



Parks, Recreation and
Cultural Services/Tree
Board

April 28, 2016



**Parks, Recreation and Cultural Services Board
2016 Meeting Schedule**

Date:	Time	Location:
May 23 Council Dinner Meeting	5:30 p.m.	Shoreline City Hall, Room 303
May 26	7:00 p.m.	Shoreline City Hall, Room 303
June 23	7:00 p.m.	Shoreline City Hall, Room 303
July 28	6:00 p.m.	Annual Tour of Parks & Facilities
August 25	7:00 p.m.	Shoreline City Hall, Room 303
September 22	7:00 p.m.	Shoreline City Hall, Room 303
October 27	7:00 p.m.	Shoreline City Hall, Room 303
December 1	7:00 p.m.	Shoreline City Hall, Room 303



AGENDA
PARKS, RECREATION & CULTURAL SERVICES/TREE BOARD
PUBLIC HEARING & REGULAR MEETING

Thursday, April 28, 2016
7:00 p.m.

Shoreline City Hall Room 303
17500 Midvale Ave North

		Estimated Time
1. CALL TO ORDER/ATTENDANCE		7:00
2. APPROVAL OF AGENDA	Action	7:02
3. APPROVAL OF MINUTES	Action	7:04
4. PUBLIC HEARING ON EXPANSION OF SMC 8.12.500 TO INCLUDE KRUCKEBERG BOTANIC GARDEN	Discussion	7:05
<i>Members of the public may address the PRCS/Tree Board on the proposed expansion of SMC 8.12.500 to include Kruckeberg Botanic Garden for three minutes or less. When representing the official position of a State registered non-profit organization or agency or a City-recognized organization, a speaker will be given 5 minutes and it will be recorded as the official position of that organization. Each organization shall have only one, five-minute presentation. Please be advised that each speaker's testimony is being recorded. Speakers are asked to sign up prior to the start of the Public Hearing period. *</i>		
5. ALCOHOL SERVICE AT KRUCKEBERG BOTANIC GARDEN	Action	7:20
6. PUBLIC COMMENT		7:30
<i>Members of the public may address the PRCS/Tree Board on agenda items or any other topic for three minutes or less. When representing the official position of a State registered non-profit organization or agency or a City-recognized organization, a speaker will be given 5 minutes and it will be recorded as the official position of that organization. Each organization shall have only one, five-minute presentation. Please be advised that each speaker's testimony is being recorded. Speakers are asked to sign up prior to the start of the Public Comment period. *</i>		
7. KRUCKEBERG BOTANIC GARDEN ANNUAL REPORT	Information	7:35
8. ENDORSEMENT OF GRANT PROPOSAL FOR TWIN PONDS AND BOEING CREEK TRAIL	Action	7:50
9. WATER REDUCTION PLAN	Information	8:05
10. PROS PLAN	Information	8:20
a. Stakeholder Meeting Schedule & Agenda		
b. Community Intercept Event Schedule		
11. DIRECTOR'S REPORT	Information	8:35
12. COMMENTS FROM THE BOARD		8:45
13. ADJOURN		9:00

The PRCS/Tree Board meeting is wheelchair accessible. Any person requiring a disability accommodation should contact the City Clerk's Office at 801-2230 in advance for more information. For TTY telephone service call 546-0457.

UPCOMING EVENTS

Pool Closure through mid-June

World Dance Party

- **Date:** 04/29/2016 6:00 PM - 9:00 PM
- **Location:** Richmond Masonic Hall

Million Step Challenge Kickoff Event

- **Date:** 04/30/2016 9:00 AM - 11:00 AM
- **Location:** Paramount School Park

Kruckeberg Garden Mother's Day Plant Sale

- **Date:** 05/6-05/8/2016 10:00 AM - 5:00 PM
- **Location:** Kruckeberg Botanic Garden

Richmond Beach Car Show

- **Date:** 05/07/2016 10:00 AM - 2:00 PM
- **Location:** Richmond Beach Rehab

Richmond Beach Strawberry Festival

- **Date:** 05/07/2016 12:00 PM - 5:00 PM
- **Location:** Richmond Beach Community Park

Richmond Beach Saltwater Park Volunteer Work Party

- **Date:** 05/21/2016 9:00 AM - 12:00 PM
- **Location:** Richmond Beach Saltwater Park

Middle School Night

- **Date:** 05/21/2016 7:00 PM - 11:30 PM
- **Location:** Richmond Highlands Recreation Center

City Council / Park Board Dinner Meeting

- **Date:** 05/23/2016 5:45 PM
- **Location:** Conference Room 303, Shoreline City Hall



**Minutes for the Parks, Recreation
and Cultural Services Board / Tree Board
Regular Meeting**

**March 24, 2016
7:00 p.m.**

**Shoreline City Hall
Room 303**

1. Call to Order/Attendance

The meeting was called to order by Chair Sycuro at 7:00 p.m.

Park Board Members Present: Jesse Sycuro, William Franklin, Katie Schielke, Lauren Smith, John Hoey, Betsy Robertson, Christine Southwick

Absent: Cindy Dittbrenner

City Staff Present: Eric Friedli, Director; Maureen Colaizzi, Parks Projects Coordinator; Kirk Peterson, Parks Superintendent; Miranda Redinger, Associate Planner; Lynn Gabrieli, Administrative Assistant III

2. Approval of Agenda: Chair Sycuro called for a motion to approve. So moved by Ms. Robertson and seconded by Ms. Southwick. The motion carried.

3. Approval of Minutes: Chair Sycuro called for a motion to approve the February, 2016 minutes. So moved by Ms. Southwick and seconded by Ms. Robertson. The motion carried.

4. Public Comment:

Janet Way, Representing the Shoreline Preservation Society, commented on agenda item #6, stating an objection to the technical analysis addendum to the Draft Environmental Impact Study of the 145th Street Station Subarea Plan. Ms. Way asserted that the map and report of wetlands impacted by the Light Rail Station Subarea Plan inaccurately represent wetland delineations at Paramount Open Space and Twin Ponds Parks. The rezone proposal will encroach on Paramount Open Space, Twin Ponds Park, and Paramount School Park, placing high density situations too close to sensitive wetlands. Ms. Way encouraged the Board to recommend the purchase of land around the parks to the Planning Commission in order to protect it from development and increase parkland in an increasingly densified zone.

Amy Walgamott, Shoreline, inquired whether the Park Board considers the open space in the rezone area adequate to accommodate the population density anticipated. The Board and staff replied that this type of assessment will be considered during the Parks, Recreation, and Open Space Plan conversations over the coming months.

