

Receiving # 8629.04

GA 0542-16

**FOURTH AMENDMENT TO
THE EXPEDITED PERMITTING, REIMBURSEMENT, AND
CONSTRUCTION SERVICES AGREEMENT
BETWEEN THE CITY OF SHORELINE AND
THE CENTRAL PUGET SOUND REGIONAL TRANSIT AUTHORITY
FOR THE LYNNWOOD LINK PROJECT**

THIS Fourth Amendment is made by and between the City of Shoreline, a Washington municipal Corporation (“the City”) and the Central Puget Sound Regional Transit Authority, a regional transit authority of the State of Washington (“Sound Transit”) (collectively the “Parties” and each individually as a “Party”) to the Expedited Permitting, Reimbursement and Construction Services Agreement for the Lynnwood Link Project on September 29, 2016 (“Agreement”).

RECITALS

A. The City and Sound Transit entered into the Agreement in order to expedite and streamline the design and permitting of the Project as identified in the Agreement and to address related staffing by the City.

B. Since its original execution, the Agreement has been amended on three (3) previous occasions: to add additional permit types and services; provide additional reimbursement for third party services; and modify Designated Representatives for the Parties.

C. The Parties desire to amend the Agreement for a fourth time to: (1) add plat alteration permits and (2) add a Limited Term Light Rail Project Coordinator for Construction Services staff position.

D. Pursuant to Section 18.10 of the Agreement, certain amendments may be agreed to by the Designated Representatives and shall be binding without the need for formal approval by Sound Transit or the City. This Fourth Amendment satisfies the criteria in Section 18.10 so that formal approval is not necessary.

AGREEMENT

FOR AND IN CONSIDERATION OF and subject to the terms and conditions set forth below, the City and Sound Transit do hereby agree to amend the Agreement, as amended, as described below:

1.0 Exhibit A-2, “Permits Covered by Agreement,” is deleted in its entirety and replaced with the attached Exhibit A-3.

2.0 Exhibit B-2, “City Services to Be Provided,” is deleted in its entirety and replaced with the attached Exhibit B-3.

3.0 Unless expressly revised by this Fourth Amendment, all other terms and conditions of the Agreement, as amended, shall remain in full force and effect and unchanged by this Fourth Amendment.

IN WITNESS WHEREOF, each of the Parties hereto has executed this Fourth Amendment to the Agreement by having its Designated Representatives affix their name in the appropriate space below:

CENTRAL PUGET SOUND REGIONAL
TRANSIT AUTHORITY (SOUND TRANSIT)

CITY OF SHORELINE

DocuSigned by:
By: Kimberly Farley
Peter M. Regoff, Chief Executive Officer

DocuSigned by:
By: Debbie Tarry
Debbie Tarry, City Manager

Date: 6/1/2020

Date: 6/1/2020

Approved as to form:

Approved as to form:

DocuSigned by:
By: Natalie Moore
Natalie A. Moore, Legal Counsel 1

DocuSigned by:
By: Margaret King
Margaret King, City Attorney

Exhibit List:

- Exhibit A-3 Permits Covered by Agreement
- Exhibit B-3 City Services to be Provided

Exhibit A-3: Permits Covered by Agreement

Permit Type	Notes	Reinspection Fees- Contractor
Building Permits:	Includes Plan Review & WABO surcharge	
New Commercial Walls & Misc. Structures		
Tenant Improvement	To be obtained by Contractor - For field offices, if applicable	YES
Residential Remodel	To be obtained by Contractor - For noise mitigation on existing homes, if applicable	YES
Mechanical Permits	To be obtained by Contractor	YES
Plumbing Permits	To be obtained by Contractor	YES
Site Development Permits		
Clearing and Grading	(if applicable)	
Tree Removal		
Right of Way Use	May include work to be completed by Seattle City Light or Seattle Public Utilities consistent with franchise agreements if SCL or SPU are co-applicants on relevant permits	
Right of Way Site	(if applicable)	
Lot Line Adjustments, Lot Mergers, Subdivisions		
Demolition Permits		
Sign Permits – Permanent	Includes permanent signs for stations, etc.	
Sign Permits – Temporary	To be obtained by Contractor – includes temporary/constructions signs, if permit required	YES
Wastewater Permits	Cap-off and Connection Permits to be obtained by Contractor	YES
Administrative Design Review		
Temporary Use Permits	(if applicable)	
Special Use Permit(s)		
Interpretations of the Development Code	(if applicable)	
Variances – Zoning	(if applicable)	
Critical Area Special Use Permits		
Street Vacation Permit		
Deviation from Engineering Standards		
Floodplain Development Permits		
Fire System Construction Permits	To be obtained by Contractor - Includes intake and issuance only of fire permits. See Notes (2) and (3)	NA
Noise Variances		
Plat Alteration	(if applicable)	

