



Parks, Recreation and
Cultural Services/Tree
Board

June 23, 2016



**Parks, Recreation and Cultural Services Board
2016 Meeting Schedule**

Date:	Time	Location:
July 28	6:00 p.m.	Annual Tour of Parks & Facilities
August 25	7:00 p.m.	Shoreline City Hall, Room 303
September 22	7:00 p.m.	Shoreline City Hall, Room 303
October 27	7:00 p.m.	Shoreline City Hall, Room 303
December 1	7:00 p.m.	Shoreline City Hall, Room 303



AGENDA
PARKS, RECREATION & CULTURAL SERVICES/TREE BOARD
REGULAR MEETING

Thursday, June 23, 2016
7:00 p.m.

Shoreline City Hall Room 303
17500 Midvale Ave North

	Estimated Time
1. CALL TO ORDER/ATTENDANCE	7:00
2. APPROVAL OF AGENDA	Action 7:02
3. APPROVAL OF MINUTES	Action 7:03
4. PUBLIC COMMENT	7:05
<i>Members of the public may address the PRCS/Tree Board on agenda items or any other topic for three minutes or less. When representing the official position of a State registered non-profit organization or agency or a City-recognized organization, a speaker will be given 5 minutes and it will be recorded as the official position of that organization. Each organization shall have only one, five-minute presentation. Please be advised that each speaker's testimony is being recorded. Speakers are asked to sign up prior to the start of the Public Comment period. *</i>	
5. DIRECTOR'S REPORT	Information 7:10
6. LANDSCAPE IMPROVEMENT PROPOSAL AT RICHMOND BEACH SALTWATER PARK BLUFF TRAIL	Action 7:20
7. PROS PLAN	7:40
a. Condition Assessment Results	Information
b. Capital Projects Rating Criteria	Action
8. JULY PARKS & FACILITIES TOUR	Discussion 8:30
9. COMMENTS FROM THE BOARD	8:45
10. ADJOURN	9:00

The PRCS/Tree Board meeting is wheelchair accessible. Any person requiring a disability accommodation should contact the City Clerk's Office at 801-2230 in advance for more information. For TTY telephone service call 546-0457.

UPCOMING EVENTS

26th Shoreline Arts Festival

- **Date:** 06/25 & 26/2016 10:00 AM - 6:00 PM
- **Location:** Shoreline Center

Shoreline Farmers Market

- **Date:** Every Saturday 10:00 AM - 3:00 PM
- **Location:** Aurora Square - Near Central Market and Sears

Karaoke in the Park

- **Date:** Tuesdays, 5:30 PM - 8:00 PM
- **Location:** Cromwell Park

Concerts in the Park Every Wednesday 6:30 – 8:30 – check calendar for locations & lineup

Paramount Park Star Party

- **Date:** 07/09/2016 9:00 PM
- **Location:** Paramount School Park

Lunchtime Music Series Every Wednesday, 12:00 - 1:00 – check calendar for locations & lineup

Richmond Beach Saltwater Park Volunteer Work Party

- **Date:** 07/16/2016 9:00 AM - 12:00 PM

Swingin' Summer Eve

- **Date:** 07/20/2016 5:30 PM - 8:30 PM
- **Location:** Cromwell Park

Mid-Summer Arts Eve

Gallery Opening at City Hall

- **Date:** 07/30/2016 5:00 PM - 7:00 PM
- **Location:** Shoreline City Hall



Minutes for the Parks, Recreation
and Cultural Services Board / Tree Board
Regular Meeting

May 26, 2016
7:00 p.m.

Shoreline City Hall
Room 303

1. **Call to Order/Attendance**

The meeting was called to order by Vice-Chair Robertson at 7:00 p.m.

