



# Minutes for the Parks, Recreation and Cultural Services/Tree Board Regular Meeting

Thursday, January 26, 2017 7:00 PM

Shoreline City Hall Room 303

Audio recording started: 6:59 PM Thursday, January 26, 2017

## 1. Call to Order/Attendance

**The meeting was called to order by Chair Robertson at 7:00 p.m.**

**Park Board Members Present:** Cindy Dittbrenner (via speakerphone), Betsy Robertson, Katie Schielke, Bill Franklin, Gillian Lauter, Natalia Sandico, Christina Arcidy

**Absent:** John Hoey, Christine Southwick

**City Staff Present:** Director Eric Friedli, Parks Projects Coordinator Maureen Colaizzi, Administrative Assistant III Lynn Gabrieli

## 2. Approval of Agenda: Chair Robertson called for approval of the agenda. So moved by Mr. Franklin and seconded by Ms. Arcidy. The motion carried.

3. **Approval of Minutes: Chair Robertson called for approval of the December minutes.** Mr. Franklin requested two corrections: Page 3, item 7, 5th paragraph should indicate that Mr. Franklin inquired about the source of the figures in the table, the answer to which was an estimate from DA Hogen. The second line should refer to a news article that reported the cost of Kennedy High School's turf replacement to be about \$40,000. Katie Schielke requested to be added to the Board attendance in the minutes. These corrections will be made in the minutes for signature at the February Board meeting.

**Chair Robertson moved that the minutes be approved as amended. Seconded by Mr. Franklin. The motion carried.**

## 4. Public Comment:

Mr. Friedli introduced Assistant City Manager John Norris who thanked the Board for the work they have done related to the PROS Plan, including all the subcommittee work and community engagement components. He described their work as going "above and beyond" to produce what is proving to be a very impressive Plan.

Kim Lancaster, Shoreline, requested the establishment of a permanent site for Shoreline's transitional housing called "Shoreline Village" located in the rectangular portion of Hamlin Park just N of 168th Street. Ms. Lancaster's full statement is included as Attachment A.

Ian Taylor, Briarcrest Neighborhood Leadership Team, requested access to Grace Cole Nature Park at the end of the City right of way at NE 168th Street, just east of the intersection with 27th Ave. NE. Residents of the neighborhood propose an addition to the PROS Plan that includes a new entrance to the park. The full transcript of Mr. Taylor's comment is included as Attachment B.

Lois Harrison, Shoreline, also spoke in favor of access to Grace Cole Nature Park stating that Grace Cole's home is two houses from the proposed entrance. According to Ms. Harrison, Ms. Cole was active in the Briarcrest neighborhood, on many nonprofit Boards, and she went on to be the state legislator to the 32nd district. For this reason it seems fitting that the residents living in her neighborhood should have access to the park named in her honor.

## 5. Director's Report:

Three Board terms will expire in March. These vacancies will be advertised in the February issue of Currents. Applications will be received through February 17, and interviews will be scheduled in March for Council appointment in April.

The May PRCS Board meeting has been rescheduled to May 18 as a joint meeting with the Planning

Commission to discuss Park Impact Fees.

There is a GoFundMe page on the City's website at [shorelinewa.gov/offleashdogs](http://shorelinewa.gov/offleashdogs) to raise money for citizen-improvements to the Eastside Off Leash Dog area.

King Conservation District training for urban forest stewards starts in February. Classes will be trained to be urban forest stewards, and will do some restoration work in Shoreline as part of the training.

Sunset Community Garden will move five people off the wait list leaving about 10 people. All those on the wait list for Twin Ponds should receive a plot this year.

The last page of the agenda packet lays out the schedule for the adoption of the PROS Plan.

The City has not made a decision about the material for the Twin Ponds field discussed at the December meeting.

## 6. **Public Art Plan and Policy**

Chair Robertson reviewed the requested board action as written in the agenda packet. Mr. Friedli presented the packet memo Attachment A Decision Agenda, highlighting the similarities and differences between staff's recommendation and the Art Subcommittee's recommendation.

### **Board comments:**

The Board discussed the progression of the Public Art Coordinator from Extra Help at .35 hours to .5 FTE as a step in the right direction, acknowledging it falls short of the 1FTE ideal.

