purposes
 - 709 N 150th Street in the Westminster Triangle neighborhood (funding PIFs)
 - 1431 N 185th Street in the Meridian Park neighborhood (funding CFT + PIFs)



Public Involvement

September 15, 2020

- | | |
|---|--|
| <ul style="list-style-type: none">• Press Release• Twitter• Email Notifications | <ul style="list-style-type: none">• Instagram• Facebook |
|---|--|

October 5, 2020

- | | |
|---|--|
| <ul style="list-style-type: none">• Twitter• Email Notifications | <ul style="list-style-type: none">• Facebook |
|---|--|



Public Involvement

- Submissions due by October 15, 2020
- Criteria to follow the Parks and Facility Naming Policy



Selection Process

- Staff formed a committee to discussed the 65 submissions received
- Some submissions did not meet criteria



Recommendations

- 709 N 150th Street in the Westminster Triangle neighborhood
 - Westminster Park



Recommendations

- 1431 N 185th Street in Meridian Park neighborhood
 - No specific name. Staff recommends to name it after something natural



Next Steps

- Board to
 - Discuss suggestions or new ideas
 - Recommend names to Council
- Staff to
 - Present Board recommendation to Council on April 2021





Memorandum

DATE: October 22, 2020

TO: Parks, Recreation & Cultural Services/Tree Board

FROM: Susana Villamarin, Senior Management Analyst

RE: New Parks Naming

Requested Board Action:

PRCS/Tree Board feedback and recommendation to Council is requested for the naming of the two newly acquired parks properties.

Project Description and Background:

The 2017-2023 Parks, Recreation and Open Space (PROS) Plan cites a citywide population forecast of more than 15,000 new residents by 2035. To maintain the current level of service of park property acreage per 1,000 residents, the PROS Plan estimated parkland needs of 95 acres citywide. The City currently has 413 acres of parkland. One of the top priorities identified in the PROS Plan was managing impacts from future growth through acquisition of park land. PROS Plan Strategic Action Initiative #7 called for ensuring adequate park land for future generations and set a target of adding five acres of new park land by 2023.

The PROS Plan Initiative also called for the City to secure sustainable funding for park improvements identified in the Plan. In 2017, the City Council established Park Impact Fees (PIFs) to require that new growth and development pay a proportionate share of the cost of system improvements to serve such new development.

On August 10, 2020 City Council adopted Resolution No. 464 approving the acquisition of the property located on the South Side of North 185th Street in the Meridian Park neighborhood, and on September 28, 2020, City Council adopted Ordinance No. 899 authorizing acquisition of the property located at 709 N 150th Street in the Westminster

Triangle neighborhood, for Public Park Purposes. The two properties were acquired using funds from Conservation Futures Tax grants and Park Impact Fees.

The City then invited the public to submit proposal for potential names for both parks following the Parks and Facility Naming Policy that was approved by Council on February 11, 2002 (Attachment A).

Public Involvement Process

On September 15, 2020 we sent a press release, email-notification, Instagram ad, Twitter and Facebook ad to invite the public to submit potential names for the two park properties the City acquired by going to a newly created website (shorelinewa.gov/nameapark) with a 10/15/2020 deadline. On October 5, 2020 another notification was sent via social media (Facebook and Twitter) as well as an email push to Neighborhood Associations.

Following the Parks and Facility Naming Policy, the form used for public process asked for proposed name, what the name reflects, why they thought the name was appropriate for the park, and details if it was named after an individual, family or organization. If the name proposed is of someone who is deceased, the person shall have been deceased for a minimum of two years.

We received 65 submissions by the set deadline. (Attachment B).

Selection Process

Staff formed a committee and discussed the submissions. Those that did not meet the minimum criteria were set aside without further consideration.

Property at 709 N 150th Street in Westminster Triangle neighborhood

Westminster Triangle neighborhood is a small neighborhood. After reviewing all submissions for this property, the committee agreed that since the property sits almost in the middle of the neighborhood it would make sense to name the park Westminster Park to reflect the neighborhood, community, and geographical identification.

Property at 1431 N 185th Street in Meridian Park neighborhood

Meridian Park is a much larger neighborhood. There is already a Meridian Park in the community close to Meridian Park Elementary School. There was consensus that, since this park will be kept more natural (the grant that funded the acquisition requires that only 15% of the property be developed with hard surfaces), it would make sense to name the park after something more natural.

However, of the submissions received, none provided a sufficiently clear preference in the view of the staff group.

Conclusion

All proposals were reviewed and considered during the process. For the property at 709 N 150th Street, staff recommends the name Westminster Park. For the property at 1431 N 185th Street, staff does not have a specific recommendation.

Also, staff wants to remind the board that your recommendation to Council does not have to be necessarily one of the names proposed during this process. You can discuss any ideas you come up with to put together a final naming recommendation to Council. Staff recommends that during your discussion process you consider names that reflect neighborhood, community, or geographical identification.

Additional Information:

Susana Villamarin
206-801-2603
svillamarin@shorelinewa.gov

**Shoreline
City Clerk**
 Receiving
 Number
3968

PP-02-001

<p>City of Shoreline</p>	<p>POLICY & PROCEDURE</p>	
<p>Subject: Parks and Facility Naming Policy</p>		<p>Department: Parks, Recreation and Cultural Services Number: 01-02</p>
<p>Effective Date February 11, 2002</p>	<p>Supersedes Not applicable</p>	<p>Approved By: 2/11/02 City Council</p>

1.0 PURPOSE:

The purpose of this policy is to outline the procedures and criteria for the official naming of parks and recreation facilities.

