

**CITY OF SHORELINE
COUNCIL OF NEIGHBORHOODS MINUTES**

November 2, 2016
6:30 pm

Shoreline City Hall

COUNCIL OF NEIGHBORHOODS REPRESENTATIVES PRESENT

Ballinger – Stephanie Angelis
Briarcrest – Amy Anscher
Echo Lake – Diane Hettrick
Highland Terrace – Cyndi Robinson
Hillwood – Ann Erickson, Christabel Britto
Innis Arden – Domenick Dellino
Meridian Park – Gretchen Atkinson
Parkwood – Braden Pence
Richmond Beach – Sheri Ashleman
Richmond Highlands - Kathy Plant
Ridgecrest – Patty Hale, Rebecca Hood

CITY STAFF PRESENT: Rob Beem, Community Services Manager; Constance Perenyi, Neighborhoods Coordinator

I. Call to Order

Chair Pete Gerhard was ill, so Stephanie Angeles ran the meeting. She opened with the poem “Best Thanksgiving” by Joanna Fuchs.

II. Review of November 2nd [agenda](#) and October 5th [minutes](#).

Both the agenda and minutes were approved unanimously.

III. Public Comment

There was no public comment at this meeting.

IV. Visiting Councilmember Update

Mayor Chris Roberts provided information about the following issues.

- The Planning Commission’s hearing on temporary homeless encampments in Shoreline is still open. City Council is not expected to take final action on commission recommendations until February 2017. There may be more public opportunity to discuss this issue, but there are no details yet.
- Council is considering a moratorium on the construction of self-storage facilities in the City. The staff recommendation is that they not be allowed in Town Center or station subareas, on corners or arterials, in North City or the southeast portion of Briarcrest. Also recommended is a minimum distance between facilities. Adoption by the Planning Commission is expected soon, and Council will most likely pass it this year.

- The annual budget for the City is before Council now, and the most pressing consideration is the Levy Lid Lift proposition on the ballot. If it is not approved by voters on November 7th, deficits will increase over time. The budget before Council is predicated on voter approval, and if that happens, it will be passed by Council in November. If it does not, there are likely to be more hearings. It has to be passed in December because State law requires a balanced budget.
- Question: with all the Council attention to self-storage units, has there been as much scrutiny in the siting of recreational marijuana stores? The Mayor responded that yes, there has been. With medical dispensaries, there were relatively few restrictions. With recreational, there can be only 4 stores in the City.
- Question: when asked for personal impressions about homeless encampments in the City, Mayor Roberts recognized that affordable housing is one of our biggest issues, and that there is a growing homeless population in North King County. He has heard of no problems with the encampments hosted by churches in Shoreline. It is time to look at regulations, and how churches reapply for permits.
- Mayor Roberts ended his comments with a reminder to vote in the upcoming election, and to come to Council to share priorities.

V. Budget Report

Administrative Services Director Sara Lane presented an overview of the 2017 proposed budget (see below). She encouraged CON members to attend Council hearings. The budget is geared to implementing Council goals, and while there are long term considerations (2 to 4 years), annual budgets address day-to-day operations of the City.

- Question: at the end of a fiscal year, what happens with unspent funds? Ms. Lane replied that some can be carried over, and that there is a collaborative process of deciding.
- Question: what about the North Maintenance Facility? The project is currently on hold as there is no funding source for debt of that size. A small amount of money is included in the 2017 budget to fund further study.
- Question: what about the Police station? The station will move to City Hall, and is fully funded in the current budget. It has not yet gone out to bid, but that will happen by the end of the year.

VI. Leader Interaction

Sheri Ashleman, Richmond Beach Community Association, shared information about recruiting and retaining volunteers. She began by saying that we involve volunteers for multiple reasons, and if we ask for help, be prepared to use it well. The content of her PowerPoint presentation is below.

VII. Board Report

Stephanie introduced the revised CON Guiding Principles, and said that it is a living document to further discuss at future meetings.

