



Parks, Recreation & Cultural Services/ Tree Board

Regular Meeting Agenda Packet

August 27, 2020



**Parks, Recreation and Cultural Services Board
2020 Meeting Schedule**

August 27	7:00 p.m.	ZOOM Meeting
September 24	7:00 p.m.	Shoreline City Hall, Room 303
October 22	7:00 p.m.	Shoreline City Hall, Room 303
December 3	7:00 p.m.	Shoreline City Hall, Room 303



AGENDA

PARKS, RECREATION & CULTURAL SERVICES/TREE BOARD REGULAR MEETING

August 27, 2020
7:00 p.m.

ZOOM Meeting
Estimated Time

In an effort to curtail the spread of the COVID-19 virus, the PRCS/Tree Board's Regular Meetings will take place online using the Zoom platform and the public will not be allowed to attend in-person. You may join the meeting via Zoom Webinar; or listen to the meeting over the telephone.

The PRCS/Tree Board is providing opportunities for public comment by submitting written comment. Your written comment must be received by 6:30 p.m. the night of the meeting. Please see the information listed below to access all of these options:



Attend the Meeting via Zoom Webinar: <https://zoom.us/j/99130066543>



Call into the Live Meeting: (888) 475-4499 - Webinar ID: 991 3006 6543



[Click Here to Submit Written Public Comment](#)

Written comments will be presented to PRCS Tree Board and posted to the website if received by 6:30 p.m. the night of the meeting.



[Click Here to Sign-Up to Provide Oral Testimony](#)

Pre-registration is required by 6:30 p.m. the night of the meeting.

- | | | |
|---|--------|------|
| 1. CALL TO ORDER/ATTENDANCE | | 7:00 |
| 2. APPROVAL OF AGENDA
<i>Chair John Hoey</i> | Action | 7:02 |
| 3. APPROVAL OF FEBRUARY MEETING MINUTES
<i>Chair John Hoey</i> | Action | 7:08 |
| 4. PUBLIC COMMENT | | 7:10 |
- Pursuant to Governor Inslee's Proclamation 20-28, in an effort to curtail the spread of the COVID-19 virus, the PRCS/Tree Board's Regular Meetings will take place online using the Zoom platform and the public will not be allowed to attend in-person. Written comments received by 6:00 p.m. on August 27, 2020 will be entered into the Public Comment portion of the meeting for Board consideration. Instructions for submitting written comments can be found at www.shorelinewa.gov/parkboard

5. SMC AMENDMENT – FEEDING WATERFOWL <i>Christie Lovelace, Surface Water Program Specialist</i>	Action	7:15
6.		
7. DIRECTOR’S REPORT <i>Eric Friedli, Director</i>	Presentation	7:30
8. SMC AMENDMENT – VETERANS RECOGNITION PLAZA <i>Eric Friedli, Director</i>	Action	7:40
9. FALL RECREATION PROGRAMS <i>Mary Reidy, Recreation Superintendent</i>	Discussion	7:55
10. PRCS REORGANIZATION <i>Debbie Tarry, City Manager, John Norris, Asst. City Manager</i>	Discussion	8:10
11. PARK IMPROVEMENT BOND <i>Parks Subcommittee</i>	Discussion	8:35
12. COMMENTS FROM THE BOARD	Discussion	8:55
13. ADJOURN	Action	9:00



Parks, Recreation & Cultural Services/Tree Board Meeting Minutes

Call to Order/Attendance

The meeting was called to order at 7:00 p.m.

Park Board members present: John Hoey, Sara Raab McInerny, Bill Franklin, Elizabeth White, Jeff Potter, Bruce Amundson, Hayley Berkman, David Lin

Absent: Christine Southwick

PRCS Staff present: PRCS Director Eric Friedli, Administrative Assistant II Martha Karl, Recreation Superintendent Mary Reidy, Parks Superintendent Kirk Peterson

Approval of Agenda

Chair Hoey called for a motion to approve the agenda. So moved by Mr. Potter and seconded by Mr. Franklin. The motion carried.

Approval of Minutes

Chair Hoey called for a motion to approve the June meeting minutes. So moved by Mr. Amundson and seconded by Ms. White. The motion carried.

Welcome New Board Members

The Board welcomed newly appointed youth Board members, Hayley Berkman and David Lin. Each provided a brief self-introduction and a little about their background and interests in Shoreline Parks and Recreation.

Public Comment:

Pursuant to Governor Inslee's Proclamation 20-28, in an effort to curtail the spread of the COVID-19 virus, the PRCS/Tree Board's Regular Meetings will take place online using the Zoom platform and the public will not be allowed to attend in-person. Written comments received by 6:00 p.m. on July 23, 2020 have been entered into the Public Comment portion of this meeting for Board consideration. More information at www.shorelinewa.gov/parkboard

There were over 20 written comments that were distributed to the board. Each of these written comments were related to Agenda Item 6 and expressed support for or advocated the need for designated dirt bike trails in Shoreline parks.

Kathleen Russell, Shoreline resident, spoke on behalf of Save Shoreline Trees.