2.0 POLICY:

It is the policy of the City of Shoreline for designation of names for park and recreation facilities to be in accordance with the following criteria:

- a. The naming of parks and facilities should be approached with caution, patience, and deliberation.
- b. A name, once adopted, should be permanent, and changes should be strongly resisted.
- c. Existing facility names shall be reviewed in order to avoid duplication, confusing similarity and/or inappropriateness.
- d. A prospective park or major facility name should be one likely to be widely accepted and used by the public.
- e. Whenever possible, a facility shall be named prior to construction of the improvement. Timing is important in naming facilities, since temporary designations tend to be retained. In the development of facilities, a number designation shall be used until formal naming of the facility is complete.
- f. A park's interior features and/or facilities may have names other than that of the entire park.
- g. If a park or sub-element of a park is named after an individual, family or organization, the final recommendation shall include a narrative describing or quantifying in some detail, the contribution. The qualifying achievement should be the result of extraordinary dedication, significant donation or contribution to the City parks and recreation system, over and above the satisfactory performance of normal duties.

- h. There should be a lapse of at least six months between the receipt of the name proposal and the final recommendation for its adoption.
- i. In cases where the person is deceased, the person shall have been deceased for a minimum of two years.
- j. Elected/appointed City of Shoreline officials and currently employed City staff shall not be eligible for consideration until they are no longer in office or have retired from city service.
- k. Length of service, in and of itself, does not meet these criteria.
- l. Names may reflect:
 - 1. Neighborhood or geographical identification
 - 2. Community name or widely accepted name,(e.g., North City Park, Richmond Beach Saltwater Park, Innis Arden Reserve, Meridian Park, Ballinger Open Space)
 - 3. Natural or geological feature (e.g., Boeing Creek Park, Twin Ponds Park)
 - 4. Historical or cultural significance
 - 5. The name may include an individual, family, or organization that has made a significant land and/or monetary contribution to the park and recreation system, or has performed significant public service which made a tangible contribution to the parks and recreation system justifying a permanent memorial.

3.0 PROCEDURES:

- a. Suggestions for names for any park, or public facility may be solicited from individuals and/or organizations. All suggestions, solicited or not, shall be recorded and forwarded to the Parks, Recreation and Cultural Services Advisory Committee for review and consideration.
- b. Staff may review suggestions for names and make a recommendation(s) to the Parks, Recreation and Cultural Services Advisory Committee for consideration.
- c. The Parks, Recreation and Cultural Services Advisory Committee after review of public and staff input shall make a recommendation to the City Council for consideration.
- d. Following adoption of the facility name by the City Council, the Parks, Recreation and Cultural Services Department shall develop facility signage using the name.

1341 N 185th Street in Meridian Park Neighborhood

The Name Reflects	Proposed park name is	Please explain why you think your proposal is an appropriate name for the park	If named after an individual, family, or organization, please describe their significant land and/or monetary contribution to the park and recreation system and/or their significant public service which made a tangible contribution to the park and recreation system justifying and permanent memorial.	Date of death
An individual, family, or organization				
1	Boo Jordan Park	This child is a powerful advocate for equality and justice in Shoreline. She was threatened by several residents of our city and this community rallied around her. Her story is not only representative of important current sociopolitical changes happening in our nation right now, but also of the City of Shoreline and our regard for human decency. This is an opportunity for Official Shoreline to rally for Boo and BLM WITH its citizens and to demonstrate the duty of care the we claim to have for America's children	This child is a powerful advocate for equality and justice in Shoreline. She was threatened by several residents of our city and this community rallied around her. Her story is not only representative of important current sociopolitical changes happening in our nation right now, but also of the City of Shoreline and our regard for human decency. This is an opportunity for Official Shoreline to rally for Boo and BLM WITH its citizens and to demonstrate the duty of care the we claim to have for America's children	N/A
2	Traction CompanyPark	Shoreline's roots as a city were laid when the Seattle-Everett Traction Company launched a commuter service in 1910. This service, for better or worse, changed the landscape of Puget Sound and made Shoreline what it is today	The original ROW laid by the Seattle-Everett Traction Company has today been converted to the highly used and praised Inter-Urban trail. A recognition of this organization's (literal) ground breaking efforts, which are integral to Shoreline's beginning, are worth of commemoration. In order to recognize the roots of this community and ensure the story of this effort are not lost in time, I propose that the city name this new park, which is mere blocks from the interurban trail, Traction Company Park.	N/A
3	One that reflects the dedication of volunteers who encourage, revive and maintain Shoreline's parks.	Without dedicated volunteers the natural beauty of Shoreline's many great parks would not be revived and maintained for the enjoyment of residents and visitors. It's a neverending job and work the city benefits from greatly. My sister and neighbors of the 185th St park are some of those people who've done this for decades. Those blackberries don't remove themselves! The name eludes me, but I'll keep thinking.	Without dedicated volunteers the natural beauty of Shoreline's many great parks would not be revived and maintained for the enjoyment of residents and visitors. It's a neverending job and work the city benefits from greatly. My sister and neighbors of the 185th St park are some of those people who've done this for decades. Those blackberries don't remove themselves! The name eludes me, but I'll keep thinking.	N/A
4	Kathy Jenks	Ms Kathy Jenks was a beloved elementary school teacher in Shoreline, Meridian Park, North City, Syre and Briarcrest elementary. Students, parents, fellow colleagues in the Shoreline schools district learned of Ms Jenks passing but recall all the wonderful memories of her contributions to the community through her love of teaching	Teaching and a safe place of recreation go hand in hand , the absolute best we want for families in the Shoreline community. To name a park after figure that touched thousands of our children's with the gift of teaching and learning would be nothing less than appropriate. We need teachers regarded the center of our communities	2019
Historic or cultural significance				
5	RBG	To commemorate the small woman who moved mountains to bring equal rights (including Title IX) to our country I nominate RBG: Ruth's Park as a tribute to a place and state of mind that is open to all people to share. A sanctuary for reflection on the great ripples one person's public service can make affecting the whole world for generations	Ruth Bader Ginsburg worked all her life to bring equal justice to all. She is a true American we all can look to for a fine example of inclusion and community building.	18-Sep-20
6	Black Lives Matter Park	In the words of Washington, D.C. mayor Muriel Bowser: "There are people who are craving to be heard and to be seen and to have their humanity recognized. We had the opportunity to send that message loud and clear on a very important street in our city." Similarly, we have the opportunity to send that message in our city and show our support for all of our residents. This week (Sept 12-20) is Welcoming Week, a national initiative to foster communities that are welcoming and inclusive for all. We have the chance to enshrine "Welcoming Week" all year, but demonstrating in the naming of our parks that all are welcome in Shoreline.	N/A	N/A
7	Parky McParkface	If a boat can be named Boaty McBoatface McBoatface (source: https://www.nytimes.com/2016/03/22/world/europe/boaty-mcboatface-what-you-get-when-you-let-the-internet-decide.html), we can surely get national headline news by naming our quaint little park Parky McParkface.	N/A	N/A
8	185th Street Park or Echo Lake 185th Street Park	The park is right on 185th Street and it's certainly closer to Echo Lake Neighborhood than it is to Meridian Park Neighborhood	N/A	N/A
9	Check recorded plat mats	Please check the recorded plat maps for these areas. These have the correct name for these subdivisions, which could also be a nice historical statement significance. I attended Paramount Park Elementary School and lived in that neighborhood also. It is recorded as Paramount Park in the plat records. The city, however, elected to name that park "Paramount School Park" without doing proper research. This bothers all of us who attended are beloved elementary school. The name of the park should be changed to "Paramount Park". Please make sure any future park names are properly researched.	N/A	N/A
10	Edwin Pratt Memorial Park	On January 26, 1969, civil rights leader and Seattle Urban League Executive Director Edwin Pratt (1930-1969) is killed by a shotgun blast in the doorway of his home at 17916 1st Avenue NE in Shoreline. It would be wonderful to have a park dedicated to his memory in a year focused on civil rights in an area close to where he lived	N/A	1969
N/A				
11	Breonna Taylor Park	To remind people of racial inequality and how change is a constant struggle.	Breonna's name should be remembered all across our country	13-Mar-20
12	Urban Oasis	With all the traffic and construction on 185th this seems like a nice place to get away from it all!	N/A	N/A
Natural or geological feature				
13	Poseidon Park	We live right by the Pacific Ocean, "ruled over" by Poseidon! It also has a quirky charm that I feel like Shoreline definitely embodies	N/A	N/A
14	Parky McParkface	It is a park; it probably has a face	N/A	N/A
15	Briar Patch Park	In absence of other historic links, this best explains the location's appealing feature over the past 20 years	N/A	N/A
16	Wayside Park	The park is along a main thoroughfare - 185th St. - that is on the way from North city business district to Aurora business district. Because it's "along the way", I chose 'wayside.'	N/A	N/A
17	Blackberry Park	N/A	N/A	N/A

