



AGENDA

SHORELINE CITY COUNCIL SPECIAL MEETING

Monday, January 29, 2017
5:30 p.m.

Conference Room 303 · Shoreline City Hall
17500 Midvale Avenue North

Sidewalk Advisory Committee

1. **CALL TO ORDER** 5:30 p.m.
2. **AGENDA ITEM**
 - Welcome and Introductions
 - Sidewalk Advisory Committee Overview
 - Sidewalk Prioritization Process
 - Sidewalk Prioritization Communications
3. **ADJOURNMENT** 6:45 p.m.

The Council meeting is wheelchair accessible. Any person requiring a disability accommodation should contact the City Clerk's Office at 801-2231 in advance for more information. For TTY service, call 546-0457. For up-to-date information on future agendas, call 801-2236 or see the web page at www.shorelinewa.gov. Council meetings are shown on Comcast Cable Services Channel 21 and Verizon Cable Services Channel 37 on Tuesdays at 12 noon and 8 p.m., and Wednesday through Sunday at 6 a.m., 12 noon and 8 p.m. Online Council meetings can also be viewed on the City's Web site at <http://shorelinewa.gov>.



Memorandum

DATE: January 22, 2018

TO: Shoreline City Council

FROM: Nora Daley-Peng, Senior Transportation Planner

RE: Dinner Meeting with the Sidewalk Advisory Committee

CC: Debbie Tarry, City Manager
John Norris, Assistant City Manager
Randy Witt, Director of Public Works
Nytasha Sowers, Transportation Services Manager
Tricia Juhnke, City Engineer

The City has begun a year-long process to create a Sidewalk Prioritization Plan as directed by the City Council in March 2017. The Council expressed a desire to make improvements to the current sidewalk network, both in constructing new sidewalks (or alternative pedestrian facilities) and maintaining and bringing existing sidewalks up to Americans with Disabilities Act (ADA) standards.

Major components of the process will be to create a data-driven system for prioritizing projects and researching and recommending ways to fund them. The process includes input from a citizen Sidewalk Advisory Committee (SAC) and multiple opportunities for providing public input.

This memo is a brief primer for the January 29, 2018 Dinner Meeting where the Council will hold the first of two dinner meeting presentations with supporting questions from the SAC about key themes that have emerged from the Sidewalk Prioritization Plan/ADA Transition Plan process.

Sidewalk Advisory Committee Overview

In June 2017, through an open solicitation for SAC volunteers, the City Manager appointed 15 citizens to serve on the SAC. The committee consists of members from a diverse cross section of Shoreline neighborhoods with a broad range of interests such as financing, aesthetics, ecology, youth, elderly, access and mobility for people with physical disabilities and from under-represented communities.

The SAC includes the following members:

- Andrew Hellman (North City)
- Cara Hutchison (Hillwood)
- David Anderson (Hillwood)
- David Dailey (North City)
- Dennis Terpstra (Echo Lake)
- Dustin McIntyre (Ridgecrest)
- Julie Miller (Ridgecrest)
- Lisa Leitzelar (North City)
- Pamela Cross (Hillwood)
- Robin McClelland (Richmond Highlands)
- Rosa Singer (Ridgecrest)
- Ryan Gulick (Ridgecrest)
- Stephanie Angelis (Ballinger)
- Tana Knowlton (Ridgecrest)
- Tim Friedrichsen (Richmond Beach)

Role of the SAC

The SAC's role is to help analyze how to prioritize and fund pedestrian needs for repair of existing sidewalks and installation of new sidewalks or alternative pedestrian treatments. Over a year-long process (see Attachment A for schedule), the SAC will learn more about the condition of the City's existing sidewalks and where gaps exist in the pedestrian network. They will help inform a data-driven mapping process using criteria and metrics to identify needs and prioritize improvements. They will also provide input on a range of alternative sidewalk treatments and look at how the City can financially support the long-term delivery of a city-wide interconnected pedestrian network. At the end of the process, the SAC will provide their findings to the City Manager who will make a recommendation to City Council.

SAC Accomplishments So Far

Since the June 2017 SAC kickoff meeting, the SAC has dedicated time in and outside of committee meetings to advance the project. See Attachment B for a synopsis of the SAC's role and key activities. To date, the SAC's key accomplishments have been the following:

- Informed and tested the draft prioritization criteria.
- Conducted site evaluations in Shoreline of areas in need of improvements.
- Heard and discussed presentations about street trees, alternative sidewalk treatments, ADA compliance, and funding.
- Provided input on draft Open House #1 materials.
- Served as project spokespeople at the Open House #1 by greeting and engaging with the public.
- Provided initial feedback about funding options for repair and maintenance of existing sidewalks and expansion of sidewalk network.

Upcoming SAC Activities

Over the next six months, the SAC will be engaging in the following key activities (see Attachment C for important upcoming dates):

- Considering how the public survey results should inform the process.
- Testing and tuning the prioritization scorecard via data-driven mapping exercises.
- Analyzing funding options.
- Preparing for Open House #2.
- Informing the development of the Sidewalk Prioritization Plan.

