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# 2021-2022 Proposed Budget

November 2, 2020



# Budget & CIP Review

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- ✓ October 12 Transmittal of Proposed Biennial Budget and CIP
- ✓ October 19 Review of Department Budgets
- ➔ November 2 Public Hearing on Property Tax Levy & Revenue Sources  
Public Hearing on 2021-2022 Proposed Biennial Budget  
Continued Department Presentations – Public Works, Other Funds  
2021-2026 Capital Improvement Plan
- November 9 Public Hearing on Proposed Biennial Budget and CIP
- November 16 Adoption of 2021-2022 Budget, Adoption of 2021 Property Tax Levy, and  
Adoption of 2021-2026 CIP



# Budget Information

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- The Biennial Budget will be available on-line at the City of Shoreline Website (and via links from Shoreline Libraries) at:

<http://www.shorelinewa.gov>

Click on Budget & CIP Policies under the Government tab

- Budget Books on CD Available for purchase at  
City Hall



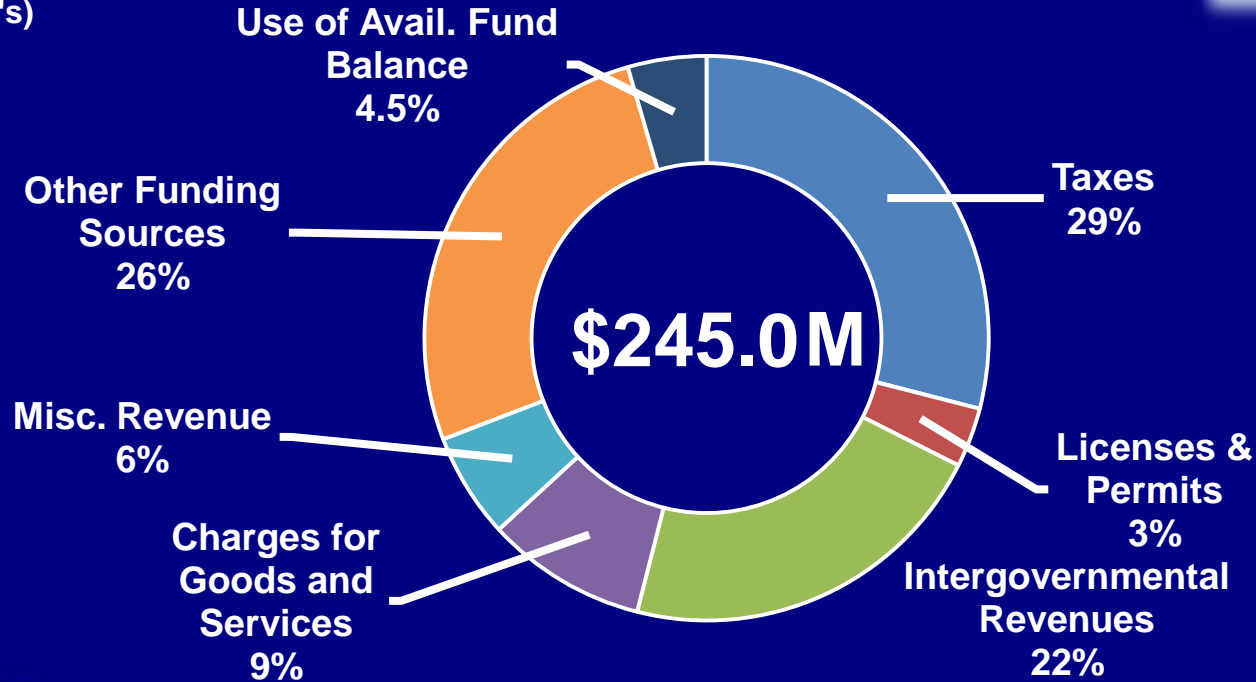
# Public Hearing Staff Presentation

- 2021-2022 Revenue Sources
- 2021 Property Tax Levies – Ordinance 902

# Where Will the Money Come From?

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(\$ in '000's)



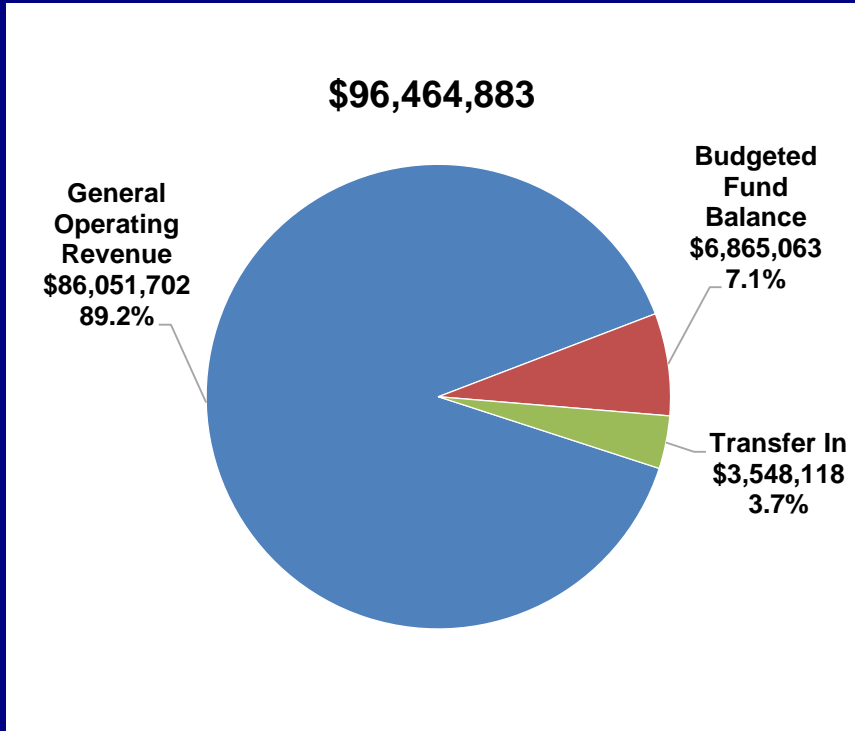
# Property Tax – Ord. No. 902

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- Regular Levy: \$14.2M
  - Provides for General Operations
- Excess Levy: \$1.1M
  - Provides for debt service for 2006 bonds
- Staff Recommend Council adopt a resolution of Substantial Need to implement 1% increase in Property Tax