Hello Board Members:

July 23, 2020

via ZOOM Webinar

The 2020 proposed code amendments are currently in review by the Planning Commission. Proposed Code Amendment #38 is one of the amendments in review. Submitted by the Seattle Golf Club in 2014, 2018 and again in 2020, this proposed amendment would release Seattle Golf Club from any City oversight of the 6000 to 8000 trees on their 551 acres. There is no inventory of the actual number of trees on this property. However, according to the City, Seattle Golf Club trees comprise approximately 2% of Shoreline's tree population and therefore are consequential to Shoreline's urban tree canopy. It has been confirmed by the Planning Department that under Shoreline's private property tree regulations code 20.50.310.B.1, the Seattle Golf Club, zoned R-6, can currently remove 936 Significant trees every 3 years under the code without a permit. Per code, Significant trees are defined as 8" in diameter or larger for evergreen conifers, and 20" in diameter for other trees. However, if a tree is over 30 inches DBH, a permit is required as are replacement trees. Repeating that at this time Seattle Golf Club can remove 936 significant trees every 3 years. Seattle Golf Club should not be released from seeking a permit to remove Significant trees 30 inches DBH and over. The City's Tree Board, as advisors to the City Council, was created to speak out for the public tree maintenance and urban forestry. Therefore, the Significant trees on Seattle Golf Club property fall under the purview of the Tree Board. This proposed code amendment should not be approved as it puts more Significant trees measuring 30 inches DBH and over at risk and sets a future precedent for other large property owners. Save Shoreline Trees asks the Tree Board in their advisory role, to take action and confirm to the Planning Commission and City Council that proposed Code Amendment #38 is not in the best interests of protecting and retaining Shoreline's urban tree canopy. I will email this statement to you and thank you for listening.

[2020 Code Amendments](#); Amendment #38, 20.50.310(A) Exemptions from permit, page 45.

Thank you for listening.

Chair Hoey thanked Ms. Russell for her comments and clarified that the PRCS Tree Board only had jurisdiction over the trees in the public right of way, in public parks, or on city owned property. The golf course is private property, beyond the jurisdiction of this board.

Director Eric Friedli added that he would be happy to do some additional research and provide a summary to the Board with background of the code amendment process and the issue that Ms. Russell had raised. The Board may look at the information and decide if they would like to take a different tact.

BMX/TRAIL BIKE PRESENTATION

Luke Siler, Andy Gill, Kelly Amsbry, Peter Sherrill - Evergreen Mountain Bike Alliance

Director Eric Friedli provided some background about past conversations and questions posed by Shoreline resident Luke Siler about bike riding and using trails in Shoreline Parks. A request was made to present information to the board. This informational presentation and opportunity to ask questions and discuss how the Board may want to follow up or ask Staff to follow up but does not require action.

Mr. Siler introduced himself and the other presenters and provided some background on Evergreen Mountain Bike Alliance. Their presentation touched on the importance of space for bike skills and trails in Shoreline and included an overview of the following topics:

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via ZOOM Webinar

- Shoreline families wanting to ride bikes on trails don't have a nearby place to ride and travel long distances in a car to get to these trail locations.
- Opportunity to resolve conflict with walkers that don't appreciate sharing trails with bike riders.
- Building community through a skills park that will draw riders of all ages and skill levels.
- Working with Evergreen Mountain Bike Alliance to enlist volunteers to maintain trails.
- Encouraging youth and families to exercise outdoors together.
- Riders can build skills needed for larger regional parks.
- Identify and develop locations with dedicated space for bike skills (Pump Tracks, Jump lines, Short Flow trails).
- List of Shoreline potential options of current underutilized park spaces that could be developed.
- Examples of ways Evergreen Mountain Bike Alliance can help:
 - Design
 - Build
 - Maintenance
 - Volunteer labor resources
- One of Evergreen Mountain Bike Alliance's goals is to make biking more accessible to riders of all abilities and mobilities more equitable opportunity and access to participation.
- Smaller local bike parks eliminate many barriers and provide opportunity for people of all economic backgrounds.

Board members thanked the group and asked some questions and received clarification on information presented. Mr. Franklin shared that at the Board retreat last summer one of the topics that came out of the brainstorming session was kids on bikes in the parks, and that in the fall they saw a presentation of the Leavenworth pump track, so the this presentation was very timely in following up with these past discussions. Chair Hoey confirmed that Mr. Siler would forward the slide deck to the board the and encouraged the board members to review the examples provided in the links. Director Friedli pointed out the site example shared was consistent with ideas from the initial concepts design for that area of the park. He added that the James Keough Park that was also mentioned as a potential opportunity could be easily adapted in the concept design. Group members inquired about ways Evergreen Mountain Bike Alliance could assist the City in supporting and moving forward with processes and next steps. Director Friedli pointed out that that the Parks subcommittee would be looking at a potential Parks improvement and acquisitions bond measure that would be on the ballot next year and recommended staying touch with the subcommittee about working on next steps through that subcommittee.

Director's Report

- July 20th Council meeting – thank you for attending
- Camps going well. Mostly full
- AC/RC moving out, scheduling tour next week to inspect the field
- Shoreline School District rejects ownership of the pool – with no discussion
- Big Red art process – consultants determined move unlikely until later in fall.
- Upcoming Council meeting on 8/10 – accept donation of Big Red; facility rentals SMC amendments and Operations Manual.
- Aquisition news: Cook property and Ehlers property
- Park naming process we talked about in May. Could start review process in August for Wesminster and property along 185th

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via ZOOM Webinar

- Important dates:
 - August 27- Agenda items include policy for posting items in parks, embellishing public art and veterans' recognition plaza guidelines, Fall 2020 programming, PRCS Transition due to the retirement of the PRCS director Eric Friedli at the beginning of September.

Donor Bench Program

Eric Friedli, PRCS Director

Director Friedli gave a presentation titled Park Bench and Other Things Donation Process. The presentation provided background on the current process and history of the past procedures and changes.

