



**Parks, Recreation
&
Cultural Services/
Tree Board
Special Meeting**

**Agenda Packet
July 24, 2017**



**Parks, Recreation and Cultural Services Board
2017 Meeting Schedule**

*August 24	7:00 p.m.	Kruckeberg Botanic Garden
September 28	7:00 p.m.	Shoreline City Hall, Room 303
October 26	7:00 p.m.	Shoreline City Hall, Room 303
December 7	7:00 p.m.	Shoreline City Hall, Room 303

*Please note the change in meeting date and/or location. No meeting May 25 or July 27.



AGENDA
PARKS, RECREATION & CULTURAL SERVICES/TREE BOARD
SPECIAL MEETING
City Council/PRCS/Tree Board Joint Tour of Parks

Monday July 24, 2017
5:15 p.m.

PRCS Board members are encouraged to arrive a few minutes prior to the scheduled departure time of 5:15. The Joint City Council/PRCS/Tree Board Dinner Meeting Agenda can be found at <http://www.shorelinewa.gov/Home/Components/Calendar/Event/11468/25>

Immediately Following the Tour
Shoreline City Hall Room 104
17500 Midvale Ave North

		Estimated Time
1. CALL TO ORDER/ATTENDANCE		6:50
2. APPROVAL OF AGENDA	Action	6:51
3. APPROVAL OF JUNE MEETING MINUTES	Action	6:53
4. PUBLIC COMMENT		6:55
<i>Members of the public may address the PRCS/Tree Board on agenda items or any other topic for three minutes or less. When representing the official position of a State registered non-profit organization or agency or a City-recognized organization, a speaker will be given 5 minutes and it will be recorded as the official position of that organization. Each organization shall have only one, five-minute presentation. Please be advised that each speaker's testimony is being recorded. Speakers are asked to sign up prior to the start of the Public Comment period. *</i>		
5. SCULPTURE PURCHASE PROPOSAL	Action	7:00
6. ADJOURN	Action	7:15

(Youth Board applicant, Erik Ertsgaard, will be nominated for appointment by the Council Subcommittee at the City Council meeting this evening for those who wish to stay).

The PRCS/Tree Board meeting is wheelchair accessible. Any person requiring a disability accommodation should contact the City Clerk's Office at 801-2230 in advance for more information. For TTY telephone service call 546-0457.

PROS Plan Schedule

July 31, 2017

City Council Meeting, PROS Plan Adoption, Park Impact Fee Adoption

Celebration at Ridgecrest Public House to follow

Events

Kruckeberg Botanic Garden Native Plant Display Garden Grand Opening

06/24/2017 3:00 PM - 5:00 PM

Richmond Beach Saltwater Park Volunteer Work Party

07/08/2017 9:00 AM - 12:00 PM

Lunchtime Concert Series

Every Tuesday at noon

shorelinewa.gov/events

Kick up Your Heels and Wheels music celebration sponsored by Specialized Recreation

07/14/2017 5:00 PM - 8:00 PM

Cromwell Park

Lunchtime Concert Series

Eli Rosenblatt, Children's Musician

07/18/2017 12:00 PM - 1:00 PM

Hamlin Park

Swingin' Summer Eve

07/19/2017 5:30 PM - 8:30 PM

Cromwell Park

City Council / PRCS Board Joint Tour of Parks & Facilities

07/24/2017 5:45 PM - 6:45 PM

NO PRCS/TREE BOARD MEETING JULY 27

Shoreline Public Art Expo

08/02/2017 6:30-8:30 PM

Shoreline City Hall



North City Jazz Walk – August 15

Champagne Sunday Concert – August 16

Skate Competition – August 18

Car Show – August 19

FESTIVAL – August 19

Sandcastle Contest – August 20

See the full schedule at
shorelinewa.gov/celebrateshoreline



Minutes for the Parks, Recreation and Cultural Services/Tree Board Regular Meeting

Thursday, June 22, 2017 7:00 PM

1. Call to Order/Attendance

The meeting was called to order by Chair Robertson at 7:00 p.m.

