

From: [Debbie Tarry](#)
To: [Heidi Costello](#); [Carolyn Wurdeman](#)
Subject: FW: October 4 Update
Date: Sunday, October 06, 2013 10:23:02 AM

October 14 Green Folder

Debbie Tarry
Assistant City Manager
City of Shoreline
Phone: 206-801-2212
E-Mail: dtarry@shorelinewa.gov

-----Original Message-----

From: Debbie Tarry
Sent: Sunday, October 06, 2013 10:22 AM
To: Jesse Salomon
Cc: Carolyn Wurdeman; Richard Moore
Subject: RE: October 4 Update

Hi Jesse -

Yes, we always have the option of looking at alternative plans, although we have to give AWC 1 year notice to leave the pool. In 2011 and 2012 we asked for alternative proposals from other insurance providers to test the market. We did not receive any proposals that provided enough savings to justify a switch from the AWC pool (the highest level of savings was less than 5% and did not maintain the current doctor network of many of the employees - plus there was no guarantee on future rate increases).

Actually I think the self-insurance model for AWC is a good move. They are the second largest group in the State of Washington (second only to Boeing). They should be able to spread risk and over the entire pool and hopefully control costs better through a self-insured model than a fully insured model. If they would have stayed with the fully insured model for 2014 the premium increases would have been between 11 and 13%. This is included in the staff report for October 14.

Hope that this helps.

Debbie Tarry
Assistant City Manager
City of Shoreline
Phone: 206-801-2212
E-Mail: dtarry@shorelinewa.gov

-----Original Message-----

From: Jesse Salomon
Sent: Sunday, October 06, 2013 9:04 AM
To: Debbie Tarry
Subject: Re: October 4 Update

Re the AWC insurance: no increase this year but what's about the years after that? Do we always have the option of another insurance program if this one stops looking so good?

Jesse Salomon, Councilmember
City of Shoreline
Jsalomon@Shorelinewa.gov
(206) 396-5807

Sent from my iPad

> On Oct 4, 2013, at 7:23 PM, "Debbie Tarry" <dtarry@shorelinewa.gov> wrote:

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> Council

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> I came in this morning and Julie's office was empty! It was a little surreal. It was great to be able to celebrate her contribution to the Shoreline community and to wish her the best as she starts a new adventure in California. I am grateful that the Council appointed me to serve in the interim capacity. Please know that I am committed to making sure that our focus continues to be on serving the Shoreline community and accomplishing the priorities of the City Council.

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> Here is this week's update.

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> October 7 Meeting

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> · October 7 (Councilmember Winstead will be gone)

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> o Lim (Kimm) Property Acquisition – This property will add to the Paramount Opens Space area and will provide water detention, infiltration, and wildlife habitat. The acquisition cost is \$70,000, of which the City anticipates receiving \$35,000 in King County Conservation grants towards this acquisition.

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> o King County Presentation - Jenn Muhm, Legislative Affairs Officer at Public Health Seattle-King County, will present information on the Affordable Care Act (ACA) and review ways people can access enrollment information.

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> Future Meetings

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> · October 14 –

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> o Staff anticipates that only have four Councilmembers at this meeting, therefore we have canceled the Dinner Meeting. Deputy Mayor Eggen will be attending the Transportation Forum in Seattle that evening and Councilmember McConnell will be attending the joint North City Water District and Ronald Wastewater District meeting regarding the multi-utility district study. Councilmember Salomon will be out of town for this meeting.

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> o 2014 Proposed Budget – Staff will deliver the 2014 Proposed Budget to Council this evening so the presentation will focus on an overview of the budget. The review of the budget and department presentations will start on October 21. So far staff has only received one request for a hard copy of the budget, so if you would like a hard copy please let Carolyn know.

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> o Council Goal No. 4 Update – This will be an opportunity for staff to update Council on the actions we have taken to enhance openness and opportunities for Community Engagement.

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> o Resolution for AWC Self-Insured Benefit Trust - The City's provider of medical, dental, vision and Employee Assistance Program (EAP) benefits is the Association of Washington Cities (AWC) Employee Benefit Trust. The AWC Trust recently moved from a fully funded insured benefit program to a self-insured model. As a result there will be no increase in health insurance premiums for 2014. The Washington State Risk Manager requires that each member must approve, by resolution, an Interlocal Agreement authorizing the City to participate in the self-insured program.