The use of the Public Art fund was also discussed. The subcommittee advocates for the use of the fund for permanent art exclusively. Staff recommends the fund be used for permanent and temporary art as well as half of the staff salary and miscellaneous art-related costs.

Staff recommends removing references to the Art Committee in the Plan and instead establishing Art Selection Panels to curate art, shifting responsibility for Public Art program decisions to the PRCS Board. A subcommittee could be established at the Board's discretion. Board members spoke to the way this recommendation elevates the importance of Public Art in Shoreline, putting it on the same level as Parks and Recreation in Board discussions. It also leaves room for future discussion about the establishment of a more formal arts commission.

**Chair Robertson moved to support the staff's recommendations as they appear in the proposed Public Art Plan and Policy. Seconded by Ms. Arcidy. The motion carried unanimously.**

## 7. **Park Impact Fees Introduction**

Using the information presented in the agenda packet, Mr. Friedli introduced the concept of a Park Impact Fee. The rationale is that new development in the City ought to pay for the infrastructure to support it. Fees may only be assessed to pay for deficits the development creates - not prior deficits in the system. A PowerPoint presentation and agenda packet materials guided the presentation.

The Board was briefed on the 14 staff recommendations as written in the packet.

The schedule was reviewed (Attachment B to the packet memo).

The Board asked clarifying questions. Ms. Schielke inquired about Recommendation #4 - asking why the fee would be based on a Citywide service area rather than directed to the areas where the development occurs. Staff responded that the proposal allows flexibility to use the fee where it is most needed. The PROS Plan and Capital Improvement Plan will guide the use of those funds, protect them from being diverted outside the park system, and provide assurance to the public that the fees will align with priority projects.

Board feedback encouraged an aggressive approach to fee setting, noting that our neighboring cities already have impact fees in place.

## 8. **PROS Plan (Demand & Needs Analysis)**

Ms. Colaizzi presented PowerPoint slides that illustrate the analysis of community demand and needs. She summarized major points from the agenda packet memo and displayed maps to illustrate all of

Shoreline's parks, natural areas, and special use facilities and their classifications.

Ms. Colaizzi described a Level of Service Analysis which determines how well the existing park system meets the needs of residents and identifies opportunities to improve. This is analyzed by examining deficiencies around each type of park or facility within a geographic radius.

The analysis showed that most of the city has access within a 15 minute walk to a park facility of some kind. When essential recreation amenities within a 15 minute walk were analyzed there significant gaps in the NE part of town, between Hillwood and Echo Lake neighborhoods, in the Westminster neighborhood, and areas to the south.

A slide was shown to illustrate potential target areas to meet neighborhood park levels of service needs including Westminster Triangle, Rotary Park, Cedarbook, the Park at Town Center, Ridgecrest, James Keough, Hamlin and South Woods.

Light Rail zoning maps were overlaid to illustrate increasing demand.

NRPA.org/2016-Field-Report analyzes the median need for residents per park, acres of parkland per resident, and how many of each kind of amenity is needed based on median population served nationally.

The suggestion was made to tour some of the potential sites for additions at the next park tour.

#### 9. **Comments from the Board**

Mr. Franklin inquired whether the Board would be interested in viewing a film by William H Whyte "The Social Life of Small Urban Spaces." It analyzes how human nature interacts with open spaces. The Board responded enthusiastically. Staff will assist the Board in determining a date and location which will be open to the public. Perhaps an invitation could be extended to the Planning Commission.

Ms. Schielke inquired about the next steps for the Light Rail subcommittee. This topic will come back to the Board for discussion at the February meeting.

Feb. 13 is when the Public Art Plan will be presented to the Council and Ms. Schielke encouraged public comment. She inquired what the implication/process will be for the art committee/Park Board.

Chair Robertson inquired about the possibility of working with Lake Forest Park to allow access into Grace Cole Park. Staff responded that this will be the topic of a conversation with LFP leadership for consideration in the PROS Plan.

The Board invited discussion regarding the Public Comment request for permanent dwelling space at Hamlin Park. Staff and Board members shared concern about the allocation of public parkland to a specific use.