Notes:

- (1) Utility permits such as electrical permits are not included as part of this Agreement.**
- (2) Fire System Construction permit intake and issuance, once approved by the Shoreline Fire District, will be performed by the City as part of this Agreement. Review of these permits will be completed by the Shoreline Fire District and not included as part of the service provided by the City as specified in this Agreement.**
- (3) Fire System Operational permits are not part of this Agreement.**
- (4) Third Party review of submittal items in accordance with SMC Title 20 is included as part of this Agreement and is reimbursable consistent with section 5.2.2 Consultants.**
- (5) Fees for reinspection of the Contractor-obtained permits identified by “YES” in the “Reinspection Fees-Contractor” column of this table are the responsibility of the Contractor and will be deducted, consistent with Section 5.6, from City monthly invoices under this Agreement.**

EXHIBIT B-3: CITY SERVICES TO BE PROVIDED

Description of City Services

SECTION 1 STAFFING AND RESOURCES COVERED FOR DESIGN REVIEW AND PERMITTING SERVICES

The Final Design Submittals are expected to be submitted to the City separately for various elements of the Project, rather than as a complete package, and with the approximate timing indicated below. Upon receipt of each Design Submittal from Sound Transit, the City shall perform a review of the Design Submittal and return its unified and coordinated comments and corrections on the designs, plans, and specifications from all relevant City departments to Sound Transit, as closely as practical within the number of days specified in Section 5 of this Agreement for each of the following Design Submittals:

Complete Submittals:

- Q4, 2016: 30% Design Submittal (185th and 145th Street Stations, Garages and site)
- Q2, 2017: 60% Design Submittal (all components of the Lynnwood Link Extension Project in Shoreline)
- Q2, 2018: In Progress 90% Design Submittal (all components of the Lynnwood Link Extension Project in Shoreline)
- Q3, 2018: 100% and Price Set Revision Early Work Package Submittals

Planned Submittals:

- Q4, 2018: 100% Main Civil Package Submittal
- Q1, 2019: 90% 145th Street Garage Submittal
- Q1, 2019: 90% 145th/185th Street Stations Submittal
- Q2, 2019: 100% 145th Street Station Submittal; 100% 145th Street Garage Submittal; and 90% 185th Street Garage Submittal;
- Q3, 2019: 100% 185th Street Garage Submittal

Construction permit application submittals will follow the required Land Use Permit decisions and related 100% Package Submittals. Estimated timeframes for permit submittals are not included in this Agreement due to the volume of permits and the flexibility needed to adjust submittal dates due to a wide range of factors. The Designated Representatives will coordinate with Sound Transit and contractor permitting staff to endeavor to facilitate permit submittal dates that support the Sound Transit project schedule.

In order to proactively work through design issues and reduce the amount of time required for formal review of these design and permit submittals, key City staff will meet on a regular basis with the Sound Transit design review team on elements of the design. Weekly coordination and design meetings are anticipated for the duration of the Final Design phase of the project.

Staff is also expected to participate in the following workshops: Station Area Multi-modal Access; Permitting and other project delivery related project workshops.

1.1 Overview of Design Review and Permitting Positions Required

1.1.1 City Coordinator (City Project Manager for Permit Services)

The City Coordinator, as referred to in the Agreement, has the role of City Project Manager for Permit Services during the design review and permitting phase of this project and is henceforth referred to as such in this document. The City Project Manager for Permit Services will coordinate City design and permitting review for the Project. The City Project Manager for Permit Services shall provide central coordination of all Design and Permit Submittal reviews and comments from all involved City departments. The City Project Manager for Permit Services shall resolve any inconsistencies among review comments from the City departments and shall provide Sound Transit with consistent and consolidated review comments. In addition to these tasks, the City Project Manager for Permit Services shall participate in ad hoc and regularly scheduled project-level design and coordination meetings. The City Project Manager for Permit Services shall also be responsible for identifying and disclosing to Sound Transit, as soon as practicable, any other projects or proposals (e.g. utility projects, transportation projects, private development projects) that have the potential to conflict or interfere with the expeditious design and construction of the Project.