Park Board Members Present: Betsy Robertson, William Franklin, Katie Schielke, Lauren Smith, Christina Arcidy, John Hoey, Christine Southwick

Absent: Cindy Dittbrenner

City Staff Present: Eric Friedli, Director; Kirk Peterson, Parks Superintendent; Maureen Colaizzi, Parks Projects Coordinator; Lynn Gabrieli, Administrative Assistant III

2. **Approval of Agenda: Vice-Chair Robertson moved to receive Public Comment following the approval of minutes. The motion was seconded by Ms. Southwick and carried. Ms. Robertson moved to approve the amended agenda as written. Seconded by Ms. Schielke. The motion carried.**

3. **Election of Officers: Mr. Friedli opened the floor for nominations for Chair. Mr. Hoey nominated Ms. Robertson. Hearing no additional nominations, Mr. Friedli closed the nominations and called for the vote. The Board cast a unanimous ballot to elect Betsy Robertson as Chair.**

Chair Robertson opened the floor for nominations for Vice-Chair. Mr. Franklin nominated Ms. Schielke for Vice-Chair. Hearing no further nominations, Chair Robertson called for the vote. The Board unanimously approved the election of Katie Schielke for Vice-Chair.

4. **Approval of Minutes: Chair Robertson called for a motion to approve the April, 2016 minutes. So moved by Ms. Southwick, seconded by Mr. Franklin. Ms. Robertson called for the vote. The motion carried.**

5. **Public Comment:** Janet Way, Shoreline Preservation Society, urged the Parks Board and Planning Commission to request wetland mitigation funding from the Sound Transit Board, and that this funding be directed to the acquisition of additional parkland. Ms. Way spoke to the importance of preserving wetland perimeters and suggested potential sites for acquisition.

6. **Director's Report:**

- Art Kruckeberg passed away on Wednesday, March 25. The Board will be notified of any celebration of life opportunities or Citywide recognition.
- The youth Board member application process has closed. Seven applicants were interviewed and two applicants will be recommended for appointment to the Board by the City Council at the June 13 meeting: Natalia Ablao Sandico from Shorecrest and Gillian Lauter from Shorewood High School.

- The Veterans Recognition Plaza was dedicated on May 21. More than 300 people were in attendance.
- The proposal to amend SMC 8.12.500 allowing alcohol at Kruckeberg Botanic Garden was presented to the City Council on Monday evening, May 23. The Council expressed their appreciation to the Board for their time in consideration of this proposal and they will vote to approve on June 13.
- Mr. Friedli addressed an email received by the Board from a concerned citizen regarding tree removal on private property. Staff is investigating whether permits have been violated and will keep the Board informed.
- Mr. Friedli introduced Shoreline's new public relations campaign, "Surprised by Shoreline." The Board viewed the video at www.surprisedbyshoreline.com and they were invited to share comments. The suggestion was made to produce Shoreline "passports" for kids to fill out during the summer months.

7. PROS Plan Discussion

- Ms. Colaizzi reviewed the subcommittee commitment and schedule.
- An inventory of the process and findings to date was reviewed via PowerPoint presentation.
- The Board was invited to share responses to questions about what they have heard from the community during the public input process so far:
 - Ms. Robertson: The topic of vegetation was not included in the Echo Lake Neighborhood Association meeting. This question was added after the meeting with the Richmond Beach Neighborhood Association.
 - Ms. Southwick: getting to and from parks safely is a prominent theme.
 - Ms. Robertson: the importance of acquiring parkland.
 - Ms. Arcidy: high consensus about the importance of acquiring additional parkland to accommodate increased density.
 - Ms. Schielke: the desire for access to various parts of Twin Ponds Park by alternative methods while still preserving the wetland; perhaps a boardwalk.
 - Ms. Schielke: the importance of preserving volunteerism through environmental education.
 - Ms. Robertson: optimize required community service hours and leverage high school students for volunteer work in parks.
 - Ms. Southwick: environmental education outreach to schools.
 - Mr. Franklin: the school system offers children little exposure to the natural environment.
 - Miss Smith: recommended structured environmental programs over work party opportunities to engage high school students.
 - Ms. Southwick: connect with Scout Troops to incentivize environmental projects.
 - Mr. Hoey: the challenge of balancing active and passive recreation components in parks.
- Ms. Colaizzi invited the Board to reflect on the biggest challenges facing Parks in the future:
 - Ms. Southwick: unknown population trends
 - Ms. Arcidy: the unknown future of school district-owned properties currently functioning as parks, as well as safety issues. She acknowledged that finding solutions to these problems are "whole community" issues that will need to be addressed as a City.
 - Ms. Southwick: east/west access for lower mobility populations.
- Ms. Colaizzi invited the Board to reflect on ideas related to the coming of Light Rail:
 - Mr. Hoey: creative use of space to meet the need for public open space.
 - Ms. Robertson: more community gardens.