VIII. Neighborhood Coordinator's Report

Constance encouraged CON participation in three upcoming events:

- PROS Plan public meeting focused on the Aquatic and Recreation Center on Tuesday, November 15th, 7 pm at City Hall.
- Sound Transit Open House with information and chance to express opinions about both the 145th and 185th Street Stations. That is on Wednesday, November 16th, 6 to 8 pm at City Hall.
- The annual holiday dinner with City Council and CON is in the City Hall lobby on Monday, December 12th, 5:30 to 6:45 pm. It is both a celebration of neighborhood accomplishments in 2016 as well as an opportunity to talk informally with Councilmembers.

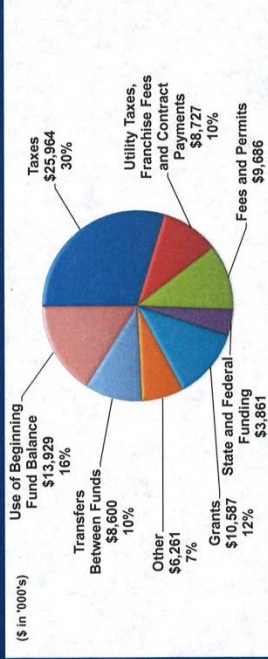
With no other announcements, the meeting adjourned at 8:53 p.m.

2017 Proposed Budget & 2017 - 2022 CIP

Council of Neighborhoods Presentation
November 2, 2016



Where Will the Money Come From? Total Budget: \$87.615 Million



Budget by Fund

General Fund	\$45,968,252
Property Tax Equalization Fund	500,799
Street Fund	1,718,950
Code Abatement Fund	100,000
Asset Forfeiture Funds	1,299,591
Sub-Total Operating Funds	\$49,587,592
Sub-Total Debt Service Funds	\$3,634,140
Sub-Total Capital Funds	\$25,816,153
Sub-Total Enterprise Funds	\$6,245,453
Sub-Total Internal Service Funds	\$1,068,590
TOTAL	\$86,351,928

- State Drug Enforcement
- Federal Drug Enforcement, and Federal Criminal Forfeiture Funds
- General Capital, Facilities-Major
- Maintenance, Roads Capital, and Transportation
- Impact Fee Funds
- Surface Water Utility (Operating & Capital)

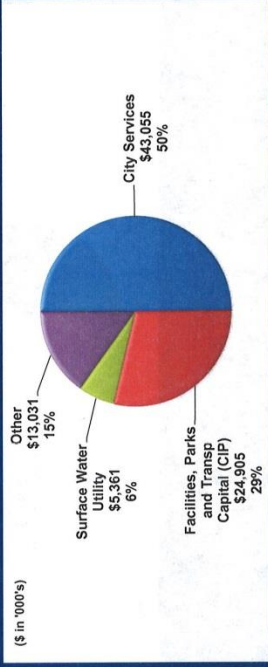
2017 Budget Priorities

The Council's priorities as outlined in their 2016-2018 goals and in Vision 2029.

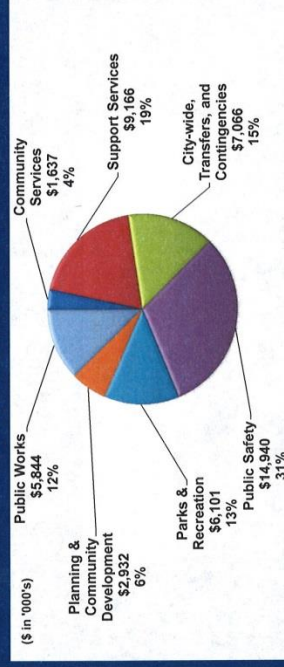
- Goal 1:** Strengthen Shoreline's economic base to maintain the public services that the community expects
- Goal 2:** Improve Shoreline's utility, transportation, and environmental infrastructure
- Goal 3:** Prepare for two Shoreline light rail stations
- Goal 4:** Expand the City's focus on equity and inclusion to enhance opportunities for community engagement
- Goal 5:** Promote and enhance the City's safe community and neighborhood programs and initiatives.



