



I-17

Receiving # 4141.03
 Related Contract #(s) 4141 / 6071 / 4141.02

CONTRACT AMENDMENT/CHANGE ORDER FORM

DESCRIPTION	Originator:	Alex Herzog	Routed by:	Alex Herzog
	Department/Division:	City Manager's Office	Date:	10/27/2017
	Name of Consultant/Contractor:	King County District Court		
	ORIGINAL CONTRACT TITLE:	Interlocal Agreement for Provision of District Court Services Between King County and the City of Shoreline		
Original Description: Provision of District Court Services for all City cases filed by the City in Dist. Ct. Local court services imposed of Services: by State statute, court rule, City ordinance or other regulations.				

CONTRACT CONTENT	Type of Contract:	<input checked="" type="checkbox"/> (A) Amendment # 3	<input type="checkbox"/> (C) Change Order #
	Type of Change:	<input type="checkbox"/> Contract Time	<input type="checkbox"/> Scope of Work
		<input type="checkbox"/> Contract Amount ...	<input checked="" type="checkbox"/> Other (specify below)
	Original Expiration date:	12/31/2021	This Amendment/CO Amount: \$
	Previous Extensions:	...	Previous Amendments/COs: \$
	This Extension:	...	Original Contract Amount: \$
	Projected Final Completion:		New Contract Total: \$ 0.00
Amendment/Change Order Details: Letter from KC noting revision to reconciliation for costs for 2016 service year (paid in 2017) and acknowledging effort to revise cost allocation for 2017 service year and beyond.			

FINANCIAL DETAILS	This Change Order/Amendment: \$ 0.00		(Amount Verification)	
	Org Key - Obj #	Amount:	Org Key - Obj #	Amount:
	J/L # - Task #		J/L # - Task #	
	Org Key - Obj #	Amount:	Org Key - Obj #	Amount:
	J/L # - Task #		J/L # - Task #	
	Org Key - Obj #	Amount:	Org Key - Obj #	Amount:
	J/L # - Task #		J/L # - Task #	
Are there sufficient funds in the current budget to cover this contract? <input type="radio"/> Yes <input type="radio"/> No				
Remarks: Court costs are allocated to all contract cities annually and each city's cost is offset by its revenue generated via court infractions, fines, fees, etc. The annual cost is highly dependent on a wide variety of variables and changes from year to year, making forecasting difficult.				

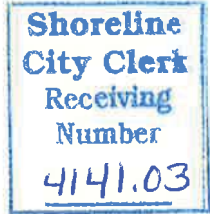
SIGNATURE	Authorization Level:	Click here to select	Last Council Action Date:
	<input type="checkbox"/> 1. Project Manager <input type="checkbox"/> 2. Risk Management/Budget <input checked="" type="checkbox"/> 3. City Attorney <input type="checkbox"/> 4. Consultant/Contractor <input type="checkbox"/> 5. (Click to select or overwrite)	AH 10/30/17 JAW	<input type="checkbox"/> 6. City Council (if required) <input checked="" type="checkbox"/> 7. City Manager <input type="checkbox"/> 8. City Clerk <input type="checkbox"/> 9. Originating Department



King County

401 Fifth Avenue, Suite 800
Seattle, WA 98104

206-296-9600 Fax 206-296-0194
www.kingcounty.gov



October 18, 2017

Debbie Tarry, City Manager
17500 Midvale Ave N
Shoreline, WA 98133

Dear Ms. Tarry:

This letter is being provided to each city that is a party to the Interlocal Agreement for District Court Services (ILA) and King County to affirm agreement between the parties regarding the 2016 reconciliation settlement. We ask that you sign and return this letter by October 31, 2017, agreeing to the settlement and entering into a negotiation process to discuss potential changes to the cost allocation model.

As you know, we are entering the third 5-year term of the current District Court ILA. This long term agreement has served the cities and King County well by providing detailed service and cost allocation terms. The ILA cost structure was developed collaboratively between the cities and King County through a significance number of negotiations sessions leading up to the 2007 ILA.

The cost structure has resulted in a fair allocation of costs between King County and the cities throughout the first two terms. However, as the 2016 reconciliation was being developed, it became clear that a shift downward in King County caseload produced an unexpected result in the reconciliation outcome. While overall, the cities' caseload remained relatively stable, with the County decline in caseload, the reconciliation process assigned a greater share of the overall cost to cities. This outcome was not anticipated.

The District Court leadership and Executive's Office staff engaged in discussions with cities through the District Court management review committee July through September this year to understand the implications of and develop options for addressing the 2016 reconciliation issue and the broader concern about the cost model. As a result of these conversations, the city and county representatives have agreed to the following steps to address the issues.

- For the 2016 reconciliation, the parties agree that the cities' allocation will be reduced by \$748,000. The cost reduction has been incorporated into each city's final settlement reconciliation and invoice (attached). This arrangement will carry forward to the 2017 reconciliation unless a mutual agreement is reached to modify the cost allocation in the process described below.

- The parties agree to engage in negotiations with King County for the specific purpose of identifying a possible new, and mutually agreeable, revised District Court cost model for 2017-2021 in order to address the unanticipated cost shifting due to changed caseloads. This negotiation process will begin this fall. If agreement can be reached, it is anticipated the resulting change to the ILA would be accomplished through the amendment process.

The partnership arrangement between King County, the District Court, and the cities has been successful in large part due to our joint commitment to working through issues and concerns. We recognize this issue of the unanticipated outcome of the cost allocation is a significant issue and we are committed to sitting down with the cities to come to a mutually agreed solution for the remainder of the contract term.

If you have any questions, please feel free to have your staff contact Gail Stone, Law and Justice Policy Advisory, King County Executive's Office at (206) 263-9652 or gail.stone@kingcounty.gov. Please return this letter with your signature confirming agreement with the terms above by email to Gail Stone at the address noted above.

Sincerely,

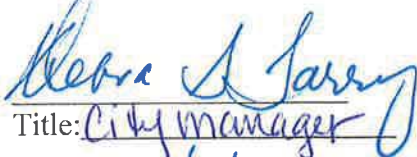


Dow Constantine
King County Executive

Judge Donna Tucker
King County District Court Presiding Judge

Attachments:
Exhibits B and C
2016 Invoice

City of Shoreline


Title: City manager

Date: 11/3/17



**King County
District Court
Office of the Chief Presiding Judge**

W1034 King County Courthouse
516 Third Avenue
Seattle, Washington 98104
Telephone: (206) 477-1720
Fax: (206) 296-0596

**The Honorable Donna Tucker
Chief Presiding Judge**

**Othniel Palomino
Chief Administrative Officer**

September 29, 2017

City of Shoreline

INVOICE for King County District Court Services -- City Contract Reconciliation 2016

Date	Amount Due
	\$ 302,659.00
TOTAL DUE	\$ 302,659.00

Please make check payable to: **King County District Court**

Remit payment to:
**King County District Court
Office of the Presiding Judge, Room W-1034
516 Third Avenue
Seattle, WA 98104**

**Attention: Heather Dean
206-477-1691**

Thank you!

Due by 12/14/2017