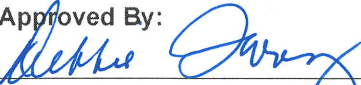




ADMINISTRATIVE RULES

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|--|--------------------|--|--|
| Rules for Use of the Veterans Recognition Plaza | | | Category: Parks and Recreation |
| | | | Rule Sub-Category: Health and Safety |
| | | | Number: 1000-09 |
| Effective Date: 11/1/2020 | Supersedes: N/A | Rule-Making Authority: SMC 8.12.398 | Approved By:  Debbie Tarry, City Manager |

1. PURPOSE:

To implement Shoreline Municipal Code Section 8.12.398 Veterans Recognition Plaza and to provide guidance as to where and under what terms visitors may adorn or leave items at the Plaza.

2. AFFECTED PARTIES:

- Public
- Administrative Services Department; Parks, Fleet and Facilities Division
- Recreation, Cultural Services and Community Services Department
- City Manager's Office

3. DEFINITIONS:

Veterans Recognition Plaza: Located on the north side of Shoreline City Hall, defined by paved/brick surfaces and includes benches, military branch obelisks, and a flagpole with base.

4. RULES ESTABLISHED:

4.1. Display Period and Locations Where Items May Be Left:

- 4.1.1. Items may be left only within the bounds of the paved/brick surfaces of the Veterans Recognition Plaza.
- 4.1.2. Items left at any other location at the City Hall Plaza will be considered litter and may be removed immediately.
- 4.1.3. Suitable Items may be left for a maximum of seven (7) consecutive calendar days ("Display Period").

4.2. Suitable Items for the Plaza:

- 4.2.1. Natural-cut flowers, potted plants, other similar organic materials.
- 4.2.2. Small flags.
- 4.2.3. Personal messages and photos (e.g. 5" x 7") incorporated into or attached to another suitable item.
- 4.2.4. Memorial floral wreaths on stands.

4.3. Unsuitable Items for the Plaza:

- 4.3.1. Items taped, glued, tied, hung, or otherwise attached to the bricks, flagpole, or flagpole base.
- 4.3.2. Drawings (chalk, paint) on any part of the Veterans Recognition Plaza.
- 4.3.3. Cloth, paper, or plastic banners or signs (unless affixed to a suitable item) and no greater than 5" x 7".
- 4.3.4. Permanent plantings.
- 4.3.5. Statutes, vigil lights (e.g. candles), or breakable objects (e.g. glass, ceramic).
- 4.3.6. Artificial flowers or plants.
- 4.3.7. Bells, beads, wind chimes, or other items that create sound.
- 4.3.8. Electrical or battery powered items (other than authorized PA systems during ceremonies).
- 4.3.9. Items considered by the City to be offensive or inconsistent with the intent of the Veterans Recognition Plaza.
- 4.3.10. Other items not expressly included in the Suitable Items list (section 4.2 above).

4.4. Item Removal Guidelines:

- 4.4.1. Unsuitable Items will be removed by the City immediately.
- 4.4.2. The City is not responsible for damaged, lost, stolen, removed, or otherwise missing items, suitable or unsuitable.
- 4.4.3. Items will be discarded at conclusion of the authorized Display Period.
- 4.4.4. No items will be returned.
- 4.4.5. Items may be removed prior to the end of the Display Period when, in the City's sole discretion, the items become unsightly.
- 4.4.6. Items may be removed prior to the end of the Display Period to facilitate City Hall operations (e.g. mowing, cleaning).

4.5. Veterans Recognition Plaza Special Events:

- 4.5.1. Events inconsistent with the purpose of the Veterans Recognition Plaza as defined in SMC 8.12.398 are not allowed.
- 4.5.2. Permits for events at the Veterans Recognition Plaza will be issued consistent with the regulations in SMC 8.12.
- 4.5.3. Non-Profit Organizations whose mission includes honoring and supporting veterans and armed forces personnel may be eligible to have park facility use fees waived.

5. ADMINISTRATION OF RULES:

- These rules shall be administered by the Parks, Fleet and Facilities Manager.
- Interpretations, exceptions, and modifications to these rules are solely at the discretion of Parks, Fleet and Facilities Manager.
- The City shall place a sign at the Veterans Recognition Plaza stating Plaza Rules are available on the City's website.
- Signage will be posted at the Plaza summarizing these Rules.