



ADOPT-A-ROAD <<<

A Program of the Community Services Division

17500 Midvale Avenue North, Shoreline, WA 98133 | (206) 801-2700 | FAX (206) 546-7868

Dear Current and Prospective Volunteers:

Thank you for your interest in the City of Shoreline Adopt-A-Road program. The Adopt-A-Road Guide is designed to make the Adopt-A-Road program easy to understand and participate in. The list below describes the contents of this folder and gives directions to follow. Please read each section of this folder and call (206) 801-2700 or email crteam@shorelinewa.gov if you have any questions.

Guidelines

This **Adopt-a-Road guide** defines each part of the program and your responsibilities within it, including **How to Adopt-A-Road**.

Fact Sheet

This section provides historical information about the county-wide Adopt-A-Road program and can be used as a quick reference to recruit others to participate in the program.

Application Form

This form needs to be filled out by the organization or individual wanting to adopt a road. The group leader should mail or fax the application to the Customer Response Team. If the requested road is already adopted by another group, the City will work with the group leader to find another suitable road.

Volunteer Service Agreement

This form needs to be signed by each volunteer participating in the cleanup. All participants under the age of **18** must have parent or guardian signature on an **Individual Service Agreement**. A copy must be sent to the Customer Response Team and the group leader should keep the original. If any new volunteers participate during following cleanups and did not sign the original, have them sign and send an updated copy to the Customer Response Team.

Adopt-a-Road Agreement

The group leader needs to read and fill out the entire agreement. He/She should then mail the signed agreement with the application form to the coordinator. The coordinator must obtain the signed form before the

first cleanup can be scheduled. The form defines the responsibilities for the group as well as City of Shoreline Customer Response Team.

Traffic Control Plan

This schematic map shows a sample setup for an Adopt-A-Road cleanup. Safety is the number one priority during all cleanups. If the street you adopt needs another arrangement, please check with the Customer Response Team and alternative plans may be made.

Safety Kit Contents

The group leader should use this list as a guide when picking up the safety equipment. All listed items should be included inside the duffel bag. If any items are missing, please inform the Customer Response Team.

Safety Rules

Remember, safety first! The group leaders should read the safety rules carefully, and share the rules with all cleanup participants.

Completion Form

The group leader should make several copies of this form to keep in his/her Adopt-A-Road file. After each cleanup, group leaders must either mail or fax to (206) 546-7868 the results to the CRT, or call (206) 801-2700 to report the figures requested. Either speak with the Customer Response Team directly or leave a detailed message including the information as listed on the completion form.

Customer Response Team Office Location

During your Adopt-A-Road cleanup, safety equipment is required. This equipment can be reserved for your group by calling the Customer Response Team at least **10 days** in advance of the cleanup date; call the office a few days prior to the cleanup and arrange a specific time to pick up the safety equipment. The group leader must return the safety kit within two working days after the cleanup to the Shoreline City Hall Annex. Kits are on loan to volunteers and must be returned promptly to allow other volunteer groups to actively participate roadside litter reduction.



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ADOPT-A-ROAD PROGRAM

Adopt-A-Road Program

The City of Shoreline Adopt-A-Road Program brings community groups or individuals into a partnership with the city to create community pride and ensure Shoreline continues to maintain clean streets. Please consider joining our program.

Program Basics

To participate in Adopt-A-Road, the volunteer group or individual commits to:




- Provide litter pick up on one to two miles of road.
- Perform cleanups at least four times per year for two years.
- Provide a group leader who will schedule the cleanups, ensure the safety rules are followed and report back to the city on the hours volunteered.
- Pick up and return safety equipment to Hamlin Maintenance Yard.
- Arrange for garbage disposal by the city by either returning bagged garbage to Hamlin Maintenance Yard or arranging for city crews to pick up.

To recognize the time and efforts of the individual or group volunteer, the City of Shoreline commits to:

- Dispose of garbage collected on the Adopt-A-Road cleanups.
- Provide two Adopt-A-Road signs, one at each end of the adopted section of road with the group or individual's name (optional).
- Provide safety equipment for cleanups.