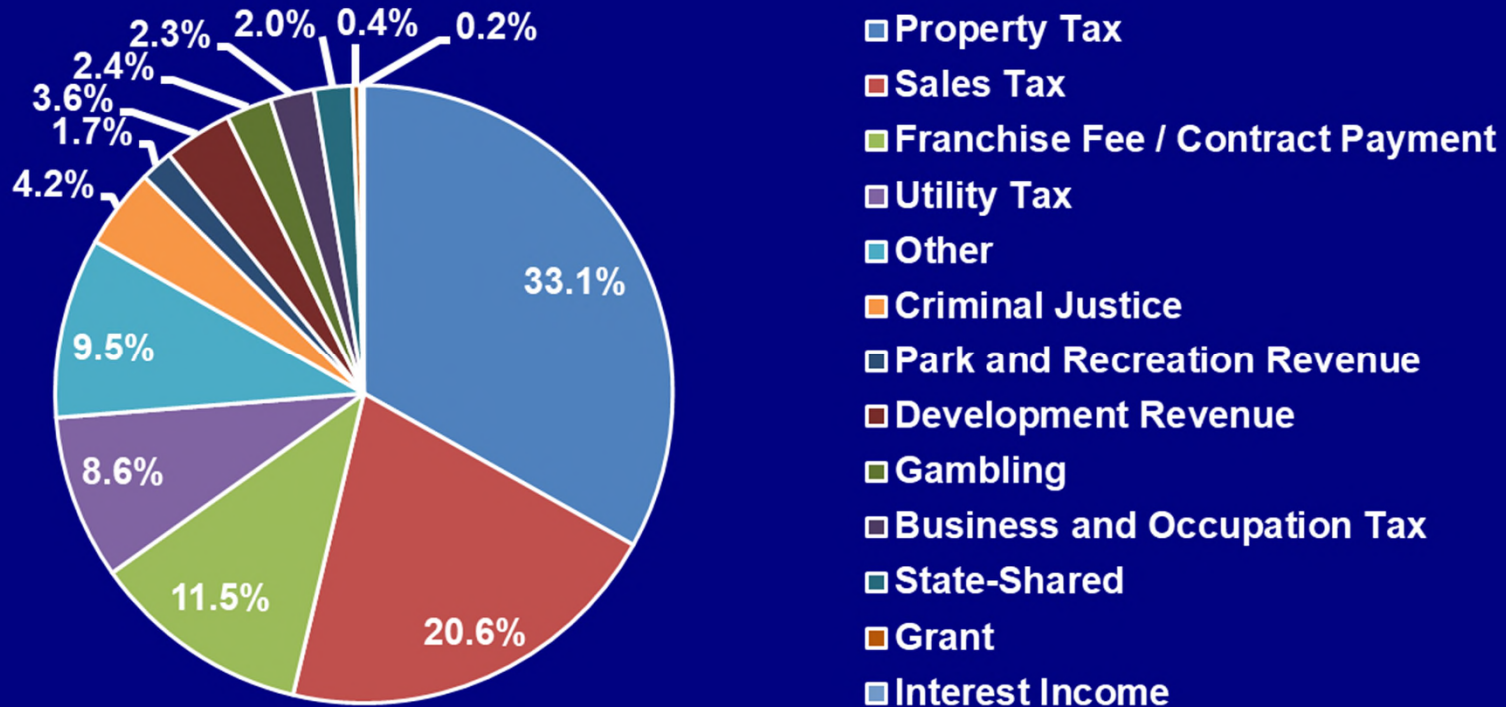
# General Fund's Resources

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# General Operating Revenue

## \$86.1 Million

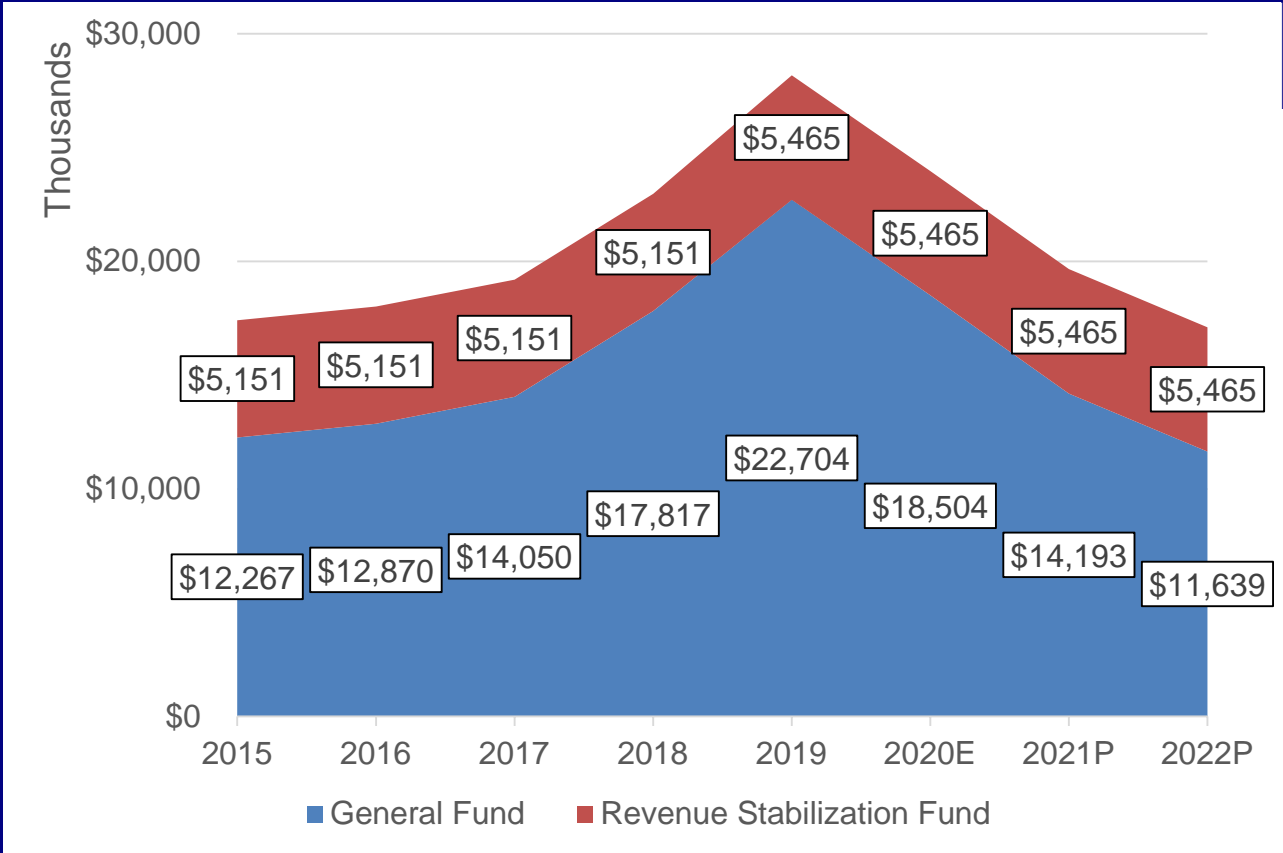




# General Reserves

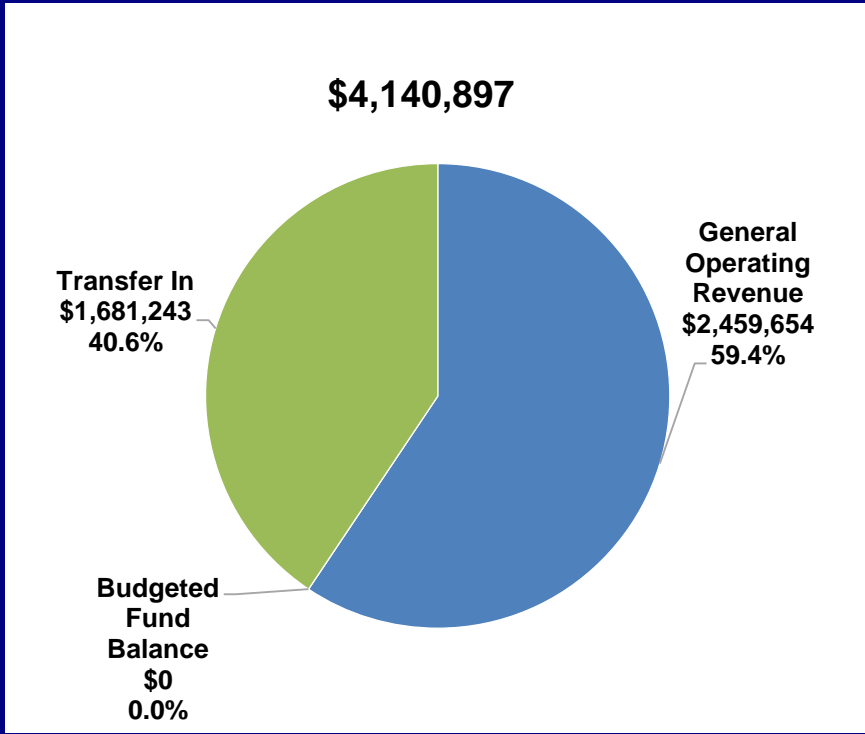