- Ms. Southwick: utilize places with already dense tree habitat to preserve them for parkland.
- Ms. Robertson inquired about whether future sites are currently being considered for acquisition. Staff responded that this topic will be included in the PROS planning process, but has not yet been explored.
- Ms. Robertson emphasized the importance of public art in Shoreline’s identity and sense of place.
- Ms. Robertson suggested a tour of underutilized, potential public open spaces.
- Ms. Southwick inquired about the possibility of land swaps with the public utility.
- Mr. Hoey encouraged interdepartmental collaboration between Parks and Surface Water to leverage funding opportunities.

8. Boeing Creek Video

Mr. Franklin introduced a video produced by the Boeing Company related to their sponsorship of an environmental cleanup along the lower Duwamish River. He proposed approaching the Boeing Corporation to match funds for the full completion of the Hidden Lake project. The Board requested a report on the City Council’s response to the staff recommendation on the Hidden Lake proposal. Staff responded that the City Council was affirming of the direction staff is going.

9. Comments from the Board

- Ms. Southwick distributed materials demonstrating the way moss on trees can function as an “indicator species,” able to be analyzed to determine what kinds of contaminants are present in the environment. She also distributed a handout of her own ideas for preserving tree canopy in Shoreline. These have been entered into the public record as attachments A and B to these minutes.
- Ms. Schielke described the opening of a new park in the city of Edmonds that features an interactive splash park. She encouraged the Board to consider natural play areas.
- On October 22 King 5 staff will feature the installation of five rain gardens around the region. Ms. Robertson expressed her desire to feature one of those sites in Shoreline. Staff and Board members explored possible locations.
- Ms. Robertson reflected on the joint Council/PRCS Board dinner meeting.
- Mr. Hoey referred to the Trust for Public Land’s “Park Score” that ranks park systems throughout the country.
- Miss Smith reported that her high schools cross country races have taken her team to a variety of cities around the region. The least stable, sustainable trails are found in our own Hamlin Park.

10. Adjourn

Hearing no further business, Chair Robertson moved that the meeting be adjourned. So moved by Ms. Southwick and seconded by Mr. Hoey. The meeting adjourned at 8:54 p.m.

Signature of Chair
Betsy Robertson

Date

Signature of Minute Writer
Lynn Gabrieli

Date



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United States Department of Agriculture
(<http://www.usda.gov>)

[HOME \(/\)](#) >> [BLOGS \(/BLOGS\)](#) >> MOSS STUDY HELPS IDENTIFY POLLUTION HOTSPOTS

Like 0

Blog

Moss Study Helps Identify Pollution Hotspots

**Yasmeen Sands, Pacific Northwest Research Station
U.S. Forest Service
May 18, 2016 at 1:30pm**

In December 2013 when Sarah Jovan and Geoffrey Donovan, two scientists with the U.S. Forest Service's Pacific Northwest Research Station (/pnw) in Portland, Oregon, crisscrossed the northwest (/) area of their city they had no idea they were onto something big. Armed with a ladder and collection equipment, the two spent most of that gray and rainy month carefully plucking hundreds of moss samples off the trunks of the city's hardwood trees.

They were in relatively uncharted scientific territory, though their research focus seemed straightforward enough: determine if moss, in particular, the ubiquitous Lyell's orthotrichum moss which grows abundantly across much of the city, could help measure urban air pollution.

