



Parks, Recreation and
Cultural Services/Tree
Board

May 26, 2016



**Parks, Recreation and Cultural Services Board
2016 Meeting Schedule**

Date:	Time	Location:
June 23	7:00 p.m.	Shoreline City Hall, Room 303
July 28	6:00 p.m.	Annual Tour of Parks & Facilities
August 25	7:00 p.m.	Shoreline City Hall, Room 303
September 22	7:00 p.m.	Shoreline City Hall, Room 303
October 27	7:00 p.m.	Shoreline City Hall, Room 303
December 1	7:00 p.m.	Shoreline City Hall, Room 303



AGENDA
PARKS, RECREATION & CULTURAL SERVICES/TREE BOARD
REGULAR MEETING

Thursday, May 26, 2016
7:00 p.m.

Shoreline City Hall Room 303
17500 Midvale Ave North

		Estimated Time
1. CALL TO ORDER/ATTENDANCE		7:00
2. APPROVAL OF AGENDA	Action	7:02
3. ELECTION OF OFFICERS	Action	7:04
4. APPROVAL OF MINUTES	Action	7:10
5. DIRECTOR'S REPORT	Information	7:12
6. PUBLIC COMMENT		7:35
<i>Members of the public may address the PRCS/Tree Board on agenda items or any other topic for three minutes or less. When representing the official position of a State registered non-profit organization or agency or a City-recognized organization, a speaker will be given 5 minutes and it will be recorded as the official position of that organization. Each organization shall have only one, five-minute presentation. Please be advised that each speaker's testimony is being recorded. Speakers are asked to sign up prior to the start of the Public Comment period. *</i>		
7. PROS PLAN DISCUSSION	Discussion	7:40
8. BOEING CREEK VIDEO	Discussion	8:30
9. COMMENTS FROM THE BOARD		8:45
10. ADJOURN		9:00

The PRCS/Tree Board meeting is wheelchair accessible. Any person requiring a disability accommodation should contact the City Clerk's Office at 801-2230 in advance for more information. For TTY telephone service call 546-0457.

UPCOMING EVENTS

Pool Soft Opening June 13

State of the City breakfast

- **Date:** 06/02/2016 7:00 AM - 8:30 AM
- **Location:** Shoreline City Hall Council Chambers

Annual Dance Recital

- **Date:** 06/04/2016 10:00 AM - 1:00 PM
- **Location:** Shoreline Center Auditorium

Richmond Beach Community Garden Tour

- **Date:** 06/11/2016 11:00 AM - 4:00 PM
- **Location:** Richmond Beach and surrounding area gardens

Tween Night

- **Date:** 06/11/2016 6:30 PM - 10:30 PM
- **Location:** Richmond Highlands Recreation Center

Paramount Park Star Party

- **Date:** 06/11/2016 9:00 PM
- **Location:** Paramount School Park

Richmond Beach Saltwater Park Volunteer Work Party

- **Date:** 06/18/2016 9:00 AM - 12:00 PM
- **Location:** Richmond Beach Saltwater Park

Middle School Night

- **Date:** 06/18/2016 7:00 PM - 11:30 PM 06/18/2016 7:00 PM 06/18/2016 11:30 PM
- **Location:** Richmond Highlands Recreation Center



**Minutes for the Parks, Recreation
and Cultural Services Board / Tree Board
Public Hearing & Regular Meeting**

**April 28, 2016
7:00 p.m.**

**Shoreline City Hall
Room 303**

1. Call to Order/Attendance

The meeting was called to order by Chair Sycuro at 7:00 p.m.

Park Board Members Present: Jesse Sycuro, William Franklin, Katie Schielke, Lauren Smith, Betsy Robertson, Cindy Dittbrenner

Absent: Christine Southwick, John Hoey

City Staff Present: Eric Friedli, Director; Kirk Peterson, Parks Superintendent; Lynn Gabrieli, Administrative Assistant III

2. Approval of Agenda: Chair Sycuro called for a motion to approve the agenda as written. So moved by Ms. Robertson and seconded by Ms. Schielke. The motion carried.

3. Approval of Minutes: Chair Sycuro called for a motion to approve the March, 2016 minutes. So moved by Ms. Robertson and seconded by Ms. Schielke. The motion carried.