## Ending Fund Balance by Year

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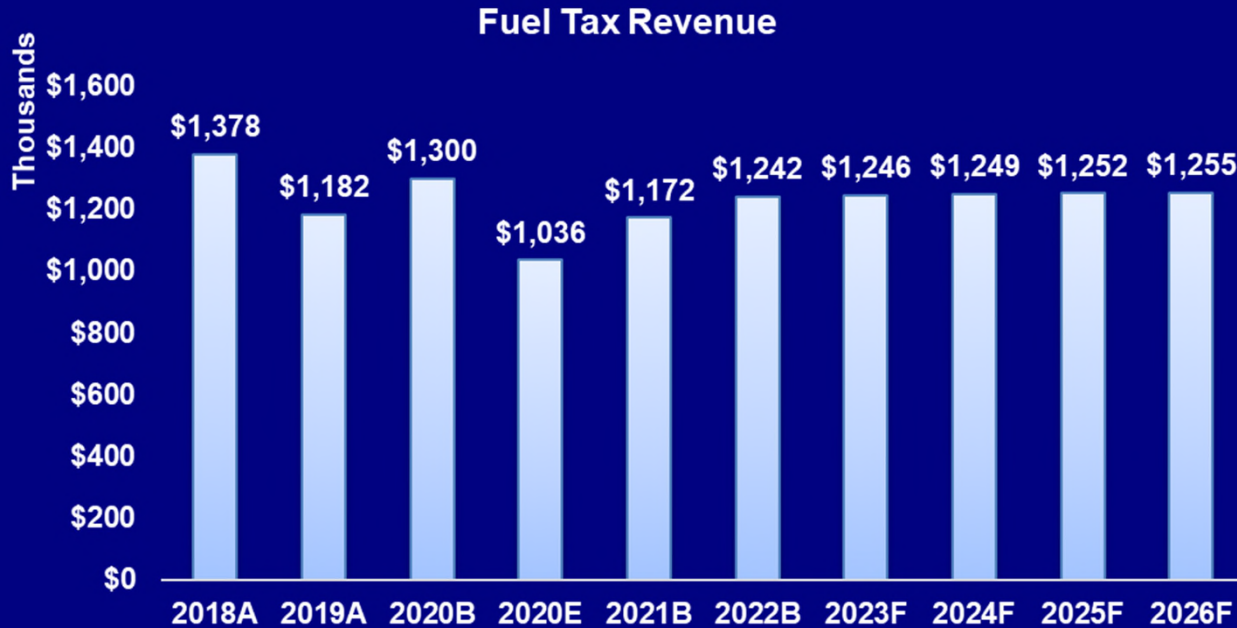
# Street Fund

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# Fuel Tax

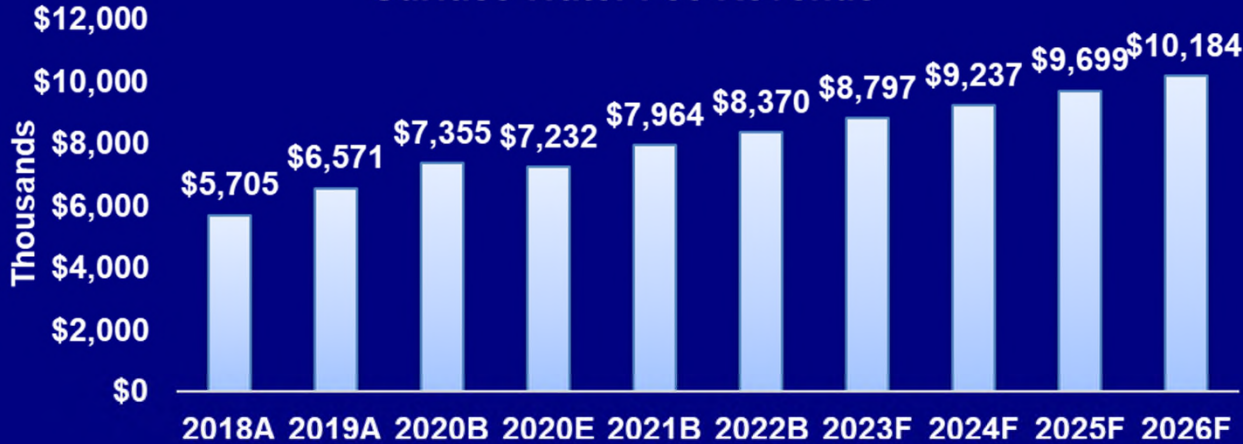
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# Surface Water Management Fee

