



# Parks, Recreation and Cultural Services/Tree Board

Annual Parks and Facilities Tour

**July 25, 2013**



**Parks, Recreation and Cultural Services Board  
2013 Meeting Schedule**

<b>Date:</b>	<b>Time</b>	<b>Location:</b>
August 22, 2013	7:00 p.m.	Shoreline City Hall, Council Chambers
September 26, 2013	7:00 p.m.	Shoreline City Hall, Council Chambers
October 24, 2013	7:00 p.m.	Shoreline City Hall, Council Chambers
December 5, 2013	7:00 p.m.	Shoreline City Hall, Room 301



Parks, Recreation & Cultural Services Board

**Agenda**

July 25, 2013  
6:00 p.m.

City Hall Room 104  
17500 Midvale Avenue N

6:00 p.m.	1. Call to Order / Attendance		Chair
6:03 p.m.	2. Approval of Agenda	Action	Chair
6:05 p.m.	3. Approval of Minutes	Action	Chair
6:07 p.m.	4. Public Comment		
6:10 p.m.	5. Annual Tour of Parks, Facilities & Projects	Discussion	
6:20 p.m.	• Meridian Park		
6:40 p.m.	• Northcrest Park (drive by)		
6:50 p.m.	• Eastside Off Leash Area (drive by)		
7:00 p.m.	• North City Piano Painting Venue		
7:15 p.m.	• Richmond Beach Saltwater Park (dinner)		
8:00 p.m.	• Sunset School Park		
8:20 p.m.	• Boeing Creek Park		
8:45 p.m.	6. Adjourn	Action	Chair

**Park Board Packet Attachments:**

- Minutes from the June 27, 2013 PRCS/Tree Board Meeting

**Dates to Remember:**

**Hillwood Ice Cream Social**

**Date:** 7/31/2013 6:30 PM - 8:30 PM

**Location:** Hillwood Park

**Celebrate Shoreline! Youth/Teen Skate Event**

**Date:** 8/16/2013 12:00 PM - 5:00 PM

**Location:** Paramount Skate Park

**Arts al Fresco!**

**Sculpture Stroll, Piano Time & a Gallery Opening**

**Date:** 8/1/2013 6:00 PM - 8:30 PM

**Location:** Shoreline City Hall and the Park

**Celebrate Shoreline Festival**

**Date:** 8/17/2013 11:00 AM - 5:00 PM

**Location:** Cromwell Park

**Celebrate Shoreline! DogFest**

**Date:** 8/10/2013 11:00 AM - 3:00 PM

**Location:** Upper Fields of Hamlin Park (new)

**Celebrate Shoreline! Sandcastle Contest**

**Date:** 8/18/2013 12:00 PM - 3:00 PM **Location:**

Richmond Beach Saltwater Park

**Celebrate Shoreline! North City Jazz Walk**

**Date:** 8/13/2013 7:00 PM - 10:00 PM

The Parks, Recreation & Cultural Services Advisory Committee meeting is wheelchair accessible. Any person requiring a disability accommodation should contact the City Clerk's Office at (206) 801-2230 in advance for more information. For TTY service, call (206) 546-0457. For up-to-date information on agendas, call (206) 546-2190.



Meeting Minutes for the Parks, Recreation  
and Cultural Services Board / Tree Board  
Regular Meeting

June 27, 2013  
7:00 p.m.

Shoreline City Hall  
Council Chambers

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**1. Call to Order/Attendance**

The meeting was called to order by Chair Beth at 7:00 p.m.

Park Board Members Present: Garry Lingerfelt, Betsy Robertson, Jesse Sycuro, Katie Beth, Kevin McAuliffe, Christine Southwick, John Hoey

City Staff Present: Dick Deal, Director; Kirk Peterson, Parks Superintendent; Maureen Colaizzi, Parks Projects Coordinator; Ros Bird, Public Art Coordinator; Lynn Peterson, Administrative Assistant III

- 2. Approval of Agenda:** Chair Beth called for a motion to approve the agenda as written. Moved by Mr. McAuliffe. Ms. Southwick requested a modification to the agenda to include a discussion of the vegetation management portion of the Seattle City Light Franchise Agreement related to the preservation of nesting birds. Chair Beth called for a motion to approve the agenda as modified. So moved by Mr. Lingerfelt. The motion carried. This will be inserted into the agenda as Item 7.a.

- 3. Approval of Minutes:** Chair Beth called for the motion to approve the May 23, 2013 PRCS Board minutes. The Board and Staff discussed a request by Citizen Lance Young to amend the minutes. Following the discussion Chair Beth called for a motion to approve the minutes as written. So moved by Ms. Robertson. The motion carried.