4. Public Hearing on Expansion of SMC 8.12.500 to Include Kruckeberg Botanic Garden

Mr. Friedli referred to the briefing memo in the agenda packet as context for the proposal to allow the service and consumption of beer and wine to the list of approved park venues. All current permitting requirements and occupancy limits would be maintained. The proposal is in response to a request from the Kruckeberg Botanic Garden Foundation (KBGF) to serve wine at Board-sponsored fundraising events. The purpose of tonight's hearing is to receive public comment on this proposal.

Chair Sycuro invited members of the public to sign in and address the Board:

- Cynthia Welte, KBGF Director, read a letter from the KBGF Board approved at their March 19th Board meeting in support of adding Kruckeberg Botanic Garden to the list of approved sites for alcohol service and consumption. Ms. Welte envisions using this option at volunteer appreciation and donor cultivation events to enhance the visitors' experience.
- Kathy Shaffer of Maple Knolls stated her support for the Garden, but expressed concern about the potential for extra noise and increased parking needs during events. Her perception is that other Maple Knolls residents have a range of opinions, but that they are largely supportive. She requested that the service of alcohol be minimal.
- Additional public comment was received via email and USPS mail and has been entered into the official record as Attachment A to these minutes.

5. Alcohol Service at Kruckeberg Botanic Garden

The Board considered the public comment, both verbal and written.

- Ms. Schielke stated her position in favor of amending the Code.

- Chair Sycuro requested clarification from Mr. Friedli about the process of evaluating requests for alcohol service in approved parks. Mr. Friedli offered examples about how he, as the director, would evaluate the appropriateness of allowing alcohol at events pursuant to the size of the event, the purpose of the event, and the ability to manage/monitor the event, as well as the time of day and location.
- Ms. Robertson reflected on the small number of alcohol permits issued since the ordinance was passed and stated that she sees the ability to pour a glass of wine or have a beer during a small event as being highly appropriate. She stated her approval. She asked how many donors Ms. Welte would envision participating in any given event. Ms. Welte's response was 10 – 15.
- Chair Sycuro reflected on how concerns raised in consideration of the original ordinance have proven to be unfounded. He stated his approval of the proposal on the table.
- **Chair Sycuro called for a motion. Ms. Robertson moved that the Board recommend the City Council approve the proposal to amend SMC 8.12.500 to include Kruckeberg Botanic Garden. Seconded by Ms. Schielke. Chair Sycuro called for the vote. Ms. Robertson, Ms. Schielke, Mr. Sycuro, and Ms. Dittbrenner voted to approve. Mr. Franklin abstained. The motion carried by majority vote.**

6. Public Comment: None

7. Kruckeberg Botanic Garden Annual Report

Mr. Friedli introduced Cynthia Welte, Director of the Kruckeberg Botanic Garden Foundation (KGBF). Ms. Welte introduced herself and described the staff currently employed by KGBF. She presented the Annual Report via PowerPoint presentation which provided the Board with 2015 statistics on volunteer hours, attendance, programs, events, and budget. She described current projects and plans such as the Native Plant Demonstration Garden and mapping the collection. Future projects include a pond and stream, rain garden, and education shelter.

Rick Leary and Christa Tenney from the Board were also in attendance.

The Board inquired about the future of the Solstice Stroll. KGBF has applied for a grant to fund the program and they're considering moving the date up for easier staffing. The Board inquired about whether it would be appropriate to collect a fee, and discussed the desire to be sensitive to the neighborhood in terms of volume and parking.

8. Endorsement of Grant Proposal for Twin Ponds and Boeing Creek Trail

Mr. Friedli referred to the briefing memo in the agenda packet for context regarding the department's application to the Recreation and Conservation Office (RCO) to replace the synthetic turf and field lights Twin Ponds Park.

A second grant application is being proposed for trail and recreational amenity improvements associated with the Hidden Lake Dam removal project. Details of the grant applications and background on the projects are outlined in the agenda packet briefing memo. The Planning Commission recommendation to the City Council for the Hidden Lake project calls for the pursuit of grant funding over a five year period. This grant proposal fits within that strategy and would contribute \$500,000 toward the improvement of the trail system in Boeing Creek Park.

Chair Sycuro called for a motion to approve the pursuit of grant funding for the Boeing Creek Trail project. So moved by Ms. Dittbrenner and seconded by Mr. Franklin. The motion carried.

Chair Syrcuro moved that the Board approve the City's application for grant funding for turf improvements at Twin Ponds Park that allows staff to make last minute decisions about the most appropriate grant based on timing. The motion was seconded by Ms. Robertson. The motion carried.