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> Utilities Update

> Multi-Utility District Merger Study

> As you know, the Mayor and Councilmember McConnell attended the joint Ronald and North City Water District meeting on September 30, in which the District Commissioners were briefed on a multi-utility district merger study. Attached is a draft letter for the Mayor to send to the District Commissioners in response to the information shared at that meeting. I would appreciate any feedback

from the Council regarding concerns about this letter. We would anticipate that the letter would be sent prior to the meeting scheduled for October 14.

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> Staff will also be sending a follow-up letter prior to the October 14 meeting which will include a more detailed list of questions (attached) along with a public records request for any report documents related to the powerpoint presentation presented on September 30.

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> Ronald Assumption Questions

> Councilmember Winstead requested that staff answer some questions she had regarding the Ronald assumption. The responses are attached.

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> SPU Acquisition

> Staff is continuing to work with SPU to finalize the acquisition agreement. We are currently waiting for a response from SPU staff on whether the agreement is complete and ready for their legal staff to sign-off. The Mayor is in the process of connecting with Ed Murray so he is aware of this important issue.

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> Potential City Coalition on Utility Issues This week at the King

> County City Manager's meeting Scott and I put forth a proposal to start a coalition/alliance of interested cities to support the GMA goal of cities as the primary urban service provider of local utilities. The cities of Burien, LFP, Kirkland, Issaquah, Sammamish, Des Moines, Kent, Maple Valley, Covington, Normandy Park and Mercer Island all expressed interest. We hope to have a kick-off meeting in early November.

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> 2014 Budget

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> Councilmember Hall had requested an update on the economic data related to new construction valuation, population growth, and sales tax per capita for King County cities prior to the 2014 budget discussions. In 2013 the City of Shoreline ranked 22nd of the 38 King County cities for new construction valuation as a percentage of total assessed value. Shoreline's population, growth for the same time period, ranked 18th among King County cities. Our 2012 sales tax per capita was \$130, which was improved over 2011, but still is below the median of our comparable cities. More detailed information is attached.

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> Light Rail/Sound Transit Updates

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> . Today we received a copy of a letter of support (attached) from the City of Bothell for the 145th station.

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> . We have been hearing that the Sound Transit Board may not make their preferred alternative decision at their October 24 meeting. We anticipate some discussion regarding the timing of a decision at the Capital Committee meeting on October 10.

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> . The 185th Station Citizen Committee will be holding their October meeting at City Hall on October 7 in room 303. The meeting will start at 7:30 p.m. and the group will be having a potluck dinner.

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> Process Improvements

> As a result of customer feedback and continually striving to streamline internal permit processes, Planning & Community Development (PCD) developed a procedure to reduce the time it takes to issue a demolition permit. Most demolition permits may now be issued as an Express Permit (within 24-48 hours) and in some cases over the counter (same day). The customer feedback was that Shoreline's demolition permits take weeks and other jurisdictions issue them in 3 days or less. Within a week of hearing this, PCD figured out why our demolition process was taking longer; improved the checklist to get the needed information upon submittal; and began to implement the new procedures.

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> Planning Commission

> Last night the Planning Commission unanimously recommended that the Council amend the

development code from 0 feet to 15 feet the front building setback where commercial zones are across the street from single family. Staff's recommendation was to maintain the 0-foot setback that Council adopted in March 2013. Approximately 5 citizens spoke against the 0-foot setback and for a change back to 15 feet. There were none that spoke in favor of the Council's amendment. This item is scheduled to come to the City Council for consideration on December 2.

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> Police

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> · Facility: Here is some follow-up information regarding the current police station. Captain Johanknecht was the Shoreline Captain at the time that the police moved into the current facility in 1996 and provided the information. No study regarding space needs was conducted, but the building was for sale and at a price the City was willing to pay. Bassetti Architects designed the remodel.

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> · Staffing: The police department is in the process of making several changes to gain efficiencies, provide closer supervision, support council goals and be responsive to the community.

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> o Storefronts: One of the first changes was consolidating the work of two storefront officers to one position; Storefront Officer Greg McKinney was transferred back to Shoreline patrol, increasing staffing from 22 to 23 patrol officers. Storefront Officer Leona Obstler has requested to return to Shoreline patrol, the change will be effective October 8th. With the plan to consolidate the police volunteers and provide storefront services from City Hall, the command staff is renaming and changing the job description and expectations of the storefront position. The new position will be called Community Outreach – Problem Solving (COPS) deputy. They will focus on community outreach, crime prevention efforts, neighborhood problem solving, oversight of the volunteer programs and responding to high priority calls. It's anticipated the position will be filled internally on or around November 1st.

