



Memorandum

DATE: April 23, 2015

TO: Shoreline Planning Commission

FROM: Steven Szafran, AICP, Senior Planner
Rachael Markle, AICP, Director
Paul Cohen, Planning Manager

RE: Planning Commission's 2015 Retreat

Discussion

Staff would like feedback from the Planning Commission regarding the retreat: possible dates (summer or fall), daytime/evening, location, and potential topics.

Suggested Topic

2014 was the year of light rail. Staff proposes to focus the 2015 retreat on a discussion about light rail and lessons learned from the 185th Street Subarea Plan process. What processes can be duplicated or what improvements could be made when working on the 145th Street Subarea Plan going forward?

To complement the discussion, staff and commissioners will participate in a group field trip on Sound Transit's Light Rail train from Westlake Center to the Mount Baker Station. The group will depart the train at the International District Station for lunch. At lunch, the group will discuss the 185th Subarea Plan process.

If Commissioners agree, Staff will work on an outline for this discussion.

Other Topics

Work Plan - The work plan has been approved by Council. Staff would like to present and discuss the department's 2015-16 work plan (Attachment B).

Council Goals – The work plan aligns with the Council's goals (Attachment C). Staff will present Council goals with the Commission and discuss how the Council's goals shape the Department's work plan.

Accomplishments – This is a good time to review the many accomplishments that the Planning Commission has been a part of.

Annual Letter to Council – The Commission last sent a letter to Council in April 2014 (Attachment D). The retreat may be a good time to talk about what to include in the letter to Council for 2015.

Summary

Please provide staff with feedback about these ideas or share other ideas you may have for the retreat.