9. Water Reduction Plan

Mr. Peterson explained the need to reduce water consumption to fund urban forest management. He presented the 2016 budget which shows a reduction in the water utility to increase the budget for tree care, followed by the spreadsheet in the agenda packet which illustrates which parks will experience reductions. He used the CityWorks software to demonstrate the irrigation zones which will be reduced or turned off altogether.

The Board encouraged a proactive communication strategy that takes pride in the decision from an environmental and fiscal perspective, as well as interpretive signage. The suggestion was made to include information about Thornton Creek. A proposed location for an interpretive panel was Paramount Park's loop trail. The Board encouraged publicizing the Trust for Public Land's feature of Cromwell Park in a Currents article and through the City's social media sites.

Following review and discussion, the Board expressed approval of the irrigation reduction plan with conversation about possible redesign of parks, like the Park at Town Center, to include a different kind of drought tolerant, native landscape.

10. PROS Plan

On Saturday, April 30 a series of stakeholder meetings will be held at City Hall. The Board reviewed the current expectation for attendance and their role and discussed the list of questions in the Agenda Packet memo.

The Intercept schedule was distributed and the Board was invited to identify which event they will attend. They requested that this sheet continue to come back to them throughout the summer for updates as the dates get closer.

The following preliminary schedule was set:

- June 2 and August 16 – Ms. Robertson
- June 11 – Mr. Franklin
- May 4 and July 20 – Ms. Schielke
- Dog Parks and Ridgecrest Food Trucks – Ms. Dittbrenner

11. Director's Report

- Thank you to Ms. Schielke and Ms. Arcidy for attending the Arbor Day and Earth Day event at Twin Ponds.
- Pool maintenance closure is on schedule and within budget. We anticipate a soft opening on June 13 for lap swims. Classes start on June 27 pending the availability of instructors and lifeguards.
- Youth are being invited to apply for vacant positions on the Board. Miss Smith is helping to recruit at Shorewood High School.
- New signs have been installed at Rotary Park, Darnell Park, Innis Arden Reserve and Paramount Open Space.
- The Hunger Intervention Project has approached the City with free lunchtime meal programs at Paramount School Park from noon – 1:30 every day this summer. The Board encouraged public outreach and education.

- The Veterans Recognition Plaza dedication will take place on May 21st. Benches will be delivered in the next few days. The obelisks should arrive soon and the plaques are being engraved over the next three weeks.
- The Million Step Challenge begins Saturday.
- The Board will elect a new Chair and Vice-Chair at the May meeting per the Board's ByLaws.
- The annual joint PRCS Board/City Council dinner meeting is scheduled for May 23. The Board explored the possibility of engaging the Council in a conversation about the PROS Plan and reviewed which of the stakeholder questions would be appropriate to ask and which Board member would be responsible for asking them. Staff will supply the visual displays.
- The Board inquired about whether there would be another retreat this year and voiced their appreciation for having had that opportunity in the fall. Staff replied that the creation of the PROS Plan may create the need for another retreat.

12. Comments from the Board

- Chair Sycuro officially welcomed Ms. Arcidy onto the Board and the Board members introduced themselves.
- Chair Sycuro expressed his appreciation to the Board and staff for his years of service on the Board at this, his last meeting. He was acknowledged and thanked by both Board and staff for his tremendous contribution to the community.

13. Adjourn

Hearing no further business, Chair Sycuro moved that the meeting be adjourned. So moved by Ms. Robertson. The meeting adjourned at 9:02 p.m.

Signature of Chair

Date

Signature of Minute Writer
Lynn Gabrieli

Date

4.28.2016 PRCS Board Meeting Minutes
ATTACHMENT A

April 15, 2016

Mr. Friedli,

Regarding the recent letter we received as Garden Neighbors concerning allowing beer and wine to be served at events in the garden, our short answer is an emphatic and resounding NO!

It seems completely unnecessary to add this element to garden events, and I can only imagine that it will lead to more and larger events, with a high likelihood of adding litter to the garden and surrounding areas/homes, as well as the inevitable problem of people needing to relive themselves and being too lazy to go all the way back up the hill, and instead doing it in bushes.

I really don't see where or why the City of Shoreline needs to be spending its time on efforts like this. People should be able to enjoy the gardens as they are, without alcohol for the few hours that they are there. Smokers can't smoke in city parks, why should people drink? If alcohol is allowed, it seems a reasonable and logical next step that some people will want to be able to smoke marijuana, and I really don't want that either. I have four children and don't need them exposed to any of this, literally in their own back yard.