5. Director's Report:

- A Community Garden kickoff meeting was held on March 15. Both gardens groups gathered to share ideas and information about the coming season.
- Registration for spring/summer recreation programming began this week. The new software has resulted in a significant increase in online registrations, making the whole process more efficient.
- The Shoreline School District requested an expansion of the Youth and Teen Development program, "Hang Time," to Einstein Middle School this fall. Staff has

been collaborating with the School District and the Dale Turner YMCA to offer this programming between the end of the school day and when clubs and sports begin.

- The pool is closed for renovation which has been uneventful and on schedule to date.
- Director Friedli attended a community meeting on March 3 hosted by the new Fircrest director. They are beginning a master planning process to prioritize capital improvements to serve their residents. During this process they are assessing the entire property, evaluating the benefit of their pool and community center to the community at large.
- A very large hazardous tree was removed from Innis Arden early in March. Since last week's storm over two dozen significant trees have fallen in parks. Additional budget authority is being requested to deal with these trees. As many trees as possible will be left in place as nurse trees.
- Two applicants will be interviewed by a City Council subcommittee on Saturday, March 26 for the position being vacated by Mr. Sycuro. The nine applicants for four Library Board vacancies will also be interviewed by the same Council subcommittee at that time.
- The process for selecting new youth board members will begin the end of April and conclude the first week in June.
- An Arbor Day event has been planned at Twin Ponds Park for Sunday, April 24 from 9:30 – 11:30a.m.

6. Paramount Open Space Park/Twin Ponds Wetlands

Miranda Redinger, Senior Planner

Ms. Redinger reviewed the schedule for the 145th Street Station Subarea Plan, expected to be operational in 2023, as it appears in the agenda packet memo. The Planning Commission will hold a public hearing on April 7 to discuss zoning scenarios. Adoption is expected for late summer or early fall.

The City published a technical analysis as an addendum to the Draft EIS on February 19 that assessed wetlands, hydrology, soils, vegetation, streams and stream characteristics, fisheries, and stream classification and buffers in Paramount Open Space and Twin Ponds Park. The analysis is intended to provide a high level review of general parameters regarding streams, wetlands, and buffer requirements. Ms. Redinger reviewed the report and resulting maps of critical areas of both Paramount Open Space and Twin Ponds Park, as well a summary of points included in the cover memo in the agenda packet. Ms. Redinger responded to questions from the Board to clarify land use permitting requirements in critical areas.

Zoning maps with alternatives were presented. The Compact Community Hybrid is the current Planning Commission Light Rail Committee recommendation.

This map will be used as the base map at the April 7th public meeting to make additional changes. This alternative involves no up-zoning in the blocks around the parks and open spaces, and includes green corridors between parks to accommodate cyclists and pedestrians.

The primary consideration for the PRCS Board is whether or not to recommend potential acquisition of properties near Twin Ponds Park or Paramount Open Space through the PROS Planning process. Mr. Friedli referred to an email sent by Board member Southwick to the Park Board stating her position on this issue. Copies of the email were distributed to the Board, made available to the public in attendance, and are included as Attachment A to these minutes.

The Board considered the recommendation to limit rezoning in areas that affect wetland viability and the recommendation of acquisition of property for park use around Paramount

Open Space or Twin Ponds Park. The Board inquired about the process for property acquisition.

When asked whether the Board wants to make a recommendation to the Commission regarding zoning around City parks and open spaces, Ms. Southwick reiterated her position advocating R6 zoning around wetland critical areas. The latest maps illustrating the Planning Commission's preferred alternative show R6 zoning around the parks as Ms. Southwick requested.

Ms. Robertson expressed her desire to increase parkland through acquisition. She and Ms. Schielke requested information about the City's process for acquiring more parkland. Director Friedli clarified the steps that will begin with the PROS planning process in conjunction with the Planning Commission's development process.

Mr. Hoey confirmed that there will be no encroachment on wetlands and that all critical area and surface water standards would be maintained should the preferred alternative be pursued.

Chair Sycuro stated that the increase in density will create a need for more parks and open spaces. Expanding parkland would allow more buffer and protection than we have now. He proposed recommending the expansion of open spaces and parks to the Planning Commission, requesting they take this into account when creating zoning.

Ms. Southwick moved to recommend the potential acquisition of property to increase parks and open spaces. The motion was seconded by Ms. Robertson. Further discussion followed regarding the process of acquiring property. Hearing no further discussion, Chair Sycuro called for the vote. The motion carried with unanimous approval.

Following additional conversation to clarify the desired action requested by the Planning Commission, Ms. Schielke moved to recommend support of the Planning Commission's preferred hybrid zoning alternative. Seconded by Mr. Hoey. Chair Sycuro called for the vote. The motion carried with unanimous approval.

Further, Chair Sycuro moved that the Board recommend no rezoning in areas that would adversely affect critical wetland viability as general practice. Seconded by Ms. Robertson. The motion carried with unanimous approval.

7. PROS Plan

Given time constraints, Director Friedli recommended the remaining time be focused on review of the PROS Plan online questionnaire. Community Survey results will be emailed to the Board members and the water reduction plan will be moved to the April meeting.

Online Questionnaire – Beginning April 1st there will be a link on the top of the PROS Plan webpage to the online questionnaire. Ms. Colaizzi reviewed the components of the questionnaire as contained in the Agenda Packet. The Board reviewed the questions and how well they meet the criteria established in the matrix. Ms. Colaizzi requested the Board's feedback about whether the questionnaire asks comprehensive questions that provide relevant information to develop the PROS Plan.

- Will photos accompany all questions?
- Add community garden to #6.

- Outdoor education should be represented since it was important in the Parks Survey.
- Can there be an option to choose what parts of PRCS a person would want to comment on as opposed to the whole?
- Can we separate out Arts and Cultural Services? Cultural Services could focus more on diverse populations and services? Question #11 – cull out the bottom 3.
- #16, add Public Art
- #8, can people add information about particular parks?

PRCS/Tree Board Engagement – Mr. Friedli proposed that the Board establish subcommittees per topic area to dive deep into five subject areas:

1. Market Demand Analysis/Recreation Demand Study
2. Aquatic/community center Feasibility Study
3. Light Rail Station Area Park & Open Space Plan
4. Capital Planning
5. Cultural Programming - Public Art & Cultural Services Plan

The Board approved the concept of establishing subject-based subcommittees as they become active. At this time it would be appropriate to appoint members of the Market Analysis/Recreation Demand Study and the Light Rail Station Area:

- a. Light Rail Station : Bill, Katie and Christine
- b. Market Analysis: Betsy and Bill

Quarterly Report

1. Public Engagement Toolkit & Training

Ms. Colaizzi requested feedback about the questions posed in the toolkit.

- Ms. Robertson suggested beginning the conversation with lightest questions to break the ice.
- Mr. Hoey felt like they were open-ended enough to solicit good feedback.
- Question 5 – perhaps reconsider the word “challenges” and make it more specific to solicit helpful relevant responses. Perhaps “opportunities.”
- No mention of trees in the questions. Include questions around canopy and use it as an educational opportunity.
- Ask the question: “What is a park? And what do you want to see in your parks?” as part of Q2.
- Ask: “What is your favorite park, and why?” as an icebreaker. Or “What is your definition of a park?”