The idea of using a plant as a barometer of environmental health was not new. For decades, the U.S. Forest Service (/) has used moss and lichens as bioindicators, or living



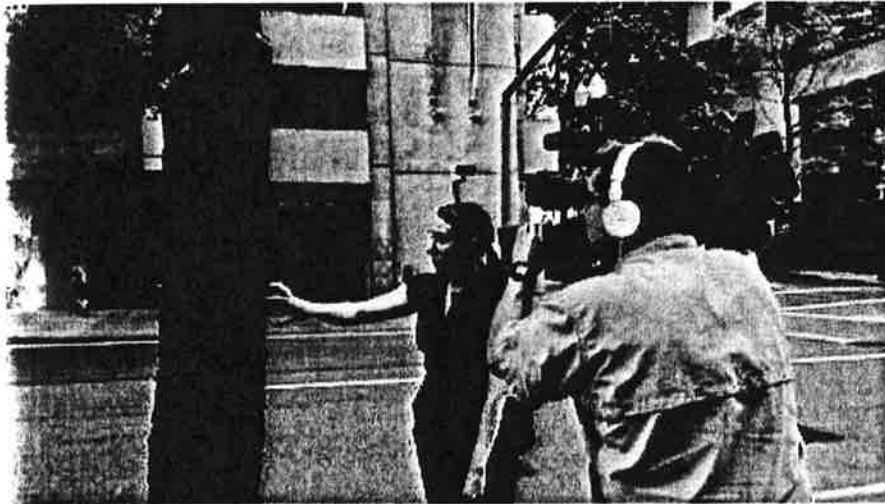
Moss growing on urban trees, such as this species sample of Lyell's orthotrichum, is a useful bioindicator that can help monitor cadmium, a carcinogenic heavy metal, in the

organisms that can help monitor forest health. But this study's setting was a bustling city with more than 600,000 residents and countless businesses and potential pollution sources. Here the focus was on human health as part of the agency's urban and community forestry mission (/ucf/).

Because moss lack roots, they absorb all of their water and nutrients from the atmosphere, much like mini sponges. In the process, they also take up and store whatever other compounds happen to be in the air—including pollutants. The scientists thought this might mean that Lyell's orthotrichum moss could serve as a barometer of pollutants in the city's air. But would it function this way in practice, in such a complex urban environment?

"Our moss and air quality study was definitely exploratory, but we received incredible support from the agency," said Sarah Jovan, a research lichenologist based at the station's Portland Forestry Sciences Laboratory (/pnw/contact/portland.shtml) and the study's co-lead. "We suspected that this type of moss could be a bioindicator of air pollution, but weren't sure what our study would reveal. However, we felt strongly that the research was worthwhile given the potential publication health implications."

Jovan and Donovan personally gathered all 346 moss samples. Their findings (/pnw/news/2016/04/moss-study.shtml), the first set of which were published recently in the journal *Science of the Total Environment*, identified two previously unknown hotspots of cadmium air pollution in the heart of Portland. This demonstrated that moss growing on urban trees can be a useful bioindicator of the heavy metal which is linked to major health problems like cancer and kidney disease.



More broadly, their study

Sarah Jovan explains how urban moss analysis can revolutionize air quality monitoring. Photo credit: U.S. Forest Service

(/pnw/research/2016/mar/index.shtml) is the first to generate a rigorous and detailed map of air pollution in a U.S. city using moss and may ultimately lead to dramatic improvements in air-quality monitoring across the country. The study showed that moss can serve as a low-cost screening tool to help cities strategically place their expensive and limited instrumental air-quality monitors.

"In a way, we achieved the dream for bioindicator research," Jovan said. "Many people regard bioindicator studies as sort of a quaint curiosity with most papers ending up in scientific journals with limited impact in the end. It's tremendous that our moss study has provided a scientific basis for a vigorous public discussion about pollution."