The City Project Manager for Permit Services shall communicate regularly with Sound Transit to discuss the status of the tasks to be performed, identify upcoming Project decisions and any information or input necessary to inform those decisions, discuss any substantial changes to the Project, and resolve any issues or disputes related to the Project, consistent with this Agreement.

Responsibilities include:

- Provide to Sound Transit, monthly progress reports and invoicing in accordance with Section 5 of the Agreement;
- Lead coordination for the City between the City and Sound Transit for the review of design and permitting submittals for both light rail stations and garages in Shoreline, light rail track alignment and other associated structures;
- Review design and permitting submittals in coordination with the City’s Engineering, Planning and Community Development (“PCD”), Surface Water & Environmental Services and Operations/Maintenance and provide written review comments on all design submittals and permit application submittals;
- Lead weekly internal coordination meetings with City Staff. Attend ad hoc and regular project design and coordination meetings with Sound Transit staff and design consultants;
- Lead City’s ongoing coordination with Sound Transit staff and design consultants on utility relocations, roadway realignment, haul routes, and similar design and permitting issues; and
- Lead response to inquiries from City staff, Council and Citizens. Serve as a liaison from Council recommendation to staff reviewers for the 100% Main Civil Package Submittal, 90% 145th Street Garage Submittal, 90% 145th/185th Street Stations Submittal, 100% 145th Street Stations; 90% 185th Street Garage; 100% 145th Street Garage Submittal and 100% 185th Street Garage Submittal and the Construction Permitting Submittal for the stations, garages, sites associated structures, and ROW improvements.

1.1.2 Project Administrative Assistant

This position will support the City Project Manager for Permit Services and Shoreline staff’s review of the Final Design and permitting submittals for the Lynnwood Link Light Rail project and support the communication and coordination of planning and engineering work activities among Shoreline staff, ST agency technical staff and their consultant team. Specific duties including:

- Distributing design deliverable documents to City staff or consultants for review, tracking and

compiling reviewer comments, following up on comments to submittals, drawings and specs reviews, etc.;

- Providing support to the department/division; administrative support for a variety of committees as assigned –preparing meeting materials and summarizing meeting discussions and outcomes; and
- Collecting, reviewing, and inputting staff comments into required spreadsheets and SharePoint sites. Establishing and maintaining permanent hard files and soft (SharePoint) copies of project files.

1.1.3 City Development Review Engineer

The City shall assign a Development Review Engineer for the Project. The City Development Review Engineer will lead development review of design and permitting submittals for both light rail stations and garages, light rail track alignment, associated structures and right of way improvements. This position will review Project designs, specifications, estimates, and other documents. Specific responsibilities will include:

- Review plans for compliance with applicable codes and City standards including, but not limited to, roadway/frontage design, erosion control, American Disabilities Act wastewater and surface water;
- Review design and permit submittals in coordination with PCD, Surface Water & Environmental Services, Construction Services, Traffic Services and Operations/Maintenance; provide written review comments at 30%, 60%, 90%, and 100% completion;
- Attend weekly internal coordination meetings, ad hoc and weekly design and coordination meetings with Sound Transit staff and design consultants;
- Ongoing coordination with Sound Transit staff and design consultants on utility relocations, roadway realignment, haul routes, and similar design and permitting issues; and
- Assist with response to inquiries from City staff, Council and Citizens

1.1.4 Traffic Engineer

The City shall assign a Traffic Engineer to the Project. The Traffic Engineer will review, analyze, and recommend appropriate mitigation regarding traffic engineering and impact studies associated with Lynnwood Link Extension project as it relates to Shoreline.

Project Responsibilities will include:

- Review of the station area multi-modal access assessments to ensure pedestrian, bus, bicycle and traffic needs are met and/or appropriately mitigated;
- Review 30%, 60%, 90%, and 100% Construction Permitting Submittal for traffic elements such as signals, channelization, signage and other traffic control devices;
- Review construction phase traffic control, maintenance of traffic, and haul route plans for the project;
- Work with neighborhoods to identify concerns and develop traffic calming and parking alternatives in alignment with the Neighborhood Traffic Safety Program;
- Ensure Sound Transit's traffic modeling accurately reflects existing and future conditions. Make sure Sound Transit's impacts are incorporated into the City's Traffic Model;
- Assist with response to inquiries from City staff, Council and Citizens; and

- Attend internal coordination meetings and meetings with Sound Transit staff and design consultants.