2. Stakeholder/Focus Group Meetings are coming up the end of April. The Board will be notified. April 6 is the training session. Those unable to attend are encouraged to partner with someone who attended and learn by doing. Ms. Colaizzi requested a volunteer to go to the North City meeting on April 12th.

- **Alcohol Permit for Kruckeberg Botanic Garden**

The Board expressed a willingness to host a public hearing at the April 28 meeting for the purpose of making a recommendation to the City Council.

8. Water Reduction Plan – moved to April.

9. Comments from the Board

Mr. Franklin inquired about the current status of the Aurora Corridor banners. He requested a financial analysis of what we’re saving by leaving them up and needing to replace them

regularly versus taking them down seasonally. He expressed concern about the tattered appearance of many of them.

- a. Mr. Franklin requested time in the next agenda for a video regarding Hidden Lake. He also requested consideration of bringing existing parks up to a minimum standard before acquiring more park land.
- b. Ms. Robertson introduced Lila Cohen who is considering applying to be on the Board as a youth member.
- c. SIFF is coming to Shoreline Community College for a week this year.
- d. Ms. Southwick expressed her pleasure that the Planning Commission changed the zoning map based on public comment.
- e. Mr. Sycuro encouraged the Board to be forthright in making recommendations to the Planning Commission and City Council.
- f. The City Council will recognize outgoing Board members Jesse Sycuro and Vadim Dolgov on April 18.

10. Adjournment

Hearing no further business, Chair Sycuro called for a motion to adjourn. So moved by Ms. Southwick; seconded by Mr. Franklin. The meeting adjourned at 9:02 p.m.

Signature of Chair
Jesse Sycuro

Date

Signature of Minute Writer
Lynn Gabrieli

Date

3.24.2016 Parks Recreation and Cultural Services/Tree Board Regular Meeting Minutes
Attachment A

From: Christine Southwick
Sent: Wednesday, March 23, 2016 9:44:06 AM
To: Eric Friedli; Parkboard
Subject: MINIMAL REZONING AROUND WETLAND AREAS
Auto forwarded by a Rule

After listening to the Planning Commission meeting 3/17/16,

I would like to share the following thoughts concerning the area around Paramount Open Space rezoning that would change zoning from R6 to MUR35 (height of 2-3 story house, but with increased density) around the all sides except N, where MUR45 is being recommended.

A number of people, including myself, advocated not rezoning the area [at least a block space] around all sides of Paramount Open Space. Keeping the R6 zoning will be the healthiest option for the largest and much needed wetland in Shoreline.

Increasing density, and especially height of buildings will affect the Paramount Open Space's:

- 1) Neighborhood views of the vegetation and serenity of this space
- 2) Amount of direct sunlight that would reach the tree canopy and open space vegetation, which would change growing rates
- 3) Air flow would be changed which would likely affect
 - a. Micro-climates
 - b. Bird flight and migrations pathways
 - c. Wildlife, including butterflies and much needed bees, viability
- 4) Public and private satisfaction of open space because less direct sunlight would make the area colder and gloomier
- 5) Compaction of soil from MUR35 would most likely affect the wetland perc ability and ground water seepage which could decrease the beneficial wetlands and storm water retention areas.

THEREFORE, I WOULD LIKE THE PARK BOARD TO HAVE A DISCUSSION ABOUT RECOMMENDING MINIMAL REZONING IN AREAS THAT AFFECT WETLAND VIABILITY.

Also, at this meeting Shoreline staff stated that the Park Board would be making recommendations, in their PROS Plan review, concerning the areas affected by light rail whether there should be more parks and open spaces, and if so, if the city should buy property as it becomes available, and/or recommend an impact fee on new development to be earmarked to go to open space.

One of the staff also said that the Park Board could recommend not to change the block between Paramount Park and Paramount Open Space (now being marked as potential MUR45), so that later the city might have the option of buying some of that property and adding it to the Paramount areas.

Regards,

Christine Southwick

3.24.2016 Parks Recreation and Cultural Services/Tree Board Regular Meeting Minutes
Attachment A

From: Katie Schielke
Sent: Wednesday, March 23, 2016 10:38:18 AM
To: Parkboard
Cc: Jesse Sycuro; Lynn Gabrieli; John Hoey; Christine Southwick;
Betsy Robertson; Vadim Dolgov; Lauren Smith; Cindy Dittbrenner;
William Franklin; Eric Friedli
Subject: Re: MINIMAL REZONING AROUND WETLAND AREAS
Auto forwarded by a Rule

Thanks Christine, I'm looking forward to the discussion tomorrow! Thank you for sharing. I will be interested to hear the reasoning behind the rezone next to the parks/wetland areas...

Katie

Sent from my iPhone

From: Katie Schielke
Sent: Thursday, March 24, 2016 7:11:09 AM
To: Parkboard
Cc: Jesse Sycuro; Lynn Gabrieli; John Hoey; Christine Southwick;
Betsy Robertson; Vadim Dolgov; Lauren Smith; Cindy Dittbrenner;
William Franklin; Eric Friedli
Subject: Re: MINIMAL REZONING AROUND WETLAND AREAS
Auto forwarded by a Rule

FYI, I received a link to an alternative map for the 145th rezone area that retains R-6 single family zoning around Twin Ponds and Paramount Park.

<http://www.cityofshoreline.com/home/showdocument?id=25425>

Katie

Sent from my iPhone



Memorandum

DATE: April 28, 2016
TO: PRCS/Tree Board
FROM: Eric Friedli, Director
RE: Proposal to allow alcohol at events at Kruckeberg Botanic Garden

Requested Board Action

The Board is asked to recommend to the City Council that SMC 8.12.500 be amended to add Kruckeberg Botanic Garden to the list of park locations where the sale and/or consumption of beer and wine is permitted.

Project or Policy Description and Background

SMC 8.12.500 identifies the Shoreline park locations where alcohol is permitted. It states:

8.12.500 Alcoholic beverages.

No person shall possess any alcoholic beverage or liquor in any city park area, including unopened beverage containers, except the sale and/or consumption of beer and wine is permissible in designated areas approved by the director at the following locations:

- A. Indoors at the Richmond Highland Recreation Center;
- B. The Terrace at Richmond Beach Saltwater Park;
- C. The Amphitheater at Cromwell Park.