How to Sign Up

If you are interested in the Adopt-A-Road Program, please follow these steps:

-  Call the City of Shoreline Customer Response Team at (206) 801-2700 to discuss what streets are available.
-  Once the street has been verified as available you will be transferred to the Volunteer Coordinator (206) 801-2253 to receive all necessary paperwork.
-  Fill out the Adopt-A-Road Application and return by mail, FAX or email to the address below.
-  Once the Adopt-A-Road Application and requested street has been approved, your neighborhood CRT Representative will call you and ask you to fill out the Adopt-A-Road Agreement.
-  Sign the Adopt-A-Road Agreement and return by mail, FAX or email to the address below.

To return paperwork

City of Shoreline- Adopt-A-Road
Customer Response Team
17500 Midvale Avenue North
Shoreline, WA 98133
(206) 801-2700
FAX (206) 546-7868
crteam@shorelinewa.gov



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ADOPT-A-ROAD CLEANUP GUIDELINES

Once you have signed the Adopt-A-Road Agreement and have confirmation from the Customer Response Team that your paperwork is complete, here are the steps to follow for a successful cleanup

To Schedule

- ✓ Email crteam@shorelinewa.gov or call (206) 801-2700 at least 2 weeks prior to scheduled cleanup date to request safety equipment.
- ✓ **Please be sure to include:** your name, phone number, and email. State the date you plan to perform cleanup and whether you need one or two bags. Each bag has equipment for 10 people.
- ✓ The week of your cleanup email crteam@shorelinewa.gov or call (206) 801-2700 to request a *pick up time* for the equipment. See hours in box at bottom.
- ✓ Equipment picked up Friday can be returned Monday.

To schedule safety kit use:

crteam@shorelinewa.gov
(206) 801-2700
FAX (206) 546-7868

Shoreline City Hall Annex
1110 N 175th Street
Shoreline, WA 98133

HOURS: 8:00 am – 5:00 pm

To Perform a Group Cleanup

- ✓ Keep your group safe! The group leader needs to review the safety rules with the group before the cleanup starts.
- ✓ Use the safety equipment, including the “Litter Crew Ahead” sign to catch the attention of drivers.
- ✓ All participants must sign the Hold Harmless Agreement.

After the Cleanup

- ✓ Return the completed Hold Harmless Form and all equipment in the Safety Kit Bag to Shoreline City Hall Annex (address below).
- ✓ Arrange for garbage disposal by the City. Either return bagged garbage to Shoreline City Hall Annex when you return Safety Kit or call the City at (206) 801-2700 to arrange for city crews to pick it up at a designated location. Near your Adopt-A-Road sign is a great spot!



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FACT SHEET

DESCRIPTION

- The City of Shoreline Adopt-A-Road Program is a litter-reduction campaign designed to remove litter debris from local roads and improve the quality of the environment. The program establishes a partnership between volunteer groups and the City of Shoreline, Customer Response Team by working together in the efforts of litter control along neighborhood roads.

BACKGROUND

- King County's first Adopt-A-Road project took place on SE Lake Holm Road in **September 1991** by Boy Scout Troop #418.
- City of Shoreline implemented Adopt-a-Road in 1999.

PARTICIPATION

- Currently **185** volunteer groups actively participate in the program county-wide.
- **328 miles** of roads are currently adopted countywide.
- Since the start of the county-wide program, over **20,000 volunteers** have provided **50,000 hours** of litter reduction work.

BENEFITS

- The City of Shoreline has a cleaner, more pleasant environment through the significant contributions of Adopt-A-Road volunteers.
- Adopt-A-Road signs, in recognition of volunteer groups, dot the City's landscape.

REQUIREMENTS

- Clean 1-2 miles of roadway which has been approved by the City
- Minimum number of cleanups: four times a year
- Length of commitment: minimum two years

WHO CAN APPLY

- Individuals
- Nonprofit organizations and service clubs
- Volunteers from commercial and private enterprises

HOW TO APPLY

- Contact:

City of Shoreline- Adopt-A-Road Program
Customer Response Team
17500 Midvale Ave. North
Shoreline, WA 98133-4921
(206) 801-2700
crteam@shorelinewa.gov



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APPLICATION

Name of Organization or Individual Applying

Date of Application

Primary Contact Person

Contact Phone #

Alternate Phone #

Mailing Address

City, Zip Code

email address

Back Up Contact Person

Contact Phone #

Alternate Phone #

Mailing Address

City, Zip Code

email address

Do you want Adopt-a-Road recognitions sign(s) installed?
Yes No

If yes, name as you would like it to appear on the
Adopt-A-Road sign:



Approximate number of
people anticipated to
participate regularly in
litter cleanup effort:

Do you intend to use volunteers under 18 years old?
Yes No

Please consult with the Customer Response Team regarding
participation of minors.

