



**Minutes for the Parks, Recreation and Cultural Services/Tree Board
Regular Meeting
City Hall Room 303**

1. Call to Order/Attendance

The meeting was called to order by Chair Robertson at 7:00 p.m.

Park Board Members Present: Betsy Robertson, John Hoey, Katie Schielke, Cindy Dittbrenner, Bill Franklin, Erik Ertsgaard

Absent: Christina Arcidy, Christine Southwick, Natalia Ablao Sandico

City Staff Present: Recreation Superintendent Mary Reidy (Acting Director), Senior Management Analyst Susana Villamarin, Parks Maintenance Superintendent Kirk Peterson, Senior Maintenance Worker Tony Hamilton, Administrative Assistant III Lynn Gabrieli

2. Approval of Agenda: Chair Robertson called for approval of the agenda. So moved by Ms. Schielke and seconded by Mr. Franklin. The motion carried.

3. Approval of Minutes: Chair Robertson called for approval of the December minutes. So moved by Mr. Hoey and seconded by Mr. Franklin. The motion carried.

4. Public Comment

Boni Biery, Shoreline, requested consideration of a proposal to re-develop Firlands Way into a walkable street with gathering areas and greenspace. She requested PRCS/Tree Board support of funding to study the proposal and she requested 30 minutes on the February PRCS/Tree Board agenda.

Janet Way, Shoreline Preservation Society, voiced support of Ms. Biery's proposal. She advocated for the preservation of Firlands Way as a historic area and the transition of the roadway into a walkable street for small community events and public art spaces.

5. Director's Report

Mary Reidy, Acting Director

- Applications for the Recreation Supervisor position closed last week. Ten applicants will be interviewed for the position.
- The annual pool closure is the last week of February through the first week of March for maintenance and cleaning.
- The Hamlin Shop remodel is nearly complete.
- A new accessible van will be incorporated into the fleet by the end of February.
- Shoreline A & B turf replacement bids have been received. Twin Ponds field users will be surveyed to collect information that will inform field surface choice for Shoreline A & B. (2/22/2018 Correction: Shoreline A & B turf replacement bids had not been received at the time of this report).

- The Shoreline Lake Forest Park Senior Center has a new Assistant Director: Teresa LeCroix. She is working with City staff to develop a comprehensive strategy for aging adults programming.
- Community partners from Shoreline Libraries, Kruckeberg Botanic Garden, Shoreline Historical Museum, and Shoreline Lake Forest Park Senior Center met with PRCS staff this week to share ideas and vision.

6. King County Library Operations Update

Denise Bugallo, Library Regional Manager

PowerPoint presentation available by request

- Ms. Bugallo shared the library system's mission, vision and values and remarked on the similarities between a public park and recreation system and the public library system. She reported KCLS statistics and updated the Board on library programming.
- Current library initiatives:
 - Early literacy and education including reading challenges and summer meals
 - Valuing and supporting teens - a new teen space will be added to the Shoreline Library
 - Homework assistance for students K-12
 - Welcoming immigrants and refugees including ESL classes, citizenship and talk time
 - Engaging communities in conversation & discussion including topics such as race, social justice, citizen activism, local history, privacy, and homelessness
 - One-on-one assistance for things like computer help, tax preparation, and adult tutoring
- Public libraries offer the following services:
 - Scanning
 - Printing
 - Personal librarian services for 30 minutes
- Chair Robertson asked how sunsetting the Library Board has impacted Shoreline's libraries and how the PRCS/Tree Board can be supportive. Ms. Bugallo reflected that the current process is working. She feels connected to the City through staff contacts and she appreciates sharing information with the Board. Ms. Bugallo values the similarity of missions between the PRCS Department and the libraries.
- Mr. Franklin requested Shoreline-specific data, including trends.
- Mr. Hoey reflected on the physical connection between parks and the local library at Richmond Beach Community Park, and asked what it would take to keep the Richmond Beach library open on Sundays. Answer: more funding for additional staff.
- Mr. Ertsgaard expressed interest in exploring opportunities for teens at the library.

7. 2017 Tree Report

Kirk Peterson, Park Maintenance Superintendent; and Tony Hamilton, Senior Park Maintenance Worker provided statistics on 2017 public tree maintenance, removals and plantings.

PowerPoint presentation based on agenda packet materials available upon request.

- Ms. Dittbrenner requested clarification on the number of trees planted in 2017. Mr. Hamilton stated that the 45 trees planted refers to the right-of-way only, not including volunteer planting efforts. Depending on the survivability of the newly planted trees, more will be planted.
- Narrow parking strips make planting trees a challenge.

- Mr. Hamilton shared his plan for maintaining tree corridors in 2018 including raising canopies and clearing site lines.
- Mr. Peterson showed pictures of the dying Lombardy Poplars at Twin Ponds Park. These trees will be removed and replaced at a ratio of 3:1 with native trees. The public will be noticed prior to removal.
- Ms. Way was given permission to speak by Chair Robertson. She requested chipping the downed trees to mulch the new trees.
- Mr. Franklin requested an update on the status of dead Birch trees near the YMCA. Mr. Hamilton is working with Public Works staff to resolve this issue.

8. Cityworks Demonstration

Mr. Peterson and Mr. Hamilton demonstrated how Cityworks software is used to inventory trees and manage work orders throughout the park system and rights of way.

9. Concept Design Update

Ms. Villamarin updated the Board on Park Concept Designs following the December 13, 2017 open house. Information generated from that open house is currently in the hands of the consultants for analysis. Parks have been prioritized for continued master planning based on the 2017-2023 Parks, Recreation, and Open Space Plan prioritization criteria. Further design efforts will be concentrated on the following parks:

- Hillwood
- Shoreview
- Richmond Highlands
- Ridgecrest
- James Keough
- Hamlin
- Bruggers Bog
- Westminster

Emerging themes include: public art, trails, pickle ball courts, dog parks, sports, restrooms, drinking fountains, parking, picnic shelters and playground improvements.

Mr. Peterson and Ms. Villamarin discussed each of the 8 parks listed above, mentioning the preferred improvements heard from the community.

There will be open houses on March 6 and March 10 to evaluate additional designs. Next steps were reviewed which include a presentation to the City Council scheduled for August 6, 2018. More information at www.shorelinewa.gov/parksdesign.

10. Comments from the Board

Mr. Franklin reflected on the Twin Ponds cork field, wondering whether the undesirable effects are related to something other than the cork itself. He asked whether mockups could be examined prior to making a decision on Shoreline turf replacement materials. Ms. Dittbrenner echoed Mr. Franklin's desire to analyze possible reasons why the cork material may be underperforming before making a decision on further field replacements.

Chair Robertson reported on the Public Art Jury's initial work on the major Public Art commission for the Park at Town Center. 20 artists nationwide have submitted proposals to date. The deadline for proposals is January 31.

11. Adjourn

Hearing no further business, Chair Robertson called for a motion to adjourn. So moved by Ms. Dittbrenner and seconded by Ms. Schielke. The meeting adjourned at 8:59 p.m.

Signature of Vice-Chair
John Hoey

Date

Signature of Minute Writer
Lynn Gabrieli

Date