5.26.2016 PRCS Board Minutes ATTACHMENT B

1. Consider potential acquisition of sites that are ill-suited for redevelopment due to high water table or other site-specific challenge for new public open space or storm water function.
2.
 - a. Refer to wording used in prior recommendation sent by the Park Board.
 - b.
 - c. Intent is to protect/preserve all recognized wetlands at their present state, and if possible, acquire plots that are part of the scientifically determined wetlands, as properties become available.
 - 2.1 Highest priorities for acquisition to be given to plots that preserve and/or recover wetland areas.
 - 2.2 Are adjacent to park land or combine park areas into a larger entity
 - 2.3 Help create wildlife/tree canopy corridors that would exist the breadth of Shoreline and extend the Mountains to Sound corridors.
3. Explore a park impact fee or dedication program for acquisition and maintenance of new park or open space or additional improvements to existing parks.
 - a. Highly recommend. Could be scaled based on population impact.
 - b. Use a tax incentive to provide/build planted, public seating/open space at a boundary line so that adjacent properties could also combine their public areas, thus creating the possibility of plazas and other non-motorized areas.
4. Redevelop paths in Paramount Open Space to ensure at least one year-round connection between the east and west sides of the Ridgecrest Neighborhood.
 - a. Suggest raised path due to high water table,
 - b. Preferably something organic like woodchips that could be tamped down for bicycle and stroller usage, but that is permeable, and will not degrade the wetland (as asphalt run-off would).
5. Recommend walking area with seating/plaza space that adjoins the two stations, and make the stations destination places, and encourages small businesses.

Should there be policy language encouraging plaza or other public space at the stations themselves? Should there be additional language encouraging the City to acquire available land adjacent to existing park or open space?

5.26.2016 PRCS Board Minutes ATTACHMENT B

NATURAL ENVIRONMENT

1. Encourage preservation of stands of trees, and significant native trees, especially around the perimeter of a site.
 - a. Groups of trees, numbering seven or more, should be considered a stand of trees that affects the livability of a neighborhood, and efforts to preserve these stand could include a tax break/public recognition/ some sort of benefit.
 - b. Significant native trees should be labelled and owner given some recognition.

2. Consider establishing a fee-in-lieu program for private property tree replacement that could be used for reforesting public open spaces.
Tree replacement should be meaningful, i.e. taller/older trees should require more and larger trees to equal replacement.

*and in kind: Deciduous for deciduous
conifers for conifers*

Should any of these policies be modified?

Are there any new policies that should be added for Natural Environment specific to the 145th Street Station Subarea? The station should be required to have a 30% tree canopy.

Given that there are more critical areas in the 145th Street Subarea, should there be additional policies regarding wetlands, streams, buffers, and/or potential mitigations?





Memorandum

DATE: June 23, 2016
TO: PRCS/Tree Board
FROM: Eric Friedli, Director
RE: Landscape improvement proposal along Saltwater Park Bluff Trail

Requested Board Action

The Board is asked to concur with the staff recommendation to allow a private property owner to make improvements to the landscape along the bluff at Richmond Beach Saltwater Park adjacent to their home at 18605 – 17th Ave NW.

Project or Policy Description and Background

The property at 18605 – 17th Ave NW borders Richmond Beach Saltwater Park along the bluff trail. The topography of the site is such that park visitors are able to walk to the edge of the property's backyard and have an unobstructed view down into the backyard and lower level of the home (Attachment A). Many other properties along that border with the park are insulated from a similar situation by topography and/or mature vegetation.

The homeowner is in the process of finalizing plans for substantial landscape renovation on their property. In conjunction with that work they have requested/offered to re-vegetate park property adjacent to theirs with the goal of improving the visual aesthetics for park visitors and limiting the ability of park visitors to have views directly into their backyard and home.

Specifically, they are proposing to:

- Remove all existing vegetation and 1" of top soil 25 feet from the property line into the park
- Replace soil with new, amended topsoil
- Install irrigation system
- Install drought tolerant plants that blend with the immediately adjacent areas
- Do all work from their property so as not to impact park visitors
- Irrigate and replace plants until well established.