Most parks and recreation agencies have a process that allows people to donate benches that are placed in parks, usually with a plaque to memorialize or honor a family member, friend, or event.

Benches donated since 2009 are tracked and recorded through a formal Bench Donation Program application packet and process. The benches donated between 2009 and 2015 were guided by the 2007 Park Equipment Dedication Policy and Procedure.

Shoreline formalized a process to solicit interest in donating benches at the then soon-to-be renovated Richmond Beach Saltwater Park. The process resulted in 17 donor benches being installed at Saltwater Park in 2009 according to a park bench plan. Between 2009 and 2015 an additional 14 benches were donated at various other parks.

Both the 2007 and 2015 Procedures guarantee the city will maintain the bench and plaque for a ten-year period after installation. Their language differs on what happens after ten years. The 2007 Procedure says the bench and plaque can remain in place at the city's discretion while the 2015 Procedure says the donation is renewable and the original donor has the right of first refusal.

There are 20 benches that have reached the 10-year mark since installation. The City has the option of whether to maintain those benches and/or plaques. None of the benches or plaques have reached the point of needing replacement or relocation. However, there are other people in the community who are interested in having an opportunity to recognize a loved one or an event through a bench donation. As stated in the agreement signed by the original donor, the city has the discretion to remove the bench and/or the plaque at the end of the commitment.

Recommendation process for existing benches

Staff recommends the City exercise their discretion to initiating a process to contact people who donated benches over ten years ago to invite them to renew or discontinue their bench donation commitment.

1. Offering the original 20 donors the opportunity to renew their bench donation and restart the city's commitment to maintain the bench for another ten years. The cost would be \$2,000.
2. If there are any donors that opt not to renew their bench donation then those benches would be made available to others through a lottery. The City would advertise for interest then hold a drawing for however many benches are available. This step would occur in 2021.

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via ZOOM Webinar

3. In conjunction with advertising for interest in the replacement donor benches staff would include a process for picnic tables.

There was a brief discussion.

Mr. Amundson moved to make a motion that the Board accept the proposed process. Mr. Franklin seconded the motion, which passed unanimously.

Recommendation for Updating the Procedure

Staff recommends expanding the Procedure to include items other than just benches and picnic tables. In the past several years the City has been approached about donations of other types of amenities in parks (such as the recent donation of a viewfinder at Saltwater Park). Expanding the language to include other amenities would provide a clear procedure and guidelines for how to handle proposed donations.

Staff recommends:

1. Changing the title of the Procedure to “Donor Park Bench, Picnic Table and Other Park Amenities Policy”
2. Change language throughout to add “and Other Park Amenities” where appropriate.

The Board is asked to concur with the staff recommendation to:

- Make minor amendments to the Donor Park Bench and Picnic Table Operating Procedure to include other park amenities that the community may want to donate.

Mr. Amundson moved to accept the policy changes. Mr. Franklin seconded the motion. Ms. Raab McInerney made a friendly amendment to change the language and title of the procedure to Donor Park Bench, Picnic Table and Site Furnishings policy. The amended motion passed unanimously.

Strategic Priorities – Parks Subcommittee

Jon Hoey, PRCS Tree Board Chair led the discussion focusing on the three strategic priorities that were identified in last year’s retreat meetings. Building on the overview and discussion from the last meeting, the group was asked to think about serving on subcommittees focused on Equity and Inclusion, Cultural Services- Public Art, or Parks. Mr. Franklin, Ms. Raab McInerney, Mr. Potter were all involved in the PFAC committee and agreed to serve on the Parks Subcommittee to share information and knowledge gained from the work that was a result of the committees’ effort. Chair Hoey agreed to Chair the subcommittee on Equity and Inclusion subcommittee and Bruce Amundson volunteered to Chair the Arts - Cultural Services subcommittee. He reminded the group that the subcommittees would be limited to 3 so that there was no conflict of being a quorum. Chair Hoey asked for volunteers and Ms. White expressed interest in the Equity and Inclusion subcommittee. Mr. Franklin offered to sit on the subcommittee if Ms. Southwick was not interested. Chair Hoey asked for volunteers for the Arts - Cultural Services subcommittee. It was decided to have volunteers to email their interest later.

A brief recap of the July 20th meeting with City Council was discussed. Mr. Potter appreciated hearing from Council that a lot of weight is put into the decisions and recommendations that come out of the Parks Board.

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The Parks subcommittee was asked to provide an update. Mr. Franklin reported that the subcommittee visited several parks that are on the list of potential parks to invest in. The group had a Zoom call with Parks staff on July 20th and discussed ideas and improvement opportunities. The subcommittee had a follow up meeting to recap the meeting with City Staff and consider next steps.

Mr. Franklin requested clarification for the board. The question was asked if, as the Board starts to look at these improvement opportunities and a potential Bond Measure, if the Board would like to consider \$26M renewal that the Board put forward as a recommendation to Council or a larger funding amount of \$38.5M the Staff recommended to Council?

Mr. Potter added that the subcommittee has discussed the possibility of looking at proposals for what improvements could be made two different levels. Ms. White agreed that this would be helpful. She added that in some cases continuing at the same renewal amount could be a cut since the cost of living continues to go up.

Chair Hoey supported the idea of providing two recommendations, one at the \$26M and \$38M amounts.

Mr. Franklin shared the timeline in order to have a clear recommendation from the Board forwarded to Council in time for the Staff presentation in early November.