All events that include sale or consumption of beer and wine must have an alcohol use permit issued by the department, comply at all times with occupancy limits designated for the permit areas, and conform to permit and other requirements of the Washington State Liquor Control Board and state law. [Ord. 647 § 1, 2012; Ord. 195 § 1, 1999]

The 2012 Amendment Process

Prior to 2012, under SMC 8.12.500, the only City park facility where alcohol was permitted was indoors at the Richmond Highland Recreation Center. In 2012 the Council requested that the PRCS Board review the City's policy regarding alcohol use in the City's parks and facilities and considers options for expanding the number of locations where alcohol is allowed for special events with a permit. The PRCS Board engaged in a lengthy review and discussion around allowing alcohol in Shoreline's parks.

In reviewing areas in the City's parks that are most conducive to permitting alcohol use for special events in 2012, staff considered areas that are easily contained and controlled and would have limited impact on other park patrons or surrounding neighborhoods. Staff also considered which park areas would be most desirable for special events involving alcohol.

For areas that were not as easily segregated by natural screening, staff considered the feasibility of requiring renters to physically segregate areas where alcohol would be served with temporary fencing, similar to what is seen at beer/wine gardens.

The PRCS Board discussed this issue at four separate Board meetings in February, March, August and September, 2012 (Attachment 1). While the opinion of the Board was divided, there was majority approval to recommend Council approval of the use of alcohol at small-scale events at no more than three approved locations. A licensed server is required, and current policy limitations on occupancy and hours apply. The Board unanimously rejected the recommendation of alcohol at large-scale events that exceed the current policy on occupancy limits. The City Council approved the PRCS Board's recommendation in October 2012 and expanded the consumption of alcohol at the current three locations (Attachment 1).

Alcohol Permits Since 2012

Since the change in 2012 there have been only 11 permits issued for alcohol at those three locations. Parks maintenance staff report that there have been no maintenance impacts. There are no records of citizen complaints about these events. Most have been weddings or family reunions. Celebrate Shoreline includes a beer and wine garden each year in August at Cromwell Park.

- 2013 - 5 Alcohol Rentals generated \$1,679.38 in fees
- 2014 - 3 Alcohol Rentals generated \$1,337.50 in fees
- 2015 - 3 Alcohol Rentals generated \$1,100.00 in fees

Current Proposal

In 2015 the executive director of Kruckeberg Botanic Garden Foundation (KBGF) requested permission to serve alcohol at a fund-raising event at the Garden. Her request was denied because it was not allowed under the current SMC 8.12.500.

Staff reviewed the regulations of alcohol permits in city parks and the history of the Park Board and City Council process in 2012 and determined that Kruckeberg Botanic Garden is consistent with the criteria used in 2012 to select appropriate sites for permitting alcohol. Kruckeberg Botanic Garden is easily contained and controlled and permitting alcohol would have limited impacts on other park patrons or surrounding neighbors. It is a desirable park for special events that include alcohol.

There have been no negative impacts associated with permitted alcohol events in the current locations where it is allowed.

The proposal under consideration amends SMC 8.12.500 by adding Kruckeberg Botanic Garden to the list of locations where alcohol is permitted.

Budget Implications

This proposal has no budget impact.

Public Involvement Process

On March 28, 2016 letters were sent to each resident adjacent to Kruckeberg Botanic Garden informing them of the proposal and announcing the April 28th public hearing. On April 15th formal notice of the Public Hearing was issued.

One written comment was received in response to the letter to neighbors (Attachment 2)

Additional Information

Eric Friedli, 206-801-2601, efriedli@shorelinewa.gov

Attachment 1

PRCS and City Council Meeting minutes

**February 2012
PRCS Board**

Alcohol in Parks Update and Discussion

Council has asked for input regarding restricted use of alcohol in selected areas of some Shoreline parks to accommodate public requests. Three possibilities are presently under consideration:

1. Status quo
2. Allow it on the terrace at the bluff trail at RBSW Park
3. With City Manager approval in other locations

The Richmond Highlands Recreation Center and City Hall are the only City of Shoreline sites that currently allow alcohol. The Board spent several minutes deliberating this issue: The City is not currently losing business by prohibiting alcohol. Our facilities are full and revenue generation through alcohol permitting is not considered a good rationale for allowing it. Concern was expressed about liability issues.

- Ms. Biery advocated for the allowance of alcohol at public events over private parties provided the allowance of alcohol is an exception rather than the rule.
- Ms. Ballo: There are many other places where events with alcohol can be held. By allowing alcohol in parks we would be changing the character of certain parts of our parks and setting a precedent difficult to restrict in the future.
- Chairman Clements: Bond money has been used to create these public spaces. When public spaces are used for private events parking lots are essentially shut down and public use is restricted.
- Ms. Anderson (youth member): Alcohol is not what the parks are for. Parks are for everyone to enjoy, especially kids and kids can't drink. Allowing alcohol is exclusive. Ms. Caldwell (youth member) agreed.

March 2012 PRCS Board

9. Alcohol in Parks

Mr. Deal met with the City Manager and Councilmember Winstead to discuss the City allowance of restricted use of alcohol in parks. Councilmember Winstead asked the Parks Board to consider three test locations for restricted alcohol use over an 18 month trial period.

- Ms. Biery stated approval for limited alcohol use for community-sponsored events
- Ms. Ballo expressed strong disapproval of any City-approved alcohol in parks
- Mr. McAuliffe stated that he does not see any benefit to deviating from existing policies
- Mr. Sycuro expressed support of a trial period as recommended but for a shorter period of time than 18 months
- Chairman Clements stated opposition to any allowance of alcohol in the parks
- Youth members Anderson and Caldwell maintained their prior opinion that alcohol should not be allowed in any public parks

Chairman Clements called for the vote to approve a trial period of alcohol use in parks. The vote was 3 to 2 (not including youth members) opposed to the trial period.

August 2012 PRCS Board

2. Alcohol in Parks

Mr. Deal informed the Board that authorized use of Alcohol in Parks is an issue on the October 15 City Council agenda. The Council has asked the Park Board to provide a Staff Report for the agenda that states their position.

Chairman Clements invited each Board member to address this issue:

- Mr. McAuliffe spoke against alcohol in the parks. If park rentals are already maximized without alcohol, why add it now?
- Ms. Ballo spoke against the use of alcohol in parks stating that it would change the character of what our parks are intended to be. Cities that allow limited use of alcohol in parks tend to be indoor spaces and require extensive insurance and permitting.
- Ms. Beth asked whether insurance is currently required by renters in order to serve alcohol in existing allowable venues and, if so, whether anyone has ever actually applied for that insurance. Mr. Deal will research that question. Ms. Beth spoke in favor of a one year trial period with restrictions. Mr. Deal asked whether could supply a copy of the UW regulations regarding alcohol use in UW facilities.
- Ms. Biery spoke in favor of very limited use of alcohol in very limited locations both in terms of size of the event and number of places available.
- Mr. Sycuro 's opinion was submitted by email as follows: "I would like to see our City expand on the existing policy to allow alcohol at additional locations. Per the Council Meeting Agenda from Jan 23rd, my recommendation to Council would be to consider Option 2 (inclusion of the Terrace at Richmond Beach Saltwater Park), while also keeping the existing Special Alcohol Permit Terms & Conditions. I feel this would further open our park system to the community for special events while allowing us to monitor and manage this new procedure closely."
- Chairman Clements spoke in opposition to large-scale alcohol permission in parks due in part to the complexity of deciding who qualifies for permission and who does not. He reminded the Board of the opinion of the two former youth Board members who opposed the use of alcohol in parks because it excludes the general public from enjoying the parks. Chairman Clements would like to hear from the police and fire about their perspective on this issue.