Overview of SAC Presentations at the January 29 Council Dinner Meeting

To help inform Council of the key components of the Sidewalk Prioritization Plan/ADA Transition Plan, the SAC formed the subcommittees focused on the following four themes:

- Prioritization Process,
- Communications,
- Sidewalk Treatments, and
- Funding Options.

At the January 29 Council Dinner Meeting, the SAC will introduce the first two out of the four themes. SAC subcommittees will give presentations and ask supporting questions about prioritization process and communications. Below is an outline of the presentations and supporting questions:

A. Prioritization Process Subcommittee - Spokesperson: Dustin McIntyre

- Provide the context of the Transportation Master Plan's Planned Pedestrian System and 2017 Council Goal Setting Workshop
- Explain the data driven prioritization process centered around criteria that reflect City Council Goals and community values
- Highlight how Open House #1 activities and online survey are informing the prioritization process
- Explain the process of testing and tuning the prioritization scorecard

Supporting Questions for Council:

1. Does the Council consider neighboring cities' projects, when there's an opportunity to improve connectivity at the borders?
2. When faced with two competing projects, one to repair and one to expand, which project should be prioritized? Specific example: repair 5th Avenue NE versus build new facility on Linden or Fremont at N 175th Street?
3. Council Goal #4 addresses processes and policies that support equity: how does the Council see sidewalk projects as supporting this goal?

B. Communications Subcommittee - Spokesperson: Andrew Hellman

- Overview of ways to communicate to citizens to build support for sidewalks and their funding:
 - Elicit and demonstrate participatory interest
 - Develop a few example sites in different neighborhoods
 - Appeal to many different types of people

Supporting Questions for Council:

1. What does measurable success look like and how do Council and staff demonstrate it to citizens?
2. How will Council and staff communicate with citizens to build support?
3. How will Council and staff balance competing funding interests (e.g., aquatic center, parks, fire department)?

Upcoming SAC Presentations at the April 9 Council Dinner Meeting

On April 9, SAC subcommittees will give presentations and ask supporting questions about sidewalk treatments and funding options.

Attachments

Attachment A: Project schedule

Attachment B: Sidewalk Advisory Committee's role and key activities

Attachment C: Important upcoming dates

Shoreline Sidewalk Prioritization/ADA Transition Plan

Draft Schedule as of December 13, 2017



	Accomplished to date:	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	SUMMER	FALL
Sidewalk Prioritization	<ul style="list-style-type: none"> Draft prioritization criteria Data gathering Sidewalk paper for 3/17 Council workshop Project charter Website launch 	Iterative process with Sidewalk Advisory Committee (SAC): <ul style="list-style-type: none"> Refine criteria Apply draft criteria Create draft prioritization maps Define sidewalk improvements Plannig-level cost estimates 					Admin Draft Sidewalk Prioritization Plan		Iterative Process with SAC: <ul style="list-style-type: none"> Refine/reapply criteria Revise prioritization maps Revise cost estimate/develop funding options 	Draft Plan	Refine Plan	Finalize Plan	Possible development of ballot measure	Potential ballot measure	
	<ul style="list-style-type: none"> Assign ADA Coordinator Develop standard grievance process Develop standard communication process 	Iterative process with SAC: <ul style="list-style-type: none"> Draft criteria Planning-level cost estimates 							Iterative process with SAC: <ul style="list-style-type: none"> Update criteria Update cost estimate Develop funding options 						
ADA Transition Plan	Coordinate public access to programs														
	Update City website to include ADA page(s)														
	ADA barrier field inventory														
															Develop ADA Transition Plan
SAC and Public Outreach	<ul style="list-style-type: none"> April Currents Sidewalk Prioritization Overview May Currents: Call for Applicants Appoint SAC 	Draft SAC charter	SAC #2		SAC #3	Open House #1	SAC #5		SAC #6	SAC #7	SAC #9	SAC #11	SAC #12		
		SAC #1	Prioritization criteria cont'd	No meeting (optional field visits)	ADA overview, trees & sidewalks options, Open House #1 prep	SAC #4	Funding options cont'd, draft prioritization scorecard, & Council dinner meeting prep	No meeting	Sidewalk priorities & funding options cont'd	Prioritization & funding cont'd	Draft Plan input & Open House #2 dry run	Draft Plan input	Final Plan input		
City Council/Boards/Commissions	<ul style="list-style-type: none"> March 2017 Council workshop briefing Council check-in 	Council check-in	Council check-in	Council check-in	Park Board meeting	Council check-in	Council meeting	Council meeting	Council dinner meeting 1/29/18	Council check-in	Council check-in	Council meeting	Council meeting	Council meeting	
							Sidewalk repair and maintenance funding discussion	Sidewalk repair and maintenance potential funding adoption	Council check-in	Council check-in	Council check-in	Discussion of draft Plan	Potential adoption of final Sidewalk Prioritization Plan	Potential adoption of ballot measure	

Sidewalk Advisory Committee (SAC)

Who is the SAC?