1.1.5 Senior Planner

The City shall assign a Senior Planner for the project. This position will conduct the design review process for the stations, garages, sites, and associated structures at the 30%, 60%, 90%, and final phases. This position will coordinate all facets of development review: plans examination, zoning and design review, critical area review, site development and storm water and utilities coordination.

Project responsibilities will include:

- Serve as the lead zoning reviewer and prepare comments on the 30%, 60%, 90%, and 100% construction permitting submittal and associated reports for the stations, garages, sites, and associated structures for compliance with SMC Title 20;
- Serve as lead reviewer for processing the following permit types: Special Use permit, Tree Removal permits, Lot Line Adjustments/Lot Mergers/Subdivisions, Demolition permits, Sign permits, Administrative Design Review, Temporary Use Permits, Interpretations of the Development Code, Variances, and Critical Area Special Use permit(s)
- Attending weekly internal coordination meetings and ad hoc and biweekly agency coordination meetings regarding design and permitting as needed;
- Updating the City's website & Currents with ongoing information about the project;
- Responding to walk-in/phone-in/write-in questions/complaints/concerns directed to the City about the design of the Lynnwood Link Extension project; and
- Developing local codes, policies, agreement components and procedures related to light rail construction and ongoing services.

NOTE: The City anticipates utilizing the services of an on-call Planner Associate or City-employed Senior/Associate Planner to assist the Senior Planner with the review of the 30%, 60%, 90%, and 100% design and permitting submittals should it become necessary in order to meet Sound Transit's expectations.

1.1.6 Structural Plans Examiner

The City shall contract with a Structural Plans Examiner (consultant) to be assigned the Lynnwood Link Extension project as needed. This position will perform plans examination as needed for the stations, garages, miscellaneous structures (retaining walls, noise walls, signs) as part of the 30%, 60% 90%, and 100% review of design and permit submittals. As determined necessary by the City, this position will be tasked with the following:

- Review of all required structural and non-structural construction plans and calculations for compliance with the City's adopted construction and building codes as listed in SMC Title 15;
- Prepare initial and revised written comments following review of all required structural and non-structural construction plans and calculations in response to the 30%, 60%, 90%, and final submittals;
- Review and comment on the compliance of the 30%, 60%, 90%, and 100% design and construction plans and specifications with the Regulations for Barrier Free Facilities and

Energy Codes; and

- Attend weekly internal coordination meeting, biweekly agency coordination meetings and ad hoc meetings relating to design, permitting, and construction as needed.

NOTE: The City anticipates the possibility of utilizing additional on-call consulting services to assist the Structural Plans Examiner with the review of the 30%, 60%, 90%, and 100% design and permitting submittals should it become necessary in order to meet Sound Transit's expectations.

1.1.7 Permit Technician

The Permit Technician will perform such duties as:

- Logging all plan sets and revisions received for the official 30%, 60%, 90%, and final 100% submittal into the permit tracking system;
- Setting up file sets to distribute to reviewers; and
- Processing (intake and issuance) of all ancillary permits as described in Exhibit B-2.

1.1.8 Building Inspector

It is anticipated that starting in 2017 Sound Transit may be acquiring permit approvals and completing "early work" such as demolitions. Therefore, this Agreement includes inspection services for demolition permits. The City anticipates contracting with a consultant to perform these inspections on an on-call basis.

1.1.9 Lead Construction/ROW Inspector

The City shall assign a Lead Construction/ROW Inspector for the project construction to ensure construction activities meet City standards and permit requirements. With construction occurring at multiple locations with different contractors it is important to have a "Lead" that can coordinate between projects/permits, provide assistance when needed and communicate issues with Contractors and Sound Transit.

Typical tasks include:

- Assisting the Construction Supervisor in managing inspection work for Sound Transit projects;
- Manage three construction inspectors;
- Organize material testing and documentation services;
- Manage one full-time Project Coordinator;
- Coordination with ongoing current ROW inspections not related to Sound Transit projects;
- Coordination with City Operations/Maintenance and third-party utilities;
- Coordinate and communicate issues or problems with Sound Transit, Contractors, utility companies and/or other City staff to reach solutions;
- Work with citizens, residents to answer questions and resolve issues;
- Review 30%, 60%, 90% and final plans for all Right of Way work; specifically review construction feasibility and construction impacts such as haul routes, staging areas, and noise; and
- Maintain oversight of all permits in construction areas including anticipating/identifying

conflicts or problems between permit activities.

