



Parks, Recreation and
Cultural Services
Board

July 26, 2012



**Parks, Recreation and Cultural Services Board
2012 Meeting Schedule**

Date:	Time	Location:
August 23, 2012	7:00 p.m.	Shoreline City Hall, Council Chambers
September 20, 2012	7:00 p.m.	Shoreline City Hall, Council Chambers
October 25, 2012	7:00 p.m.	Shoreline City Hall, Council Chambers
December 6, 2012	7:00 p.m.	Shoreline City Hall, Room 301



Parks, Recreation & Cultural Services Board

Agenda

July 26, 2012
6:00 p.m.

City Hall Room 104
17500 Midvale Avenue N

6:00 p.m.	1. Call to Order / Attendance		Chair
6:03 p.m.	2. Approval of Agenda	Action	Chair
6:05 p.m.	3. Approval of Minutes	Action	Chair
6:10 p.m.	4. Public Comment		
6:15 p.m.	5. Annual Tour of Parks, Facilities & Projects	Discussion	
	a) Community Garden at Twin Ponds Park		
	b) Fircrest		
	c) Shoreline Pool		
	d) Cromwell Park		
	e) Dinner Break at Cromwell		
	f) Hillwood Park		
	g) Sunset Park		
9:00 p.m.	6. Adjourn	Action	Chair

Park Board Packet Attachments:

- Minutes from the June 28, 2012 Parks Board Meeting

Dates to Remember:

- **Arts Al Fresco:** Includes a Sculpture Stroll, Piano Time and City Hall Gallery Opening – August 2nd, 6:00-8:30 @ City Hall
- **Celebrate Shoreline!**
 - Dogfest August 11 @ Hamlin, 11-3
 - Jazz Walk August 14 @ North City business district, 7-10
 - Skate Event August 17 @ Paramount Park, 12-5
 - Parade and Festival August 18 @ 15th in North City and Ridgecrest Elementary School, 11-5
 - Sandcastle Contest August 19 @ Richmond Beach Saltwater Park, 12-3
- **Noon Concert Series** every Tuesday through August 14th. Check the City Calendar or Parks Special Events webpage (www.shorelinewa.gov/specialevents) for details

The Parks, Recreation & Cultural Services Advisory Committee meeting is wheelchair accessible. Any person requiring a disability accommodation should contact the City Clerk's Office at (206) 801-2230 in advance for more information. For TTY service, call (206) 546-0457. For up-to-date information on agendas, call (206) 546-2190.



Meeting Minutes for the Parks, Recreation and Cultural Services Board Meeting

June 28, 2012
7:00 p.m.

Shoreline City Hall
Council Chambers

1. **Call to Order/Attendance**

The meeting was called to order at 7:04 p.m. by Chairman Clements

Park Board Members Present: Boni Biery, Joseph Neiford, William Clements, Carolyn Ballo, Ellen Anderson, Jesse Sycuro

Excused Absence: Kayla Caldwell, Katie Beth, Kevin McAuliffe

City Staff Present: Dick Deal, Director; Lynn Cheeney, Recreation Superintendent; Kirk Peterson, Parks Superintendent; Maureen Colaizzi, Parks Project Coordinator; Lynn Peterson, Administrative Assistant III

2. **Approval of Agenda**

Chairman Clements called for the motion to approve the agenda as written. Mr. Deal requested that the Kruckeberg bid opening be changed from information to an action item. Permission was granted. The amended agenda was moved to approve by Ms. Ballo and seconded by Ms. Biery. The motion carried.

3. **Approval of Minutes**

Chairman Clements moved to approve the June 28th minutes as written. Moved by Mr. Sycuro and seconded by Ms. Ballo. The motion carried.

4. **Public Comment**

No public comment

5. **Kruckeberg Botanic Garden Bid-Opening**

Mr. Deal informed the Board that there was just one bidder for the Kruckeberg Botanic Garden parking lot improvement project. The project manager has contacted the plan holders who did not submit a bid and reported that the reason they chose not to submit related to the complexity of the plan and the tight spaces involved. In addition, pervious concrete pavers are outside of common practice. The bid received is over the engineer's estimate by \$50,000 but the cost to re-bid exceeds any benefit. The Council will review on July 9. Mr. Deal asked for a recommendation to approve the bid by Pelco Construction to the City Council.

Chairman Clements called for the motion to recommend City Council approval of the bid by Pelco Construction for the parking lot improvement to Kruckeberg Botanic Garden. Ms. Ballo so moved. Mr. Neiford seconded. The motion carried with unanimous approval.

6. **Sunset School Update**

Mr. Deal indicated that staff conducted a walkthrough of the Sunset School site with the School District and Friends of Sunset Park. The School District stated their intention to demolish the facility, leaving the foundation and all else in existing condition. In response to City and citizen feedback, the Shoreline School District is currently working on a proposal that would involve the total removal of facilities and debris. This would allow City funds to be spent on park improvements rather than site cleanup.

The School District prefers to maintain a long-term interest in the property in order to retain the ability to re-activate the property as a school in the future if needed. Mr. Deal intends to return to the Parks Board at the July meeting with a Joint Use Agreement from the School District for review.

Chairman Clements asked the Board to indicate by show of hands if they would like to see the site left clean by the Shoreline School District in order for City monies to be spent on park improvements. The show of hands was unanimous.

7. **Echo Lake Park Update**

Ms. Colaizzi corrected the agenda packet's Echo Lake Park improvement funding source to reference the King County Trail Levy. Ms. Colaizzi presented a PowerPoint that outlined the park master site planning process to date that includes the public process, meetings with Seattle City Light and consultation with City staff critical area specialists.