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> o Command Staff: The administrative sergeant position (Steve Sowers) has been converted to an administrative captain position. Sergeant Steve Sowers transferred to Sound Transit Police in August. There were several reasons for the change; one of the main drivers was span of control for command staff. With the shared supervision model between Shoreline and Kenmore, the Shoreline captain had oversight of 64 FTE's with 11 direct reports. In comparison the oversight ratio for an unincorporated patrol operations captain is 38 to 1. The additional Shoreline captain will bring the ratio to a reasonable span of control of 32 to 1. Captain Mark Konoske started September 9th as the new operations captain for Shoreline. He brings 23 years of law enforcement experience and over 6 years in transit policing. His experience in transit policing will be beneficial for public safety input regarding Council goal #3, "prepare for two Shoreline light rail stations". The operations captain has oversight of patrol operations, traffic, school resource officer, prisoner transports, active shooter and patrol training, recruit training, use of force/pursuit reviews and other administrative duties. Captain Scott Strathy is the administrative captain, he has oversight of detectives in burglary/larceny, the special emphasis team (SET), community outreach – problem solving (COPS) deputy, community service officer (CSO), professional staff, facilities, tactical search warrants, Risk Analysis De-escalation And Response (RADAR), and other administrative duties. Sergeant Diana Neff transferred October 1st to an administrative sergeant position in Maple Valley. Shoreline patrol sergeant Chad Devore will take her place in supervising the Special Emphasis Team (SET) - undercover detectives. It's anticipated that Sergeant Katie Larson will be transferring within the next four months. When that happens, Shoreline traffic sergeant Bruce Bartlett will take her place as the detective sergeant, supervising the burglary/larceny detectives.

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> Staff Updates

> Brian Breeden, our Public Works Maintenance Supervisor, has decided to take a position with the City of Bellevue as their Transportation Operations and Maintenance Manager. Brian's last day will be October 10th. To assist with the personnel transition in Streets resulting from Brian Breeden's resignation, David LaBelle will be Acting Public Works Maintenance Supervisor and Steve Smith Acting Sr. Public Works Maintenance Worker. These temporary assignments begin next week.

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> Legal

> On Thursday Ian filed the attached brief regarding the limited fee waiver appeal in the O'Neill case.

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> Celebrating Successes

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> Captain Scott Strathy will receive the NAMI Washington 2013 Criminal Justice Award on

Wednesday night, October 9. NAMI Washington, the state organization of the National Alliance on Mental Illness, annually recognizes local individuals that have advanced the NAMI mission; "...to improve the quality of life for all those affected by mental illness..".

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> This & That

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> · Attached is your invitation to the Community Open House and Dedication for the new Shorewood High School, Saturday, October 12, beginning at 1 p.m. The dedication program will begin at 1:30 p.m. in the gymnasium, followed by self-guided tours and student performances in the theater.

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> · The Monster Mash Dash will be the same morning with the run starting at 9 a.m. and the walk at 9:15 a.m. Both will start on the Interurban Trail at the Haggens store.

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> · 175th Street: The contractor will be paving Friday night. While they hope to be done Friday night, this is a large amount of paving and will require good weather and the equipment performing well. Otherwise, the final paving may slip into next week. Once the paving is complete, the final striping, placement of traffic loops for the signals and adjustment of utility boxes should start next week. Some of this work is contingent upon weather, but if all goes well then project should be complete within three weeks.

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> · Thank-you Letters: We have sent thank-you letters (attached) to Lake Forest Park for meeting with the City Council and to Kenmore for their letter of support for the 145th light rail station.

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> Have a great weekend!

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> Debbie Tarry

> Interim City Manager

> City of Shoreline

> Phone: 206-801-2212

> E-Mail: dtarry@shorelinewa.gov

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> <20131008 Response to RWD and NCWD regarding merger study.docx>

> <20131008 Staff Response DRAFT RWD-SWD Merger Study Questions.doc>

> <20130925 Thank you to LFP Council.pdf> <Bothell

> SoundTransitLetter100213_1.pdf> <Population Growth.pdf> <Shoreline

> Opening Brief O'Neill.pdf> <Shoreline Police Org Chart 10-1-13.pdf>

> <10.12.13ShorewoodHighSchoolDedication.pdf>

> <20 year Eco Devo Growth Revised 100213.pdf>

> <2012 Sales Tax Per Capita Comparison - Comparable Cities -

> 100213.pdf>

> <2013 FAQ Response Ronald Assumption.pdf>

> <20130925 Thank you to Kenmore CC for Res. 13-221.pdf>