1.1.10 Wastewater Utility Specialist

The City shall assign a Wastewater Utility Specialist for the project. This position will provide design review and applicable inspection services for the IP90 milestone and wastewater permit submittals as it pertains to wastewater utility operations and permitting. This position will coordinate with Ronald Wastewater District's contract engineers and City staff reviewing and permitting the light rail project to ensure continued safe operations of the sanitary sewer collection system during and after light rail construction. NOTE: This position does not replace reviews or approvals conducted on behalf of the Ronald Wastewater District by CHS Engineers or others directly working for the district.

Project responsibilities will include:

- Serve as the lead wastewater operations reviewer and prepare comments on the IP90%, 90%, and 100% construction permitting submittal and associated reports for the sewer-related work proposed as part of this project;
- Serve as lead reviewer for processing the following permit types: Sewer Availability Request; Wastewater cap-off permits, Wastewater new connection permits, or repair permits;
- Serve as lead inspector for visiting work sites and performing field inspections required for review or permit inspection;
- Provide sewer as-built information and update the related Geographic Information system databases to ensure LLE project changes are accurately incorporated into these records; and
- Attend weekly internal coordination meetings and ad hoc and biweekly agency coordination meetings regarding design and permitting as needed.

SECTION 2: CONSTRUCTION SERVICES STAFFING AND RESOURCES COVERED

Sound Transit expects to start construction for the L200 and L300 Early Work Package in Q1 of 2019. Main Package - guideway, station areas, and ancillary facilities - construction is expected to start in Q3 or Q4 of 2019. Sound Transit anticipates that an unknown number of permit revisions will need to be submitted based on contractor designed items and unanticipated changes to design need to be made due to specific circumstances in the field, related to availability of materials, or other unknown issues that arise during construction. The City shall perform all inspections and review of special inspections for all building permits, ROW use permits, and site development permits required and issued by the City. Additionally, the City shall perform timely review of permit revisions, supplemental submittals, and additional permit applications upon receipt and return of unified and coordinated comments and corrections or approvals from all relevant City departments to Sound Transit and its designated contractor(s) for all required construction permits.

In order to proactively work through construction issues, reduce the amount of time required for formal review of revisions and supplementary submittals, as well as any corrections that arise in the course of inspections, key City staff will attend the L200 and L300 weekly progress meetings, and other regular meetings as needed, with the Sound Transit GCCM team.

The City owns and operates the public Rights-of-Way, surface water facilities, and parks. The City currently operates the Wastewater Utility facilities on behalf of Ronald Wastewater District. During the duration of this Agreement, it is probable that the City will also assume ownership of the wastewater utility, but the details of that transition are not yet finalized. City of Shoreline Police Department is

staffed through contracted law enforcement services with the King County Sheriff's Office. The City does not own or operate water, electricity, or gas utilities within the City limits, but there are franchise agreements between the City and these utility providers that may be applicable to this Project. The positions and tasks described in this section are intended to cover the construction services that are within the normal scope of services provided directly by the City and will not include work that the City normally relies on project contracts or other utilities to provide.

2.1 Overview of Positions Required

2.1.1 City Construction Coordinator (City Project Manager for Construction Services)

The City Project Manager for Construction Services, referred to as the City Construction Coordinator in the Agreement, will be the City's primary point of contact during the construction phase of the Light Rail project and will provide central coordination of all revision submittal reviews and comments, inspections, and issue resolution from all the City Departments. The City Project Manager for Construction Services shall participate in ad hoc and regularly scheduled construction and coordination meetings. The City Project Manager for Construction Services shall also be responsible for identifying and disclosing to Sound Transit, as soon as practicable, any other projects or proposals (e.g. utility projects, transportation projects, private development projects) that have the potential to conflict or interfere with the expeditious design and construction of the Project. Maintenance of the City's permit and construction documentation for multiple permits occurring simultaneously at different locations will also be the responsibility of the City Project Manager for Construction Services.

The City Project Manager for Construction Services shall communicate regularly with Sound Transit and the project Contractors to discuss the status of the tasks to be performed, identify upcoming Project decisions and any information or input necessary to inform those decisions, discuss any substantial changes to the Project, and resolve any issues or disputes related to the Project, consistent with this Agreement. The City Project Manager for Construction Services will also coordinate with Sound Transit on any additional negotiations of agreements or plans necessary for all identified permit conditions and required project mitigation.