Chairman Clements stated that we have spent a lot of tax payer money for a solid park system. When we allow parks to be reserved for private use we exclude the public. By allowing alcohol we impose further restrictions on the public. We don't allow smoking in our parks because it is a public issue. Alcohol use is also a public issue.

Ms. Biery asked how this issue originated. Mr. Deal will investigate.

September 2012 PRCS Board

3. **Alcohol in Parks**

This topic will go to the Council as an action item on Oct. 15th. In a spirit of cooperation Mr. Deal suggested that the Board agree to a trial period for permitted use in designated areas for a limited time. During this trial period staff will track revenues, maintenance and enforcement issues.

Chairman Clements asked whether the Council would override the Parks Board recommendation should they desire to allow a large scale event like Brewfest in the Parks. Mr. Deal responded that the current policy limits the size of the party allowed in park facilities to a number the facility can accommodate and it varies based on the size of the facility, available parking, etc. Any event larger than current facility policy would come back to the Park Board for approval. For the purpose of this discussion, the Council could be presented with the Park Board recommendation of a trial period within existing policies. Mr. Neiford commented that if the Board is strongly against allowing alcohol for large-scale events in the park this should be stated up front. Ms. Biery recommended lowering the allowable number of occupants for alcohol-related events to guarantee that they remain small.

The Board asked for clarification from staff about what and/or who is driving this issue. Mr. Deal responded that there is a perception that the permitted allowance of alcohol in parks for special events could be an additional revenue source for the City.

Chairman Clements stated his intention to communicate to the Council the divided nature of the Park Board on this issue.

Chairman Clements then called for the motion to approve:

- 1. Small-scale champagne toasts in 3 locations with a licensed server for a limited trial period**
- 2. Large-scale (beer garden) events that exceed current policy limits**

Chairman Clements called for a show of hands in favor of motion #1: 3 in favor; 3 opposed. Mr. Sycuro has voiced support in prior meetings and the two youth members have spoken against alcohol use of any kind in the park system in past meetings.

Chairman Clements called for a show of hands in favor of motion #2: No support; unanimous rejection.

October 15, 2012
City Council

ACTION ITEMS: ORDINANCES, RESOLUTIONS, AND MOTIONS

- (a) Adoption of Ordinance No. 647 for Special Event Alcohol Use in Parks

Dick Deal, Parks, Recreation and Cultural Services (PRCS), and Bill Clements, PRCS Board Chair, provided the staff report, including the history and background surrounding this proposal. Mr. Deal explained that the proposal would permit alcohol use for large and small scale events such as champagne toasts. He summarized the dissenting point of view for both type of events. Mr. Clements provided a summary of the discussions at the PRCS Board. He stated that there was some mixed support for small scale events and the PRCS Board was unanimously opposed to having alcohol at large scale events. Mr. Deal discussed the Director's recommendation and the current policy in SMC 8.12.500. He noted that the use of alcohol currently can only occur at the Richland Highlands Recreation Center with a completed special use permit, director's approval, and a State liquor license. The proposed ordinance would entail a complete permit for reservation, director's approval, regular rental rate fee, alcohol use permit fee of \$200, supervision at \$18.50 per hour, and an observation of the current occupancy limits.

Councilmember Winstead moved adoption of Ordinance No. 647. Councilmember Salomon seconded the motion.

Councilmember Winstead spoke in support of the motion, explaining that she proposed this action to allow for a reasonable use of parks facilities for activities where alcohol is served. She would be okay with a limitation on beer and wine if colleagues insist. She noted that Cromwell Park and the terrace at Richmond Beach are self-contained areas. She said she would like the Council to be flexible with this and possibly have a trial period in order to make it better if there are problems.

Councilmember Roberts noted that this ordinance hasn't been before the Council before. He noted that the PRCS Board thought this would be a "can of worms" and asked Mr. Clements what other things should be considered. Mr. Clements responded that they looked at policies in other cities, information on the web and from City staff. He noted that they are concerned about the message the Council would send to other park users and spreading this to non-designated areas in parks. He said they felt that expansion could be problem and those on the Board that were opposed were strong about their feelings. He added that there was no public process on it and people didn't come and speak to it.

Councilmember Roberts inquired if he knew how often this might be used, and Mr. Deal replied that it is difficult to predict. He said it would have to be monitored closely and the Director would have to make adjustments based on how it goes. He said he anticipates coming back to the Council in one year to provide a more detailed report.

Councilmember McConnell said she tallied the PRCS vote on this item and it was a split vote. Based on that, she said she doesn't want to adopt something that is controversial at the Board level. She felt the parks are public places and should be kept that way. She felt that there are more private areas to exercise this option and the Council has more important policy issues to address.

Councilmember Hall supported the motion and said other cities allow it for special events. He said the City already excludes general public use of picnic shelters so spreading alcohol use shouldn't be a problem.

Councilmember Hall moved to amend Ordinance No. 647, Page 2, by striking the word "Alcohol Use" and inserting "Plus". Councilmember Salomon seconded the motion.

Councilmember Roberts suggested keeping an alcohol use supervisor fee because deleting one of them would lose the ability to charge an amplification supervisor fee. Mr. Deal commented that the intent is to only have one person at the event.

Councilmember Winstead inquired if the Ordinance could be left as it is and the Alcohol Use Supervisor should be deleted. Ian Sievers, City Attorney, noted that Cromwell Park is needed because it isn't in the Code. He noted that the PRCS Board didn't want a supervisor with Cromwell park rental. He noted that Councilmember Hall's motion is the best to address this question. Councilmember Hall noted that the item would be indented under "Alcohol Use Permit" and it would basically explain that the supervisor is for alcohol usage.

A vote was taken on the motion to amend Ordinance No. 647, Shoreline Municipal Code, Section 3.01.030, by striking "Alcohol Use" and inserting "Plus", which carried 7-0.

Councilmember Winstead moved to amend Ordinance No. 647, Shoreline Municipal Code, Section 8.12.500 by striking "alcoholic beverage" and inserting "beer and wine". Councilmember Salomon seconded the motion, which carried 7-0.

