



Meeting Minutes of the Parks, Recreation
and Cultural Services/Tree Board

January 24, 2013
7:00 p.m.

Shoreline City Hall
Council Chambers

1. Call to Order/Attendance

The meeting was called to order at 7:04 p.m. by Chairman Clements.

Board Members Present: Boni Biery, Kevin McAuliffe, Jesse Sycuro, William Clements, Carolyn Ballo

Excused Absence: Katie Beth

City Staff Present: Dick Deal, Director; Kirk Peterson, Parks Superintendent; Mary Reidy, Recreation Superintendent; Maureen Colaizzi, Parks Project Coordinator; Ros Bird, Public Art Coordinator; Lynn Peterson, Administrative Assistant III

2. Approval of Agenda: Chairman Clements called for the motion to approve the agenda. Moved by Mr. McAuliffe; second by Ms. Ballo. The motion carried.

3. Approval of Minutes: Chairman Clements called for the motion to approve the December 6, 2012 minutes as written. Moved by Ms. Ballo and seconded by Ms. Biery. The motion carried.

4. Public Comment: No comment

5. Staff Reports

Kirk Peterson, Parks Maintenance Superintendent

- The new landscape maintenance contract is out for bid. The contract has been modified to include the rights of way. Mr. Peterson presented the bid schedule.
- Maintenance of ball fields is underway. Synthetic turf has been repaired and may need to be replaced in roughly 6-8 years depending upon wear.
- The new Hamlin sidewalk is in the process of being installed. Design modification reduced the impact on trees along 15th Street.
- Athletic field lighting has been repaired.
- WA State Dept. of Health has issued a warning about the consumption of butter clams and varnish clams. Warning signs have been posted along the beach at Richmond Beach Saltwater Park.

Mary Reidy, Recreation Superintendent

- Celebrate Shoreline is being redesigned for 2013. Ms. Reidy outlined the history of the festival and parade and provided the rationale for the changes that include retiring the parade and relocating the festival from Ridgecrest Elementary to Cromwell Park. The Council has approved this transition. A committee of citizens is being formed to collaborate with the City on the event redesign.
- "Shoreline Walks" and the expansion of the "Million Stair Climb Challenge" are two programs for active adults in development and expansion.
- The spring Recreation Guide is being redesigned in both feel and in content.

Maureen Colaizzi, Parks Projects Coordinator

- The Kruckeberg Botanic Garden arbor has been finished and signage is being developed and designed.
- The Council will review the Echo Lake Master Plan on February 11th. EarthCorps and the community will be engaged along the west side of the lake to thin vegetation for improved visibility and safety.
- The City will be taking over the Sunset site within the next 4-6 weeks as a park site. The School District clearing work will be completed next week. The school building has been removed and the site filled.

6. East Side Off Leash Dog Area

A public meeting was held just prior to the Board meeting to discuss the development of a new Off Leash Area at the Fircrest site. Ms. Colaizzi presented the design of the site. Mr. Sycuro provided an update of the subcommittee's recommendation for the site and debriefed the public meeting which was overall very positive. Chairman Clements suggested enforcement of on-leash practices outside of the park.

Chairman Clements called for the motion to recommend Council approval of the proposed Fircrest site as a new Off-Leash Dog Area. So moved by Ms. Ballo; seconded by Mr. McAuliffe. The motion carried.

7. Southwoods Holly Study Report

Nelson Salisbury from EarthCorps presented results of a study of the eradication of English Holly. It is considered a "weed of concern" with an extensive root system that makes it difficult to control manually once it becomes large. It has been generally acceptable to apply herbicides to control this weed. A method that has surfaced recently involves stem injection. EarthCorps has conducted a study on the efficacy of this method compared to other generally used methods. Stem injection was found to be 7 to 8 times faster than other methods, clean and efficient. During the study there appeared to be no translocation of the herbicide to other adjacent plants.

Mr. Deal stated that this data will be analyzed and the technique evaluated for use in the Shoreline Park system to control the infestation of English Holly.

8. UW Saltwater Park Restoration Project

Ms. Colaizzi introduced UW students who proposed a restoration project at RBSW Park for 2013. A year-long course at the UW has been conducted at this park for the past 4 years. The group consists of four undergraduate students and one graduate student from both the Bothell and Seattle campuses. The students designed the restoration plan over the first quarter and are eager to move forward onsite in the next quarter.