The relocation of the restroom to a more visible area is under consideration by Seattle City Light and a property acquisition is still under negotiation. When those two things are resolved the project will be able to move forward. Until then invasive plants can be removed and work parties can be charged with trimming overgrown vegetation.

At the community meeting last week Ms. Colaizzi received input on the current master site plan draft. The current design responds to the community's desire to increase and improve visibility in order to create a safe environment for park users. The design also includes the community's desire for benches with backs, improved water access, relocation and placement of picnic tables into grassy areas, access for fishing and additional shade trees. The Board encouraged the placement of picnic tables around the play areas and the creation of group picnic areas in addition to individual picnicking options.

8. **Right of Way Tree Process**

Mr. Deal reviewed the process to date for addressing resident requests regarding existing trees in the ROW. Typically a call is made to the City and a determination is made either through GIS or a drive-by whether the tree is, in fact, in the ROW. If the tree is in the ROW the process begins as summarized below:

- Step 1: Permitting
- Step 2: Review by City Staff to determine whether qualifications have been met necessary to grant the request for planting, removal and/or maintenance request
- Step 3: Permit issue
- Step 4: Work will be completed
- Step 5: Maintenance plan and GIS update

Chairman Clements raised questions about the consistency of information on the website regarding which department is responsible for what aspect of tree issues.

9. Capital Improvement Plan 2013-2018

Mr. Deal reviewed the CIP project list as it appears in the agenda packet and as listed below:

- Ballinger Neighborhood Parks Master Planning
- Echo Lake Park improvements
- Kruckeberg Botanic Garden
- Off Leash Dog areas
- Park at Town Center
- Parks Repair and Replacement
- Pym Acquisition
- Regional Trail Signage
- Richmond Beach Saltwater Park Improvements
- Saltwater Park Pedestrian Bridge Major Repair
- Shoreline Pool Repair/Replacement Needs Analysis
- Sunset Elementary School Project
- Trail Corridors

10. July Tour

Mr. Deal asked where the Board would like to visit on the annual Parks, Facilities & Projects tour

- Community Garden at Twin Ponds Park
- Hillwood Park
- Top location for East side OLA (Fircrest)
- Pump track sites (Shoreview)-- Maybe the reps could meet us there at that time?
- Cromwell Park
- The Shoreline Pool

11. September meeting

Mr. Deal requested that the September meeting be rescheduled from the 27th to the 20th. Linden Mead from the Washington State Department of Natural Resources will join us that evening to continue to inform the conversation about Urban Forest Management. **Hearing no objection, the schedule change will be made.**

12. Staff Reports

Mr. Deal presented for Ms. Bird

- The dedication of the Interurban Mile Markers was held on June 20th.
- The Desire Lines project is a temporary art installation that celebrates the paths people naturally take that are off of the designated path to get to where they're going.

Mr. Peterson

- Tobacco-free signs have been installed in Shoreline Parks.
- The City's "Forevergreen" logos have been installed on City vehicles that contribute to a healthier environment.
- Hazardous trees at Paramount Park that fell in the wind and rain will be snagged to a safe height.
- Fallen trees on the Interurban Trail by Ballinger Commons were cleared by staff
- A large maple is down over the boardwalk at Innis Arden Reserve M and will be repaired by Earthcorps this summer.
- Maintenance crews are busy power washing bleachers and play equipment in preparation for summer use.
- An abandoned stolen vehicle was left in Hamlin Park.

- The Echo Lake Neighborhood Association annual work party will be held July 17th from 4-6.

Ms. Cheeney

- Camp Shoreline began last week in the pouring rain but is off to a great start regardless. Park Board Member, Ellen Anderson is working as a counselor this year. All camps are filled or nearly filled.
- July is Parks and Recreation Month for the City of Shoreline. The Proclamation was received by Lynn Cheeney this year.
- Swinging Summer Eve will be held on July 18 at Cromwell Park.
- Summer Concerts begin in July and continue through August 14. A complete listing is available on the Parks Special Events webpage.
- The Pool is off to a huge start with summer classes. Still accepting registrations for evening and weekend classes. 198 swimmers are registered for the Gators Swim Team.
- Teen Development programs include camps and summer events.
- Karaoke in the Park is a new citizen-driven event at Cromwell Park that is co-sponsored by citizens and the City. Admission is 2 cans of food donated to Hopelink. The event begins tomorrow.
- Celebrate Shoreline! Is August 11-19. A complete list of events can be found on the Parks Special Events website at www.shorelinewa.gov/specialevents.

Mr. Deal announced Lynn Cheeney’s retirement after 37 years of public service in Parks and Recreation. A party will be held on July 25th from 5-7 at Scott’s Bar and Grill and a reception will take place in City Hall Council Chambers on July 26th at 2:00. All are welcome. Ms. Cheeney’s last day will be July 27th and the City is in the process of accepting applications to fill the Recreation Superintendent position.

Ms. Colaizzi

- Picnic tables, donated by Cleanscapes Waste Reduction Program, have been ordered for the Community Garden gathering area and will be installed by volunteers in August.
- Mountains To Sound Greenway Trust received a grant to restore 2 acres of South Woods Park. The City will be working out the details of that over the next several weeks.

Mr. Deal informed the Board that the Million Stair Challenge was a great success. A BBQ at the bottom of the stairs celebrated the stair climb last week and about 40 people were in attendance. Chairman Clements publicly thanked Mr. Deal for his leadership of this and other community-building Healthy City events sponsored by Shoreline Parks.

13. Meeting Adjourned

Hearing no further business Chairman Clements called for the motion to adjourn. Ms. Ballo moved and Mr. Nieford seconded the motion. The June 28th meeting of the PRCS Board adjourned at 9:01 pm

Signature of Park Board Chair

Date

Signature of Minute Writer

Date