1341 N 185th Street in Meridian Park Neighborhood

The Name Reflects	Proposed park name is	Please explain why you think your proposal is an appropriate name for the park	If named after an individual, family, or organization, please describe their significant land and/or monetary contribution to the park and recreation system and/or their significant public service which made a tangible contribution to the park and recreation system justifying and permanent memorial.	Date of death
18	Birdsong Meadow	I think this name is appropriate since it is what we know this space for. We have lived right next to this green space for 8 years now, and the thing we most enjoy it for is the birds that reside in and visit that space. Our family has counted at least 21 different bird species that sit on our fence or regularly fly overhead, feed, nest in the spring, and sing. Though there's 21 different birds we've seen and heard, the song sparrow and chickadees bring us the most joy from their songs and calls. We get to enjoy them through all four seasons. We are glad to see some green space preserved for both human to enjoy as well as our feathered friends. by having some nice nature area preserved - it brings enjoyment to all of us.	N/A	N/A
Neighborhood, community, or geographical identification				
19	Shoreline Community Park	I think it is generic enough that it doesn't offend anyone and still reflects the goodness of the neighborhood and the kindness of Shoreline	N/A	N/A
20	Gathering Hands Park	During the first late 2017 PROS Open House at City Hall i shared my thoughts with a consultant that night about Parks purchasing a vacant lot near me. She took notes and encouraged me to write on the map for all attending to view and make comments. I have lived on Ashworth Ave. within a block of this property for over 40's years seeing it change from a lone small house in the center to sitting vacant for decades for over 20 years. Rumor was of a high water table making it undevelopable. I am also a Shoreline Green Partnership Native Plant Steward and have grown to understand the history of local tribes using this area for gathering camas, berries and other foods for many many generations. The local Duwammish and surrounding tribes would "farm" the areas of Puget Sound including local areas burning chosen trees to encourage growth of edible foods. My thought was this park should include history/images/art of our first peoples likely gathering foods here at this very property. A native plant garden could include these ethnobotanical used plants. We are also now seeing rapid growth along N 185th after rezoning for Sound Transit station in our regions. The community is looking for greenway space for time outdoors or perhaps to gather while walking to/from the light rail. I am also quite active in my Echo Lake Neighborhood planning events that bring people together. Densmore Pathway and Echo Lake Park are always busy with dog wakers, families and neighbors gathering to visit, enjoy nature and each other. "Gathering Hands" would bring a vision of the past, present and future. Our community would gather hands to create and use this space with a common goal of appreciating the environment, the diversity of our neighbors and envisioning a space for children to learn, love each other and become stewards themselves. This name applies to both gathering community and honoring it's history which will ultimately move forward for future generations bringing hope for good health not only for as human beings but for our entire planet.	N/A	N/A
21	Echo Lake Inclusion/Community Park	N/A	N/A	N/A
22	North Meridian Park	It's located in the northern part of the Meridian Park neighborhood	N/A	N/A
23	Tanglewood Park	Tanglewood has been my voting district name for 48 years and I like the name. After a quick internet search, the closest park with the same name is in Lacey, WA. Besides the property today looks like tangled woods, the park would be an improvement and the name a remembrance of what it once was	N/A	N/A
24	185th Street Park	It's a simple, unfocusing name that helps people know where the park is located.	N/A	N/A
25	Parky McParkface	It's really the only choice.	N/A	N/A
26	Meridian Park	Location ... seems simple	N/A	N/A
27	Oasis off the Interurban	This park is just a couple blocks off of the Interurban trail. I know that my kids and I have looked for good places to take a break while traveling the trail, so I expect other people have too. This park is near several convenience stores and places with takeout food. If the park had a bike station with air and small tools, this would be a great cyclist meetup destination. It would also be good for City events that use the trail. So, linking the park up by name to the trail could help attract users. Maybe it could eventually turn into a cute little "recreation village".	The name references the nearby trail, but it isn't really named after anybody	N/A
28	Shore Enuf	We've got Shoreline, Shorecrest, Shorewood and more, so why not "Shore Enuf"?! (also on yr form, one can not click on more than 1 choice in question 3)	N/A	N/A
29	Aurora Meadow	It reflects the sanctuary of an urban park, acknowledging the sounds and commerce of neighboring Aurora Ave. Named by Addy, a student at Echo Lake Elementary (Dad came up with the description)	N/A	N/A
30	Meridian Park	Tells you where it is	N/A	N/A
31	Greenacre Park			
32	Greenacre Loop Park			
33	Cranberry Trail Park	As this park is within the Meridian Park Neighborhood, the Meridian Park Neighborhood Association engaged in thoughtful discussion about the park names that would evoke community as well as represent the nature of the park as a green space and neighborhood loop trail.	N/A	N/A
34	Thinkers Loop			