Park Board Members Present: Cindy Dittbrenner, Bill Franklin, Christine Southwick, John Hoey, Betsy Robertson, Natalia Sandico, Christina Arcidy

Absent: Katie Schielke

City Staff Present: Recreation Superintendent (Acting Director) Mary Reidy, Parks Superintendent Kirk Peterson, Senior Park Maintenance Worker Tony Hamilton, Public Art Coordinator David Francis, Administrative Assistant III Lynn Gabrieli

2. **Approval of Agenda:** Chair Robertson called for approval of the agenda. So moved by Ms. Dittbrenner and seconded by Ms. Southwick. The motion carried.
3. **Approval of April Minutes:** Chair Robertson called for approval of the April minutes. So moved by Mr. Hoey and seconded by Ms. Southwick. The motion carried.
4. **Approval of the May Minutes:** Chair Robertson called for approval of the May minutes of the joint meeting with the Planning Commission. So moved by Ms. Arcidy and seconded by Ms. Southwick. The motion carried.
5. **Public Comment:** Bettelinn Brown, Southwoods Preservation Society, announced her desire to hold work parties in conjunction with EarthCorps to remove invasive species such as holly, laurel, ash and cherry at South Woods, and invited Board members to lead one work party this summer. She will coordinate other volunteers to help. She indicated Rebecca Miner from the School District will be meeting with EarthCorps and Ms. Brown to coordinate an educational component for high school students.
6. **Director's Report**
Mary Reidy, serving as Acting Director
 1. The vacant Park Project Coordinator position has been changed to a Senior Management Analyst position and has been filled by Susana Villamarin, an internal candidate who has been working in the same capacity for Public Works for the past several years.
 2. Five youth were interviewed for one vacant PRCS Board position on Monday evening by a Council subcommittee. We are awaiting the announcement of their selection.
 3. Construction is starting to move the police station into the City Hall building and add additional parking and facilities.
 4. From now until July 10 a permitted sci-fi film crew are filming at Shoreview Park which means there is equipment on site and 50 crew members. The Board asked clarifying questions about the nature of the project.
 5. A resolution to amend the Connie King Scholarship program was adopted by the City Council, making it possible for the City to accept online donations to the scholarship fund. This scholarship fund provides assistance to those who lack adequate resources to

- participate in Parks' recreation programs.
6. Rotary Park, the North Maintenance Facility, Cedarbrook Elementary School, North City Park, Briarcrest, Bruggers Bog, Twin Ponds Park, Meridian Park, and James Keough Park will be some of the points of interest for the tour with the City Council on July 24.
 7. Summer recreation programs begin on Monday. Staff training is underway.
 8. The City Council will hold a PROS Plan public hearing on July 17 in Council Chambers.
 9. July is Parks and Recreation Month. A proclamation will be presented at the July 17 Council meeting.
 10. July 31 is the anticipated PROS Plan adoption date.

7. **Urban Forest Projects/Tree Report**

Mr. Peterson provided the Board with statistics via PowerPoint for 2015/2016 and introduced Tony Hamilton, Senior Maintenance Worker and Certified Licensed Arborist who reported statistics for 2017. These include customer requests, inspections, illegal removal investigations, hazardous tree removals, prunings, plantings, and staff hours.

Board member Southwick inquired about the kinds of investigations the staff is asked to do. And Chair Robertson inquired about trends. Mr. Hamilton replied that the public seems concerned about new construction's impact on tree removal, sidewalk line clearance, and overgrowth.

Mr. Hamilton reported on current projects affecting trees. Chair Robertson inquired about the public notification process regarding trees slated for removal and encouraged staff to go above and beyond minimum requirements to ensure the public is aware prior to removal. Ms. Southwick stressed the importance of explaining why the trees are being removed. Planning staff will come to the Board at a future meeting to talk about the permit process for trees on private property.

Mr. Peterson displayed design standards for street trees in new construction rights-of-way to ensure the right tree is planted in the right place to avoid future issues with tree removal. He acknowledged a new tree canopy study is due and can be conducted in house.

Mr. Franklin inquired about the condition of trees in the Aurora median from 205th, south. Mr. Hamilton has been in conversation with the Public Works Department and is waiting for information.