August 27th – Present additional information to the Board

September 24 – Prepare recommendation to forward to Staff and Council

Comments from the Board

Ms. Berkman recommended the board consider including a land acknowledgement for Indigenous people at the beginning of our meetings. The board members agreed that this is something the group was interested in doing. Chair Hoey asked if Ms. Berkman would be interested putting together the language for a future meeting and sending it to the PRCS Director.

Board members acknowledged enjoying the opportunity to hear a community-driven presentation on BMX Trails and learning more about the interests and trends in the community.

Adjourn

Hearing no further business, Chair Hoey called for a motion to adjourn. So moved by Mr. Franklin and seconded by Mr. Potter. The meeting adjourned at 9:04 p.m.

_____ / _____

Signature of Chair

Date

_____ / _____

Signature of Minute-Writer

Date

Martha Karl, Administrative Assistant II



Memorandum

DATE: August 27, 2020
TO: Parks, Recreation, and Cultural Services (PRCS)/Tree Board
FROM: Christine Lovelace, Surface Water Program Specialist
RE: Shoreline Municipal Code (SMC) Chapter 8.12 Amendment to Prohibit Waterfowl Feeding in Parks

Requested Board Action:

PRCS/Tree Board feedback is requested on the proposed SMC Chapter 8.12 amendment that prohibits the feeding of waterfowl in Shoreline parks.

Staff Recommendation:

PRCS/Tree Board support for the SMC 8.12 amendment that prohibits feeding waterfowl in Shoreline parks; see suggested code language and proposed enforcement strategy.

Policy Description and Background:

Human feeding of waterfowl can cause unnatural population sizes and overcrowding in ponds and lakes. Unnaturally large populations result in unnaturally large volumes of fecal droppings in ponds, lakes, and surrounding parks. The Surface Water Utility is particularly concerned about the impact of unnaturally large waterfowl populations' feces on water quality as it has been demonstratively related to the following impacts:

1. Fecal droppings contain bacteria that are harmful to human and animal health, including *E. coli*. An increase in waterfowl droppings increases the amount of fecal bacteria in ponds and lakes, which can contribute to swimming beach closures and unsanitary beaches.
2. Nutrients from droppings can cause summer algal blooms, including toxic algae blooms. Toxic algae blooms can harm human health. Effects of toxic algal blooms include rashes, stomach or liver illness, respiratory problems, and neurological effects.

Please see the following scientific publications for more information on the relationship between waterfowl and water quality: [Abulreesh, Paget, & Goulder, 2004](#); [Murphy, Devane, Robson, & Gilpin, 2005](#).

Through King County monitoring programs, the City of Shoreline routinely monitors fecal coliform levels and looks for the presence of toxic algal blooms in Hidden Lake and Echo Lake to communicate when swimming beaches are safe for public access. This summer, the King County Department of Health closed Hidden Lake due to high fecal bacteria levels. This closure lasted for eight weeks (June 4th – July 30th, 2020) due to persistently high bacteria levels recorded during weekly water quality sampling.

In a follow-up investigation, King County Environmental Labs conducted a source tracing DNA test to identify likely sources of contamination. The DNA source tracing test can detect the presence of human and dog feces. For beaches with a known and frequent waterfowl presence, a lack of human or dog genetic markers circumstantially suggest that waterfowl are the likely source of observed fecal bacteria. Research demonstrates a clear connection between waterfowl and high fecal bacteria in the ponds and lakes they occupy. An important strategy to managing waterfowl's impact on water quality is to discontinue feeding waterfowl near beaches, lakes, and ponds, as waterfowl tend to defecate where they eat. See Attachment A for more information on managing undesirable waterfowl impacts.

Key Policy Issues:

While current code prohibits leaving food in a park (SMC 8.12.340), there is no code that expressly prohibits feeding wildlife or waterfowl. A code amendment to SMC 8.12 that clearly prohibits the feeding of waterfowl would be used primarily to support educational signage and could offer a pathway of enforcement for repeat offenders, if deemed necessary.

Suggested ordinance language. Per recommendation from the City Attorney, the following code language is suggested:

Feeding waterfowl prohibited. No person shall place, deposit, scatter, or distribute food of any kind or nature in any park with an intent to feed waterfowl.

Suggested enforcement policy. The main purpose of this ordinance would be to support educational communications, including park signage. Per the City Attorney's advising, we suggest that the enforcement strategy be limited to a civil infraction of no more than \$500 be issued by police or code enforcement in the case of repeat offenders.

Public Involvement Process:

Notice of proposed amendment to code detailed on City website at www.shorelinewa.gov/waterquality, along with a comment form and Surface Water Utility staff contact information. Additionally, signage sharing the proposed code amendment is posted at Hidden and Echo Lakes, Ronald Bog, and Twin Lakes to share with those who would most likely have an interest in proposed ordinance amendment. Finally, a notice will be shared in the October Current's issue.

Schedule:

If the PRSC/Tree Board supports the amended code, we will seek City Council approval for the SMC amendment as presented above prior to the end of 2020 if possible. Following Council approval to amend the SMC, signage referencing the updated SMC to discourage waterfowl feeding would be posted at the City park locations with the highest potential for waterfowl feeding, such as Hidden Lake, Echo Lake, Twin Ponds, and Ronald Bog.