709 N 150th Street in Westminster Triangle Neighborhood Park Submissions

# of Submissions	Proposed park name is	Please explain why you think your proposal is an appropriate name for the park	If named after an individual, family, or organization, please describe their significant land and/or monetary contribution to the park and recreation system and/or their significant public service which made a tangible contribution to the park and recreation system justifying and permanent memorial.	Date of death
An individual, family, or organization				
35	Resonance Park	It reflects the name of one of the performing groups of a former resident of 709 N 150th St.	N/A	N/A
36	Named after owner or Jaybird Park	I think the owner should get recognition for his willingness to keep the area as natural as possible. We, as neighbors appreciate this open space versus the removal of all trees and the building of two/three homes!	I think the owner should get recognition for his willingness to keep the area as natural as possible. We, as neighbors appreciate this open space versus the removal of all trees and the building of two/three homes!	N/A
37	One that reflects the dedication of volunteers who encourage, revive and maintain Shoreline's parks.	Without dedicated volunteers the natural beauty of Shoreline's many great parks would not be revived and maintained for the enjoyment of residents and visitors. It's a neverending job and work the city benefits from greatly. My sister and neighbors of the 185th St park are some of those people who've done this for decades. Those blackberries don't remove themselves! The name eludes me, but I'll keep thinking.	Without dedicated volunteers the natural beauty of Shoreline's many great parks would not be revived and maintained for the enjoyment of residents and visitors. It's a neverending job and work the city benefits from greatly. My sister and neighbors of the 185th St park are some of those people who've done this for decades. Those blackberries don't remove themselves! The name eludes me, but I'll keep thinking.	N/A
38	Dr. Gretchen Moll Memorial Park	Dr. Moll was a pediatrician with the Shoreline School District from 1962-1966 until she tragically lost her life in a sailboat accident. She was instrumental in a number of health advances in the district and a true champion for children in the area	N/A	25-Aug-66
Historic or cultural significance				
39	Neche	Because this name is a honor for Native American Indian Horse name. It means "friend"	N/A	N/A
40	Lincoln Park	I was born and raised in King County. I think it would be fitting to name a park after the man who presided the official end of slavery to send a nod to Dr. King. I believe it would be a timely and historic move to honor these two men. Thank you.	I believe naming the park after President Lincoln would emphasize freedom and connection in that park. The actions of President Lincoln provides the idea of freedom, while Dr. Martin Luther King presents the the spirit of connection.	1865
41	Parky McParkface	Naming the park Parky McParkface would demonstrate to the world that Shoreline is a fun-loving community that doesn't take itself too seriously. We are a melting pot of humble, good humored folks who appreciate a good internet meme or two. Children will be especially excited to visit Parky McParkface and it may encourage them to become involved in civic affairs.	N/A	N/A
42	Coast Salish Park	The land of this proposed park was the land of the indigenous Coast Salish peoples. I believe that if we are going to make it a park, the name should provide acknowledgment of the people who rightfully inhabited it first. Naming this park after this people with provide visibility and support and will help our community heal our unforgettable history	N/A	N/A
43	Parliament Park	Pays homage to Westminster, England, the seat of government for the United Kingdom.	N/A	N/A
44	Canterberry	West minister is English. Canterbury tales inspires Reading in the park	N/A	N/A
45	Ruth Bader Ginsburg Memorial Park	Many people in our community value equal rights for all us citizens. RGB fought for these rights for her entire career. I will love to have a place in our community to gather, promote community activities and celebrate her legacy.	N/A	N/A
46	T'aqa Corner	The previous owner of the property voiced an interest in the park being named after the salal plant, which grows at the site and was a staple food for the local First Nations people. There are many words, from many tribes, for salal...but the one I found most commonly for this area, Coast Salish, was T'aqa.	N/A	N/A
47	ruby bridges kindness park	because we should honor her for being the first black person to go to a white only school in new Orleans. it makes me feel inspired for my education (i am in third grade & 8 years old & i'm also black.)	N/A	N/A
48	Rosa's Park	I think this Rosa's Park is an appropriate name because it is the name of an historical person that had done a lot in this world	N/A	10/24/2005
N/A				
49	Westminster Triangle Park	Well it's in that neighborhood . makes sense to me I what to be a part of this because I grew up here and live in Shoreline. I love our City. It's safe and gives me a secure feeling living here.	N/A	N/A
50	Nottingham	West minister sounds English. Nottingham "Forest" sounds fun for a park there	N/A	N/A
Natural or geological feature				
51	Shallon Corner	Name comes from the scientific name (and nic-name) of the salal plant (Gaultheria shallon), which grows at the site. The site is on the corner of 150th and Fremont	N/A	N/A
Neighborhood, community, or geographical identification				
52	Westminster Park	This honors the name of the neighborhood that the park will be located in.	N/A	N/A
53	Westminster Park	It seems to be practical given the location - and a name likely to be used since it's already a familiar name	N/A	N/A
54	Westminster Triangle Park	Location ... seems simple	N/A	N/A
55	Triangle Park	N/A	N/A	N/A