If applying as a group, is
your group incorporated?
Yes No

How did you hear about
Adopt-a-Road?

Road or neighborhood you are interested in adopting:

Signature

Mail or fax this form to:

City of Shoreline Adopt-A-Road
Customer Response Team
17500 Midvale Ave. N
Shoreline, WA 98133-4921
Fax #: (206) 546-7868
crteam@shorelinewa.gov

Customer Response Team Review:

Approval: _____ Date: _____

Start Date: _____

Sign Installation Date: _____

Traffic Review:

Approval: _____ Date: _____

Thank you for your interest in keeping Shoreline clean!



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VOLUNTEER SERVICE AGREEMENT

NOTE: This form needs to be completed and returned when each cleanup is completed.

Group Leader Name _____ **Volunteer Group Name** _____

Address _____ **City** _____ **Zip** _____ **Phone** _____

Cleanup Location _____ **Cleanup Date** _____

Number of Participants _____ **Total Volunteer Hours** _____

BY SIGNING BELOW I READ AND UNDERSTAND the rights, responsibilities and privileges of participation in the Adopt-a-Road program and I AGREE:

I authorize any necessary emergency medical treatment that might be required for me in the event of physical injury and/or accident to me while participating in this program.

I am participating and am under control of our volunteer group (as opposed to the City of Shoreline). I agree to abide by the terms and conditions of the group's agreement with the City of Shoreline.

I understand and agree to abide by the Adopt-a-Road Safety Rules.

I further agree that, in consideration for City of Shoreline's disposal of litter collected in their cleanup, I, including anyone authorized to act on my behalf, will save and hold harmless, protect and defend the City of Shoreline, its agents, employees and officials from liability for damages or injury resulting from my participation in the program.

HOLD HARMLESS AGREEMENT

Name	Address	Email	Hours



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INDIVIDUAL VOLUNTEER SERVICE AGREEMENT

I hereby volunteer my services to perform volunteer work for the City of Shoreline. I understand I will not be compensated for my work but I volunteer to do the work in a responsible manner and to abide by all relevant city policies. If I decide to discontinue my volunteer service I will notify the City of Shoreline.

I understand this Agreement shall not in any way constitute nor create an employer/employee relationship between the City and the Volunteer. The City shall not be responsible for, nor liable for, nor shall the applicant be eligible to receive, any compensation or benefits as a result of this Agreement **EXCEPT** for State Labor and Industries Industrial Insurance medical aid coverage.

In consideration of the City giving me permission to perform these volunteer services, I understand the following:

- I will abide by all City policies regarding personal conduct while performing volunteer service.
- I agree not to go beyond the scope of volunteer work agreed to without authorization.
- I am to be trained on any activity that I am unfamiliar with, learn the corresponding policies, and it is my responsibility to understand them completely or ask questions until I feel confident to perform them.
- I or the City may terminate this agreement at any time without cause, and that I am volunteering my service at will and may be asked to discontinue such without prior notice or reason.
- I am not to appear for volunteer service under the influence of any drugs or alcohol. I agree to inform the supervisor at the beginning of the shift if taking any over-the-counter or prescription medications which may impair the ability to perform volunteer duties.
- I am not to have children with me during my volunteer activities that are under 14 years of age. *If you have children under 14 years of age accompanying you to the event, please sign acknowledgment on back of form.*
- Should an injury occur during the scope of my service, I understand that:
 - √ The City of Shoreline has included my hours of volunteer service in the State Labor and Industries coverage for volunteer workers; and
 - √ I am to report any on-the-job injury or illness, no matter how minor to supervisor.

WAIVER & HOLD HARMLESS: I am fully aware that the work associated with being a City Volunteer involves certain risks of physical injury or death. Being fully informed as to these risks and in consideration of my being allowed to participate in the City's Volunteer Program, I hereby assume all risk of injury, damage and harm to myself arising from such activities or use of City facilities. I also hereby individually and on behalf of my heirs, executors and assignees, release and hold harmless the City, its officials, employees and agents and waive any right of recovery that I might have to bring a claim or a lawsuit against them for any personal injury, death or other consequences occurring to me arising out of my volunteer activities.