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Surface Water Fee Revenue



Surface Water Management Rate  
Single-Family Residence

	2018	2019	2020	2021	2022	2023	2024	2025	2026
SWM Fee Rate	\$214.39	\$246.55	\$271.21	\$298.33	\$313.24	\$328.91	\$345.36	\$362.63	\$380.76
\$ Change		\$32.16	\$24.66	\$27.12	\$14.91	\$15.67	\$16.45	\$17.27	\$18.13
% Change		15%	10%	10%	5%	5%	5%	5%	5%

# Wastewater Contract Fee

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- Biennial Budget \$5.7 million for:
  - Operation and Maintenance of the sewer utility
- Ronald Wastewater District Board of Commissioners maintains responsibility for:
  - Setting rates
  - Retain all revenues

# Capital Funds

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- Real Estate Excise Tax
- Grants



# Public Hearing

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- Staff recommends that the City Council conduct the public hearing to take public comment on:
  - 2021 Property Tax Levy
  - Proposed 2021-2022 Revenues



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# Public Hearing Staff Presentation

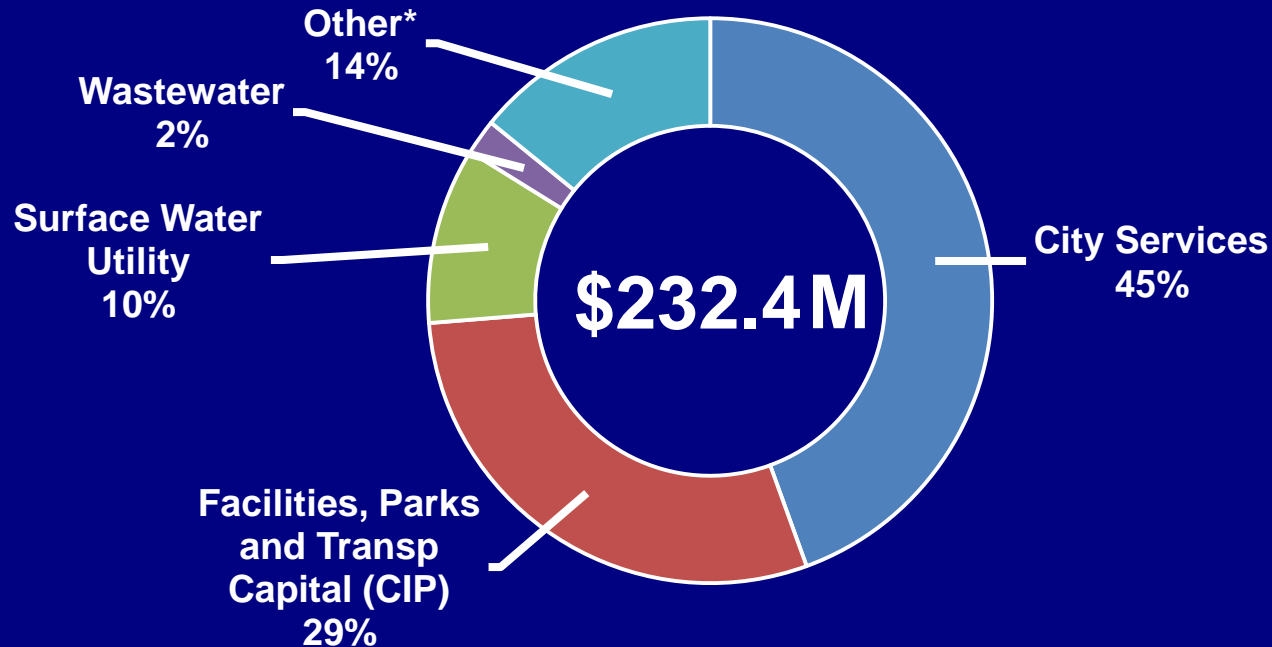
- 2021-2022 Proposed Biennial Budget- Ord 903  
Continued Department Presentation – Public Works
- 2021-2026 Capital Improvement Plan



# Where Will the Money Go?

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(\$ in '000's)