709 N 150th Street in Westminster Triangle Neighborhood Park Submissions

# of Submissions	Proposed park name is	Please explain why you think your proposal is an appropriate name for the park	If named after an individual, family, or organization, please describe their significant land and/or monetary contribution to the park and recreation system and/or their significant public service which made a tangible contribution to the park and recreation system justifying and permanent memorial.	Date of death
56	Westminster Park	Because other things around here are named Westminster, including the building I live in. It's a distinguished, very old name from British history, and evokes a feeling of respectability and culture	N/A	N/A
57	Pyramid Park	When one pictures a pyramid the most prominent feature is it's triangular shape. Perfect for the Westminster Triangle	N/A	N/A
58	Westminster Park	It locates itself, and sound nice	N/A	N/A
59	The Pacific Triangle	The park is triangle shaped, like the Bermuda Triangle. Parks are whimsical places, so whimsical names seem appropriate. (I, for one, would really REALLY like some whimsical right now.) The park is in the Pacific Northwest, which is home to some of the best cryptids like Big Foot, Caddy, and the occasional Kraken. (Each point of the park could feature a statue of the northwest's three most famous cryptids. Cryptids could make for some cute climbing toys and possibility peak the interest of tourists	N/A	N/A
60	Westwoods Park	Geographical, playing off the Westminster road name. Also it sounds cool!	N/A	N/A
61	The Secret Park	It's a secret park!!	N/A	N/A
62	The Secret Park	This has been the informal name of the park here in the neighborhood for as long as I can remember, and it nicely reflects its tucked away location.	N/A	N/A
63	Evergreen Traingle	It expresses the beauty of the secluded location among the fir trees in the Westminster Triangle neighborhood. Named by Addy, Echo Lake Elementary student	N/A	N/A
64	Westminster Park	It has the name of our neighborhood, it is in our neighborhood, and it feels special	N/A	N/A
65	Triangle Place	Already a recognized name and plays off Shoreline Place	N/A	N/A

October 17, 2020

To: Parks, Recreation and Cultural Services Board Members

CC: Colleen Kelly, David Francis, Debbie Tarry

From: Bruce Amundson
PRCS Board Member

RE: The need to establish a Shoreline Arts Commission

A: Current status of the city's arts and cultural services program:

Twenty-five years after the city's founding, the A & CS program is characterized by only a .5 FTE staff member and 1% of the budget of the department in which it resides. Support from the general fund is minimal and the program relies far too heavily on revenue from Ordinance 312, the Municipal Arts Fund (or 1% for the arts) passed in 2002.

Further, the program for most of its duration had been located in a department also managing parks and recreation. However, with the most recent city reorganization, it resides in a department with an even broader span of programs (environmental services, homeless programs, emergency management, recreation, etc), all largely unrelated to arts and culture and further deflecting the department's leadership's ability to advance the arts.

This is in contrast to the dominant structure almost all cities have established to manage and advocate for public art and culture, an Arts (or Cultural) Commission. To this extent, Shoreline's approach has clearly not reflected best civic practices, as will be further discussed below.

B: What might explain this situation?

It's important to try to understand what historically has led to the city's arts and culture program being so minimalist, after a quarter of a century, because it is neither inevitable nor an historical accident. Here are several factors that have been observed; there may be others as well.

One: The Shoreline Lake Forest Park Arts Council was established and has sponsored a healthy range of arts and culture programs, formed **EVEN BEFORE THE CITY OF SHORELINE WAS ESTABLISHED**. Some early city leaders expressed opinions that this council obviated the need for a city arts program.

This respect for the council is reflected in current budgets: the council receives almost as much annually from the general fund as does the city's own arts program. However, funding for neither is even remotely adequate.

Second: There have not been strong or effective advocates for a city arts program from either city staff or the city council during most of the city's history. (There has been increasing support for the arts program from the city council very recently, but I want to differentiate "support" from "advocacy".)

Third: City and departmental management failed to even create a staff position to direct the public arts program until very recently. For almost 20 years the program was managed by a contracted person, within the PRCS Department, and then only .33 FTE. Pressure to finally increase this position to full-time came from Shoreline residents, not from the initiative of department staff or city administration. (Only recently was it increased to a staff position at .5 FTE allowing for benefits. This board and the previous department director are recently on record recommending to the city council that it be expanded to 1.0 FTE, but this is not reflected in the 2021-2022 draft budget.)

Fourth: Leadership of our city's arts program has been by individuals untrained in arts administration or advocacy. Located in a department led by successive individuals schooled in the management of public parks and recreation, this model of governance has ignored the fact that public arts administration requires a very different body of knowledge and expertise. Just as there is a national organization for individuals who manage parks and recreation (to which Shoreline belongs), the National Recreation and Parks Administration, there is a national organization for people who manage public art programs, the Public Arts Network within Americans for the Arts.

C: An Arts Commission

As mentioned above, current best practices by cities typically are reflected in public arts and culture programs residing in city commissions. This is the case in cities throughout Washington: Edmonds (see attachment), Kirkland, Bellevue, Auburn, Tacoma, Olympia and many more.