This proposal will result in a vegetated border along the edge of the park adjacent to the private property similar to areas adjacent to other homes.

Key Policy Issues

There are two key policy issues raised by this proposal

1. Parks as good neighbors

Like any property owner, PRCS strives to be good neighbors. While the purpose of PRCS is to manage parks that serve everyone in the City of Shoreline it is incumbent on PRCS to be good neighbors. Sometimes it is difficult to achieve both. Noise, traffic, parking, aesthetics are all important aspects of being good neighbors.

In this instance a good neighbor response would be to find a way to keep park visitors from looking into the backyard of our neighbor. This must be balanced with maintaining the visitor's enjoyment of their park experience.

The bluff at Saltwater Park is actively used primarily for walking along the gravel trail and enjoying its views. The open lawn between the trail and the private properties to the west is used for general passive activities. Enjoyment of the trail, the views and the lawn would not be negatively impacted by the proposal. A small portion of the lawn would become a shrub buffer. This is the case in other areas along the perimeter of the lawn.

2. Park modification benefiting private property owner

The proposal is a modification to the park that will benefit the private property owner. The proposal is to enhance the privacy of the private property. This is achieved by widening the buffer between the lawn and the property line up to 25 feet. While the property is still a public park, the public's active use of the area is diminished. They are committed to bearing all the costs associated with the park modifications that will be owned and managed by PRCS.

The proposed modifications – re-vegetation in this case – will also have benefits to PRCS and the public. The proposed re-vegetation will remove lawn that turns brown in the summer months and replace it with a more interesting shrub bed. The re-vegetation will be compatible with vegetation in adjacent areas. This will enhance the aesthetics of that portion of the park.

Options

Maintain as is

Rejecting the proposal would keep the lawn as is. The concern on the part of the neighbors about park visitors being able to walk up to the edge of their property and look down into the yard would remain.

More extensive landscaping border and re-grading

The property owner originally discussed a much more extensive re-vegetation of the park property. Early concepts included substantial re-vegetation and installing more dense plant material. This proposal was rejected by PRCS as being too limiting of the public's enjoyment of the park and not consistent with other property borders along the bluff.

Privacy fence

A typical way for neighbors to stop people from looking into their property is to install a privacy fence. This would achieve the goal of keeping park visitors from looking into the backyard. It would, however, destroy the property owner's enjoyment of the views from their home.

Public Involvement Process

The property owner will be required to install a sign at the park during construction.

Schedule

The proposed project would be completed in the fall/winter 2016.

Additional Information

Eric Friedli

efriedli@shorelinewa.gov

(206) 801-2601

Attachment A: Photos of 18605 17th Ave NW from the bluff at Saltwater Park







Memorandum

DATE: June 23, 2016

TO: Parks, Recreation and Cultural Services/Tree Board

FROM: Maureen Colaizzi, Park Project Coordinator
Kirk Peterson, Parks Superintendent
Dan Johnson, Facilities Manager
David Francis, Public Art Coordinator

RE: PROS Plan: Asset Condition Assessment Summary

Requested Board Action

No PRCS/Tree Board action is required. Staff will provide an informational presentation summarizing the results of the parks, recreation and public art asset condition assessments.

Project or Policy Description and Background

Asset Inventory and Conditions Assessments –

This past spring, our staff and consultants made field visits to all our parks, recreation and facilities to input physical assets into the GIS (Geographic Information System) with a handheld tablet using a GPS (Global Positioning System) application.

At the time of the asset inventory field visits, our staff and consultants captured information about the asset's overall condition using a rating system adapted from the National Recreation and Park Association (NRPA). The system is meant to be simple, using the ratings of good, fair and poor. An asset which is rated in good condition would not need to be repaired or replaced within the five to seven year period of the adopted PROS Plan. An asset with a fair rating would need to be reviewed for repair and/or replacement within two to five years. And an asset with a poor condition rating would be identified for repair and/or replacement immediately or within a two year period.

In addition, we had two separate asset condition assessments performed by consultants: one for our building assets and one for our public art assets.