Responsibilities include:

- Provide monthly progress reports and invoicing to Sound Transit in accordance with Section 5 of the Agreement
- Lead coordination for the City between the City and Sound Transit for the inspection of project construction, review of permit revision submittals, as-built submittals, and final permit close-out of all construction permits for light rail stations, garages in Shoreline, light rail track alignment, and other associated structures.
- Support and coordinate with Lead and other Construction/ROW Inspectors by coordinating inspection requests, preparing for meetings, maintaining meeting agendas and minutes, and documenting/tracking issues and resolutions.
- Manage all construction-related correspondence, inspectors' daily reports, material testing records, etc.
- Provide coordination with Shoreline Fire Department and Shoreline Police as needed during construction.

- Lead weekly internal coordination meetings with City Staff. Attend ad hoc and regular project construction and coordination meetings with Sound Transit staff and construction contractors.
- Lead City's ongoing coordination with Sound Transit staff and construction contractors on utility relocations, roadway realignment, haul routes, park impacts, and similar construction issues.
- Coordinate and support transfer of permit plans and as-built data by the GIS Technician to CityWorks asset management and GIS.
- Develop local codes, policies, agreement components, and procedures related to light rail construction and ongoing services.
- Lead response to inquiries from City staff, Council, and Citizens.

2.1.2 City Limited Term Light Rail Project Coordinator for Construction Services

The City [Limited Term] Light Rail Project Coordinator for Construction Services will be the City's secondary point of contact during the construction phase of the light rail project and will provide support to coordination of all revision submittal reviews and comments, inspections, and issue resolution from all the City Departments. This position is term limited and will assist the City Project Manager in support of the LLE project construction.

Responsibilities include:

- Provide project management assistance to the City Project Manager and light rail project team.
- Coordinate, schedule, and follow up on the daily work activities of staff and consultants providing services for the project.
- Develop agendas for, schedule, participate in, and facilitate project team meetings or work sessions, as needed.
- Represent the City in ad-hoc and regularly scheduled project-level coordination and working meetings and provide construction coordination and communication between Sound Transit, the LLE Project contractors, the public, utility companies, emergency services, and other stakeholders as necessary.
- Assist with tracking permitting and inspection progress, verifying compliance with special conditions of permits, and resolving issues as appropriate.
- Assist with the development and implementation of new, or the adaptation of existing, procedures to support the provision of permitting and construction services.
- Maintain communication channels with consultants and assist with contract initiation and administration.
- Prepare a variety of documents including staff reports, memoranda, letters, contracts, and procedures.
- Support responses to the community, contractor, and other agency inquiries or complaints regarding the LLE Project

2.1.3 Project Administrative Assistant

This position will support the City Project Manager for Construction Services and Shoreline staff's construction inspections and review of revision and supplementary submittals for the Lynnwood Link Light Rail project. The Administrative Assistant will also support the

communication and coordination of planning and engineering work activities among Shoreline staff, ST agency staff and their contractor team. Specific duties include:

- Distributing revision and supplementary submittal documents to City staff or consultants for review, tracking, and compiling reviewer comments, following up on comments to submittals, special inspection reports, and as-built reviews, etc.
- Providing support to the Light Rail Construction project team and internal meetings as assigned – preparing meeting materials and summarizing meeting discussions and outcomes.
- Supporting the City Project Manager for Construction Services with management of all construction-related correspondence, inspectors' daily reports, material testing records, etc.
- Supporting the Permit Technician and Inspectors with inputting project documents into TRAKiT permit software and SharePoint sites. Establishing and maintaining permanent hard files and soft (TRAKiT and SharePoint) copies of project files.
- Assisting in maintenance of the City's Sound Transit information web pages.
- Archiving records related to this project for all staff working on the project.

2.1.4 Senior Planner(s)

The City's Senior Planner(s) will manage and conduct revision review process for project construction permits as well as review of additional permits submitted for the project. This position will coordinate all facets of development review: plans examination, zoning and design review, critical area review, site development and storm water and utilities coordination. This position will also coordinate inspections by the City's qualified professionals for inspections required related to trees, critical areas, and noise.