**4. Public Comment**

Lance Young, Shoreline, reported his understanding of the City Manager's intent to negotiate replacement tree height under utility lines with Seattle City Light. Mr. Young expressed his concern about the denial of the Board to adopt the changes he submitted to the May 23<sup>rd</sup> Board minutes.

Patty Pfeifer, Shoreline, stated that the May 23<sup>rd</sup> minutes in their summary form did not capture what she intended to say.

**5. Subcommittee Report**

Mr. Deal summarized the conversation held by subcommittee members Betsy Robertson, Christine Southwick and Garry Lingerfelt on May 30, 2013 regarding the vegetation management portion of the Seattle City Light Franchise Agreement. Questions generated by that meeting will be posed to Brent Schmidt from Seattle City Light when he is available to attend a PRCS/Tree Board meeting.

**6. Echo Lake Mural Approval**

Ros Bird, Public Art Coordinator reviewed the image of the new mural at N 205<sup>th</sup> & 1<sup>st</sup> Ave NE in the Echo Lake neighborhood and explained the artist's intent and process. The actual painting is expected to begin on July 15<sup>th</sup> and take about 10 days to finish. The Board discussed durability. **Chair Beth called for a motion to approve the Echo Lake mural as seen in the packet. Mr. Sycuro moved. The motion carried.**

**7.a. Agenda Amendment**

Board member Southwick proposed language related to the vegetation management portion of the Seattle City Light Franchise Agreement that would protect endangered nesting birds. The proposal includes "...delaying tree work within a 100 foot diameter of nesting Great Blue Herons, Merlin or other falcons, eagles, woodpeckers, owls and any threatened bird species as defined by the 'Threatened and Endangered Species section of the WDFW.'" Following the Board's discussion of the merits and challenges of the proposal the Board agreed to refine the language through ongoing conversation in future Board meetings.

**7.b. Public Tree Management in Shoreline**

Mr. Deal presented a PowerPoint overview of the management of public trees in the City. This included

- City tree canopy cover
- 2003 ROW tree inventory
- Park vegetation management plans
- Current level of public tree maintenance staff and equipment
- Sidewalk damage caused by tree roots
- Tree management in parks
- The City tree team
- Seattle City Light tree management practices
- Tree City USA designation
- Citizen requests for tree work in the ROW
- ROW tree permit process
- Urban forest management strategy
- Timeline for Urban Forest Management Strategy

**7. PRCS/Tree Board Work Plan**

Mr. Deal reviewed the adopted 2013 PRCS/Tree Board work plan by quarter.

**8. DNR Tree Inventory**

Mr. Deal reported that DNR is suspending contracts until state funding is approved. Once funded the grant should cover the cost of inventorying about 1800 trees. The inventory will be conducted by certified DNR contractors and document such things as species, diameter, height, spread, crown, tree site, utilities, multiple trunks or central leader, insects or disease, cultural damage, construction damage, vandalism, topping, structural defects as in decay/leaning. The condition of the tree will be rated between 0 and 90 on a scale used by appraisers, a risk assessment will be conducted and the location will be evaluated. Inventory staff will attempt to determine the year the tree was planted, maintenance work needed, and task detail. This inventory will focus on main arterials in the City.

**9. PRCS/Tree Board Youth Membership Terms**

Mr. Deal stated the rationale for amending the Board bylaws to make youth member participation on the Board more accessible and attractive. This involves a change from two year to one year terms running concurrent to the academic calendar. The Board expressed interest in speaking to youth in high school Civics classes and extending personal invitations. **Chair Beth called for a motion to approve all the changes to the Bylaws as they appear in the packet. Ms. Southwick so moved. The motion carried.**

**10. Public Art Orientation**

Ros Bird presented an overview of the Public Art program in Shoreline via PowerPoint presentation. This presentation included:

- Public Art vision
- Public Art goals
- History and process
  - Ordinance for 1% for Public Art Fund
  - Policies and Procedures
  - Parks Board oversight
  - Appointment of Public Art Subcommittee
- The current Art Committee
- The current Shoreline art collection
- Art in public places owned by other entities
- Accomplishments since 2007
- 2013 Highlights
- Future Visions
- Challenges
- Opportunities

**11. July Parks Tour**

Mr. Deal described the process for the tour. Sites to consider are as follows:

- East side OLA
- Sunset School Park
- Richmond Beach Saltwater Park
- Northcrest Park
- Maple Leaf Park in Seattle
- Meridian Park
- Boeing Creek Park

**12. Adjourn**

Hearing no further business Chair Beth called for the motion to adjourn. So moved by Mr. McAuliffe. The meeting adjourned at 9:05 p.m.

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Signature of Chair  
Katie Beth

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Date

\_\_\_\_\_  
Signature of Minute Writer  
Lynn Peterson

\_\_\_\_\_  
Date