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# Public Works

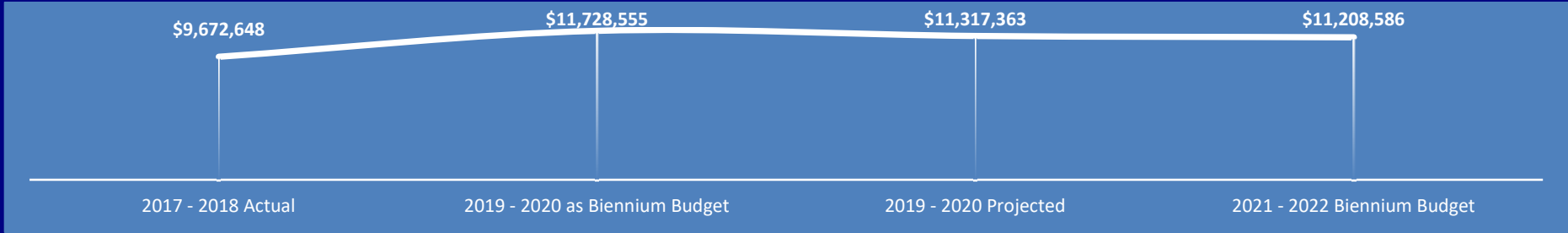


# Public Works (Pages 229 - 241)

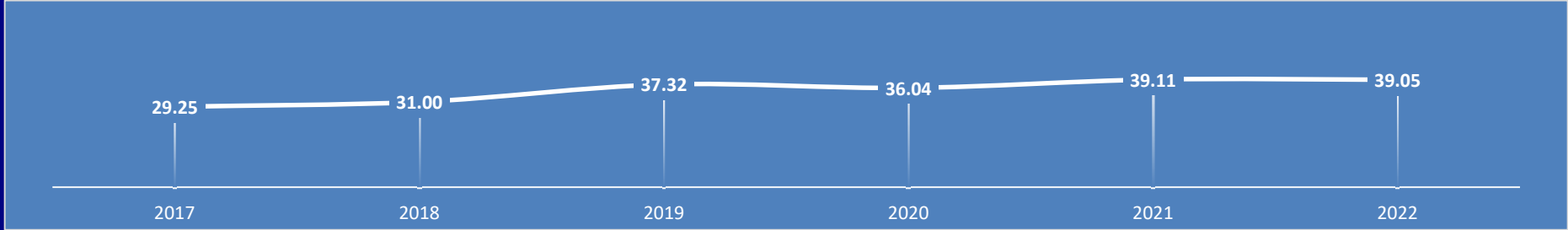
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## 2021-2022 BUDGET

### Expenditure Comparison



### Staffing Trend



# Continuous Improvement

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Process Improvements: Objective to improve customer experience, administrative ease and cost avoidance through capacity creation:

- ROW dedications
- NTSP realignment
- TESC
- Inspections
- TIF Credit
- Title VI outreach
- Drainage assessments
- Damage restitution
- Climate resilience tool
- On-line open houses

Equipment that makes more effective and effective work

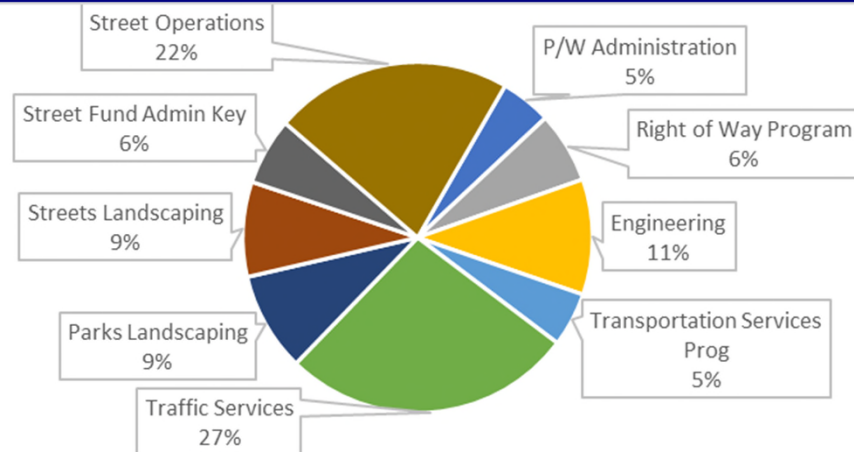
- Vactor truck (WWTP)
- CCTV truck
- Slope mower
- Signal Detection Cameras
- Fall protection
- School speed zone flasher controllers (remote

# Public Works

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## Expenditures by Program



# Services Provided by Public Works Operations

- Road Surface Maintenance
- Right-of-Way Maintenance
- Grounds Maintenance
- Wastewater
- Surface Water
- Emergency Response
- Asset Inventory and Management
- Special Events

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# Services Provided by Public Works

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## Engineering

- Capital Project Delivery
- Development Review
- Wastewater permits
- Construction Inspection
- Traffic Services



## Transportation Services

- City Transportation Planning and Concept Dev.
- Transit Planning and Coordination
- Regional Coordination
- Complete Streets Implementation
- Commute Trip Reduction





# Public Works

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## 2021-2022 BUDGET CHANGES

- Public Works Service Alignment
  - Better align staff to areas of workload
    - General Fund increase of \$137,441 biennial ongoing impact
- CIP
  - 1.00 FTE Engineer 3 (\$323,765 biennially)
  - 1.00 FTE Transportation Specialist (\$201,075 biennially)





# Public Works

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## 2021-2022 BUDGET CHANGES

### Public Works Programmatic Change



- Traffic Services Durable Pavement Marking Maintenance & Installation
  - Estimated change will save the City \$90,000 biennially ongoing
  - Associated One-Time Costs:
    - Upgrades to existing pickup truck scheduled for replacement (\$24,000)
    - Acquisition of durable pavement marking equipment 3,240)
    - Start-up and safety supplies and other costs (\$13,370)

# Public Works

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## 2021-2022 BUDGET CHANGES

- Ongoing
  - Streets Landscaping Extra Help – New Landscaping Infrastructure Starts 2022 (\$27,419 for 2022 / \$54,838 biennial)
- One-time
  - Parking Inventory in Light Rail Station Subareas (\$25,000)



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# Surface Water Utility

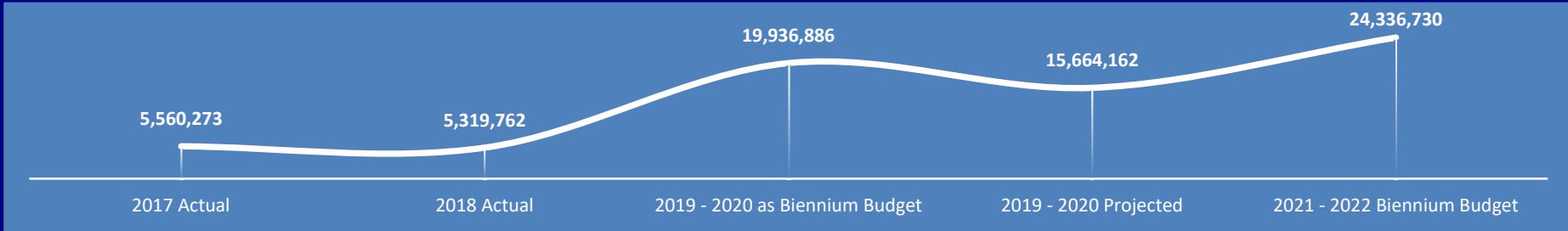
# Surface Water Utility

(Pages 245 – 248, 279, 387 – 414)