8. **Art Plan Implementation Steps**

Mr. Francis referred the Board to the packet memo. He expressed gratitude for the passing of the Public Art Plan which included converting the Public Art Coordinator position from Extra Help to a permanent half-time position. Mr. Francis reviewed the Public Art Policy, updated and approved by the City Council in March, 2017. This policy disbands the Public Art Subcommittee and in its place an art selection panel composed of one or two members of the Board, SLFP arts councilmember, local artists, architect, and engineer will be selected prior to each major commission. One of the goals of the Art Plan is the commissioning of a major piece of art this year. The recommendation before the Board is to approve the appointment of a panel for an 18-month term, and approve the makeup of the panel as recommended in the Art Policy.

Ms. Robertson inquired whether David would be a voting member of the panel in case of a tie and how the members of the art panel will be selected. Mr. Francis responded that it will be an internal process rather than a Council appointment of art panel members. Concern was expressed about the selection of the panel members being made solely by the Public Art Coordinator. Mr. Francis referred to the Policy which indicates the Public Art Coordinator will bring panel recommendations to the Board for approval. The Board asked additional clarifying questions about how to interpret the Policy in terms of how the panel members are chosen.

Chair Robertson moved to approve the creation of a time-limited art selection panel for the purpose of installing a major work of art in Shoreline. Seconded by Mr. Franklin. The motion unanimously passed.

Ms. Arcidy moved to recommend the art selection categories with the exception that the approval of the membership slate be approved by the Board. Ms. Dittbrenner seconded the motion. The motion carried.

Mr. Francis led the Board through a review of the 2017-2022 Art Plan goals as they appear in the Public Art Plan. He discussed the Implementation Phases:

Phase 1	commission a major new work; more neighborhood art
Phase 2 -	Identify sustainable funding strategies; Commission a major installation
Phase 3	Activate permanent community cultural space in a new community/aquatics center (PROS Initiative #1)

The Plan also includes ongoing projects such as exhibits, neighborhood art, publicity, grant writing, temporary projects, repair and maintenance, Park Board interface, and Arts Council collaboration. He reviewed the City's permanent art collection, semi-permanent art like banners and vinyl wrap utility box covers, temporary art and ongoing projects. He described the administrative tasks happening behind the scenes including collaborating with Sound Transit, collections management, publicity, grant writing, and outreach to businesses and the community.

Mr. Francis shared the current budget with the Board as well as collaborations and outreach with partner organizations.

Steps for the Art Panel were outlined:

- National selection process
- Location search
- Interviews
- Proposal stage
- Implementation with City engineers, designers, architects

Mr. Francis presented some current Shoreline temporary artworks that are for sale including Leon White's *The Night Watchman* and Rodger Squirrell's *Poly Helix* and Jacob Foran's sculptures. He expressed the need for guidance about when to purchase artworks to add to the permanent collection.

Mr. Franklin asked about Public Art related to Seattle City Light revenue. It is his understanding that it is the practice of Seattle City Light to place art only in Seattle, but he would like to see that expanded to include Shoreline.

The question was raised about the process of authorizing the purchase of new permanent artworks. The request was made to add a staff recommendation regarding the purchase of specific artworks to the August Park Board meeting agenda.

9. PROS Plan Recommendation

Chair Robertson invited the Board to discuss the staff recommendation to advise the City Council to approve the PROS Plan.

Ms. Arcidy thanked the staff for all the work and coordination that resulted in this PROS Plan. The community's comments are well-represented and the market segmentation data and trends data was present while remaining Shoreline-specific and relevant. The report reflects what this community wants. She believes it sets a great course as the community changes and regards it as an excellent plan that will serve the community well.

Chair Robertson said she registered to vote in Shoreline right before the last bond measure passed and she remembers being impressed by all the parks in Shoreline at that time. Now she

continues to be impressed by the goals imbedded in this PROS Plan which makes her proud to live in Shoreline and excited for the future.

Vice-Chair Hoey reflected on the City Council meeting where he and Chair Robertson presented the Strategic Action Initiatives. He experienced the Council's comments as very positive. The need for more community gardens and dog parks came up several times as did the need for sidewalks. The Council discussed James Keough Park as an opportunity site, and acknowledged several parks that need a fresh master plan. The 95 acres of new parkland needed to meet Level of Service standards laid out in the Plan was acknowledged to be out of reach, so we will be looking for creative uses of current opportunities to meet community need.

Ms. Dittbrenner commended the collaboration between the City and the Board, eliminating the feeling of needing to battle for a particular side.