A typical statement about a commission is this one from Kirkland: "The Commission advises the city council on public arts acquisitions, including the 1% for art program. In addition, and in consultation with the City Manager, the Commission promotes strategic planning and development for arts, culture, and heritage in the community. "

Or Bellevue: “The Arts Commission advises the City Council regarding the arts in Bellevue”. It “enlarges the art consciousness of Bellevue, establishes a long-range plan for the development of arts and culture, encourages and recognizes local artists, explores financing for acquisitions related to the arts, and makes recommendations as requested by the City Council.”

Auburn’s Arts Commission adds: “Through a shared vision, leadership and service, the Commission’s goal is to integrate the arts into all aspects of community life.”

Structurally, a city commission of any kind is similar to a board: a commission is established by the city council and commissioners are appointed by the council. The number and terms of commissioners are defined by its charter and the functions are similarly outlined. It would assume the arts and cultural functions currently housed in the new department, but with the staff leadership optimally carried out by the current public arts “coordinator”. This person would “staff” the commission similarly to the way past department directors have staffed the previous PRCS department and the more recently created Recreation, Cultural and Community Services department.

D. Recommendation

It’s clear, as we compare the way Shoreline has handled its arts program with the way other regional cities have, that we have been out of step with best public art governance practices. As a city we have not provided the funding, professional leadership nor government structure for effective internal or public advocacy for the arts.

It’s important to recognize that there is more recognition of this historic deficit AND more expressed support for the city’s arts program from both this board and the city council than I have observed in over 15 years. (Recall two recent City Council actions that support this observation: a unanimous vote for an unprecedented \$50,000 supplemental infusion to guarantee the completion and installation of the large 1% public art purchase currently being installed on the Commons, and, passage of the expanded list of capital projects qualifying for the 1% for the arts allocation, in spite of the budget uncertainties that were facing the Council when this was proposed.) And, as a board, we identified arts and cultural services as one of our three priorities for 2020 at last fall’s retreat.

To strengthen the management, development and promotion of arts and culture in Shoreline and create a new organ of city government to ensure this happens, I recommend that this board adopt a resolution recommending to the City Council that they establish a Shoreline Arts Commission as expeditiously as possible. .



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Edmonds Arts Commission

Founded in 1975, the Edmonds Arts Commission (EAC) works to ensure that the arts are a vital part of our community's quality of life, economic vitality and central identity.

The EAC meets monthly and is empowered to advise and make recommendations to the Mayor, City Council or other City commissions or boards on matters pertaining to the arts.

The EAC is comprised of seven appointed Commissioners who are residents of Edmonds and who serve staggered four-year terms. By ordinance, four of the positions require a professional background in the arts.

Arts Commission programs and partnerships in the literary, visual and performing arts highlight Edmonds as a

Arts Contact Information

Contact Information:

Edmonds Arts Commission (EAC)
700 Main Street | Edmonds WA 98020

425-771-0228 | eac edmondswa gov

www.edmondsartscommission.org

<https://www.facebook.com/EdmondsArtsCommis>

<https://twitter.com/edmondsarts>

Hours: Mon-Fri, 8:30am-5:00pm

Meeting Information:

EAC meets the first Monday of the month via Zoom at 4:30pm, until further notice (meeting schedule subject to change). For the agenda and schedule, go to: <http://edmondswa.iqm2.com/Citizens/Board/1033-Arts-Commission>.

Commissioners:

Lesly Kaplan

Marni Muir (Chair)

Pat Oneill

Lisa Palmatier

Tanya Sharp

Rhonda Soikowski

Ashley Song

City Staff:

Frances White Chapin

Arts and Culture Manager

frances.chapin@edmondswa.gov

Laurie Rose

Arts Program Specialist

Write on the Sound Organizer

laurie.rose@edmondswa.gov

Arts Commission Newsletter Signup

cultural destination with rich artistic resources. Programs include:

- [Write on the Sound](#), a nationally recognized writers' conference.
- Free outdoor [Summer Concerts](#) in the parks
- Rotating [visual art exhibits](#) at the Frances Anderson Center and City Hall
- Temporary public art program, [On the Fence](#)
- Outstanding permanent [Public Art](#) installations featuring Northwest artists.

The EAC supports a variety of additional programs through partnerships and sponsorship, including Music at the Library with Friends of the Edmonds Library and Edmonds Sno-Isle Library, and Kidstock with Edmonds Center for the Arts.

Economic Impact: The City Parks, Recreation and Cultural Services and Economic Development Departments conducted a study of the economic impact of the arts in Edmonds in 2017. Information about the study is available at www.ecoimpactarts.edmondswa.g

Edmonds Creative District: Building on the completion of the Economic Impact of the Arts & Culture Study, the Arts Commission partnered with the Economic Development Commission to apply for WA State Creative District certification. In late November 2018, the City of Edmonds became the first certified Creative District under the new State program, managed by ArtsWA. More information about the creative District is available at www.edmondswa.gov/doing-business/creative-district.html

newsletter button2





Memorandum

DATE: December 3, 2020

TO: Parks, Recreation & Cultural Services/Tree Board

FROM: Dan Johnson
Parks, Fleet & Facilities Manager

RE: Tree Board Briefing

Requested Board Action:

No Board action is required. Staff would like to review the relevant codes related to management of public and private trees as well as public trees that are impacted by development projects. Staff hopes to provide clarity and answer any questions the Board may have regarding its role related to public and private tree policy and management.

Project or Policy Description and Background:

The Shoreline Municipal Code (SMC) 12.30.020 Tree Board states the following:

The parks, recreation and cultural services board is authorized to serve as the city's tree board. The tree board shall be advisory to the city council. The primary responsibility of the tree board shall be to make policy recommendations concerning the management of trees located on city-owned public property and in city rights-of-way. The tree board shall be comprised of all members of the parks, recreation and cultural services board acting in an ex officio capacity, and the roles, officers and terms of the tree board shall be the same as the parks, recreation and cultural services board. [Ord. 617 § 1, 2012]

Management of the private property tree policy is specifically not under the purview of this board. Specific to development projects, SMC 20.50.360 and SMC 20.50.370 provide direction regarding trees connected to development projects for tree replacement, site restoration and tree protection standards. In short, private property tree related issues are managed under the development code within the City's Planning & Development Department.

