

Tree Worksheet

Planning & Community Development
17500 Midvale Ave N
Shoreline, WA 98133
206-801-2500
pcd@shorelinewa.gov



Project Address _____

Name _____ Email _____

For projects **with tree removals**, fill out the following chart and acknowledgment.

For projects **with no tree removals**, see *No Impacts to Trees* on the backside of this form and sign the acknowledgment.

Instructions

List all trees on site in the table below, including non-significant trees. Non-significant trees (those less than 6" DBH) should not be included in the *Tree Removal Calculations* on the backside of this form.

[See SMC 20.50.310](#) or the City's [Tree Regulations for Private Property handout](#) for more information about exemptions and trees that may be removed without a permit.

In certain critical areas, such as steep slopes or stream buffers, trees may not be removed unless they are hazardous to persons or property. Check with City staff if you aren't sure if your property has critical areas.

#	Species/Name	DBH	Significant?	Remove?	Exempt?	Replace?	Notes
Ex. 1	Western Red Cedar	25"	Y	Y	N	3	example
Ex. 2	Big Leaf Maple	12"	Y	Y	Y	0	example

This worksheet is provided as an aid and is for informational use only. It is not a substitute for the Shoreline Municipal Code.

Open M, T, F 8 a.m. to 5 p.m.
Open W, Th 1 p.m. to 5 p.m.
Permit processing ends at 4 p.m.

Code Information

Tree Sizes and Measuring

Trees are measured by their Diameter at Breast Height (DBH). This is the diameter of the tree at 4.5 feet off the ground. Measuring around a tree's trunk will give you the circumference. Divide the circumference by 3.14 to obtain its diameter. Please see the City's [Tree Regulations for Private Property handout](#) for more information about how to measure trees.

The City of Shoreline regulates all trees in environmentally critical areas, and significant trees outside of critical areas. Significant trees are all trees 6 inches DBH and greater.

Exemptions (Tree Removal Allowance)

There are allowances in some instances for significant trees less than 24 inches DBH to be removed in a 36-month period without being subject to permit review, retention, or replacement requirements. This allowance does not include properties in critical areas. [SMC 20.50.310\(B\)](#) outlines the details of this allowance. The City must be informed about tree removals using this allowance to: (a) track the removals in a 36-month period, (b) ensure compliance with City regulations, and (c) avoid code enforcement action.

The removal of up to three (3) significant trees less than 24 inches DBH on lots up to 7,200 square feet and one additional significant tree for every additional 7,200 square feet of lot area in a 36-month period may be allowed.

Replacement Trees

Replacement trees must be at least six (6) feet tall if the replacement tree is coniferous, or at least 1.5 inches in caliper (diameter measured six (6) inches off the ground) for all other trees. Please show the location of the replacement trees on your site plan.

No Impacts to Trees (check box if applicable)

This project will not remove any trees, and no impacts to trees are expected as a result of this project.

I understand that my site plan must show trees and their critical root zones. If development, fill, excavation, construction materials, equipment staging or any traffic is proposed within the critical root zone of any tree, then I will provide an assessment from an ISA Tree Risk Assessment Qualified (TRAQ) arborist assessing the tree's health given the impacts of the proposed development and any proposed tree protection measures. My site plan will show any and all tree protection measures in accordance with the Shoreline Municipal Code (SMC) and with my arborist's recommendations.

Acknowledgement (REQUIRED)

I acknowledge that trees proposed for removal have been clearly marked on the site, and that tree protection measures in accordance with City code and arborist recommendations are in place. A City planner may visit the project site to confirm this prior to approving my application.

Signature _____ Date _____

FOR STAFF USE ONLY

Total Significant Trees on Lot/Site		Total # Significant Trees After Exemptions	
Lot Size (sqft)		# Significant Trees Retained	
# Partially Exempt Removals Allowed		# Non-Exempt Significant Trees Removed	
# Partially Exempt Trees Removed		Percent of Trees Retained	
# Other Exempt Trees Removed (e.g., dead)		Replacement Trees Required	

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