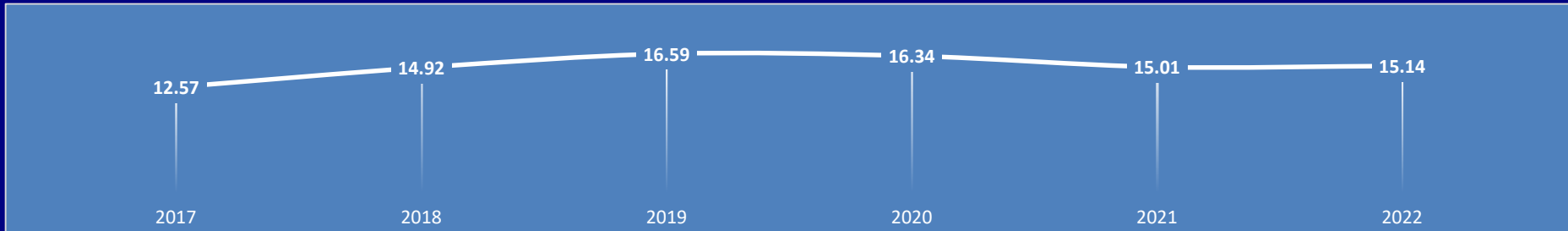
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## 2021-2022 BUDGET

### Expenditure Comparison



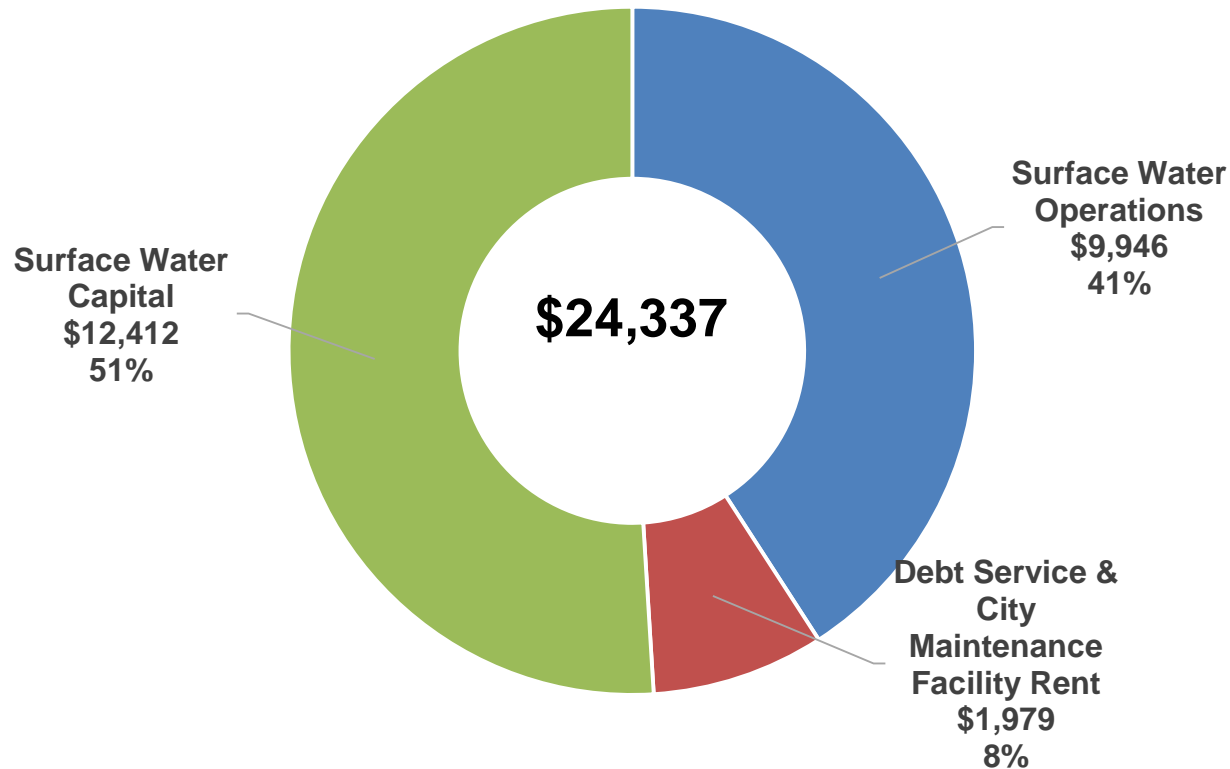
### Staffing Trend



# Surface Water Utility 2021-2022 Budget

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(\$ in '000's)



# Surface Water Utility

## 2021-2022 BUDGET CHANGES

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### One-time

- 2021 Surface Water Rental and Operation of Down-fleeted Wastewater Vactor (\$20,901)
- 2021 Early Replacement of Existing Street Sweeper (\$27,676)

# 2021-2026 Surface Water Capital Fund

## Capacity Projects: 6 Projects – \$6.57 Million

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- 10<sup>TH</sup> AVE NE DRAINAGE IMPROVEMENTS
- 25<sup>TH</sup> AVE NE DITCH IMPROV BETWEEN NE 177<sup>TH</sup> AND 178<sup>TH</sup> ST
- 25<sup>TH</sup> AVE NE FLOOD REDUCTION IMPROVEMENTS
- HERON CREEK CULVERT CROSSING AT SPRINGDALE CT NW
- NE 148<sup>TH</sup> INFILTRATION FACILITIES
- NW 195<sup>TH</sup> PL AND RICHMOND BEACH DR FLOODING



# 2021-2026 Surface Water Capital Fund

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Repair and Replacement and Other Projects:  
7 Projects – \$20.97 Million

- HIDDEN LAKE DAM REMOVAL
- PUMP STATION 26 IMPROVEMENTS
- PUMP STATION 30 UPGRADES
- PUMP STATION MISCELLANEOUS IMPROVEMENTS
- STORMWATER PIPE REPLACEMENT PROGRAM
- SURFACE WATER MASTER PLAN
- SURFACE WATER SMALL PROJECTS