- Building Assets- NAC Architects, a sub-consultant to MIG, conducted building condition assessments of 13 outdoor restrooms; the Richmond Highlands Recreation Center building, the Kruckeberg Residence and caretaker's cottage buildings; and the Richmond Beach Saltwater Park caretaker's residence building. The building condition assessments included an overall building rating as well as ratings of major building

systems such as: floor, roof, walls, doors, windows, plumbing, heating, fire suppression, etc. The building assessment used a similar but more complex rating system which included a scoring system described below:

Building Condition Assessment Scoring System
E = New or like new condition with minimal maintenance (100%)
G = Structure is sound and stable, components are functional (80%)
F = Worn but functional, some maintenance is required (60%)
P = Damage is evident and extensive repair is required (40%)
U = Damaged/deficient beyond repair; non serviceable (0%)

- Public Art Assets- ArtSite, an Arts Services company, conducted condition assessments of the 42 public art pieces in Shoreline. The assessments used a rating system from 1 to 5. A rating of 1 would mean the artwork is in need of immediate maintenance, repair or removal. A rating of 5 would mean the artwork is in very good condition and would not need to be repaired or replaced within the five to seven year period of the adopted PROS Plan. An example of the rating system is described below:

Public Art Asset Condition Rating System
1= High priority for attention, either maintenance or current condition
2= Will need maintenance, repair, or cleaning in near future
3= OK at this time
4= In fairly good shape
5= Excellent shape at this time with no needs within the next 5-7 years

Tonight’s presentation will provide a summary report of the condition assessments for parks, recreation facilities and public art assets.

- What did we learn from the condition assessments?
- What can be repaired immediately?
- What do we need to plan for repair/replacement in the future?

Following the staff presentation, we will have a discussion to talk about these questions.



Memorandum

DATE: June 23, 2016
TO: Parks, Recreation and Cultural Services/Tree Board
FROM: Maureen Colaizzi, Park Project Coordinator
RE: PROS Plan: Capital Improvement Projects List –
Draft Prioritization Criteria Review

Requested Board Action

No PRCS/Tree Board action is required; this topic is a discussion item. Staff will be seeking input on draft criteria to prioritize the list of capital improvement projects that will emerge from asset condition assessments and public input from the community outreach efforts for updating Shoreline's Plan for Parks, Recreation and Cultural Services.

Project or Policy Description and Background

Capital Improvement Projects List for Existing Assets– Prioritization Criteria:

The results from the asset condition assessments will help shape a list of necessary improvements to continue to secure the foundation of our parks, recreation and cultural services system. A review process with a list of criteria is needed to help prioritize what projects need to be completed first. Staff developed a draft list of criteria (Attached) based on the following seven categories:

1. Health & Safety
2. Code Requirements
3. Shovel Ready Projects
4. Facility Integrity
5. Improving Operating Efficiency
6. Project Meets Environmental, Sustainable or Adopted Plan Goals
7. Adds New Recreation or Public Art Capacity

The rating system used for each category would range from three (3) to zero (0) points. A rating of three (3) points means that the project completely meets the category and zero (0) points means that the project does not meet the category. The projects that rate with the most points are high priority projects. Projects that rate with the least number of points are low priority

projects. An example prioritization rating chart is attached for you to visualize how the criteria can be applied to a list of capital projects.

Tonight's presentation and discussion will confirm the categories that are used to rate the list of capital improvement projects. Staff would like feedback on the list of criteria and the rating system.

- Is this the right criteria?
- Is anything missing?
- Does this rating system work?

Please come prepared to share your thoughts and ideas.



Parks, Recreation and Cultural Services DRAFT CIP Priority Rating System

Rating system

With seven categories with up to 3 points possible in each category, the total number of points for any one project would be 21.

Site specific vegetation management plans and master plans will be separately evaluated and prioritized in the PROS Plan before added to the 6-year CIP.

Project Categories

Projects are assessed for which categories they fall under. Each category has a rating system of 3-0.

