



Meeting Minutes for the Parks, Recreation  
and Cultural Services Board / Tree Board  
Regular Meeting

March 27, 2014  
7:00 p.m.

Shoreline City Hall  
Room 303

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**1. Call to Order/Attendance**

The meeting was called to order by Chair Beth at 7:02 p.m.

Park Board Members Present: Katie Beth, Jesse Sycuro, John Hoey, Christine Southwick, Al Wagar, Garry Lingerfelt, Vadim Dolgov

Excused absence: Kevin McAuliffe (resignation accepted March 7, 2014), Betsy Robertson

City Staff Present: Dick Deal, Director; Maureen Colaizzi, Parks Projects Coordinator; Kirk Peterson, Parks Maintenance Superintendent; Mary Reidy, Recreation Superintendent; Lynn Gabrieli, Administrative Assistant III

Mr. Deal introduced Mr. Wagar and explained the process by which he was appointed by the City Council to fill Mr. McAuliffe's unexpired term. Mr. Wagar and the Board members exchanged words of introduction.

- 2. Approval of Agenda: Chair Beth called for a motion to approve the agenda as written. Mr. Deal requested the movement of the Wayfinding agenda item above the Urban Forest Strategic Plan. So moved by Ms. Southwick and seconded by Mr. Sycuro. The motion carried.**

- 3. Approval of Minutes: Chair Beth called for the motion to approve the February, 2014 minutes as written. So moved by Mr. Hoey and seconded by Ms. Southwick. The motion carried.**

**4. Public Comment**

Jane Kiker, legal counsel for the Innis Arden Club Board: The February 7, 2014 letter to the Board by Eglick Kiker Whited PLLC located on the [Urban Forest Strategic Plan website](#) under "Additional Feedback" is missing a page. The complete document was submitted to the Administrative Assistant. It will replace the current online version. She explained the Club's practice of forest management through environmental stewardship, replanting, and reforestation in reserves and advocated for the existing street tree list and the current tree replacement policy.

Suzanne Pardee, Shoreline: The Urban Forest Strategic Plan does not address global warming. She advocated for preserving and inventorying large conifers in Shoreline to offset the effects of climate change.

**5. Comments from the Board**

Mr. Deal provided a context for the development of a strategy to preserve and enhance the Urban Forest. He applauded the urban forest practices of Innis Arden in their reserves.

## 6. Staff Reports

Kirk Peterson, Parks Maintenance Superintendent

- Parks has hired a certified arborist to fill the new Parks Maintenance Worker II position;
- Baseball tournaments begin this week;
- Staff is replacing/repairing electrical systems in the parks for the coming ball season;
- The habitat restoration plan at Twin Ponds Park includes the planting of over 200 replacement trees;
- Neighbors at Twin Ponds have complained about woody debris from downed trees intentionally left as wildlife habitat. Staff will meet with residents to reach an agreement. The Board suggested signage and community education;
- The gate at Kayu Kayu Ac Park has a broken weld. Ros Bird, Public Art Coordinator, is working with the artist on a repair.

Mary Reidy, Recreation Superintendent

- Spring/Summer registration opened on April 24;
- April Pool's Day on April 12 is a free water safety event;
- The City of Shoreline is a popular provider of specialized recreation programs;
- The Youth and Teen Development Program encourages a mix of activities and guided introspection;
- An online survey is available to collect feedback about online registration.

Maureen Colaizzi, Park Development Coordinator

- Sunset School Park Community Garden will open on April 1. A dedication is scheduled for April 5.
- Echo Lake goes out to bid on April 15.

## 7. Director's Report

- a. Community Garden Update--Two Board-appointed Leadership teams are providing enthusiastic leadership to both gardens. The City is maintaining a wait list.
- b. New Park Maintenance Worker II Position—Mr. Deal explained the historical use of extra help staff in the maintenance division. The new position reduces this demand.
- c. Extra Help Staff Discussion with City Council— the City Council is considering the implications of raising the minimum wage of City employees to \$15 per hour. Parks is the largest user of part-time extra help staff who would be affected. The issue will be discussed by the Council on Monday evening, March 31, 2014.
- d. Staff Performance Evaluation Process—Staff is in the second year of implementing a new performance evaluation system.

## 8. Unfinished Business

### *Wayfinding Signage Strategy Update*

Noel H, Capital Project Manager for the City of Shoreline, presented the final draft of the City Wayfinding Regional Trail Signage Project as found in the packet. **Chair Beth called for a motion to approve the draft as presented. So moved by Mr. Sycuro and seconded by Ms. Southwick. The motion carried.**


*Urban Forest Strategic Plan, Consultant Elizabeth Walker*

Ms. Walker reviewed the Plan in its entirety as found in the online packet. The Board identified the need for a communications plan between the City and the citizens related to public and private trees and the role of the Tree Board. The public will have another opportunity to comment on the draft at the April 8 Open House. The Council will discuss the Plan at the April 28 dinner meeting. The PRCS Board will be asked to approve the plan on April 24. The Board requested a working copy prior to April 24.

***Chair Beth called for a motion to extend the meeting to 9:00 p.m. So moved by Ms. Southwick and seconded by Mr. Lingerfelt. The motion carried.***

**9. Adjournment**

**Hearing no further business Chair Beth called for the motion to adjourn. So moved by Mr. Wagar and seconded by Mr. Sycuro. The March meeting of the PRCS/Tree Board adjourned at 8:41 p.m.**



Signature of Chair  
Katie Beth

5/22/14

Date



Signature of Minute Writer  
Lynn Gabrieli

Date