In an effort to assist the public to direct comments related to trees in Shoreline to the appropriate audience, staff has developed the following guide:

- Public Tree Management Policy Issues- Tree Board
- Development Code related to trees- City Council
- Project specific concerns related to trees- City Project Manager
- Advocacy related to a stand-alone tree board- City Council

Staff have also developed a process for tracking and responding to all public comment submitted to the Tree Board, and staff will continue to provide the guidance above when needed.

The Tree Board has received a number of public comments related to trees involved in the current WSDOT Project. Though outside of the purview of the Tree Board, it is important to share that Planning staff have worked with concerned citizens and the developer to make accommodations that will save some trees that otherwise would have been removed.

Finally, the Council is currently considering topics for their annual goal setting workshop in March. Review of the City's current tree regulations is one topic being considered. Topics are expected to be finalized at the end of this year.

Next Steps

Review the presentation and provide staff with any comments or requests for additional information.



Memorandum

DATE: December 3, 2020

TO: Parks, Recreation & Cultural Services/Tree Board

FROM: Kirk Peterson, Parks Superintendent

RE: Park Maintenance & Urban Forestry Report

Requested Board Action:

There is no action required on this item. The City of Shoreline Parks, Fleet & Facilities Division manages urban forestry on publicly owned properties within the boundaries of the City of Shoreline and would like to provide an update to the Parks, Recreation and Cultural Services/Tree Board. The City of Shoreline is also a member of the Green Cities Partnership, and we have invited Nicole Marcotte from Forterra to provide an update on our joint effort to improve urban forestry health on a regional basis.

Project or Policy Description and Background:

Park Operations staff maintain the City's parks and improve the overall health of our urban forest. These efforts include tree planting as well as habitat restoration and are implemented by City staff, non-profit organizations and numerous volunteers.

In 2013 Shoreline was first designated a Tree City USA in recognition of the City's tree care and urban forestry management practices. The City has continued to receive this designation every year since. In 2014 the Urban Forest Strategic Plan (UFSP) was developed through a public planning process and adopted by the City Council. Maintenance responsibility for trees in the public right-of-way was subsequently delegated to the PRCS Department, and the Tree Board was created to provide policy guidance related to public trees.

The Parks Department typically operates a robust Volunteer Native Plant Stewardship program, although COVID-19 safety protocols have dampened volunteer efforts in 2020.

In 2019, 2.3 acres of riparian area were restored at six separate park locations. Volunteers removed invasive species, replanted with native plants to restore habitat, and mulched areas to prevent the spread of undesirable plant species. Staff also maintained many of the City's ongoing urban forestry activities. Accomplishments include the planting of 421 trees and 125 native plants at Ballinger Open Space, 9 trees at Twin Ponds, and 65 street trees. Staff also provided tree canopy maintenance and structural pruning along 155th. Once COVID social distancing protocols are removed, volunteer efforts will be able to ramp back up and more improvements to the City's urban forest can occur in 2021.

Also in 2019 the City of Shoreline joined the Green Cities Partnership to become a member of a coalition of cities and counties in a regional effort to improve forest and watershed environmental quality throughout the greater Puget Sound region. The Green Cities Partnership is coordinated by Forterra, a non-profit organization focused on environmental stewardship.

Forterra has been working to evaluate the health and condition of Shoreline's forested parks and natural areas, and develop recommendations focused on improving our community's urban forestry health on a local as well as regional basis. Implementation of these recommendations will help ensure that Shoreline's vision of a sustainable, healthy city continues into the future.

The Green City Partnership participants share three primary goals:

1. Improve city residents' quality of life and connection to nature and provide increased ecosystem benefits by restoring our forested parks and natural areas and enhancing urban forests.
2. Galvanize an informed and active community.
3. Ensure long-term sustainable funding and community support.

Forterra has worked with the staff to develop a 20-Year Forest Management Plan for the City of Shoreline. Nicole Marcotte, Green Cities Project Manager, with Forterra will be available to update the board on the 2020 work plans for the Green Cities Partnership.

Next Steps

Key workplan items for 2021:

- Increase the overall tree canopy in the greater Puget Sound region
- Increase the number of volunteer stewardship hours dedicated to the restoration of habitat
- Expand upon educational programming that provides the public with information regarding the value of restoring our region's urban forests and watersheds.

TO: Parks, Recreation, and Cultural Services/Tree Board
FROM: Arts and Cultural Services Subcommittee – John Hoey and Bruce Amundson
RE: Proposed Motion to Establish a Shoreline Arts Commission

The Parks, Recreation, and Cultural Services/Tree Board (PRCS/Tree Board) has identified Arts and Cultural Services as one of its three strategic priorities for 2020. At its September 24, 2020 meeting, the Board passed a motion with three priority program recommendations for Arts and Cultural Services. At that same meeting, the Board had a preliminary discussion on the topic of establishing a Shoreline Arts Commission. The Board had a subsequent follow-up discussion at its October 22nd meeting.

The Arts and Cultural Services Subcommittee recommends the Board take action on the following proposed motion at the December 3rd meeting of the PRCS/Tree Board:

“The Parks, Recreation, and Cultural Services/Tree Board recommends the establishment of a Shoreline Arts Commission. This Commission would foster the arts as a significant contributor to the quality of life in Shoreline. We encourage the City Council and City staff to take the necessary steps to create a Shoreline Arts Commission. Current best practices for managing public arts programs involve arts commissions, as reflected in other cities in our region.”

Background

An Arts Commission would be an appointed body consisting of artists, individuals with professional backgrounds in the arts, and citizens with interests in the arts. It would advise and make recommendations to the City Council, City Manager, and City departments on matters pertaining to the arts and culture in Shoreline. The specifics of the Commission, including number of Commissioners, terms, and desired backgrounds, would be decided at a later date. The Commission would be staffed by city arts staff.

