

Adoption of Proposed Ordinance  
No. 687 – Amending the 2014 Salary  
Schedule for the  
Communications Program

April 28, 2014



# Proposed Ordinance No. 687

- On April 14, staff presented proposed Ordinance No. 687 as a discussion item
- Council provided direction to bring back for adoption
- Ord. 687:
  - Adds Communication Program Coordinator in Exempt Salary Schedule at Range 52
  - Moves Communications Assistant from Range 37 to 30 on Non Exempt Salary Schedule

# Financial Impact of Proposed Changes

- Communication Program Coordinator
  - Reclassify current CMO Management Analyst at Range 52; no budgetary impact
- Communication Assistant
  - Proposed Change – Range 37 to 39
  - \$2,967 annual budgetary impact

# Alternative to Ordinance Adoption

- If proposed Ord. 687 is not adopted:
  - CMO Management Analyst (MA) will continue to serve as communications lead; will not supervise Communication Assistant (CA)
  - Some duties currently performed by CA shifted to CMO MA
  - Potential for external professional services contract enhancement

# Recommendation

- Staff recommends that Council adopt proposed Ordinance No. 687.