LIABILITY COVERAGE: I understand that the City is self insured through the Washington Cities Insurance Authority (WCIA) for liability coverage. Volunteers performing within the scope of their assigned duties as authorized by the City are afforded the same coverage as City employees under the City's liability coverage with WCIA. I am fully aware that a volunteer's intentional misconduct is not protected or covered by the City or WCIA.

NOTE: A parental or guardian signature is required (p. 2) for YOUTH UNDER 18 YEARS OLD



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Individual Volunteer Service Agreement page 2

SCOPE OF WORK (to be filled in by City staff supervisor)

Task(s): _____

Location: _____ Date(s): _____

Project Supervisor: _____ Staff Contact: _____

Signature of volunteer

Date

VOLUNTEER CONTACT INFORMATION

Name: _____ Phone: _____

Address: _____ Email: _____

FOR YOUTH AGES 14-17 (to be filled out by parent/guardian):

_____ has my permission to accept an assignment as a
volunteer for the City of Shoreline and I acknowledge that _____ is 14 years or older.

Signature of parent/guardian

Date

FOR YOUTH UNDER 14 YEARS OF AGE (to be filled out by parent/guardian):

I acknowledge that I am volunteering my time for the _____ program sponsored
by the City of Shoreline on _____. I understand that the City of Shoreline does not
recommend bringing children under the age of 14 years to City-sponsored community service volunteer events. I
further understand that if I bring my children under the age of 14 years, I, not the City of Shoreline, am responsible for
supervising the children.

Signature of parent/guardian

Date

FOR ONE DAY EVENTS

Event Date: _____ Hours Volunteered: _____

For one day event: please return form to City of Shoreline staff supervisor on-site at the event.
For ongoing volunteer work, please mail to the Customer Response Team at:

City of Shoreline 17500 Midvale Avenue North Shoreline, WA 98133 (206) 801-2700

ADOPT-A-ROAD AGREEMENT



The City of Shoreline Adopt-A-Road, hereinafter called the “City” and _____, hereinafter called the “Volunteer Group”, are entering into this agreement to permit the Volunteer Group to contribute toward the effort of maintaining a litter free and aesthetically pleasing neighborhood and roadside.

By signature below, the Volunteer Group acknowledges awareness that the safety of volunteers is of primary importance and agrees to the following terms and conditions.

VOLUNTEER GROUP AGREES TO TERMS AND CONDITIONS:

- Participants shall pick litter on a preselected section of road or neighborhood area that has been approved by the City.
- Participants shall be 14 years of age or older, unless prior approval was granted by the City. The Volunteer Group shall furnish supervision by **one or more** adults for every (4) minors under 18 years old participating in the program.
- The Volunteer Group shall remove litter from the adopted area a minimum of **4 times a year for a two year period**.
- The Volunteer Group shall email or call first, then obtain required supplies and materials from the City during regular business hours. See Shoreline City Hall address sheet for hours. Call (206) 801-2700.
- The Volunteer Group shall place filled trash bags off the road near the Adopt-A-Road sign for pick-up and disposal by the City, take bags to Hamlin Park maintenance yard, or call (206) 801-2700 for collection.
- To conduct activities in a safe manner and comply with the “**Adopt-a-Road Safety Rules**”
- To designate a volunteer group leader and the leader will have a copy of this agreement and the “Adopt-a-Road Safety Rules” with him/her while working on the roadside.
- Each participant in the cleanup shall review the “Adopt-a-Road Safety Rules” before participating in roadside activities.
- All participants shall wear safety equipment at all times when at the site. Crew size will be limited to the amount of safety equipment available (10 per bag).
- Place the advance warning sign at the intersection, hill or at the beginning of the project.
- Participants shall NOT touch anything that might be hazardous or cause injury. This includes such things as: syringes, needles, broken glass, animal bodies, and heavy objects such as tires or appliances. The leader shall report these items or questions about hazardous materials to the City by calling (206) 801-2700.
- Participants shall not drink alcohol prior to or while participating in litter pick-up activities.
- Each participant shall sign a Hold Harmless agreement prior to their participation in each cleanup. A parent or legal guardian must sign for a minor.
- To provide the City with a copy of the Completion Form within 7 calendar days following each cleanup.
- The Volunteer Group shall return safety equipment and unused trash bags (furnished by the City) to the City within two working days following the cleanup.
- The volunteer group leader shall report any injuries incurred by participants during cleanup activities to the Customer Response Team within two working days of the injury. Notification will be provided on the City’s Incident Report Form.

