



**Meeting Minutes for the Parks, Recreation
and Cultural Services Board / Tree Board
Regular Meeting**

**October 24, 2013
7:00 p.m.**

**Shoreline City Hall
Council Chambers**

1. Call to Order/Attendance

The meeting was called to order by Chair Beth at 7:00 p.m.

Park Board Members Present: Jesse Sycuro, Katie Beth, John Hoey, Christine Southwick, Betsy Robertson, Kevin McAuliffe

Excused absence: Garry Lingerfelt

City Staff Present: Dick Deal, Director; Maureen Colaizzi, Parks Projects Coordinator; Ros Bird, Public Art Coordinator; Mary Reidy, Recreation Superintendent; Lynn Peterson, Administrative Assistant III

2. Approval of Agenda: Chair Beth called for a motion to approve the agenda as written. Mr. Deal proposed moving Item 11 (Alcohol in Parks Evaluation) to be covered under the Recreation Staff Report. So moved by Mr. McAuliffe and seconded by Ms. Southwick. The motion carried.

3. Approval of Minutes: Chair Beth called for the motion to approve the September minutes as written. So moved by Ms. Robertson and seconded by Mr. Hoey. The motion carried.

4. Public Comment

No comment

5. Comments from the Board

Mr. Sycuro attended the Sunset School Park Dedication/Tree Planting.

Ms. Robertson attended the Monster Mash Dash and Hamlin Haunt. She communicated her desire to become more involved in the Recreation and Cultural Services aspects of the Board's purview.

Mr. Hoey expressed his appreciation for the Urban Forestry Strategic Plan workshop which he found to be very productive.

6. Staff Reports

Public Art

- a. The Wood Wave sculpture was successfully installed at Kruckeberg Botanic Garden.
- b. The next Gallery Opening takes place on November 7 on the second and third floors of City Hall.
- c. Arts Crush is underway at City Hall for the month of October with opportunities for the public to craft their own creative works of art.

Parks Maintenance

- a. The maintenance team is continuing with work at the new Sunset School Park.
- b. Hillwood play equipment is being installed.
- c. Mr. Peterson presented the work plan for the maintenance of park trees, pending tree projects, and tree work to be performed in the rights of way.

Recreation

- a. Fall special events include the Hamlin Haunt, Holiday Crafts Market, Christmas Ships, and Breakfast with Santa.
- b. The Raikes Foundation has recognized Shoreline for successful implementation of the Youth Program Quality Assessment tool in the Youth and Teen Development Program and day camps.
- c. Ms. Reidy invited the Board to attend Tween Nights on the second Saturday evening of every month.
- d. Staff is exploring a facility safety strategy in conjunction with the police department to more thoroughly equip staff to deal with emergency safety issues in City facilities.
- e. Recreation scholarships are available for eligible Shoreline residents: Winter, Spring and Fall quarters = \$50; summer quarter = \$100.
- f. A new survey tool is being implemented to assess community feedback on a variety of programs to inform future planning.
- g. Ms. Reidy reviewed the impact of the 2012 Council decision to allow the special event use of alcohol in selected parks (formerly agenda #11)
 1. There were five alcohol related rentals at outdoor facilities in 2013;
 2. These generated \$1,678 in revenue;
 3. No significant issues were reported related to permitted alcohol allowance in parks during special events;
 4. Changes to the fee structure will be proposed to Council that roll together miscellaneous fees in order to simplify the application process.

Park Development

- a. Sunset School Park was dedicated on October 19. Work continues with EarthCorps toward the development of a new community garden on the site.
- b. Ms. Colaizzi presented a draft of Phase 1 Landscape Improvements at Echo Lake Park.

7. Public Art Committee Appointment

Chair Beth called for the motion to approve the appointment of Christine Southwick to the Public Art Subcommittee. So moved by Ms. Robertson and seconded by Mr. Sycuro. Motion carried.

8. Community Garden at Twin Ponds Park Report

Mr. Deal introduced the leadership committee: Jeanne Powell, Nancy Short, and Shellie Anderson, assisted by Randy Eakin, who provided a Giving Garden report.

- In 2012 the Giving Garden yielded 800 pounds for the Hopelink Food Bank. In 2013 the yield exceeded 1400 pounds.
- 2013 improvements to the garden included hoop frames for winter gardening, additional garden footage, and the establishment of relationships with other gardens in the area.
- Letters were read from partners including Hopelink, Evergreen, Lakeside, Turning Point, Aegis, and the Parkwood Neighborhood Association, and one from a current plot holder.
- 2013 accomplishments include a vegetable cleaning station, shed painting completion, a sign created by Evergreen students, composting improvements, improved shed organization, upgrades to the watering station, decorative flags by Lakeside students, donation of a compost tumbler, the addition of a squash berm and a teepee bean pole.
- The Committee presented requests for garden improvements including raising the Giving Garden, containment for woodchips and leaves, a composting restroom, the phase II perimeter path, and flower beds adjacent to the parking lot.

9. Wayfinding Signage Project

Maureen Colaizzi invited Noel Hupprich, City of Shoreline Capital Projects Manager, to introduce design consultants from KGB to provide an update on the project.

- The project goal is to create a comprehensive system of bicycle and pedestrian-friendly wayfinding that does not currently exist in the City.
- The project is funded through King County Trail Levy.
- Destinations and sign concepts were identified as illustrated in the agenda packet.
- The project budget is approximately \$117,000.
- The public will be invited to an open house before the December 5th PRCS Board meeting at 6:00 p.m. in Council Chambers to interact with these ideas.

10. Shoreline Pool Assessment

Ms. Colaizzi introduced Jeff Anderson, Principal with ORB Architects, the consultant team working with the City to assess the condition of the Shoreline Pool. The intent is to determine necessary measures to maintain the pool and make it economically viable to operate. Short and long-term recommendations were presented to extend the life of the pool between 5 and 25 years. The study is ongoing.

11. Alcohol in Parks Evaluation (moved to Recreation Staff Report by vote of the Board)

12. Veterans Memorial

Mr. Deal introduced Dwight Stevens, President of the Shoreline Veterans Association. Mr. Stevens described the history and context of the idea for a Veterans memorial intended to inform the public about the Association and to remember military veterans. The proposal is to locate the memorial near Midvale on City Hall property. The Board encouraged City staff and the Veterans Association to explore this proposal further.

Chair Beth called for a motion to extend the meeting by ten minutes to complete the business on the agenda. So moved by Mr. Hoey and seconded by Mr. McAuliffe. The motion carried.

13. Kruckeberg Botanic Garden Signs

Ms. Colaizzi referred the Board to the design concepts illustrated in the agenda packet. The Kruckeberg Botanic Garden Board of Directors and staff have approved these designs. PRCS Board feedback included:

- Additional wayfinding signage is needed outside of the park to help people find the Garden
- Eliminate the QR code from the sign as it will soon become obsolete

Chair Beth called for the motion to approve the signs as illustrated. So moved by Ms. Robertson and seconded by Ms. Southwick. The motion carried.

14. Kruckeberg Annual Board Retreat December 7

The Kruckeberg Botanic Garden Board holds an annual retreat, this year on December 7 in the afternoon. Any PRCS Board members who are interested in attending are encouraged to contact either Mr. Deal or Ms. Zorn.

15. Adjourn

Hearing no further business Chair Beth called for the motion to adjourn. So moved by Ms. Southwick and seconded by Mr. Hoey. The October meeting of the Board adjourned at 9:10 p.m.

Signature of Chair
Katie Beth

Date

Signature of Minute Writer
Lynn Peterson

Date