Additional Information:

Attachment A: United States Department of Agriculture. (2016, August). *Preventing and Managing Waterfowl Damage Factsheet*.
https://www.aphis.usda.gov/publications/wildlife_damage/content/printable_version/fs_waterfowl.pdf

Contact information

Christie Lovelace
Surface Water Program Specialist
Public Works – Surface Water Utility
206-801-2420
clovelace@shorelinewa.gov



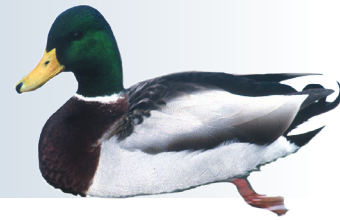
**Animal and Plant Health
Inspection Service**

Wildlife Services

Factsheet

August 2016

**Preventing and Managing
Waterfowl Damage**



Wildlife Services, a program within the U.S. Department of Agriculture's (USDA) Animal and Plant Health Inspection Service (APHIS), provides Federal leadership and expertise in managing conflicts between people and wildlife to help protect the Nation's agricultural and natural resources, property and infrastructure, and public health and safety.

Wildlife Services biologists help individuals, local governments, businesses, and others manage waterfowl to achieve a balance between the positive values and the conflicts the birds may present.

Birdwatchers and the general public enjoy watching Canada geese, ducks, and other waterfowl. In many areas of the country, however, nonmigrating, or resident, populations of ducks and Canada geese are increasing dramatically, leading to overpopulation of these birds in some cities.

Waterfowl need fresh water for resting and nesting, and tender young grass and other succulent vegetation for food. The plentiful, well-manicured lawns of residential neighborhoods, corporate business areas, parks, airports, and golf courses offer excellent habitat. Geese, especially, can easily become accustomed to people and residential areas.

Although most people find a few birds acceptable, problems quickly develop as bird numbers increase. These problems include overgrazing of grass and ornamental plants; accumulation of droppings and feathers; attacks on people by aggressive birds; and the fouling of reservoirs, swimming areas, docks, lawns, and recreational areas. Because fouling contaminates water used for drinking, bathing, and cleaning, it can pose a disease threat to humans. Flocks of geese and other waterfowl also feed on a variety of crops, including corn, soybeans, rice, lettuce, winter wheat, barley, and rye. Birds can even endanger aircraft on or near airports. In fact, one goose or duck can seriously damage an aircraft.

Know Before You Act

You can undertake some techniques on your own to manage waterfowl populations, but in most cases, wildlife management professionals should carry out this work.

The Migratory Bird Treaty Act of 1918 and State laws protect all native waterfowl in the United States, including migratory and resident Canada geese. Under these laws, it is illegal to hunt, kill, sell, purchase, or possess migratory birds except in certain cases. For example, you can obtain a permit from the U.S. Department of the Interior's Fish and Wildlife Service (FWS) to remove otherwise protected birds if they are damaging agriculture, property, or natural resources or threatening human health and safety. These "depredation" permits allow the permit holder to remove a limited number of birds from a specific area. However, FWS tightly controls how many permits it issues and in what situations they're used.



Before taking any action to manage waterfowl populations, consult with Wildlife Services or a State wildlife agency. You can reach your State's Wildlife Services office by calling 1-866-4USDA-WS (1-866-487-3297).

Managing Waterfowl: An Integrated Approach

In general, Wildlife Services professionals recommend an integrated approach to discourage waterfowl from residing in areas where overabundant flocks cause problems. Using a combination of techniques is the most effective way to prevent and manage waterfowl damage. These birds quickly become accustomed to any single approach, so using only one tool will not have a long-term impact.

Below are some of the management techniques we may use or recommend:

- **Discontinue feeding.** Wild birds can find their own food and will survive without handouts. Once people stop feeding them, waterfowl will revert to better-quality natural foods. In many cases, the birds will leave.
- **Modify landscaping.** Geese and ducks, in particular, are grazers and need short, green grass for food. Allow grass to grow longer so it is unattractive to the birds. Along water edges, plant less-attractive vegetation, such as pachysandra, periwinkle, and euonymus. Waterfowl prefer nesting on islands, peninsulas, and undisturbed grounds. When landscaping, do not create small islands or peninsulas; where these features already exist, consider changes to make them unavailable to waterfowl.
- **Install barriers.** Waterfowl prefer to land on water and walk onto adjacent grassy areas to feed and rest. The most effective tools for controlling waterfowl movement are fences, hedgerows, and other physical barriers.
- **Use scaring devices.** Large helium-filled balloons, strobe lights, scarecrows with movable parts, bird-scaring reflecting tape, Mylar flags, screamer sirens, whistle bombs, shell crackers, and automatic



A Wildlife Services biologist applies corn oil to a goose egg. This treatment prevents eggs from developing and reduces the potential for re-nesting.

exploders will help keep geese and other waterfowl from feeding and resting on property. Move these items periodically. Before using noisemakers or pyrotechnics, check local and State regulations for permit requirements and any other limits on using firearms and pyrotechnics.

- **Use dogs to keep geese out of hay, grain crops, and parks.** Most effective are free-ranging dogs trained to chase birds as soon as they land. However, be aware of local leash laws, which may prevent such use of dogs. Some communities have enlisted volunteer human/canine teams of trained and reliable pets for harassing waterfowl in parks.
- **Remove domestic ducks and geese.** Domestic ducks and geese serve as decoys to wild waterfowl, since birds may learn to locate food sources by watching other birds. Removing domestic waterfowl may make the area less attractive. While you don't need a Federal permit, you do need to check with local law enforcement about State, county, and municipal laws and regulations before removing domestic waterfowl. Removal techniques must comply with all applicable laws, regulations, and policies.