In reviewing our neighbor parks in Edmonds, I see that they do not allow alcohol in ANY of their parks (<http://www.edmondswa.gov/parks-recreation-departments/explore-parks.html>), and Seattle only by permit from the Superintendent (<http://www.seattle.gov/parks/faq.htm#Q9>); this seems much more appropriate to me.

Please, let's spend our city officials time on more appropriate and productive endeavors.

Sean Mathias
Distinguished Engineer

Verizon

April 15, 2016

I am in favor of allowing Kruckeberg Botanic Garden to obtain wine and beer permits for special events at the Garden. It would be good for the Garden's fundraising activities, something that the Kruckeberg Foundation has to do to maintain the viability of the public park. KBGF off-site fundraising events have shown that when wine is provided, guests become more enthusiastic supporters with no loss of decorum. The Garden is a very contained venue, and the members are good people.

Olga
Olga Hauptman

4.28.2016 PRCS Board Meeting Minutes
ATTACHMENT A

April 19, 2016

Hi Eric,

Thank you for making us aware of the request for permit. Being next door neighbors, we have several questions/comments:

1. How is this information being shared with the City of Shoreline residents? Our experience so far is the information was just sent to neighbors and feel since this is a public park, others may want this information and might want to give input.
2. What type of events will alcohol permits be requested? Just special events, or the Mothers day sale, Winter Solstice etc. There is quite a difference in attendance between the various events. If just special events, how would we make sure in the future the original rules don't change.
3. Will the events that alcohol is at be during park hours only? Evening events will be much more distracting to the neighborhood.
4. The Richmond Beach Terrace activities, with or without alcohol, has us concerned as on every walk we have taken in the evening on the bluff area there are smells of marijuana/skunk weed drifting up the bluff. Not sure if the addition of alcohol to events at KBG will also bring out additional smells from similar substances.
5. Parking as you know continues to be a concern, especially on busy weekends and events. Will the addition of alcohol increase the attendance, and the potential for additional reckless driving on 15th.
6. Noise - Currently we hear music (which is often nice) and the speakers that the tour guides use (not as nice) We know there will also be an addition of noise as alcohol tends to raise noise levels

These are our main questions and thoughts that we would like the Board to consider and we would like answers to prior to the 28th if you have them.

Thank you,

Tom and Diane Schultz

4.28.2016 PRCS Board Meeting Minutes
ATTACHMENT A

April 20, 2016
Director Response to April 19 questions

Hi Diane,

Thank you for taking the time to ask some good questions about the proposed change to the Shoreline Municipal Code allowing Kruckeberg Botanic Garden to be included among the Shoreline Parks sites that would allow the service of beer and wine by permit at approved special events. Below, underlined, are Eric Friedli's responses to your questions. If you would like to discuss this further you are welcome to email Eric directly at efriedli@shorelinwa.gov.

Sincerely,

Lynn Gabrieli
Administrative Assistant III
Shoreline Parks, Recreation & Cultural Services
(206) 801-2602

1. How is this information being shared with the City of Shoreline residents? Our experience so far is the information was just sent to neighbors and feel since this is a public park, others may want this information and might want to give input.

Parks, Recreation and Cultural Services (PRCS) staff presented the concept to the PRCS Board at its March 24th meeting. People who regularly follow PRCS business would have seen the topic on the Park Board agenda through Alert Shoreline, by checking the Park Board webpage at shorelinewa.gov/Parkboard, or by clicking the link to the meeting on the City's Community Calendar. We will be issuing another notice this Friday that will go out to that same Alert Shoreline list of about 900 subscribers and a press release is forthcoming. If you would like to receive Park Board Agendas and important citywide news you are invited to subscribe to Alert Shoreline by clicking on the link in the right sidebar of the City's homepage at Shorelinewa.gov.

In addition, the PRCS Board will host a Public Hearing on Thursday, April 28 from 7:00 – 7:30 in Room 303 of City Hall, followed by the regular Board meeting where they are expected to make a recommendation on whether the City Council should approve the proposed rule change or not. The City Council will also provide an opportunity for public input before they make their final decision.

2. What type of events will alcohol permits be requested? Just special events, or the Mothers day sale, Winter Solstice etc. There is quite a difference in attendance between the various events. If just special events, how would we make sure in the future the original rules don't change.

