

# Ronald Wastewater District Assumption Transition Committee of Elected Officials (CEO) Update

John Norris, Assistant City Manager  
October 12, 2015



# Overview

- RWD Assumption Timeline
- Update on CEO Work to Date
- Opportunity to Hear from the CEO Council Membership
- Feedback on Draft CEO Work Items

# RWD Assumption Timeline

- RWD Interlocal Operating Agreement Executed
  - October 22, 2002
- Assumption Ordinance Adopted (No. 681)
  - December 9, 2013
- King County Boundary Review Board Approval
  - September 18, 2014
- Snohomish County Boundary Review Board Denial
  - currently under appeal; Snohomish County Superior Court Judge assigned

# RWD Assumption Timeline

- Assumption Transition Process
  - CEO meetings: June 2014 through September 2015
  - Council CEO Updates – Oct. 2014 and May 2015
  - Staff currently drafting Transition Plan
  - CEO to review and finalize Transition Plan at December 2015, January 2016, and February 2016 meetings
  - Assumption Transition Implementation – 2016-2017
- Assumption to occur October 23, 2017

# CEO Update

- Transition Goal as outlined in 2002 IOA (Section 5.6)
  - *“Negotiate in good faith the terms of final transition so as to ensure a smooth transition from District to City operations”*
- Development of Transition Plan
  - Goal of approval by both Council and RWD Board
  - Encompasses the policy issues identified in CEO Charter
  - Current goal for transition plan completion – February/March 2016



# CEO Issue Papers Reviewed Previously

- Financial Policies Issue Paper
- Assumption Communications Plan
- Personnel Policies Issue Paper
- Budget-CIP Policies Issue Paper
- Facilities Issue Paper
- Financial Systems Issue Paper

# CEO Issue Papers Included in this Update

- Asset Management and Public Records
- Purchasing and Contracts
- Equipment, Furnishings and Fixtures
- City Municipal Code and Utility Advisory Board

# Draft CEO Policy Paper Highlights

- Asset Management and Public Records
  - District agrees to keep assets lists and public records current
  - District agrees to explore CityWorks system and use of Woolpert (consultant) to configure system
  - District agrees to coordinate system implementation and data structure development with the City
- Purchasing and Contracts
  - District agrees to list service and construction contracts and identify termination dates
  - District and City agree to coordinate on when contracts should terminate



# Draft CEO Policy Paper Highlights

- Equipment, Furnishings and Fixtures
  - District agrees to provide list of equipment with current lifespan and replacement schedule
  - City and District will coordinate on equipment, furnishings and fixtures transfer
- City Code and Utility Advisory Committee (UAC)
  - City will draft new wastewater code to be reviewed by the Council
  - City agrees to explore UAC as part of code review

# Next Steps

- District Board continuing to review policy papers
- Write Transition Plan with Joint Staff Committee
- District and Council review of Draft Transition Plan
- Council adoption of Transition Plan currently scheduled for March 14, 2016 (could potentially be moved up)

# Recommendation

- Staff recommends that Council discuss the work of the RWD Assumption Transition CEO thus far and provide input to staff on the policy issue papers included in the staff report.