As an independent citizen advisory body, an Arts Commission would have the ability to serve as an advocate for public arts and culture in Shoreline; expand and promote programs in the visual and performing arts; support a variety of additional programs through partnerships and sponsorships; explore financing for arts acquisitions; encourage and recognize local artists; and generally ensure that the arts are a vital part of our community's identity and quality of life.

After twenty-five years as a city, Shoreline's arts and cultural services program relies heavily on revenue from the Municipal Arts Fund (or 1% for the Arts) passed in 2002. Current staffing is handled by one half-time professional staff member, which is inadequate to meet the growing demand for public arts. An Arts Commission would bring increased attention to the variety of arts opportunities in Shoreline through strategic guidance and advocacy. The need for City staff dedicated to arts and cultural services would potentially increase accordingly, as has been requested many times by the PRCS/Tree Board.

Cities throughout Washington commonly have similar boards or commissions. Many Puget Sound cities, both large and small including Seattle, Tacoma, Edmonds, Kirkland, Bellevue, Auburn, Tacoma, Olympia,

and many more have such models. Below are links to several local municipal arts commissions for more information.

Edmonds Arts Commission

<http://www.edmondswa.gov/arts-commission.html>

“Founded in 1975, the Edmonds Arts Commission (EAC) works to ensure that the arts are a vital part of our community’s quality of life, economic vitality and central identity...Arts Commission programs and partnerships in the literary, visual and performing arts highlight Edmonds as a cultural destination with rich artistic resources.”

Kirkland Cultural Arts Commission

[https://www.kirklandwa.gov/depart/Boards and Commissions/Cultural Arts Commission.htm](https://www.kirklandwa.gov/depart/Boards_and_Commissions/Cultural_Arts_Commission.htm)

“The Kirkland Cultural Arts Commission is a volunteer board that works to help arts, culture and heritage grow and thrive in the City of Kirkland. Along with supporting art and cultural initiatives throughout the year the Cultural Arts Commission advises the City Council on art acquisition and promotes strategic arts planning in Kirkland.”

Bellevue Arts Commission

<https://bellevuewa.gov/city-government/departments/community-development/arts-and-culture/arts-commission>

“The Arts Commission advises the City Council regarding the arts in Bellevue”. This Commission “enlarges the art consciousness of Bellevue, establishes a long-range plan for the development of arts and culture, encourages and recognizes local artists, explores financing for acquisitions related to the arts, and makes recommendations as requested by the City Council.”

Auburn Arts Commission

<https://auburnartscommission.com/>

“The Auburn City Council established the Auburn Arts Commission on May 22, 1995, with the goal to foster and promote the visual and performing arts in Auburn while serving in and advisory capacity to the City Council in such matters... Through a shared vision, leadership and service, the Commission’s goal is to integrate the arts into all aspects of community life.”



Parks, Recreation & Cultural Services/Tree Board Special Meeting Minutes

SHORELINE CITY COUNCIL SUMMARY MINUTES OF SPECIAL JOINT MEETING

Wednesday, October 21, 2020
7:00 p.m.

Held Remotely via Zoom

PRESENT: Mayor Hall, Deputy Mayor Scully, Councilmembers McConnell, Chang, and Roberts

ABSENT: Councilmembers McGlashan and Robertson

STAFF: Debbie Tarry, City Manager; Pollie McCloskey, Executive Assistant; Suni Tolton, Diversity and Inclusion Coordinator

GUESTS: DarNesha Weary, Racial Equity Consultant of Let's Do Work

Planning Commission Members: Chair Laura Mork, Vice Chair Jack Malek, Janelle Callahan, Julius Rwamashongye, Pam Sager

Parks, Recreation and Cultural Services/Tree Board Members: Vice Chair William Franklin, Bruce Amundson, Sara Raab McInerny, Elizabeth White

At 7:00p.m. the workshop co-facilitators, Suni Tolton and DarNesha Weary, began the meeting and asked all participants to introduce themselves, share their experience with racial equity work, and identify what they need to increase their ability to advance racial equity. There was a range of experiences and interests shared with some having had no training previously and others who have been engaged in racial equity and advocacy work in other roles. Ms. Tolton and Ms. Weary gave an overview of the workshop training content and goals, which were to gain awareness of the history of race, implicit and explicit bias, and individual, institutional and structural racism and how it impacts our lives; clarify key terms and concepts; and motivate participants to take action. It was explained that the workshop is a modification of the Government Alliance on Race and Equity (GARE)/Race Forward training "Advancing Racial Equity: The Role of Government". Ms. Tolton explained that the training is built on the basic assumptions that 1) race matters; 2) institutions and systems maintain and perpetuate racism and inequities; and 3) government has a responsibility for ending inequitable outcomes and advancing racial equity.

After the workshop overview, participants were led through an activity called “Laying it on the Line”, where they were asked to listen to three statements and indicate whether they agreed or disagreed and why. The focus was not about whether a statement was right or wrong, but to highlight how perspectives, values, and beliefs shape actions.

The next exercise asked for participants to reflect on their early experiences with race. They were asked to reflect on the racial diversity in their neighborhoods growing up; how they remember racial differences were addressed; and if they saw racially diverse public officials. Participants were then paired up with one other participant in a breakout room to discuss their experiences. However, due to some challenges in joining the breakout rooms and lack of time, participants only had time to answer one question before rejoining the main zoom webinar.

Participants were asked to share any comments before closing the session and were invited to watch the *Race: the Power of an Illusion* videos and engage in other learning opportunities before the next session in order to continue to build their capacity to engage in discussions on racial equity.

Ms. Tolton informed participants that the next workshop session would take place on Wednesday, November 18 at 7:00 p.m. and would focus on implicit bias and defining terms.

The meeting was adjourned at 8:30 p.m.

Suni Tolton, Diversity and Inclusion Coordinator