- **Prevent nesting.** It can help control local populations of waterfowl if property owners keep them from nesting. Nest treatment usually involves manipulating eggs so they do not develop. Methods include adding (shaking), oiling with corn oil, puncturing, chilling, or replacing eggs. Returning treated eggs to the nest encourages adult birds to remain on the nest beyond the expected hatching date, which reduces or prevents the potential for re-nesting. Waterfowl are protected by State and Federal laws, so property owners must register with FWS before carrying out nest treatment work. To register, go to <https://epermits.fws.gov/eRCGR/geSI.aspx>.
- **Hunting.** Where it is safe and legal, hunting can help control some species of residential waterfowl. Your State wildlife management agency can advise you on local laws and regulations.

Other Options

Depredation Permits

After using some of these management techniques over an extended period with little to no success, a depredation permit can be requested. Shooting a few birds each day may improve the effectiveness of harassment. However, shooting may be impractical and/or prohibited in urban damage situations, due to safety concerns, local noise and discharge ordinances, and adjacent land uses. Federal and/or State permits are always required.

Capture and Relocation or Removal

Under certain circumstances, Wildlife Services may capture urban waterfowl using live traps or tranquilizers and relocate them. Many State wildlife agencies

discourage the relocation of waterfowl within their borders because of the potential to create problems elsewhere in the State. Since Canada geese instinctively try returning to areas where they were born and raised, they should be moved at least 200 miles away from their nesting site.

Capturing and removing birds by humane euthanasia can enhance the effectiveness of other management methods. It can successfully reduce the local waterfowl population, particularly resident Canada geese. Federal and some State regulations may allow the capture and removal of resident Canada geese between April 1 and August 31. Geese are most easily corralled during the molting period when they lose their primary flight feathers, leaving them flightless. From mid-June through early July, the waterfowl can be captured with netted panel traps. Where allowed, euthanized geese may be donated as a food source to charitable organizations.

Only trained professionals, including Wildlife Services biologists, with the required permits should carry out capture and removal work. Community input is also important in any decision to use this approach, as it can be a sensitive issue.

Learn More

For more information about managing waterfowl damage, obtaining a depredation permit, or Wildlife Services' work, call us at 1-866-4USDA-WS (1-866-487-3297) or go to www.aphis.usda.gov/wildlife-damage.



Protecting People | Protecting Agriculture | Protecting Wildlife

Wildlife Services is not the only source of wildlife damage management services available to the public. Private-sector wildlife damage management providers may also be available. Wildlife Services does not endorse or recommend any specific private-sector provider or the use of any specific product over another.

Mention of companies or commercial products does not imply recommendation or endorsement by USDA over others not mentioned. USDA neither guarantees nor warrants the standard of any product mentioned. Product names are mentioned solely to report factually on available data and to provide specific information.

USDA is an equal opportunity provider, employer, and lender.

APHIS 11-15-005



Memorandum

DATE: August 27, 2020
TO: PRCS/Tree Board
FROM: Eric Friedli, PRCS Director
RE: Veterans' Recognition Plaza Use and Guidelines

Requested Board Action

The Board is asked to recommend approval of an addition to the Shoreline Municipal Code (SMC 8.12.398) stating the purpose of the Veteran's Recognition Plaza (the "Plaza") and authorizing the development of administrative rules for its use.

Project or Policy Description and Background

The Plaza was dedicated in May 2016 on a portion of the City Hall Campus. The Plaza is located within the City Hall Plaza that is open for general public enjoyment and considered park land. The Plaza was developed and funded by the Shoreline Veterans Association through the leadership of Dwight Stevens and Frank Moll. The Veteran's Association holds regular events at the Plaza to commemorate important days such as Memorial Day, Veteran's Day, Flag Day, Patriots Day, Independence Day and Armed Services Day.

An important component of the Plaza is the names of veterans engraved in bricks that form the base of the Plaza. Family and friends of these veterans have donated funds to construct and support the Plaza and to have their loved ones memorialized at the Plaza. Flowers and mementos honoring specific veterans are frequently left at the Plaza.

There are currently no guidelines or policies in place to indicate the importance of the Plaza as a place for recognizing veterans and their service to our country. Staff and veterans believe it is important to provide, in a meaningful way, that the intent of the Plaza is to honor veterans.

Shoreline Municipal Code

Chapter 8.12 of the Shoreline Municipal Code (SMC) establishes rule for the use of park facilities. Staff propose to add a subsection to SMC to establish the purpose for the Plaza and authorize the development of rules for its use.

The proposed section:

SMC 8.12.398 Veteran's Recognition Plaza.

The Shoreline Veteran's Recognition Plaza at City Hall pays tribute to veterans and current service members from all branches of the military by providing a setting to honor veterans and armed forces members in a dignified, respectful manner. The City Manager or designee shall promulgate rules as to the use of the Plaza consistent with this purpose.

Proposed Rules for Use of Veterans Recognition Plaza

To implement SMC 8.12.398 the proposed Rules (Attachment A) set forth guidelines pertaining to the appropriate use of the Plaza. The intent of the proposed Rules is to ensure that the Plaza continues to always be a location for honoring veterans and armed forces members in a dignified and respectful manner. These Rules do not apply to the City Hall Plaza in general but does emphasize the special and unique nature of the Veteran's Recognition Plaza.

The Rules identify the types of items that are suitable to be left at the Plaza. To maintain the dignity and visual appearance of the Plaza these items are limited to flowers, plants, and other organic materials; small flags; and personal messages. Unsuitable items are also listed so that there is clear guidance. The Rules also establish a maximum seven day period that items may be left.

The Rules establish that only special events consistent with the purpose of the Plaza are allowed.