Only special events approved by the PRCS Director would be allowed to have beer and wine. It will continue to be prohibited at all other times. The City Council establishes the rules under

4.28.2016 PRCS Board Meeting Minutes
ATTACHMENT A

which parks are operated. Any future rule changes would go through a similar process of review by the PRCS Board and adoption by the City Council.

3. Will the events that alcohol is at be during park hours only? Evening events will be much more distracting to the neighborhood.

Special events can run beyond normal park operating hours. That only happens with the approval of the PRCS Director. Impacts on neighbors is a key consideration on whether or not a special event will be approved. I am very cognizant of the importance of having Shoreline's parks be a good neighbor and review event proposals with that in mind.

4. The Richmond Beach Terrace activities, with or without alcohol, has us concerned as on every walk we have taken in the evening on the bluff area there are smells of marijuana/skunk weed drifting up the bluff. Not sure if the addition of alcohol to events at KBG will also bring out additional smells from similar substances.

KBG is a very different park and much more controlled environment than Richmond Beach Saltwater Park. Given the limited access to KBG I do not anticipate similar types of activities. I encourage you to let PRCS know immediately if that ever changes.

5. Parking as you know continues to be a concern, especially on busy weekends and events. Will the addition of alcohol increase the attendance, and the potential for additional reckless driving on 15th.

Parking at KBG will continue to limit the general attendance and size of events at KBG. Special events with or without beer and wine will continue to require off-site parking and a shuttle service.

6. Noise - Currently we hear music (which is often nice) and the speakers that the tour guides use (not as nice) We know there will also be an addition of noise as alcohol tends to raise noise levels

Noise is a very sensitive issue in areas surrounding parks. I encourage you to let us know if here is an event or activity that is particularly bothersome. We would appreciate the opportunity to rectify the situations when possible.

4.28.2016 PRCS Board Meeting Minutes
ATTACHMENT A

April 25, 2016

Dear Mr. Friedli: We received your letter dated March 28, 2016 regarding the proposed amendment to the City Municipal Code (CMC) 8.12.500 allowing consumption of beer and wine at the Kruckeberg Botanic Garden.

We are owners of Maple Knolls Homeowner Association lot 26 (1436 NW 202nd Lane, Shoreline, WA 98177) located immediately adjacent and visible from the Garden area where most outdoor activities such as plant sales and summer children's events are currently held. Being in such close proximity to the Garden we do have some serious concerns over the noise and disruption resulting from the increased number of events likely associated with the proposed permitting of alcohol service.

Assuming the proposed revised CMC requires the Garden to comply with the same permitting process, proof of commercial general liability insurance, WSLCB Banquet Permit, and rules and regulations imposed on the two outdoor facilities currently authorized alcohol service we can accept permitting alcohol service at the Garden contingent upon your Department implementing the following restrictions and privacy improvements:

- Based upon the Garden's close proximity to the Maple Knolls community the Parks Department will limit alcohol service to Kruckeberg Botanic Garden Foundation (KBGF) sponsored volunteer and donor appreciation gatherings held at the Garden.
- In the interest of visual privacy and noise control, the Parks Department/Garden will erect a ten foot high privacy screen on Garden property adjacent to the shared fence located between the Garden and Maple Knolls HOA lot 26 (1436).

Thank you for your favorable consideration of the above requests and we look forward to continued harmonious relations with our Garden neighbors.

Jim and Gloria Millet

April 26, 2016

As neighbors of the Garden abutting the property we are opposed to alcohol being served on the property.

Rocky and Casey Lindell



Memorandum

DATE: May 26, 2016
TO: PRCS/Tree Board
FROM: Eric Friedli, Director
RE: PROS Plan Discussion Session

Requested Board Action

No Action is requested. The Board is asked to participate in a discussion about what we have heard from the community and the general direction of the planning process.

Project or Policy Description and Background

Since the beginning of 2016 we have been engaged in community outreach and collecting public input for the Parks, Recreation and Open Space Plan. Many of the Board members have participated in community outreach events. Over the next month this phase of community engagement will be completed. During this discussion we will begin to synthesize the input from the community and start to identify themes that need to be addressed in the PROS Plan.

In order to facilitate this discussion the Board is asked to:

- 1) Review the results of the Community Interest and Opinion Survey. <http://www.shorelinewa.gov/home/showdocument?id=25295>
- 2) Spend time thinking about what you heard at any neighborhood association meetings you attended or at the stakeholder meetings held on April 30th.

The purpose of this discussion is to gain a better understanding about what we are hearing from the community and determine if there is information we are missing or community groups or individuals that we need to do more outreach to.