

DRAFT

CITY OF SHORELINE

SHORELINE PLANNING COMMISSION MINUTES OF PLANNING COMMISSION RETREAT

September 29, 2016
7:00 P.M.

Shoreline City Hall
Conference Room 301

Commissioners Present

Chair Craft
Vice Chair Montero
Commissioner Chang
Commissioner Maul
Commissioner Malek
Commissioner Mork
Commissioner Moss-Thomas

Staff Present

Rachael Markle, Director, Planning & Community Development
Paul Cohen, Planning Manager, Planning & Community Development
Steve Szafran, Senior Planner, Planning & Community Development
Miranda Redinger, Planning & Community Development
Lisa Basher, Planning Commission Clerk

Commissioners Absent

No Absences

WELCOME AND REFRESHMENTS

There was pizza and beverages.

UPDATE ON 145th SUBAREA ADOPTION

Ms. Redinger reminded the Commissioners that the City Council had their final hearing for the 145th St. Station Subarea Plan and adopted the package on Monday, September 26. She highlighted the changes that Council made to the zoning map and explained the phases since the Council elected to phase the zoning.

PRESENTATION ON PUBLIC ART IN THE STATION AREAS

Ms. Redinger facilitated a presentation on the process for artist selection in the station areas. A panel was convened consisting of the City's Public Art Coordinator, the Chair of the Lake Forest Park Arts Council, Representatives from both the 145th and 185th Street Station Subarea communities and Members of the Sound Transit design team. She introduced Commissioners to examples of work from the two artists selected by the panel and summarized why they were selected.

WORK PLAN FOR 2017

Mr. Cohen presented the Commissioners with some ideas for next year's work plan with the caveat that these are just things that have come up and may require more consideration but they are not committed to work plan items at this time. There was some discussion about the merits of each item.

ANNUAL LETTER TO COUNCIL

Ms. Basher presented members with a draft of the annual letter to council, to be presented during a joint dinner meeting with Council on November 28th. The letter summarized the accomplishments of the Planning Commission during the past year. Ms. Basher explained that they should make edits as necessary and that the last part of the letter should go over the Commission's goals for next year. She said to send edits to her by October 20th.

PLANNING COMMISSION BYLAWS

Mr. Szafran explained that it has been a while since the Commission looked at or made changes to the Bylaws. The Commission Clerk had sent everyone a current version prior to this meeting suggesting that recommended changes be brought to the meeting for discussion. Ms. Basher clarified that if the Commission decided to change something it would need to occur at a regular meeting, but we could workshop suggestions during the retreat. Some ideas were floated, but there was no consensus about making those changes. Ms. Basher suggested that the section about recording minutes be changed to strike the language that specifies that every meeting should be recorded 'by electronic means'. She said we do record the meetings as part of our procedures, but sometimes it is not possible to record them electronically, such as if we were to take a light rail field trip, during retreats, or if there are special joint dinner meetings with council that are not being recorded. In those cases, written minutes should be sufficient. The commission agreed to bring this item back at a regular meeting for a vote.

CAKE.

Everyone ate cake, and then the meeting was adjourned.