Project responsibilities will include:

- Serve as the lead zoning reviewer and prepare comments on permit revision submittals, as-built submittals, and final permit close-out of all construction permits submittal and associated reports for the stations, garages, sites, and associated structures for compliance with SMC Title 20.
- Serve as lead to ensure that all zoning and development code permit requirements and conditions are met for the following types of permits: Special Use permit, Tree Removal permits, Lot Line Adjustments/Lot Mergers/Subdivisions, Demolition permits, Sign permits, Administrative Design Review, Temporary Use Permits, Interpretations of Development Code, Variances, and Critical Area Special Use permit(s).
- Conduct zoning related inspections or coordinate the City's contracted qualified professionals to complete inspections related to trees, critical areas, landscaping, and noise.
- Attending weekly internal coordination meetings and ad hoc and biweekly contractor coordination meetings regarding construction as needed.
- Attend weekly internal coordination meetings as well as ad hoc and regular project construction and coordination meetings with Sound Transit staff and construction contractors as needed.
- Updating the City's website and provide Currents articles with ongoing information about the project.
- Responding to walk-in/phone-in/write-in questions/complaints/concerns directed to the City about the permitting and construction of the Lynnwood Link Extension project.

- Responding to walk-in/phone-in/write-in questions/complaints/concerns directed to the City about the construction of the Lynnwood Link Extension project.

2.1.5 Permit Technician

The Permit Technician will perform such duties as:

- Processing (intake and issuance) of all permits as described in Exhibit A-2.
- Logging all revisions, supplementary submittals, and as-built plans submitted for all required project permits in the permit tracking system and routing them to the permit project managers.
- Setting up file and/or electronic submittal sets to distribute to reviewers.
- Provide support to ST staff and contractors answering questions regarding permit submittal, revision and supplemental submittals, and issuance.

2.1.6 Building Official

The Building official will provide building code interpretation and application decision-making for construction permits as questions or issues arise

2.1.7 Building Inspector

The Building Inspector will provide combination inspection services for all construction permits issued by the City on light rail structures (excluding elevated guideway), station sites, and related ancillary structures and facilities not located within the City's Rights-of-Way. The City anticipates a combination of designating City staff to the project and contracting with a consultant to perform these inspections. The Parties acknowledge that Sound Transit will be performing inspections of its own work and that the City Building Inspector's role will be limited to conducting inspections for the purpose of satisfying the City's permitting requirements; he or she will not perform full-time inspection work for Sound Transit.

Project responsibilities will include:

- Ongoing combination building inspections (excluding electrical inspections) of two light rail stations and ancillary structures along the light rail track alignment.
- Review of erosion and sedimentation control monitoring reports from contractor and site inspection when issues arise.
- Review and approval of special inspection reports as required for these construction permits.
- Coordination with Senior Planner and qualified professionals to ensure that tree, critical area, and landscaping inspections are completed when requested.
- Input of inspection approvals and corrections in the City's permitting system (TRAKiT) and communication of inspection results to Sound Transit and the contractors.
- Coordination with the Lead Construction/ROW Inspector to ensure that all required inspections are completed where structures and facilities cross current property lines between City ROW and parcel properties or WSDOT Limited Access. Street vacation and final adjustments of property lines may not yet be completed at the time of early construction inspections so determination of which inspector needs to inspect will need to be made.

- Attend weekly internal coordination meetings and ad hoc and regular project construction and coordination meetings with Sound Transit staff and construction contractors.

2.1.8 Structural Plans Examiner

The City shall contract with a Structural Plans Examiner (consultant) to be assigned the Lynnwood Link Extension project as needed. This position will perform plans examination as needed for the stations, garages, ancillary buildings, miscellaneous structures (retaining walls, noise walls, signs, fire access stairs) for revision and supplementary permit submittals during the construction phase. As determined necessary by the City, this position will be tasked with:

- Review of all required structural and non-structural construction plans and calculations for compliance with the City's adopted construction and building codes as listed in SMC Title 15, with the Regulations for Barrier Free Facilities and Energy Codes.
- Prepare initial and revised written comments following review of all required structural and non-structural construction plans and calculations in response to permit revision submittals, supplementary design submittals provided by the contractors, and additional related to additional building permits submitted during the construction phase.
- Attend weekly internal coordination meeting, biweekly agency coordination meetings and ad hoc meetings relating to design, permitting, and construction as needed.