If, in the sole judgment of the City, the Volunteer Group is not meeting the terms and conditions of this agreement, the City may terminate the adoption agreement immediately and remove the group’s Adopt-a-Road signs.



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Adopt-A-Road Agreement, Page 2

The City agrees to do the following:

1. Conduct a safety orientation for the Volunteer Group Leader prior to the first cleanup and thereafter when appropriate.
2. Furnish and install an Adopt-A-Road sign with the Volunteer Group's name or acronym at the adopted area.
3. Furnish the Volunteer Group with trash bags and appropriate safety equipment for participants to use during cleanup activities, including an advance warning sign that reads "crew ahead" with orange background and black letters.
4. Remove the filled trash bags.
5. Assist the Volunteer Group in cleaning up litter and/or debris under unusual circumstances (i.e., when large, heavy, or hazardous items are found).
6. Coordinate, at its discretion, publicity efforts with the Volunteer Group to solicit local media coverage.

OTHER CONSIDERATIONS, TERMS, AND CONDITIONS:

- It is recommended that the Volunteer Group have at least one person on the crew with a valid First Aid Card during clean-up activities.
- It is also recommended that the Volunteer Group have a cellular phone or radio on site in case of emergency.

The term of this agreement shall commence on: _____, and shall be renewed every two years unless terminated by the Department or the Volunteer Group. Upon termination of this agreement, the Adopt-a-Road sign shall be removed and remain the property of the Department.

VOLUNTEER GROUP HOLD HARMLESS:

On behalf of _____, volunteer group, I have read the terms and conditions for participation, and I agree and acknowledge the following:

- 1) Volunteers in this program are under the control of our group and not the City of Shoreline. Our organization will evaluate all participants to determine that they are responsible individuals who will abide by the Adopt-a-Road Safety Rules and use due care and caution while participating in this cleanup program.
- 2) The Volunteer Group Leader will train each volunteer prior to his/her participation in any activity. Each volunteer will have reviewed the Adopt-a-Road Safety Rules prior to participation in the program.
- 3) We recognize that this program will expose participants to traffic along roadways, as well as other potential hazards. It is our responsibility to provide the City with a copy of the Adopt-A-Road Hold Harmless form with names and signatures of individual participants (parents/guardians if minors) prior to participation in the program.
- 4) It is further agreed that, in consideration for the City's disposal of letter collected in this cleanup, our organization an its participants, will save and hold harmless, protect and defend the City, its agents, employees and officials from any claim by our organization, and participants from our organization or third parties arising out of our participation in this program.

I CERTIFY THAT I AM AUTHORIZED TO SIGN THIS AGREEMENT ON BEHALF OF OUR VOLUNTEER GROUP, AND CONSENT TO ITS TERMS.