Chair Robertson moved to recommend approval of the City of Shoreline PROS Plan 2017 - 2023 to the City Council. Seconded by Ms. Southwick. The Board unanimously and enthusiastically recommended approval.

10. Comments From the Board

Ms. Southwick recommended the installation of a boardwalk between Ronald Bog and James Keough Park.

Chair Robertson inquired about the implications of incorporating the Library Board into the PRCS Board. Ms. Reidy clarified the distinction between the PRCS Board becoming the Library Board and Library-related issues coming under the purview of the PRCS Board. Library issues are considered part of Cultural Services provided to the City.

Mr. Franklin thanked the Board for being tolerant of his passion and comments in prior meetings that could be perceived as challenging the status quo. Experience has taught him that an openness to things not before considered often results an even better outcome, but he recognizes that comments and questions can be construed as a challenge and expressed appreciation to the Board for their openness.

Ms. Dittbrenner requested a re-visitation of the City's tree code related to the diameter required for significant trees. Mr. Peterson affirmed that a staff person from the City's Planning Department will come to the Board to discuss Shoreline's code requirements and hear the Board's concerns. Ms. Reidy suggested the September meeting as a potential time for this discussion. Mr. Hoey clarified the Tree Board's oversight over public trees in the right of way and in Parks, and the Tree Board has no jurisdiction over the City's tree code. Acknowledging that a review of the City's code and the role of the tree Board merits discussion, Mr. Hoey recommended publicizing this discussion to further clarify the role of the Tree Board for the public.

Mr. Franklin's understanding is that the Tree Board is free to make recommendations to change the code regardless of their authority.

Ms. Robertson expressed the desire to allow the Board the freedom to acknowledge the receipt of emails received from the public as common courtesy. Board members generally agreed.

11. Adjourn

Hearing no further business, Chair Robertson called for a motion to adjourn. So moved by Ms. Dittbrenner and seconded by Ms. Southwick. The meeting adjourned at 8:55 p.m.

Signature of Chair
Betsy Robertson

Date



Memorandum

DATE: July 24, 2017
TO: PRCS/ Tree Board
FROM: David Francis, Public Art Coordinator
RE: Recommendation to Purchase Artwork(s)

Requested Board Action

The Board is asked to vote on a staff recommendation to purchase one or more artworks to add to the City's permanent collection.

Project or Policy Description and Background

The City has the opportunity to purchase up to three sculptures to add to its permanent collection. Each of these pieces has been part of the City's temporary art exhibit. The current contracts expire July 28, 2017 and one of the pieces (Leon White's *The Night Watchman*) will be removed at that time if not purchased. The jury review panel voted to renew Jacob Foran's *Fragments* series for a third year but directed the Art Coordinator to recommend a purchase first before contracting for a third renewal.

The last purchase occurred in 2014-2015, for Karien Balluff's *S. Cargo*, which is located on the red brick road in the Park at Town center.

The sculptures being considered for acquisition are:

The Night Watchman

- Artist: Leon White
- Currently located at the entrance to Kruckeberg Garden
- In the City's temporary collection since 2015.
- Value: \$7,500 includes pedestal
- We have paid \$1,250 in rental fees.
- Negotiated Price: \$5,000
- *Recommendation: purchase and leave in place for \$5,000*



Poly Helix

- Artist: Rodger Squirrell
- Part of temporary sculpture program in 2016; currently with artist.
- Value: \$10,000
- We paid \$750 in rental fees.
- *Recommendation: Make offer at \$7,500*



Fragments (Youth and Ledge not Fading Man or Quarter)

- Artist: Jacob Foran
- Four pieces currently located in the planting area immediately south of the stairs from the upper level of the City Hall parking garage.
- In the City's temporary collection since 2015
- We have paid \$1,250 in rental fees.
- *Recommendation: Purchase just 2 of the 4 pieces - Youth: \$3,500; Ledge, \$2,800; offering \$5,000 for both*



Budget Implications

The total cost if all were purchased would be \$17,500.

The 2017/18 budget allows \$150,000 for a major commission. Funding for these purchases would come from that allocation. The Public Art Plan calls for a major commission with a budget between \$100,000 and \$150,000. Purchasing these sculptures would reduce the amount available for a major commission by \$17,500 if all were purchased.

Additional Information

David Francis, Public Art Coordinator, 206-801-2661, dfrancis@shorelinewa.gov