






Shoreline Policy and Procedure 7.150102

Sediment and Erosion Control Program Policy

Category and Number: Work Processes/Procedures - 7.150102	Receiving Number: 7941
Code and statutory authority: none	Authorized: Effective Date: January 2, 2015
Supersedes: none	By: Mark Relph, PW Director  Rachael Markle, PCD Director  Dick Deal, PRCS Director  Margaret King, City Attorney  Debbie Tarry, City Manager 

1.0 PURPOSE – This policy establishes the City Sediment and Erosion Control Program for all land disturbing work related to development (private and public capital improvement), and City operations and maintenance.

2.0 DEFINITIONS

- 2.1 BMP - Best Management Practice which references both practice and physical implementation of erosion and sediment control
- 2.2 ESA - Endangered Species Act
- 2.3 NPDES - National Pollutant Discharge Elimination System

REFERENCES

- 2.4 Stormwater Management Manual for Western Washington.
- 2.5 Shoreline Municipal Code, Section 13.10.200 Adoption of Stormwater Management Manual
- 2.6 Regional Roads ESA Program
 - Part 1: Regional Program Elements
 - Part 2: Best Management Practices
 - Part 3: NMFS Acceptance Letter

3.0 DEPARTMENTS AFFECTED

Public Works (PW)
Planning and Community Development (PCD)
Parks, Recreation & Cultural Services (PRCS)

4.0 PROCESS

- 4.1 The City of Shoreline uses the Stormwater Management Manual for Western Washington which prescribes sediment and erosion control for developments,

construction, and operations related land disturbing activities. It applies to new and redevelopment activities within the City and City capital improvement projects as managed by PCD and PW Engineering.

- 4.2 Shoreline has adopted the Regional Roads ESA Program which establishes erosion control BMP, and program standards for operations and maintenance. It applies to all operations and maintenance land disturbing activities for PRCS and PW.



POLICY & PROCEDURE/ ADMINISTRATIVE ORDER ROUTING FORM

Instructions

1. Before using this form, make sure the policy is routed via e-mail to capture any comments or changes.
2. Request a Receiving Number from the City Clerk's Office.
3. Review and proofread before printing the final document that will accompany this routing form. Documents less than ten pages long should be printed one-sided.
4. Remember to specify whether the staff listed at the end of the page should **review** or **approve** the final policy. Approval requires a signature on the first page of the policy.
5. Policy must be routed to the next person on the list and logged on the portal for tracking. Once the policy has been reviewed and approved, send it with this form and any attachments to the City Clerk's Office for recording.

Originator	Eric Gilmore	Routed by	Susana Villamarin
Department/Division	Public Works/ Surface Water Utility	Date	Jan 8, 2015

TYPE OF DOCUMENT

Policy or Procedure Number/Category 7. Work Processes and Procedures - usually accompanied by a form

DOCUMENT DESCRIPTION

Document Title Sediment and Erosion Control Program Policy

Effective Date 01/02/2015 Supersedes

Document Description This policy establishes the City Sediment and Erosion Control Program for all land disturbing work related to development (private and public capital improvement), and City operations and maintenance.

REVIEW AND APPROVAL

To Review or Approve?	Name, Title	To Review or Approve?	Name, Title
Approve (sign the policy)	Mark Relph, PW Director		
Approve (sign the policy)	Rachael Markle, PCD Director		
Approve (sign the policy)	Dick Deal, PRCS Director		
Approve (sign the policy)	Margaret King, City Attorney		
Approve (sign the policy)	Debbie Tarry, City Manager		