VOLUNTEER GROUP LEADER

CITY OF SHORELINE

Signature Date

Signature Date

Print Name

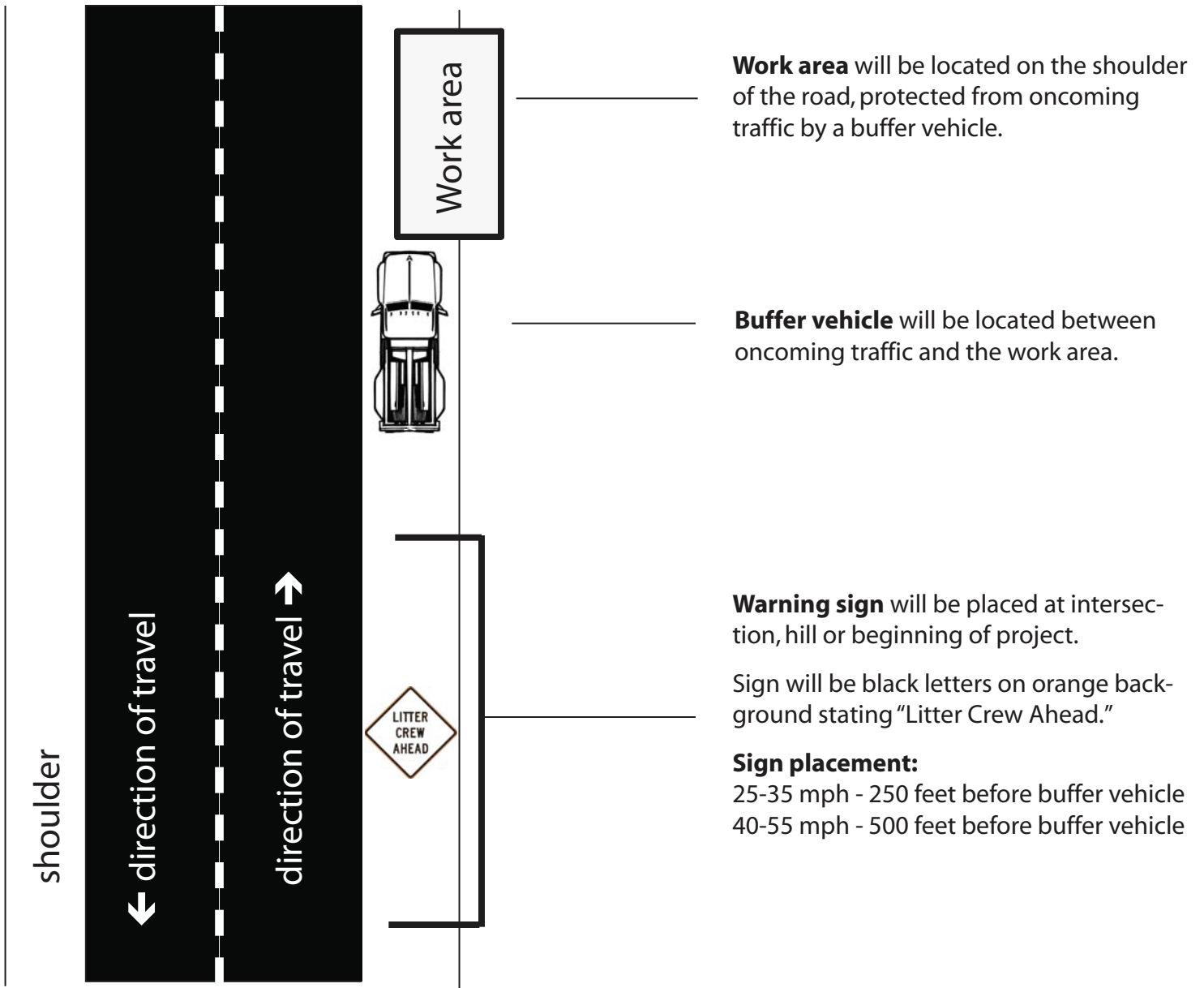
Print Name

Organization

Customer Response Team Representative

Address

TRAFFIC CONTROL PLAN



Work area will be located on the shoulder of the road, protected from oncoming traffic by a buffer vehicle.

Buffer vehicle will be located between oncoming traffic and the work area.

Warning sign will be placed at intersection, hill or beginning of project.

Sign will be black letters on orange background stating "Litter Crew Ahead."

Sign placement:

25-35 mph - 250 feet before buffer vehicle

40-55 mph - 500 feet before buffer vehicle

SAFETY KIT CONTENTS

The Safety Kit is designed to provide a group of Adopt-A-Road volunteers with the necessary materials to have a successful and safe cleanup event. It is very important to use all equipment correctly during the cleanup.

The Adopt-a-Road Coordinator will provide safety orientations to all volunteer group leaders upon request. It is important to use common sense like bringing extra water to a cleanup site on hot days and dressing in heavy clothing on cold wet days.

The following items are included in the safety kit duffel bag:

- 1 “Volunteer Litter Crew Ahead” Sign
- 1 Rotary Light (to place on top of vehicle)
- 1 First Aid Kit
- 10 Safety Reflective Vests
- 10 Hard Hats
- 10 Pairs of Gloves
- 50 Plastic Litter Bags

Please look through the safety kit when you pick it up from the Shoreline City Hall. If any items are missing, notify the customer response team staff immediately. Also, if you have any questions about the proper use of equipment, please ask at pick up or by calling (206) 801-2700.

After completing the cleanup, return the kit to the Shoreline City Hall within two working days. Please return gloves and any unused bags in the kit for the next group to use. Return completed Hold Harmless forms with signatures of all volunteers and hours worked with the Safety Kit.