Deputy Mayor Eggen confirmed that Cromwell Park and the Richmond Beach Saltwater Park Upper Terrace were underutilized areas. However, Mr. Clements noted that the Terrace gets utilized a lot and he isn't sure it's the right policy to book it every weekend during peak months. He said that since this portion of the park was built with Parks Bond funds it shouldn't be privatized.

Deputy Mayor Eggen stated that the PRCS Board recommended against large scale use, but he doesn't see any limitations in the language. Mr. Deal explained that the policy sets a 75-person limit at the Terrace and 50 to 75 persons at other places. Deputy Mayor Eggen said he would like to see a 200-person limit in the ordinance. Staff confirmed that the \$18.50 recovers the costs to have a person supervising the park and fencing is covered by the cost of the permit. Mr. Deal responded to Deputy Mayor Eggen that the community was never notified of this proposal in *CURRENTS*. Deputy Mayor Eggen noted that since the public wasn't informed about these revisions in the policy, he cannot support it.

Councilmember Winstead said she hadn't asked about public outreach and said complaints and calls should be closely monitored in the future. She said it is hard information to review.

Councilmember Salomon moved to include a clause that the City's intent is to charge for only one supervisor. After brief discussion and confirmation that the supervisor issue could be addressed administratively, Councilmember Salomon withdrew the motion. Responding to Deputy Mayor Eggen, Mr. Deal concurred that a 200-person limit at Cromwell Park could also be handled administratively.

Mayor McGlashan noted that alcohol isn't allowed at City Hall. He also clarified that the area at Cromwell Park would be regulated by fencing the area off for alcohol use. Mayor McGlashan spoke in favor of the motion but said he still has concerns. Councilmember Winstead said she would like to know in the future how often the proposed areas are used, with and without alcohol.

A vote was taken on the motion to adopt Ordinance No. 647 for Special Event Alcohol Use in Parks as amended, which carried 5-2, with Deputy Mayor Eggen and Councilmember McConnell dissenting.



MEMO

Meeting: City of Shoreline Parks and Tree Board

Date: April 28, 2016

Subject: Kruckeberg Botanic Garden Foundation 2015 Annual Report

Prepared by: Cynthia Welte, Executive Director, KBGF

Notes: Kruckeberg Botanic Garden Foundation was in transition in 2015, between staff changes and garden projects. I look forward to sharing with the Parks Board in more detail about our successes and challenges from 2015 at our meeting on April 28th.

2015 Statistics:

Visitation: 8,656

Staff: 1 Executive Director, 3 Horticulture and Nursery Staff

Volunteering: 118 KBGF volunteers contributed 1,538 volunteer hours

Members: 266 active members as of January 2016

39% of member households live in Shoreline, 24% live in Seattle, 8% live in Edmonds, 5% live in Lake Forest Park, and 21% live in other cities in Washington State, and 3% are outside of Washington.

Classes and activities: KBGF offered over 15 public tours, 17 adult workshops and seminars, lead approximately 20 field trips, 4 family workshops, 6 weeks of summer camps (through Quiet Heart, Dandylyon Drama, and Girls Rock Math), and 18 sessions of Garden Tots in the summer.

Free events at the Garden: Leprechaun Hunt (449 attendees), Easter Egg Hunt (1,468 attendees), and the Mother's Day Sale and Open House (747 attendees).

Additional events: Dr. Art Kruckeberg's 95th birthday party, the Summer Picnic, and the Garden Party.

MsK Nursery Plant Sales: \$54,543 in gross revenue. The MsK Nursery is open every weekend (excluding holidays) with 4 special sales throughout the year.

Outreach events: We attended the NW Flower & Garden Show and had a monthly booth at the Shoreline Farmer's Market. We also attended offsite plant sales, with the NW Horticulture Society, Bastyr, Sky Nursery's Harvest Fest, and others.

Garden Development: We received grants to begin work on Phase 2 of the Native Plant Demonstration Garden, which will bring electricity to the meadow to allow for a pump for a pond and stream.



Memorandum

DATE: April 28, 2016

TO: PRCS/Tree Board Members

FROM: Maureen Colaizzi

RE: **2016 Recreation and Conservation Office Grant Applications:** Twin Ponds Soccer Field Synthetic Turf and Light Replacement Project and Hidden Lake Trail Restoration

Requested Board Action

Staff is seeking action from PRCS/Tree Board to support two 2016-17 grant applications to the Recreation and Conservation Office (RCO) for Twin Ponds Park to replace the synthetic turf and field lights and a grant application for trail and recreational amenity improvements associated with the Hidden Lake Dam removal project.

Project or Policy Description and Background

Twin Ponds

In 2015, the Shoreline applied for a Youth Athletic Facilities (YAF) grant for \$250,000 in the 2014-2015 biennium RCO grant cycle. The synthetic turf and lighting replacement project is set to be constructed in the summer of 2017. Because construction does not begin until 2017, the City is eligible to apply for additional funding in the 2016-17 RCO grant biennium. This year, Shoreline will be reapplying to the YAF grant program for \$250,000 and applying to the Washington Wildlife and Recreation Program (WWRP) for \$500,000 for Twin Ponds project.

Hidden Lake Trail

Shoreline will also be pursuing a grant from the RCO in the Land and Water Conservation Fund category for trail restoration along the Hidden Lake Loop Trail upstream of the dam removal area. The trail has suffered severe erosion about 700' upstream of the dam removal project area up to the park boundary between Shoreline and Boeing Creek park (marked by the stepping stone crossing). See the attached map. The LWCF category is appropriate for recreation oriented projects associated with the dam removal. Repairing this trail is a good fit with the dam removal project since (1) there is a clear need to restore this trail, and (2) it makes

sense to do it when a contractor will be working at the lake since it would be easier for them to access the trail locations needing repair.

Grant applications are due May 2, 2016.

Budget Implications

The Twin Ponds Soccer Field Synthetic Turf and Lighting Replacement project is expected to cost \$1,659,787. If successful, the City would receive up to \$750,000 to help fund the project.

Public Involvement Process

In 2015, the City solicited letters of support from 13 organizations for the Twin Ponds project and received nine from the following organizations:

1. PRCS/Tree Board
2. City of Shoreline Planning Commission
3. Council of Neighborhoods
4. Parkwood Neighborhood Association
5. The Evergreen School
6. Hillwood Soccer
7. Shorelake Soccer Club
8. Seattle Youth Soccer Association
9. Northwest Ultimate Association (DiscNW)

In 2016, staff will again solicit letters of support.

The Board has reviewed the Hidden Lake dam removal project on several occasions over the past several years, most recently in January 2016. The Board expressed unanimous support for a five-year grant seeking time period to try and accomplish the preferred alternative for restoration after the dam is removed. This grant proposal is consistent with that previous Board action.