The project goals include:

- Revegetate the area disturbed by recent pipeline installation to the restroom
- Revegetate a common informal footpath
- Target scotch broom and Himalayan blackberries for removal
- Stabilize steep slope areas

The project involves community education and business sponsorships. Work parties will be published on the City Calendar.

Mr. Deal and Chairman Clements publicly thanked the students and the University of Washington for their participation and involvement in the Shoreline Park system and Ms. Colaizzi for coordinating this work.

Chairman Clements called for the motion to approve the projects as proposed. Mr. Sycuro moved and Ms. Biery seconded. The motion carried.

9. Shoreline Urban Forest Findings Report

Elizabeth Walker from Terra Firma Consulting presented her study findings of the 2003 Shoreline Urban Forest Study completed by ACRT. After the 2003 study was completed it sat idle. The City's commitment to Tree City USA reawakened the need to revitalize the study of Shoreline's urban forest.

Ms. Walker pointed to the findings report included in the packet. She has reviewed the ACRT study, completed a windshield review of the area, consulted with Mr. Deal and Mr. Peterson about anticipated and current needs and has reviewed the 2009 Tree Canopy Report.

Ms. Walker's findings include:

- The tree inventory should be updated
- Clarify the priorities and ratings of trees in the ACRT study
- Prioritize areas in the ROW that have sidewalk improvements: east/west and north/south arterials.
- Add a designated Urban Forester to City staff. Existing staff does not have the capacity to take on the ROW tree work necessary for a healthy urban forest.
- Shoreline has a strong tree canopy percentage relative to neighboring communities.

Ms. Walker's recommendations include:

- Applying for any relevant grants: two of which Shoreline has already applied for and are pending
 - Community Assistance Grant: \$10,000
 - Inventory Grant: a value of about \$10,000 in which the grantors will actually conduct the inventory of about 10,000 trees
- Engage in an inventory program to develop a current tree inventory
- Identify the health of the existing canopy

Mr. Deal emphasized the tension between the existing budget and the work necessary to comply with these recommendations. Chairman Clements inquired about how to raise the awareness of the Council about the need to re-inventory and maintain current trees in the ROW. Mr. Deal informed the Board about the new Asset Management System currently under consideration by the City that will be able to accomplish tree inventory projects.

10. Park Board/Tree Board Work Plan

Mr. Deal pointed to the draft packet attachment that outlines the Work plan and talked through the Plan point by point. One component of the work plan involves community engagement/education. Another component includes maintenance of ROW trees that have been under-cared for until now.

Chairman Clements called for the motion to approve the Work Plan; Mr. Sycuro moved and Mr. McAuliffe seconded. Motion Carried.

11. Public Art Work Plan 2013

Ms. Bird outlined the components of the Work Plan as it appears in the Agenda Packet. One part proposes a change to the language of the Art Committee makeup to include one member of the Park Board plus members of the community, each serving renewable 3 year terms.

Chairman Clements called for a motion to approve the change in language of the Public Art Committee. Moved by Ms. Biery and seconded by Mr. McAuliffe. Motion carried. This will move to the Council for approval.

Ms. Bird then presented the Public Art Work Plan as it appears in the agenda packet. Mr. Sycuro, a member of the Public Art Committee, made the following recommendations:

- Look at the budget differently in the future regarding temporary and permanent art. The 1% for the Arts revenue cannot fund the desired projects into the future.
- Emphasize building a long-term permanent art collection.

Chairman Clements thanked Ms. Bird for her extensive work on the Public Art Plan.

Chairman Clements called for the motion to approve the Public Art Plan as presented. Ms. Ballo moved and Mr. Sycuro seconded. The motion carried.

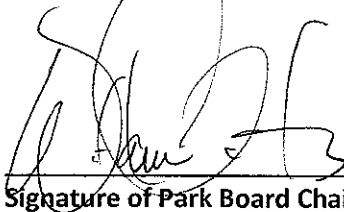
12. Community Garden Committee Appointment

One application was received for a position on the Community Garden at Twin Ponds Park Leadership Committee. The Board was presented with her credentials as they appear in the PRCS/Tree Board packet. **Chairman Clements called for the motion to approve the appointment of Shellie Anderson to the Community Garden Committee. Ms. Biery moved and Ms. Ballo seconded. Motion carried.**

13. Director Updates: nothing further

14. Adjourn

Hearing no further business Chairman Clements called for the motion to adjourn. Ms. Ballo moved. Ms. Biery seconded. The meeting was adjourned at 8:56 p.m.



 Signature of Park Board Chair

2/21/13

 Date



 Signature of Minute Writer

2-21-13

 Date