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SAFETY RULES

Participants in the City of Shoreline Adopt-a-Road Program must comply with the following **Safety Rules**. The following list is not all inclusive; volunteer group leaders and volunteer participants must also agree to make **safety** the first priority during Adopt-a-Road cleanups. Failure or refusal to comply with the following safety rules may result in the termination of the Adopt-a-Road agreement.

Group leaders should review safety rules with volunteers before starting litter pick up.

- ◆ Know emergency procedures such as the location of the nearest emergency facility and how to quickly summon the police or an ambulance.
- ◆ Be supplied with a first aid kit provided by the City, which will be included with the safety kit supplied during the litter pick-ups.
- ◆ Notify group leader of all known allergies and any physical infirmities prior to participation.
- ◆ Avoid overexertion and heat related problems by drinking water and taking breaks.
- ◆ Carpool to the litter pickup site and pull vehicles as far off the side of the road as possible. Vehicles should never be parked on the traveled portion of the roadway.
- ◆ Wear long sleeves, blue-jeans or long pants, thick-soled shoes or boots, and gloves.
- ◆ Wear the safety hat and vest provided in the safety kit.
- ◆ Perform cleanup activities only during daylight hours and when weather is conducive to good visibility.
- ◆ Avoid peak traffic hours and extreme inclement weather conditions.
- ◆ Be prepared for any unexpected behavior of motorists. Never assume a driver sees you.
- ◆ Clean only one side of the road at a time and walk facing on-coming traffic. Place the "Volunteers Litter Crew Ahead" warning sign facing traffic at the start of the section of roadway being cleaned.
- ◆ Do not stand or jump on guardrails, drainage pipes, or concrete walls.
- ◆ Never enter the roadway to pick-up trash. Stay on sidewalk, or on road shoulder, at least two feet off traveled roadway or edge line.
- ◆ Do not wear headphones.
- ◆ Stay clear of all construction areas.
- ◆ Avoid all horseplay. Do not distract drivers.
- ◆ Do not handle hazardous materials such as car batteries, petroleum products and chemical spills, heavy or unwieldy objects, dead animals, broken glass, needles and drug paraphernalia, or any unidentified questionable items. Such items should be reported to the City of Shoreline Customer Response Team as soon as possible by calling (206) 801-2700.
- ◆ Be careful of contact with poison plants, stinging insects, and snakes.
- ◆ Use caution while engaging in all clean-up activities.
- ◆ Report all accidents or injuries to the group leader immediately.

If you have any questions, please contact the Customer Response Team at 206-801-2700.



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COMPLETION FORM

Help us promote the Adopt-A-Road Program. Please fill out this form, mail, FAX, or call the Customer Response Team after each clean-up at (206) 801-2700 to verbally report the information.

Cleanup completion date: _____

Name of organization: _____

Group leader: _____ Phone #: _____

Street Location(s) cleaned up: _____

Number of volunteers that participated: _____

Total number of cleanup hours: _____

We anticipate our next cleanup will be on (date): _____

Were there any unusual incidents or injuries during the cleanup?

If so, please describe: _____

Notes, comments and suggestions:

You may also mail in the above information to:

**City of Shoreline - Adopt-A-Road
Customer Response Team
17500 Midvale Ave. N
Shoreline, WA 98133-4921**

Thank you for keeping Shoreline clean!



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CUSTOMER RESPONSE TEAM LOCATION

<u>Name</u>	<u>Location</u>	<u>Contact Information</u>
City of Shoreline Customer Response Team	Shoreline City Hall Annex 1110 N 175 th Street Shoreline, WA 98133	(206) 801-2700 (206) 546-7868 Fax crteam@ shorelinewa.gov

To schedule a cleanup and arrange the use of a Safety Kit and when to pick it up, please email crteam@shorelinewa.gov or call the Customer Response Team @ (206) 801-2700. Each kit contains safety equipment for 10 people; please specify if you need one or two kits for your cleanup.

After the cleanup, please return the kit(s) to Shoreline City Hall Annex within two days. Call the City of Shoreline at (206) 801-2700 for pickup of the bagged garbage at a location designated by City of Shoreline staff.

SHORELINE CITY HALL HOURS: 8:00AM -5:00PM MONDAY - FRIDAY