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# Wastewater Utility

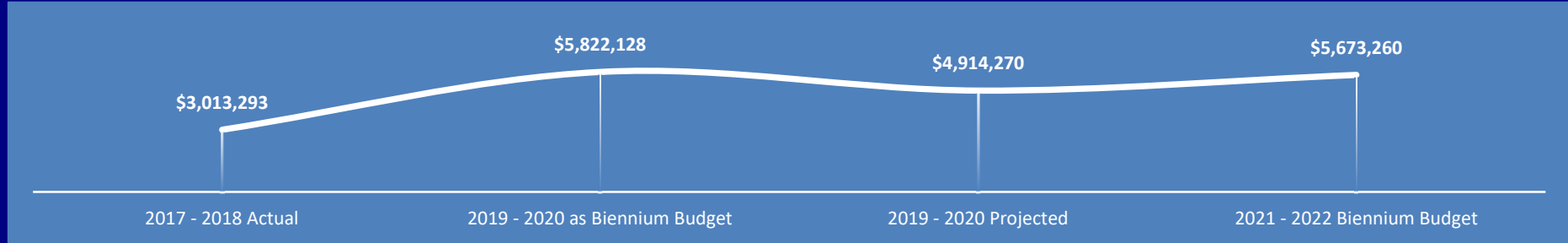
# Wastewater Utility

## (Pages 249 – 251, 280)

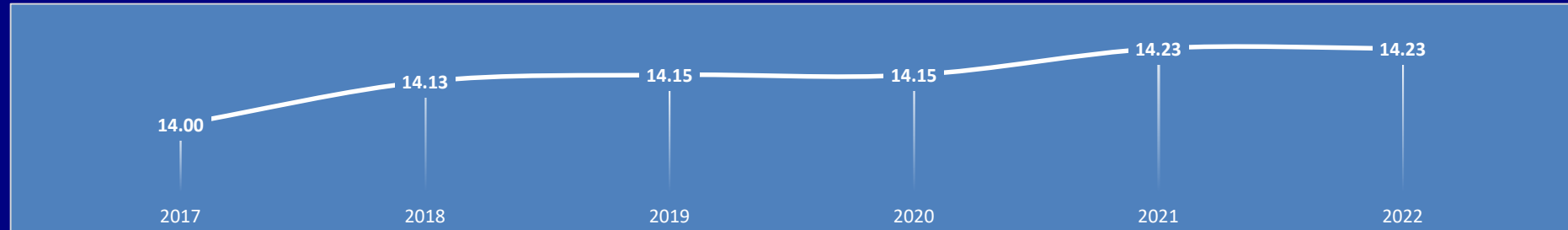
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### 2021-2022 BUDGET

#### Expenditure Comparison



#### Staffing Trend



# Wastewater Water Utility

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## 2021-2022 BUDGET CHANGES

### One-Time Supplemental

- Sewer Line-Rapid Assessment Tool (SL-RAT) (\$30,000)
- Wastewater AutoCAD and ArcGIS Data Reconciliation (\$69,802)

# Wastewater Water Utility

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## 2021-2022 BUDGET CHANGES

### Ongoing Changes

- Sewer Line-Rapid Assessment Tool (SL-RAT) (\$6,000 ongoing)
- Cathodic Protection Inspection Program (\$15,000)
- Sewage Lift Station Pump and Motor Vibration Analysis (\$7,000)
- Sewage Lift Station Thermographic Imagery Analysis (\$7,000)

# General Fund Transfers Out

## Total: \$7,449,539

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General Capital Fund:	
City Maint. Facility	\$2,759,143
Shoreline A&B	\$260,000
City Hall	\$157,832
Parks Repair & Maintenance	\$100,000
Facilities – Major Maintenance Fund:	
General City Facilities	\$259,339

# General Fund Transfers Out

## Total: \$7,449,539

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Roads Capital Fund:	
Trail Along the Rail (One-Time)	\$201,664
147 <sup>th</sup> /148 <sup>th</sup> Non-Motorized Bridge (One-Time)	\$105,082
Sidewalk Rehabilitation Program	\$152,518
Gambling Tax Equivalent	\$195,122

# General Fund Transfers Out

## Total: \$7,449,539

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Debt Service Fund	
City Hall	\$855,656
North Maintenance Facility	\$516,520
Street Fund	
General Fund Support	\$1,681,243
Other	
General Fund portion for upgrades to scheduled vehicle replacements and acquisitions	\$57,240
Unemployment Fund Transfer	\$35,000
Sound Transit	\$113,000

# Debt Service Funds

## (Pages 98 – 101, 265 – 268)

### 2006/2016 Voted General Obligation Bond

- Open Space Acquisition & Park Improvements
- Repayment Source: Property Tax Levy

### 2009/2019 General Obligation Bond

- City Hall
- Repayment Sources:
  - Real Estate Excise Tax (General Capital Fund)
  - General Fund

### 2013 General Obligation Bond

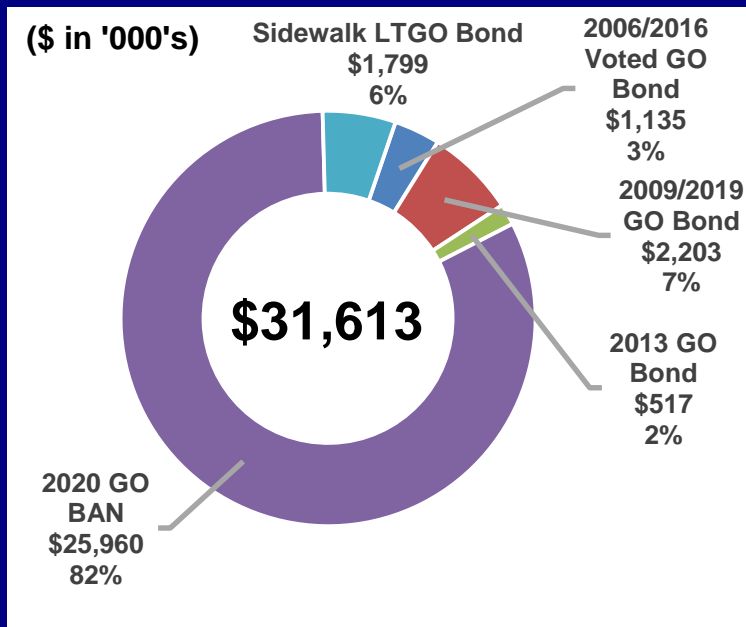
- City Maintenance Facility
- Repayment Source: General Fund

### 2020 General Obligation Bond Anticipation Notes (BAN)

- Property Acquisition for the Parks, Recreation and Open Space Plan
- Repayment Source: Shoreline Storage Net Income, Parks Bond Measure, a 2<sup>nd</sup> Bond Anticipation Note

### Sidewalk Limited Tax General Obligation Bond

- Sidewalk expansion and/or repair
- Repayment Source: Transportation Benefit District 0.2% Sales Tax Rate





<b><u>OTHER FUNDS</u></b>	<b><u>Expenditures</u></b>
Code Abatement	\$200,000
Equipment Replacement Fund	\$484,456
State Drug Enforcement Forfeiture Fund	\$38,486
Federal Crime Forfeiture Fund	\$0
Vehicle Maintenance and Operations Fund	\$478,891
Federal Drug Enforcement Forfeiture Fund	\$28,000
Public Art Fund	\$124,806
Unemployment Fund	\$35,000
Transportation Impact Fees Fund	\$88,800
Park Impact Fees Fund	\$760,000