TRAIL EFFECTIVELY DISAPPEARS WITHIN HERE



- LEGEND**
- 0.27 miles Pond Loop Trail - easy ADA accessible
 - 0.70 miles Boeing Creek Loop Trail
 - 0.50 miles Hidden Lake Loop Trail
 - 0.57 miles Forest Loop Trail
 - Other trails
 - Creek crossings
 - ▲ Overlooks
 - Mile Marker Posts
 - ★ Trailhead Map
 - ← Vehicle entry





Memorandum

DATE: March 24, 2016
TO: PRCS/Tree Board
FROM: Kirk Peterson, Parks Superintendent
RE: Reduction in irrigation of park properties

Requested Board Action

No action is being asked for at this time. We do welcome the Board's feedback.

Project or Policy Description and Background

The 2016 adopted budget decreased parks operations water budget by \$35,000 from \$215,476 to 180,476. The funding was transferred from the parks water budget to the urban forest management budget. This proposal was made by PRCS staff, approved by the City Manager and adopted by the City Council in recognition of the shifting priorities for parks maintenance.

In 2013 Shoreline became a Tree City USA. In 2014 the Urban Forest Strategic Plan (UFSP) was developed through a public planning process and adopted by the City Council. Maintenance responsibility for trees in the public right of way was subsequently delegated to the PRCS Department. The 2016 budget proposal increased PRCS' ability to respond to citizen request for tree maintenance. Expanded funding for tree maintenance is achieved by reducing the parks operations budget for irrigation.

PRCS will reduce irrigation in selected areas to achieve the necessary cost savings. PRCS has undertaken a thorough review of its irrigation locations and procedures. Staff reviewed and mapped all of our irrigation systems to enable an assessment of what areas are appropriate for reduction in irrigation. The goal is to minimize the impacts of reduced irrigation on the public's enjoyment of the parks. It should be understood that some negative impact is unavoidable.

Irrigation will be selectively reduced consistent with the following priorities:

1. Safety of park visitors – this is primarily related to athletic fields where irrigation keeps the surface from becoming dry and hard, making it less safe for active recreation.

2. Preservation of landscape assets - Trees and shrubs are landscape assets that are costly to replace, and when they die they typically do not recover. Grass can brown out but bounces back with subsequent rain with no permanent damage.
3. Aesthetics of gathering spaces - Park facilities that are frequent community gathering spaces are important to keep looking fresh, such as Cromwell amphitheater and the Saltwater Park Terrace.
4. General park aesthetics – Overall, people enjoy green grass and it adds greatly to people’s enjoyment of parks and public spaces.

Reduction in irrigation costs can be achieved by reducing the amount of land that is irrigated and/or reducing the amount of time irrigation systems operate. Irrigation time can be reduced each day/week and/or by adjusting the time when irrigation is started and ended in the spring or fall. This is not an exact science and dependent on weather during the irrigation season. Typically our irrigation systems are turned on for the season in May and turned off for the season in early to late September (depending on the weather).

Staff has used the criteria below to develop an irrigation reduction plan (Attachment 1).

Budget Implications

This proposal decreases the Parks Operations budget for water for irrigation and restrooms by \$35,000 (16%).

Public Involvement Process

This budget proposal was the subject of the City Council budget approval process and was vetted at that time.

Additional Information

Kirk Peterson, 206-801-2611. kpeterson@shorelinewa.gov

Attachment 1: Changes to parks irrigation

<u>PARK</u>	<u>TOTAL ACRES IRRIGATED</u>	<u>Proposed Reduction (acres)</u>	<u>Proposed Irrigated (acres)</u>	<u>% Irrigated</u>	<u>Reason for maintaining irrigation</u>	<u>Total 2015 Cost</u>	<u>Fixed Meter cost</u>	<u>Estimated 2016 water cost</u>	<u>Estimated 2016 Total cost</u>
Boeing	4.04	4.04	0	0.00%		\$4,851	\$662	\$0	\$662
City Hall	0.92	0	0.92	100.00%	Gathering space, general aesthetics	\$8,450	\$606	\$7,844	\$8,450
Cromwell	3.82	1.41	2.41	63.09%	Gathering space, safety	\$15,145	\$1,286	\$12,214	\$13,500
Echo Lake	1.26	0	1.26	100.00%	General aesthetics	\$4,187	\$643	\$3,544	\$4,187
Hamlin	6.35	2.98	3.37	53.07%	Safety	\$33,267	\$7,783	\$25,017	\$32,800
Hillwood	3.2	3.2	3.2	100.00%	Safety, General aesthetics	\$2,912	\$1,795	\$1,117	\$2,912
Interurban 145th station	0.21	0.21	0	0.00%		\$223	\$223	\$0	\$223
Interurban 175th - 185th	4.68	Irrigation will be reduced by limiting time of irrigation		79.30%	General aesthetics	\$23,960	\$1,129	\$17,871	\$19,000
Interurban & 205th	0.03	0.03	0	0.00%		\$1,078	\$1,078	\$0	\$1,078
Interurban Bridges and Denny's Triangle	1.22	1.22	0	0.00%		\$662	\$662	\$0	\$662

<u>PARK</u>	<u>TOTAL ACRES IRRIGATED</u>	<u>Proposed Reduction (acres)</u>	<u>Proposed Irrigated (acres)</u>	<u>% Irrigated</u>	<u>Reason for maintaining irrigation</u>	<u>Total 2015 Cost</u>	<u>Fixed Meter cost</u>	<u>Estimated 2016 water cost</u>	<u>Estimated 2016 Total cost</u>
Kayu Kayu	1.21	1.21	0	0.00%		\$643	\$643	\$0	\$643
Paramount	5.63	2.08	3.55	63.06%	Safety	\$2,586	\$709	\$1,591	\$2,300
Richmond Beach Saltwater	3.76	1.46	2.3	61.17%	Asset preservation, gathering space	\$22,590	\$3,794	\$15,706	\$19,500
Richmond Beach Community	1.72	1.72	1.72	100.00%	General aesthetics	\$7,299	\$746	\$6,553	\$7,299
Richmond Highlands	2.56	0.46	2.1	82.03%	Safety	\$10,826	\$1,350	\$7,531	\$8,881
Ridgecrest	1.38	1.38	0	0.00%		\$10,473	\$2,496	\$0	\$1,248
Ronald Bog	0.57	0.07	0.5	87.72%	General aesthetics	\$3,054	\$417	\$2,262	\$2,679
Shoreline Park / Pool	6.24	Irrigation will be reduced by limiting time of irrigation		73.40%	Safety	\$20,437	\$1,253	\$13,747	\$15,000
Shoreview	6.35	3.43	2.92	45.98%	Safety	\$1,977	\$745	\$705	\$1,450
Spartan	0.04	0	0.04	100.00%	Asset preservation, General aesthetics	\$4,761	\$0	\$4,761	\$4,761