Stakeholder Outreach

The Shoreline Veteran's Association was consulted and provided comment on the proposed language. Their comments have been incorporated. They did recommend that veteran planned ceremonies not be required to obtain a permit in advance of holding events. Staff have not included that recommendation in this proposed language. In order to manage the number and timing of events and ensure there are not scheduling conflicts it is important that all groups obtain permits in advance of an event.


Additional Information

Eric Friedli, PRCS Director

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efriedli@sgorelinewa.gov

Attachment A: Proposed Rules for the use of the Veteran’s Recognition Plaza

<p>City of Shoreline Parks, Recreation and Cultural Services Operating Procedure</p> <p>Rules for Use of the Veteran’s Recognition Plaza</p>		
Effective Date: November 1, 2020		Approved by:
Last Review Date:		Page: 3 of 2
Next Review Date: November 1, 2023		Review Date:

1.0 Purpose

To implement Shoreline Municipal Code 8.12.398 Veteran’s Recognition Plaza. To provide guidance as to where and under what terms visitors may adorn or leave items at the Veteran’s Recognition Plaza.

2.0 Definition(s)

- a. Veteran’s Recognition Plaza: Located on the north side of Shoreline City Hall, defined by paved/brick surfaces and includes benches, military branch obelisks, and a flag pole with base.

3.0 Departments/Agencies involved

- a. Parks, Recreation & Cultural Services (PRCS) Department
- b. Parks, Fleets and Facilities Division

4.0 Display Period and Locations where Items may be left

- a. Items may be left only within the bounds of the paved/brick surfaces of the Veteran’s Recognition Plaza
- b. Items left at any other location at the City Hall Plaza will be considered litter and may be removed immediately
- c. Suitable Items may be left for a maximum of seven (7) consecutive calendar days (“Display Period”)

5.0

Suitable Items for the Plaza

- a. Natural-cut flowers, potted plants, other similar organic materials
- b. Small flags
- c. Personal messages and photos (e.g. 5” x 7”) incorporated into or attached to another suitable item.
- d. Memorial floral wreaths on stands

6.0 Unsuitable Items for the Plaza

- a. Items shall not be taped, glued, tied, hung, or otherwise attached to the bricks, flagpole, or flagpole base
- b. Drawings (chalk, paint) on any part of the Veteran's Recognition Plaza.
- c. Cloth, paper, or plastic banners or signs (unless affixed to a suitable item) and no greater than 5" x 7"
- d. Permanent plantings
- e. Statutes, vigil lights (e.g. candles), or breakable objects (e.g. glass, ceramic)
- f. Artificial flowers or plants
- g. Bells, beads, wind chimes, or other items that create sound)
- h. Electrical or battery powered items (other than authorized PA systems during ceremonies)
- i. Items considered by the City to be offensive or inconsistent with the intent of the Veteran's Recognition Plaza
- j. Other items not expressly included in the Suitable Items list (section 5.0 above)

7.0 Removal Guidelines

- a. Unsuitable items will be removed by the City immediately.
- b. The City is not responsible for damage, lost, stolen, removed, or otherwise missing items, suitable or unsuitable.
- c. Items will be discarded at conclusion of the authorized Display Period.
- d. No items will be returned.
- e. Items may be removed prior to the end of the Display Period when, in the City's sole discretion, the items become unsightly
- f. Item may be removed prior to the end of the Display Period to facilitate City Hall operations (e.g. mowing, cleaning).

8.0 Special Events

- a. Events inconsistent with the purpose of the Veteran's Recognition Plaza as defined in SMC 8.12.398 are not allowed.
- b. Permits for events at the Veteran's Recognition Plaza will be issued consistent with the regulations in SMC 8.12.
- c. Non-Profit Organizations whose mission includes honoring and supporting veterans and armed forces personnel may be eligible to have park facility use fees waived.

9.0 Administration of Rules

These rules shall be jointly administered by the PRCS Director and the Fleet and Facilities Manager. If the Director and Manager cannot mutually agree, then the PRCS Director's position will be the final decision.

Interpretations, exceptions, and modifications to these rules are solely at the discretion of the Director and Manager.

The City shall place a sign at the Veteran's Recognition Plaza stating Plaza Rules are available on the City's website.

Signage will be posted at the Plaza summarizing these rules.



Memorandum

DATE: August 27, 2020
TO: PRCS/Tree Board
FROM: Mary Reidy, Recreation Superintendent
RE: Recreation Division Program Updates

Requested Board Action

No action is requested. This is an update on Recreation Division program activities this summer and planned programs for fall 2020.

Project or Policy Description and Background

The City of Shoreline Recreation Division traditionally serves the needs of the community during the summer by offering an array of recreation programs and activities including classes, camps and special events. Due to COVID-19 this model shifted significantly. Camps were offered, yet in a significantly modified format. The only programs offered were pilot zoom programs for our Specialized Recreation participants and our events were focused on building community in safe, socially distanced and virtual formats. Despite these substantial changes the summer was highly successful, and we were able to deliver well received, safe, engaging programs and events to the community. Fall programs will see an expansion of zoom programming, continued child-care and camps and some outdoor movement/exercise classes all which will meet or exceed the State and County COVID guidelines.

Additional Information

Mary Reidy, Recreation Superintendent. 206-801-2621. mreidy@shorelinewa.gov



Memorandum

DATE: August 27, 2020
TO: Parks, Recreation, and Cultural Services (PRCS)/Tree Board
FROM: Eric Friedli, PRCS Director
RE: Reorganization of the Parks, Recreation and Cultural Service Department

Requested Board Action:

No action is requested.

