



Parks, Recreation & Cultural Services/Tree Board Meeting Minutes

Shoreline City Hall Room 301

1. **Call to Order/ Attendance:**

The meeting was called to order by Chair Robertson at 7:00 p.m.

Park Board Members Present: Betsy Robertson, William Franklin, John Hoey, Christine Southwick, Natalia Sandico, Katie Schielke, Cindy Dittbrenner, Christina Arcidy, Erik Ertsgaard

City Staff Present: Director Eric Friedli, Parks Maintenance Superintendent Kirk Peterson, Public Works Director Randy Witt, Surface Water Engineer II John Featherstone, Associate Planner Kate Skone, Administrative Assistant III Lynn Gabrieli

2. **Approval of Agenda: Chair Robertson moved to approve the agenda as written. Seconded by Ms. Arcidy. The motion carried.**

3. **Approval of Minutes:** Chair Robertson called for a motion to approve the September 28 minutes as written. Mr. Franklin mentioned errors in the draft meeting minutes which will be corrected and re-submitted for approval in the December 7 agenda packet.

4. **Public Comment** (*Public Comment was received after the Director's Report to accommodate late arrivals. The change in agenda was made by motion from Chair Robertson, seconded by Ms. Southwick, and unanimous approval.*)

- a. Dharam Khalsa, Shoreline, expressed concern about tree removal related to neighborhood development and requested increased public noticing for neighbors when trees are being removed.
- b. Kathy Marden, Shoreline, requested information regarding tree regulations on private property. She was encouraged to stay for the presentation by Associate Planner Kate Skone.

5. **Director's Report**

- a. The City Council directed staff to consider options other than a consolidated Maintenance Facility.
- b. 40 trees have been planted in the Ridgecrest neighborhood. Most people were happy to have the trees, but for those who were not, every attempt was made to accommodate all residents' wishes.
- c. Arbor Day will be celebrated on November 4 at Hillwood Park starting at 10:00 a.m. A Department of Natural Resources representative will speak at noon along with Mayor Roberts and PRCS/Tree Board Chair Betsy Robertson.
- d. Hamlin Haunt was a big success. Ways to accommodate growth are being discussed.
- e. The Art Selection Panel is close to issuing a call for artists for the significant artwork destined for the Park at Town Center.
- f. There is an art opening in City Hall this evening.
- g. HBD Architects was selected to provide Park Concept Designs for several parks. The scope and schedule of that project will be reviewed at the next meeting.
- h. The Parks Dept. will go on retreat on November 2 for development training on Diversity and Inclusion. Park facilities will be closed during the day.

6. Tree Regulations on Private Property

Mr. Friedli clarified that the PRCS/Tree Board's role relates to public trees. Private trees are under the purview of the Planning and Community Development Department.

Kate Skone, Associate Planner, described the City of Shoreline tree code as it relates to private property via PowerPoint presentation. The tree code is an element of the Shoreline Development Code: <http://www.codepublishing.com/WA/Shoreline/#!/Shoreline20/Shoreline2050.html#20.50.290>

The Board's comments were as follows:

- a. Recognizing that private trees are not under the Board's purview, they asked what kind of communication they can provide related to private trees when they receive inquiries.
- b. Ms. Dittbrenner inquired about how our code compares with other jurisdictions. Ms. Skone replied that comparable jurisdictions would be studied during the next code review.
- c. Ms. Arcidy requested to see data about the status of replacement vs. removal before the next tree code update.
- d. Ms. Southwick requested that the "canopy" refer only to trees.

Ms. Dittbrenner made a motion to request a review of the tree code in next year's batch of code amendments. Seconded by Mr. Franklin. The Board discussed the motion. Ms. Skone indicated a code review would be separate from a batch amendment. **Chair Robertson called for the vote which carried as follows: 5 in favor, one opposed, one abstained.**

- Ms. Schielke (opposed) requested an urban canopy assessment prior to changing tree code regulations in order to make informed decisions.
- Chair Robertson abstained.

A letter communicating this Board action will be sent to the Planning Commission and appropriate Planning and Community Development Staff.

7. Update on the City Maintenance Facility

Public Works Director, Randy Witt updated the Board via PowerPoint presentation on the current state of the proposed new maintenance facility. The Board requested and received confirmation that the current intent is to divide resources between multiple areas rather than consolidating as a single facility. Current Council direction includes the evaluation of improvements required to utilize four existing City properties for long-term City maintenance operations including: Hamlin Yard (current maintenance facility site), North Maintenance Facility near Brugger's Bog Park, the Brightwater Portal Property, and Ronald Wastewater District property.

8. 25th Street Drainage Project

Mr. Witt presented background information, objectives, analysis, alternatives, and the direction from the City Council about the project via PowerPoint. Objectives and challenges include flood risk reduction, permitting and fish passability, 25th Ave NE right-of-way usage and NE 195th St culvert physical and boundary constraints. Alternatives include:

- a. NE 195th St. culvert replacement
- b. Daylight Ballinger Creek within the City's North Maintenance Facility property
- c. Daylight the channel and culverts along 25th Ave NE

Direction includes both short and long-term phasing involving design and construction of improvements within the North Maintenance Facility site over a six year period.

9. Hidden Lake Update

John Featherstone, Surface Water Engineer II, provided background information, project updates, and an updated staff recommendation on the Hidden Lake project via PowerPoint presentation. Since the last Council discussion in May, 2016 staff has been gauging Boeing Creek streamflow, monitoring Hidden Lake sediment, analyzing nearshore habitat gains, considering fish passage concepts, and

applying for grants. The most recent Surface Water Master Plan update ranks Hidden Lake Dam Removal #5 in the priority ranking among 40 CIP projects. Boeing Creek Restoration ranks #22.

The updated staff recommendation includes proceeding as scheduled on the Hidden Lake Dam Removal project, including designing the replacement of NW Innis Arden Way culverts. Because of resource limitations and the high cost and scope of the project, staff recommends the discontinuation of further development of project concepts for the Boeing Creek Restoration project. Staff will continue to monitor Hidden Lake sedimentation and Boeing Creek flows while also pursuing grants.

The Board asked clarifying questions about the intent to upgrade the trail system, benefit to salmon, and consequences of following the master plan to remove the dam without restoring Boeing Creek. Boardmember Schielke encouraged signage and messaging to the community as Hidden Lake begins to undergo change.

10. Comments from the Board

- Ms. Schielke inquired about the purpose of the hay at Twin Ponds Park. Mr. Friedli responded that it is serving as ground cover for newly seeded areas.
- Mr. Franklin inquired about the newly installed cork infill at the Twin Ponds soccer field. Mr. Friedli responded that user reviews are mixed regarding playability. Mr. Franklin requested a cost breakdown for actual costs related to the field replacement vs. crumb rubber. Mr. Friedli indicated it would be difficult to make a direct comparison of costs because bids for crumb rubber were not obtained. Estimated costs based on current data will be reviewed when the turf at Shoreline A&B is replaced.
- Mr. Hoey extended Bettelinn Brown's invitation to volunteer to lead work parties at South Woods. The next one is November 4 from 10:00 - 1:00.
- Mr. Friedli indicated that there is a work party at Twin Ponds that weekend as well.

11. Adjourn

Hearing no further business, Chair Robertson moved to adjourn. Seconded by Ms. Schielke. The meeting adjourned at 8:58 p.m.

_____/_____
Betsy Robertson, Chair / Date

_____/_____
Lynn Gabrieli, Minute Writer / Date