<u>PARK</u>	<u>TOTAL ACRES IRRIGATED</u>	<u>Proposed Reduction (acres)</u>	<u>Proposed Irrigated (acres)</u>	<u>% Irrigated</u>	<u>Reason for maintaining irrigation</u>	<u>Total 2015 Cost</u>	<u>Fixed Meter cost</u>	<u>Estimated 2016 water cost</u>	<u>Estimated 2016 Total cost</u>
Sunset	3.59	0	3.59	100.00%	Safety, General aesthetics	\$27,490	\$5,484	\$22,006	\$27,490
Twin Ponds	1.16	0.88	0.28	24.14%	General aesthetics	\$7,497	\$643	\$5,157	\$5,800
Westminster Triangle	0.27	0.27	0	0.00%		\$3,325	\$423	\$0	\$423
Totals	60.21	26.05	28.16			\$217,692	\$34,570	\$147,626	\$180,947
TOTAL Reduction									\$36,745



Memorandum

DATE: April 28, 2016
TO: PRCS/Tree Board Members
FROM: Maureen Colaizzi
RE: PROS Plan - Stakeholder meetings 4/30/16

Requested Board Action

The Board is asked to discuss and provide comments on the questions to be asked at the Stakeholder meetings and review the assignments for attendance at the Stakeholder meetings.

Project or Policy Description and Background

Task 1.8 Existing Stakeholder Meetings – Scheduled, in process

- As a reminder, on Saturday, April 30 from 9:00am-3:00pm at City Hall, the consultant team will facilitate discussions around topics of interest in the community with existing user group stakeholders.
- The goal of the stakeholder meetings is to engage existing user groups (stakeholders) in a discussion about future PRCS needs for the community of Shoreline and to talk about PRCS topics that are of particular interest to these user groups and relate to upcoming PROS Plan update work components. Below is a list of draft questions the consultants will use to engage in a conversation about existing and future parks, recreation and cultural service needs.
 - What is your favorite park (Shoreline or other) and why?
 - What do you see as the greatest (insert stakeholder topic area) *opportunity* (insert stakeholder topic) for Shoreline Parks, Recreation and Cultural services and facilities?
 - What do you see as the greatest (insert stakeholder topic area) *challenge facing* Shoreline Parks, Recreation and Cultural services and facilities?
 - What is your vision for Shoreline's future (insert stakeholder topic area) and what role(s) do parks and recreation play in supporting that vision?

- Are there any barriers that you encounter in getting to your neighborhood park? Or other Shoreline parks?
 - What additional recreational and cultural programs and services are most needed in Shoreline for your community?
 - What specific age groups or populations could be better served by the City's parks and open space system? How?
 - How can the City of Shoreline better connect residents and park users to the outdoors and health benefits of recreation?
 - Who else should we be talking to or engaging as part of the planning and analysis work for Shoreline's Parks, Recreation and Cultural Services process?
- Invitations were sent to approximately 160 existing stakeholders on April 12. Invited stakeholders were asked to respond by April 22 of their attendance.
 - Stakeholder meetings will be arranged and scheduled by five major topics:
 - 9:00-10:30am
 1. Outdoor Athletic Fields/Courts
 2. Urban Forest Stewardship
 - 11:00-12:30pm
 3. Light Rail Subarea Park & Open Space Planning
 - 1:00-2:30pm
 4. Arts and Cultural Services
 5. Aquatic and Recreation Facility/Program Planning
 - Below is the proposed assignment schedule for staff/PRCS/Tree Board participation.

	Outdoor Athletics	Urban Forest Stewardship	Light Rail Station Subarea Parks & Open Spaces	Aquatic/Recreation Facility & Programs	Arts & Cultural Services
Staff-PRCS/Tree Board	9-10:30am	9-10:30am	11-12:30pm	1:00-2:30pm	1:00-2:30pm
John Hoey				X	
Mary Reidy /Recreation Staff	X			X	
Cindy Dittbrenner	X				
Kirk Peterson / Maintenance Staff		X	X		
Christine Southwick		X			
Miranda Redinger / Planning Staff			X		
Christina Arcidy			X		
David Francis					X
Betsy Robertson					X
Bill Franklin					

Public Involvement:

Both the Stakeholder meetings and the Intercept Events are public engagement activities that are intended to solicit public input into the planning process for the update to Shoreline’s Plan for Park, Recreation and Cultural Services.

Budget Implications

There are no budget implications. The PROS Plan project is being funded through both General Capital and General Fund sources.



Memorandum

DATE: April 28, 2016
TO: PRCS/Tree Board Members
FROM: Maureen Colaizzi
RE: PROS Plan - Intercept events

Requested Board Action

The Board is asked to review the schedule for intercept events and consider your availability for attending.

Project or Policy Description and Background

- Task 1.9 Event Intercepts – Training and Staffing (May-August)

Intercept events are occasions when people who are engaging in activities in a park or participating in a program are asked to respond to a few questions. We have identified a number of events that provide an opportunity to engage with large numbers of people over a several hour period.

Board members are invited to participate with staff in the intercept events listed below.

Date	Event	Time	Location
30-Apr	Community Gardens		
May 4-6	Seattle United Tryouts		Shoreline A/B
7-May	Strawberry Festival	12:00-5:00pm	RB Community Park
May 2-6	Indoor Playground		SRC
1-Jun	Million Step Closing Potluck		Paramount School Park
4-Jun	Million Stair Challenge		Steps at RBSWP
10-Jun	Senior Ctr Karaoke Bingo		Senior Center
11-Jun	Farmers Market Opening Day	11:00am-1:00pm?	Aurora Square-Frms Mkt
25-Jun	Shoreline/LFP Arts Festival	12:00-2:00pm?	Shoreline Center
20-Jul	Swinging Summer Eve		Cromwell Park
23-Jul	Solar Fest		SCC Campus
30-Jul	Mid-Summer Arts Eve		City Hall/Park at Town Center
Month of July	Off-Leash Dog Parks		
	Food Truck RBSWP		
	Food Truck Sears Plaza		
	Food Truck Ridgecrest		
August ?	Ballinger Outdoor Movie Night	Evening	Old Kellogg School Field
August 12-14	Celebrate Shoreline Soccer Classic		Shoreline A/B
16-Aug	North City Jazz Walk		North City-City booth?
18-Aug	Ridgecrest Ice Cream Social		Paramount School Park
19-Aug	YTDP Skate Event	2:00-4:00pm	Connie King Skate Park
20-Aug	Celebrate Shoreline		

Public Involvement:

Intercept Events are public engagement activities that are intended to solicit public input into the planning process for the update to Shoreline’s Plan for Park, Recreation and Cultural Services.

Budget Implications

There are no budget implications. The PROS Plan project is being funded through both General Capital and General Fund sources.