Policy Description and Background

The PRCS Director has announced his retirement from the City of Shoreline effective Friday, September 4th. City Manager Debbie Tarry has finalized a new, interim organizational structure to carry forward the work of the Department. The City is working through some of the details, but the work of the Board is not expected to change. The way the City provides staff support for the Board will be modified a bit.

Given the current impacts of COVID on the City's ability to offer normal recreation and event programs and the related budget uncertainties, the City Manager determined now is not the time to recruit for a new Parks, Recreation, and Cultural Services Director. A new organizational structure is being put in place to continue the work of the Parks, Recreation and Cultural Services Department.

The City is moving forward with an interim structure (12-18 months) given the on-going pandemic, unless there are negative outcomes associated with the reorg that have not been anticipated. The City Manager is leaving open the option to make this permanent if operating synergy and efficiencies are gained.

The City is moving forward with two organizational changes. These are summarized below:

1. Create a "[Recreation and Community Services Department](#)" (Attachment A) This entails combining the existing Recreation Division and Public Art program with the existing Community Services Division [Community Services is currently a Division overseen by the Assistant City Manager]. The new organization

structure offers many opportunities for recreation and community services to think about new ways to collaborate and serve the community.

Many recreation divisions/departments are closely aligned with community and human services – this will give an opportunity for Shoreline to explore those connections for the short or long-term. Colleen Kelly will serve as the Interim Department Director – Colleen is currently the Community Services Division Manager. Bethany Wolbrecht-Dunn will serve as the Community Services Division Manager. The reporting structure within the Recreation Division will not change significantly, other than the Recreation Superintendent (Mary Reidy) will now report to Colleen. Our recreation programming for the fall/winter is focused on:

- “Out of School Time” Camps – full-day camp opportunities for children and teens that support remote learning and other activities. This is a need of working parents, especially since the school’s this fall will be focused on remote learning.
- Contracted general recreation programs that can be done virtually
- Several on-line Specialized Recreation Programs

Colleen will work with the Recreation and Park Superintendents to support the Parks, Recreation and Cultural Services Board. The Public Art Coordinator, David Francis, will report to the Recreation Superintendent. The PRCS Board has put a high priority on continuing to implement the Public Art Plan and developing cultural services. This will be accomplished under this new structure. There are opportunities for understanding and delivering cultural services that will be strengthened under the Recreation and Community Services Department with collaboration between recreation, neighborhoods and diversity/inclusion staff.

2. Move Parks Maintenance to be part of our existing Fleet and Facilities Division, within the Administrative Services Department, and rename the Division to [“Parks, Facilities & Fleet”](#) (Attachment B). Dan Johnson is the manager of the current Fleets & Facilities division and will continue management of the new division. The Parks Superintendent (Kirk Peterson) will report to Dan. The Fleet & Facilities division is already responsible for the janitorial and maintenance of park restrooms.

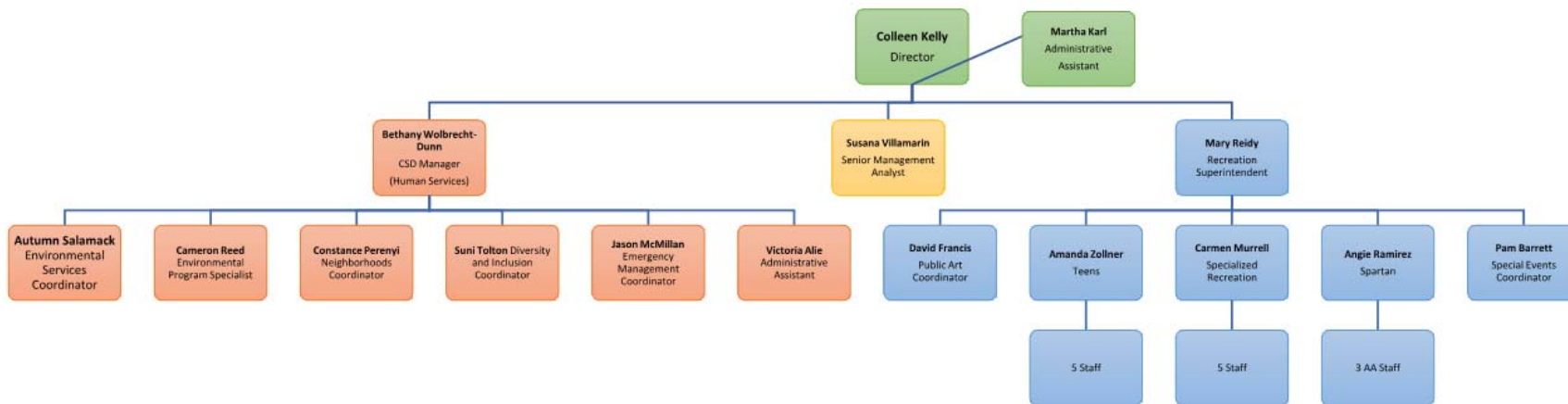
Having Park Maintenance join with this division should strengthen the operational connection of the park and facilities staff. The parks maintenance staff will continue their public tree responsibilities. There is existing administrative and management analyst support within this division, and we’ll be evaluating whether there are some opportunities to gain some efficiencies and/or sharing of workload between the staff that provided these services in the Recreation Department.

Schedule:

Staff have been working to implement these organization changes for the past several weeks. They will officially become effective on September 7, 2020.

Attachment A

Recreation and Community Services



Attachment B

Parks, Facilities & Fleet