Where Will the Money Go? Total Budget: \$86.352 Million



Operating Budget Expenditures by Function \$47.687 Million



General Fund Reserves

Fund Balance / Reserve Policy (\$ in '000's)	
Projected 2017 Ending Fund Balance	\$5,125
Minimum Required Reserves	
General Fund	\$3,000
Plus Insurance Reserve	255
Plus Operational Contingency	791
Total Minimum Required Reserves	\$4,046



Budget Highlights

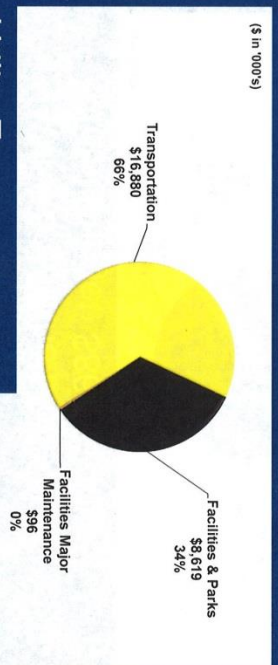
- Community Services
 - Mini-Grant Program Continued
 - Celebrate Shoreline Funding
 - Shoreline Farmers Market
- Parks
 - Parks Maintenance FTE Increase
 - Senior Center
- Human Services
 - Grants to Other Agencies

2017 Other General Reserves

Overview (\$ in '000's)	
Revenue Stabilization Fund	\$5,151
2017 Projected General Fund EFB	5,125
Total Projected General Reserves	\$10,276

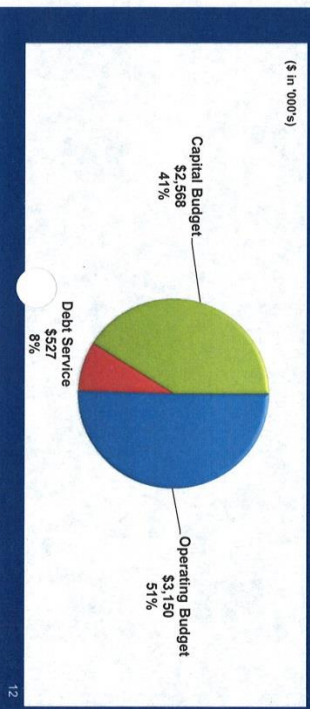


2017 Capital Improvement Plan \$25.595 Million



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Surface Water Utility Expenses \$6.246 Million



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Recruiting and Retaining Volunteers



Sheri Ashleman, Executive Director
Richmond Beach Community Assn.





Conceptualize Volunteerism in Your Neighborhood

- What programs do you have in place and how will volunteers support your goals?



Invite Volunteers

- Never assume everyone knows help is needed.
- Most people volunteer because they were personally asked.



Reach Out to New People

- New volunteers provide fresh ideas and enthusiasm and prevent steady volunteers from overload and burn out.



Where to Find Volunteers

- Neighbors
- Family
- Friends
- Businesses
- Professionals with skills you need
- Other organizations
- Students
- PTA members
- School groups
- Day cares
- Scout groups
- Church groups
- Club members
- Senior centers
- Persons fulfilling court ordered community service



Highlight Skills or Traits

- Explain why you asked this particular person to help.



Don't Be Discouraged

- If you are turned down, don't be afraid to ask the person again.



Type of Involvement

- Ask volunteers how they would like to be involved.



Be Clear on Expectations

- Provide detailed job descriptions.



Be Honest About Time Commitment

- Tell prospective volunteers what time and effort the role entails.



Be Flexible

- Find out what works best for a person's schedule.



Define Support Available

- Define what support the volunteer will have:
 - Job manual
 - Mentor
 - Partner



Express Positives of Volunteering

- Discuss community benefits and personal payoffs.
- Share your personal experiences.



Create a Positive Environment

- Introduce them to others working on the project.
- Check in periodically.
- Let them know you appreciate their involvement.



Provide Recognition

- Reward volunteers for their work.



Ask for Input

- Ask volunteers for their opinions and feedback.



Lend Visibility to Good Works

- Report on your successes and create a positive image of your neighborhood.

Dealing with Difficult People

- Everyone has a place in your organization.





Q&A

“Our world’s bright future will be built by people who have discovered that leadership is the enabling art. It is the art of releasing human talent and potential. You may be able to ‘buy’ a person’s back with a paycheck, position, power or fear, but a human being’s genius, passion, loyalty, and tenacious creativity are *volunteered* only. The world’s great problems will be solved by passionate, unleashed ‘volunteers.’” – Stephen R. Covey