A rating of Three (3) points means that the project completely meets the category and zero (0) points means that the project does not meet the category.

Category 1 – Health & Safety: The project will eliminate a condition that poses a health or safety concern. Examples of a health or safety concerns include a lack of seismic elements, play equipment replacement due to not meeting safety requirements, lighting deficiencies, trail closures due to safety issues, emergency management elements, documented environmental health or safety hazards, crime prevention strategies.

- 3- Documented safety standards are not being met. i.g., documented claims and studies that show the facility is not meeting safety standards
- 2- Safety concern exists; however, there are no documented safety standards.
- 1- Community complaints exists around health & safety conditions
- 0- No Health & Safety conditions exist.

Category 2 – Code Requirements: The project brings a facility or element up to federal, state, and city code requirements or meets other legal requirements. (Note: Projects that are primarily ADA-focused fall under this priority. ADA elements will be completed as part of projects that fall under other priorities.)

- 3- Does not meet code requirements.
- 0- Meets code requirements.

Category 3 – Shovel Ready Projects: Projects identified in supporting plans and other documents that require being done in the upcoming year or has outside available funding to support implementation.

- 3- Project has available funding, is identified in supporting plans and is required to be done in the upcoming year.
- 0- Project does not have available funding, is not identified in supporting plans and is not required to be done in the upcoming year.



Category 4 – Facility Integrity: The project will help keep the facility or park element operational and extend its life cycle by repairing, replacing, and renovating systems and elements of the facility, including building envelope (roof, walls, and windows), electrical, plumbing, irrigation, storm and sewer line replacements, indoor or outdoor lighting, synthetic turf replacement, outdoor trail enhancements.

- 3- Extends life cycle, high usage/heavily programmed,
- 2- Extends life cycle, high usage/programmed.
- 1- Extends life cycle.
- 0- Project is not a repair and replacement renovation project.

Category 5 – Improve Operating Efficiency: The project will result in reduction of operating and maintenance costs, including energy and water savings or have an opportunity to maintain or increase existing revenue.

- 3- Documented reduction in operating and maintenance costs, including energy and water savings. Has the opportunity to increase revenue.
- 2- Energy and water savings without a known reduction in operating and maintenance costs or staff efficiency. Has the opportunity to maintain revenue.
- 1- No reduction in operating and maintenance cost; however staff efficiency exists without any change in revenue.
- 0- No improved operating efficiency, energy savings. Not associated with revenue.

Category 6 – Projects Meets Environmental, Sustainable or Adopted Plan Goals : Projects that meet adopted plan, environmental, sustainable or larger citywide goals such as healthy cities, light rail station area planning, urban forestry, vegetation management plans, site specific master plans.

- 3- Is identified in a planning document as a priority.
- 2- Is not separately mentioned in a planning document but is part of the plans implementation goals.
- 1- Not related to a plan but meets citywide goals.
- 0- No unique focus or part of larger citywide goal.

Category 7- Adds New Recreation or Public Art Capacity: Projects that creates new recreation or public art capacity to a facility.

- 3- Adds a new recreation or public art capacity.
- 0- Does not add a new recreation or public art capacity.

CIP Project Name	Cost Estimate (by \$1,000M)	Health & Safety	Code Require-ments	Shovel Ready Projects	Facility Integrity	Improve Operating Efficiency	Enviro, Sustainable or Adopted Plan Goals	Adds New Recreation or Public Art Capacity	Total Points
<i>Pool Lighting & Deck Repair & Replacement</i>	\$ 196	3	3	3	3	2	0	0	14
<i>Pool sustainability repairs</i>	\$ 745	3	3	1	3	2	1	0	13
<i>Regional Trail Signage</i>	\$ 100	0	0	3	0	0	3	3	9
<i>Twin Ponds Turf & Field</i>	\$ 1,600	3	0	3	3	3	0	0	12
<i>Shoreline Park Soccer Field Repair</i>	\$ 50	3	0	3	3	3	0	0	12