Through an application process, the City Manager appointed 15 citizens to serve on the SAC. The committee consists of members from a diverse cross section of Shoreline neighborhoods with a broad range of interests such as financing, aesthetics, ecology, youth, elderly, access and mobility for people with physical disabilities and from under-represented communities.

SAC Members

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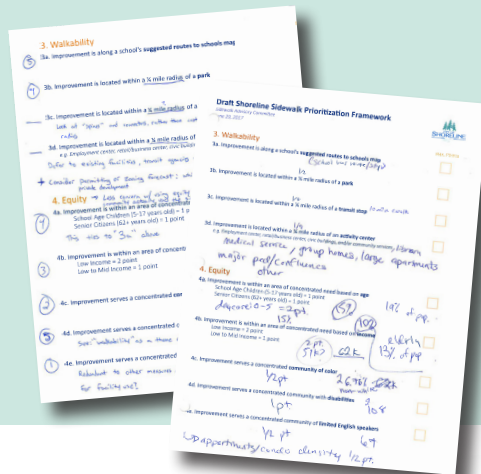
What role does the SAC play in the Sidewalk Prioritization Plan?

The SAC is analyzing how to prioritize and fund pedestrian needs for repair of existing sidewalks and installation of new sidewalks or alternative pedestrian treatments. Over the course of the approximately 11 months, the SAC is

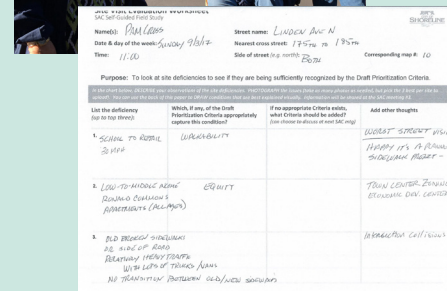
- Learning about the City's existing sidewalk conditions and where there are gaps in the pedestrian network
- Discussing pedestrian mobility and accessibility; pedestrian trip generators (e.g. schools, parks, community centers); safety issues/benefits; health and equity; street trees and storm water management; alternative sidewalk treatments; and financing options for implementation
- Informing a data-driven mapping process using criteria to identify needs and prioritize improvements
- Providing input on a range of alternative sidewalk treatments
- Considering how the City can financially support the long-term delivery of a city-wide interconnected pedestrian network
- Using the information presented and discussed over the series of meetings to present their findings to the City Manager who will make final recommendations to the City Council

SAC meetings #1 and #2, members

- Heard presentations on Shoreline's new and existing sidewalks
- Tested and shaped the draft prioritization criteria



Independent study, members conducted site evaluations around the City to existing deficiencies



SAC meeting 3, members

- Shared findings from independent study site visits
- Heard presentations on trees and sidewalks, alternative sidewalk treatments, and Americans with Disabilities Act (ADA) compliance
- Provided input on draft Open House #1 materials





SIDEWALK ADVISORY COMMITTEE IMPORTANT UPCOMING DATES

Updated: January 18, 2018

January 25th – SAC Meeting #6

- Sidewalk priorities continued
- Dinner Meeting Rehearsal

January 29th – Council Dinner Meeting, 5:30pm to 6:45pm

- Subcommittee presentations: prioritization scorecard and communications
- All SAC members invited

February 8th – SAC Meeting #7 – **additional meeting**

- Sidewalk priorities and cost estimates
- Presentation/discussion about Parks Recreation and Open Space (PROS) Plan

February 22nd – SAC Meeting #8

- Funding options for existing and new sidewalks
- Draft Plan input
- Open House #2 prep

March 8th – SAC Meeting #9 – **additional meeting**

- Open House#2 dry run
- Draft Plan input continued

March 22nd – Open House #2, 6-8pm, Council Chambers and Lobby – **note: new date**

March 29th – SAC Meeting #10

- Open House#2 debrief
- Draft Plan input continued

April 9th – Council Dinner Meeting, 5:30pm to 6:45pm – **note: additional event**

- Subcommittee presentations: funding options and sidewalk treatments
- All SAC members invited

April 23rd – Council Meeting

- Discussion of Draft Sidewalk Prioritization Plan

SIDEWALK ADVISORY COMMITTEE IMPORTANT UPCOMING DATES

April 26th – SAC Meeting #11

- Council Meeting debrief
- Draft Plan input continued

May 10th – SAC Meeting #12 – **additional meeting**

- Final Plan input

May 21st – Council Meeting

- Potential adoption of Final Sidewalk Prioritization Plan

June 11th – Council Meeting

- Discussion on recommended funding program and ballot measure for sidewalks

July 16th – Council Meeting

- Discussion on Resolution/Ordinance of ballot measure

July 30th – Council Meeting

- Potential adoption of Resolution/Ordinance of ballot measure

August 6th – Council Meeting

- Potential appointment of pro/con committee for voters pamphlet