#### 10. **Adjourn**

**Hearing no further business, Chair Robertson called for a motion to adjourn. Seconded by Ms. Schielke. The motion carried. The meeting ended at 8:40 p.m.**

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Signature of Chair  
Betsy Robertson

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Date

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Signature of Minute Writer  
Lynn Gabrieli

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Date

**KIM'S COUNCIL TALK**  
**Shoreline Village**

My name is Kim Lancaster. I live in Shoreline.

I have asked the Shoreline City Council to establish a permanent site for Shoreline's transitional encampment, Camp United We Stand. This site would include tiny houses with good roofs, insulation and electricity. This tiny house village would also include a Common Area with cooking, bathing, and laundry facilities.

I propose this permanent encampment be called *Shoreline Village* and that it be located in the rectangular portion of north Hamlin Park, just below NE 168<sup>th</sup> Street. This portion of Hamlin Park is under-utilized. Some dog owners used this area to let their dogs run off-leash, until Animal Control started ticketing them. Those people found another place to run their dogs. My dog, Sofie, and I walk this portion of Hamlin Park at least once a week. The only thing this portion of the park is used for is as an entrance from NE 168<sup>th</sup>.

Siting *Shoreline Village* in this portion of Hamlin Park solves several problems the City is encountering. First, it would discourage those without housing from illegally camping out in the park and eliminate their garbage, feces, and needles. These folks would instead have a legal place to sleep. Second, it would help the City fulfill Resolution No. 379, adopted on December 14, 2015, and the newly adopted Resolution No. 401, which encourages our citizens to be open and welcoming to all people, including those without housing. This permanent encampment proposal would also help you, Park Board members, do your job of helping to make the park system useful.

This proposed site for *Shoreline Village* is not visible from NE 168<sup>th</sup> or from any homes in the area. Utilities are close by.

Let's utilize this under-used portion of Hamlin Park and help do something meaningful and long-term for our residents without housing in Shoreline.

Please see the aerial map of Hamlin Park at

<http://www.bing.com/images/search?view=detailV2&ccid=n%2ba225Ci&id=5A0A8B8C8F72F92927FC5DFA9FCA92D3387158FC&q=aerial+map+hamlin+park+shoreline+wa&simid=608015852580308618&selectedIndex=0&ajaxhist=0>

Thank you.

Kim Lancaster

[kim@lancasterlawoffice.com](mailto:kim@lancasterlawoffice.com)



Hamlin Park, WA

Type your notes here.



B R I A R C R E S T   N E I G H B O R H O O D   A S S O C I A T I O N

To: Parks, Recreation & Cultural Services/Tree Board  
From: Briarcrest Neighborhood Association Leadership Team  
Re: PROS Plan, Briarcrest and Grace Cole Nature Park (LFP)  
Date: 1/26/2017

Overview: Briarcrest neighbors seek access to Grace Cole Nature Park

#### Grace Cole Nature Park (GCNP)

This 15.2-acre park was established in the city of Lake Forest Park (LFP) in 2006. It is a mix of wetland, woodland, ponds and streams, and includes the headwaters of Brookside Creek. The western boundary of the park is the boundary between LFP and Shoreline, and the backyards of many (25-30) households in the Briarcrest neighborhood back right onto it. It is literally in our backyard.

#### Limited Access

Despite this proximity, Briarcrest residents do not have access to the park except by the official entrance at 30th Ave NE and NE 166th St in LFP, a distance of 1.6 miles by road from the proposed new access point.

#### Proposal

The Briarcrest Neighborhood Association Leadership Team proposes that the current Shoreline Parks, Recreation and Cultural Services planning process (PROS) includes a provision for the creation of a new entrance to Grace Cole Nature Park at the end of the City Right of Way at NE 168th Street, just east of the intersection with 27th Ave NE.

#### Benefits of a New Entrance

A new entrance to GCNP situated at the eastern end of NE 168th Street would provide walk-in access to many Briarcrest households within a short walk of the entrance. This would help to fulfill two of the PROS Strategic Action Initiatives:

Initiative 2: Expand Opportunities to Connect with Nature

Initiative 7: Enhance Walkability In and Around Parks.

Thank you for your attention!