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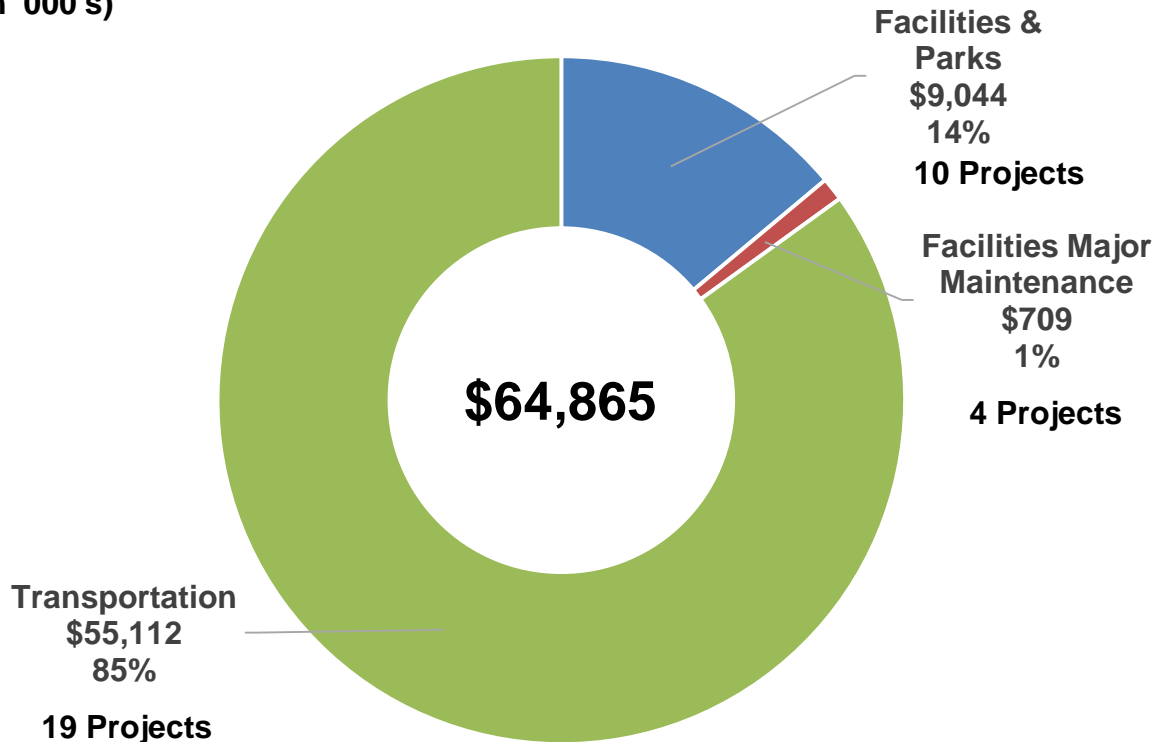
# 2021-2026 Capital Improvement Plan

- General Capital
- City Facilities-Major Maintenance
- Roads Capital

# 2021-2022 Proposed Capital Improvement Plan

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(\$ in '000's)



# 2021-2026 General Capital Fund

Parks Projects: 8 Projects – \$7.2 Million

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- KING COUNTY, TRAILS AND OPEN SPACE REPLACEMENT LEVY
- KRUCKEBERG ENV ED CENTER
- PARK ECOLOGICAL RESTORATION PROGRAM
- PARKS REPAIR AND REPLACEMENT
- PLAYGROUND REPLACEMENT
- TURF & LIGHTING REPAIR AND REPLACEMENT
- PROS PLAN ACQUISITIONS
- PARKS FACILITIES RECREATION AMENITIES PLAN

# 2021-2026 General Capital Fund

Facilities Projects: 2 Projects – \$30.6 Million

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- CITY MAINTENANCE FACILITY
- CIVIC CENTER/CITY HALL

# 2021-2026 City Facilities-Major Maint. Fund

Projects: 4 Projects – \$1.14 Million

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- CITY HALL LONG-TERM MAINTENANCE
- CITY HALL PARKING GARAGE LONG-TERM MAINTENANCE
- DUCT CLEANING

- RICHMOND HIGHLANDS COMMUNITY CENTER LONG-TERM MAINTENANCE



# 2021-2026 Roads Capital Fund

Repair and Replacement and Other Projects: 4 Projects  
– \$6.56 Million

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- SIDEWALK REHABILITATION PROGRAM
- ANNUAL ROAD SURFACE MAINTENANCE PROGRAM
- TRAFFIC SIGNAL REHABILITATION PROGRAM
- TRANSPORTATION MASTER PLAN

# 2021-2026 Roads Capital Fund

## Capacity Construction: 16 Projects – \$160.02 Million

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- NEW SIDEWALK PROGRAM
- 147<sup>TH</sup> / 148<sup>TH</sup> NON-MOTORIZED BRIDGE
- NSP 1<sup>ST</sup> AVE NE (N 192<sup>ND</sup> TO N 195<sup>TH</sup>)
- 1<sup>ST</sup> AVE NE (N 145<sup>TH</sup> TO N 155<sup>TH</sup>)
- NSP 5<sup>TH</sup> AVE NE (N 175<sup>TH</sup> TO N 182<sup>ND</sup>)
- RIDGECREST SAFE ROUTES TO SCHOOL
- TRAIL ALONG THE RAIL
- 145TH CORRIDOR - 99TH TO I5
- 145TH AND I5 INTERCHANGE
- N 195<sup>TH</sup> ST BRIDGE CONNECTOR
- 160TH AND GREENWOOD/INNIS ARDEN INTERSECTION
- N 175TH ST - STONE AVE N TO I5
- MERIDIAN AVE N & N 155<sup>TH</sup> ST SIGNAL IMPROV
- WESTMINSTER AND 155TH IMPROVEMENTS
- TRAFFIC SAFETY IMPROVEMENTS
- RICHMOND BEACH MIDBLOCK CROSSING



# Public Hearing

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- Staff recommends that the City Council conduct the public hearing to take public comment on:
  - 2021-2022 Proposed Biennial Budget
  - 2021-2026 Capital Improvement Plan



# Council Discussion

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## Questions?