2.1.9 City Engineer II (DRE/CP)

A City Development Review Engineer or Capital Projects Manager will support the ROW and Combination Building Inspectors as needed during the construction phase of the Project, including tasks such as:

- Provide review of permit revisions and supplemental submittals during the construction phase of the project.
- Provide decisions on questions from inspectors related to civil design conditions and requirements as needed.
- Facilitate consolidated communication of review comments, responses to questions, or other requested decision from various Public Works positions providing review or decision direction during the construction phase.

2.1.10 Traffic Engineer or Engineer II (Traffic/DRE/CP)

The Traffic Engineer or other assigned Engineer II will provide traffic control plan review as needed during construction and will provide decision-making for revisions or supplementary submittals traffic control construction plans and as questions or issues arise during the construction phase.

2.1.11 Wastewater Utility Specialist

The assigned Wastewater Utility Specialist will inspect sewer cap-offs and new sewer connections. This position will also provide review services for the supplementary wastewater permit submittals or revisions as it pertains to wastewater utility operations and permitting. This position will coordinate with Ronald Wastewater District's contract engineers and City staff to ensure continued safe operations of the sanitary sewer collection system during and after light

rail construction. This position does not currently replace reviews or approvals conducted on behalf of the Ronald Wastewater District by CHS Engineers or others directly working for the district. When the City assumes ownership of Ronald Wastewater District the responsibilities of this position and any engineering review and inspections related to the capital project work being completed by Sound Transit for Ronald Wastewater District may need to be revisited for continued provision of construction services with that change in ownership.

Project responsibilities will include:

- Serve as the lead wastewater operations reviewer and prepare comments on revisions or supplemental construction permit submittals and associated reports during construction of sewer-related work proposed as part of this project;
- Serve as lead reviewer for processing the following permit types: Sewer Availability Request; Wastewater cap-off permits, Wastewater new connection permits, or repair permits;
- Serve as lead inspector for visiting work sites and performing field inspections required for review or permit inspection;
- Review sewer as-built information and verification of accuracy when this information is added to the City's Geographic Information system and asset management system to ensure LLE project changes are accurately incorporated into these records; and
- Attend weekly internal coordination meetings and ad hoc and biweekly contractor coordination meetings regarding design and permitting as needed.

2.1.12 Lead Construction/ROW Inspector

This position will perform inspection of all construction activities in the Right of Way and City Parks to ensure projects meet permit requirements, City and other codes or standards. Multiple projects will be occurring in multiple locations by multiple contractors which will require multiple inspectors.

Based on current information the following projects/phases will require frequent inspections:

- Frontage and other improvements at Shoreline South/145th Station
- Frontage and other improvements at Shoreline North/185th Station
- Realignment of roadways and other impacts associated with track construction
- Construction and mitigation installation at City Parks
- Utility relocations associated with all elements of the project
- Other capital projects associated with mitigation (i.e. sidewalks, signal reconstruction, surface water facilities)

Typical tasks include:

- Ongoing inspection of two light rail stations and light rail track alignment and structures (civil, utilities, frontage improvements, roadway relocations, street landscaping, etc.);
- Inspect for adequate traffic control;
- Coordinate with City and third-party utilities during construction;
- Maintaining clear written, photographic, and video records of all construction under permits;
- Inspection of separate capital projects related to Sound Transit Lynnwood Link projects.

- Coordination with the Building Inspector to ensure that all required inspections are completed where structures and facilities cross current property lines between City ROW and parcel properties or WSDOT Limited Access. Street vacation and final adjustments of property lines may not yet be completed at the time of early construction inspections so determination of which inspector needs to inspect will need to be made.

2.1.13 Construction/ROW Inspector

When ROW Inspection work exceeds the capacity of the Lead Construction/ROW inspector another Construction/ROW Inspector will be assigned to the project. The position responsibilities will be a subset of those described for the Lead Construction/ROW Inspector

2.1.14 Senior Parks Maintenance Worker

This position will provide coordination of work within City parks and review/approval of revisions related to parks properties (Twin Ponds, Ronald Bog, Ridgecrest Park).

2.1.15 GIS Technician

The GIS Technician will complete input of changes to City assets planned based on approved permit drawings then will revise and finalize these changes based on final as-built drawings and records in both the City GIS and the asset management systems.

2.1.16 Qualified Professional Consultants

For review of revisions and inspections related to Trees, Geologic Hazard Areas, Fish and Wildlife Habitat Conservation Areas, and Wetlands.