



**Minutes for the Parks, Recreation
and Cultural Services Board / Tree Board
Special Meeting
ANNUAL TOUR OF PARKS AND FACILITIES**

**July 28, 2016
6:00 p.m.**

**Shoreline City Hall
Room 104**

1. Call to Order/Attendance

The meeting was called to order by Chair Robertson at 6:03 p.m.

Park Board Members Present: Betsy Robertson, William Franklin, Cindy Dittbrenner, Lauren Smith, Christina Arcidy, Christine Southwick; Katie Schielke

Absent: John Hoey

City Staff Present: Eric Friedli, Director; Kirk Peterson, Parks Superintendent; Maureen Colaizzi, Parks Projects Coordinator; Lynn Gabrieli, Administrative Assistant III

2. Approval of Agenda: Vice-Chair Robertson moved to approve the agenda as written. So moved by Ms. Dittbrenner, seconded by Ms. Arcidy. The motion carried.

3. Approval of Minutes: Chair Robertson called for a motion to approve the June, 2016 minutes. So moved by Ms. Southwick and seconded by Ms. Schielke. The motion carried.

4. Public Comment: Jeanne Hilde, Director of the Briarcrest Neighborhood Association, submitted public comment via email immediately prior to the meeting (see Attachment A). This was distributed and discussed by the Board who requested an update on King County's master planning effort for the Fircrest facility. Staff will inquire and update at the August meeting.

5. Director's Report:

Mr. Friedli, Director:

- Mr. Friedli met with the architect who presented the proposal for landscape improvements on private property along the Richmond Beach Saltwater Park Bluff Trail last month. He communicated the Board's concern about the precedent this kind of work would set and denied the request.
- The Shoreline Rotary Club recently completed park maintenance work at Ronald Bog Park. A thank you letter was drafted by Parks Staff for signatures by the PRCS Board Chair and Parks Director. The Board expressed their appreciation for the Rotary Club's work and the letter was signed by Chair Robertson.
- Summer camp is underway and the new Outdoor Camp at Hamlin Park begins next week.
- Mr. Friedli highlighted Swingin' Summer Eve and the Noon Concert Series.
- The Kruckeberg Botanic Garden Foundation's annual fundraiser was a success, raising \$40,000 with matching funds by the Kruckeberg family of up to \$15,000.

- Jessica Price has been hired as the new Administrative Assistant II in Parks Administration at City Hall.
- Shoreline Pool hours and programs are expanding in August to continue to meet community need and recover from the four-month maintenance closure.
- The Pool Mural is complete along the outside of the building along 1st Ave. The Board commented on Sara Snedeker's (artist) genuine hospitality and inclusion of the public as she worked both on this mural and on the Octopus mural at Aurora Square.
- A Mid-Summer Arts Eve will be held this Saturday, July 30 at City Hall beginning at 4:30 featuring a poetry reading, new sculptures, and artists in attendance.
- New Aurora banners are in production and are expected to be installed in August.
- At their July 25th meeting, the City Council voted to approve the release of \$213,000 to the 1% Municipal Arts Fund resulting from the third mile of Aurora improvements.
- Parks Maintenance staffing structure is changing to convert one Parks Maintenance Worker II to a second Senior Parks Maintenance Worker who would oversee tree maintenance in urban forests and natural areas. The current Senior Parks Maintenance Worker would continue to oversee maintenance operations in Parks as before. This change aligns the staffing structure with community priorities identified in the most recent Community Survey.
- Diggin' Shoreline is hosting a free movie and educational outreach event on Saturday, November 5th. They have invited the Parks Department and Parks Board to host a booth. The Board discussed options for interactive opportunities and agreed to participate.

6. **Comments from the Board**

Mr. Franklin described three instances in his neighborhood where a single residence was demolished and in its place multiple units were built. This resulted in the loss of numerous trees. He requested information about the City of Shoreline Municipal Code requirements for tree replacement in such circumstances. The Board agreed that a more thorough understanding of code requirements regarding trees would enable them to be more informed. Staff will provide information at the August meeting.

7. **PROS Plan**

Mr. Friedli reviewed the requested Board action as presented in the Agenda Packet. Board and staff boarded the PRCS van at 6:30 to begin the tour. Prior to boarding, **Board member Southwick excused herself from the remainder of the meeting.**

The Board toured the following areas:

- Shoreline's Town Center area along Midvale and Aurora between 175th and 185th.
- Shoreline Park and the Shoreline Center area
- Stop at Rotary Park for boxed dinners and recognition of outgoing youth Board member, Lauren Smith
- Hamlin Park
- Fircrest, pausing at the Activity Center and pool
- 12th and 148th
- Aurora Square
- Richmond Highlands Recreation Center and Park

8. The Board returned to City Hall at 8:15 p.m. and reviewed the requested Board action. Chair Robertson invited the Board's discussion of the staff recommendation to endorse the following:

- a. The twelve General Areas as presented in Agenda Packet memo Attachment 1
- b. The General Area Evaluation Criteria as presented in Agenda Packet memo Attachment 2
- c. The Site-specific Parameters as presented in Agenda Packet memo Attachment 3
- d. The application of the General Area Evaluation Criteria and Rating System as presented in Agenda Packet memo Attachment 4
- e. The Site-specific parameters to be used to begin looking for specific site options within the top four general areas defined as:
 - 1. Town Center Subarea
 - 2. Aurora Avenue Mid (170th – 160th Street)
 - 3. Richmond Highlands Park
 - 4. Shoreline Place

Following a brief discussion Ms. Arcidy moved to endorse all items as written in the staff recommendation listed above. Seconded by Ms. Southwick. The motion carried unanimously.

Staff thanked the Board for their participation in the process to this point.

9. Adjourn

Hearing no further business, Chair Robertson called for the motion to adjourn. So moved by Ms. Schielke and seconded by Mr. Franklin. The meeting adjourned at 8:25 p.m.

Signature of Chair
Betsy Robertson

Date

Signature of Minute Writer
Lynn Gabrieli

Date