

City of Shoreline Wastewater Utility

17500 Midvale AVE N
Shoreline, WA 98133-4905
(206) 546-2494
www.customerservice@shorelinewa.gov



Authorization for Duplicate Bill or Release to Bill a Property Manager

Account #:	
Property address:	
Please select one of the following options:	
<input type="checkbox"/> Send a Duplicate bill addressed to 'Resident' at the service address. Both the Owner and the Resident will receive a copy of the bill.	
<input type="checkbox"/> Until further notice, the undersigned property owner hereby directs City of Shoreline Wastewater Utility to send a duplicate bill to the property manager listed below. Both the Owner and the Property Manager will receive a copy of the bill. Please provide a copy of the Property Management Agreement.	
Property Manager Name:	
Address:	
Phone:	
Email:	
There is a \$2.00 charge per billing period to the account for this service. This fee will be removed if either the Tenant or Owner sign up for paperless billing. Visit City of Shoreline Wastewater Utility Payment Options for more details.	
A \$13.00 Account Service Fee will be added to the bill for the information change.	
In all cases, the property owner is responsible for the utility charges against the property under RCW 57.	
If the account becomes three billing periods past due, a Lien will be filed against the property with King County, Department of Records and Elections. A non-refundable Lien Fee will be added to the account.	
Owner Information	
Owner Name:	
Owner Address:	City, State, Zip:
Phone:	Email:
Owner Signature _____	Date:

OFFICE USE ONLY:
Owner #
Effective date: