



**Meeting Minutes for the Parks, Recreation
and Cultural Services Board Meeting**

May 24, 2012
7:00 p.m.

Shoreline City Hall
Council Chambers

1. Call to Order/Attendance

The meeting was called to order at 7:01 p.m. by Chairman Clements

Park Board Members Present: Boni Biery, Katie Beth, William Clements, Jesse Sycuro, Kayla Caldwell, Carolyn Ballo, Kevin McAuliffe

Excused Absence: Joseph Neiford, Ellen Anderson

City Staff Present: Dick Deal, Director; Lynn Cheeney, Recreation Superintendent; Kirk Peterson, Parks Superintendent; Maureen Colaizzi, Parks Project Coordinator; Ros Bird, Public Art Coordinator; Lynn Peterson, Administrative Assistant III

2. Approval of Agenda

Mr. Deal amended the agenda to include the election of officers. Chairman Clements recommended the addition of this agenda item to follow the approval of the minutes and called for the motion to approve the agenda. Ms. Biery so moved. Ms. Beth seconded. The motion carried.

3. Approval of Minutes

Chairman Clements called for the motion to approve the April 26th minutes as written. Ms. Ballo so moved. Mr. Sycuro seconded. The motion carried.

3b. Election of Chair/Vice-Chair

Mr. Deal introduced the annual process to elect Parks Board officers and called for nominations to the office of Chair of the PRCS/Tree Board. Ms. Ballo nominated Mr. Clements. Mr. McAuliffe seconded that motion.

Hearing no further nominations, Mr. Deal called for the motion to close nominations and elect Mr. Clements as Chair of the PRCS/Tree Board. Ms. Biery moved to close the nominations and called for the vote. Mr. McAuliffe seconded. A unanimous ballot was cast in favor of electing Bill Clements to another term as Chair of the PRCS/Tree Board.

Chairman Clements called for nominations to the office of Vice-Chair of the PRCS/Tree Board. Mr. McAuliffe nominated Mr. Sycuro. Hearing no further nominations Chairman Clements called for the motion to elect Mr. Sycuro to the office of Vice-Chair of the PRCS Board. Mr. McAuliffe so moved and Ms. Beth provided the second. A unanimous ballot was cast in favor of electing Jesse Sycuro to another term as Vice-Chair of the PRCS/Tree Board.

4. **Public Comment**
No public comment

5. **Approval of Piano Time Artists**

Ms. Bird updated the Board on the work of the two citizen/staff panels who reviewed artists and musicians earlier in the week for the Piano Time event. Six artists were recommended by the panel for approval by the Board.

Five musician applications have been received to date. Each of the five musicians are well-qualified and recommended for approval by the panel. In order to obtain a broader pool of musicians to fill all available playing opportunities the call for musicians will be extended until a satisfactory number of applications have been received.

Chairman Clements called for the motion to approve the musicians and artists as recommended by the citizen/staff panels. Mr. Sycuro so moved and Ms. Biery seconded. The motion carried.

6. **Tree Board Work Plan**

Bellevue Urban Forest Strategy: Mr. Deal introduced Tom Kuykendall, Community Services Supervisor for the City of Bellevue Parks Department. Mr. Kuykendall summarized the practices of street tree management for the City of Bellevue. The Bellevue Street Tree program is 20 years old and has been a Tree City USA for at least that long. As in Shoreline, the Parks Board acts as the Tree Board. Bellevue's Street Tree program employs two FTE's: a contract administrator and an urban forester and has a budget of \$1,000,000. Mr. Kuykendall fielded questions from the Board and staff intended to inform Shoreline's developing process for the management of public trees.

Sustainability Indicators: Mr. Deal introduced Juniper Nammi, City of Shoreline Associate Planner, who led the Board through the online Sustainability Indicators website available at www.shorelinewa.gov/forevergreen. Ms. Nammi also informed the Board about the City's internal efforts toward ensuring sustainability and compliance with green practices.

CIP Projects: Mr. Deal introduced Tricia Juhnke, City of Shoreline Capital Projects Administrator who presented the 2012 Capital Improvements Projects as they relate to street trees.

- Kruckeberg Garden: Removal of 7-10 trees to accommodate the pervious parking area
- Pump Station 25 at 8th PINE and NE 178th
- Briarcrest Safe Routes to School on 27th Ave NE and on NE 158th
- 15th Ave NE Priority Sidewalks

Chairman Clements inquired about a current City policy requiring tree replacement following necessary removal. He recommended that a possible area of Tree Board focus could be to develop an arbor plan that identifies areas within the City where additional trees could be planted to compensate for tree removal in other areas. Chairman Clements requested a copy of the report that tracks the planting and removal of trees in the ROW by Public Works.

Maintenance Plan: Kirk Peterson presented the Parks and Public Works Operations Tree Maintenance Plan for 2012.

- Blackberry removal, shrub trimming and tree pruning at Ridgecrest Park
- Limbing work along the trail to the beach at RBSW Park
- Removal of the dead portion of a Madrone tree in Hillwood Park

- A neighbor request to assess some alder trees in Hillwood Park. Mr. Peterson believes that two of those trees can remain but one is hazardous and should be removed
- At Twin Ponds Park there is a falling leader from a cottonwood tree which will be removed
- Diseased Black Locust in the ROW: In this case the cost will be shared with the homeowner who is concerned about the tree because of the city's limited resources to remove trees outright
- 147th and Meridian Ave narrow parking strip with a large tree that is heaving the sidewalk. The homeowner has requested removal and will share the cost load with the City
- Public Works will complete the tree replanting and sidewalk repair on the north side of 155th St. started in 2011

Chairman Clements called for the motion to extend the meeting until 9:20. So moved by Mr. McAuliffe and seconded by Ms. Biery. Motion carried.

7. Sunset School Update

The Shoreline School District has decided to remove the vacant Sunset School building. Mr. Deal showed a graphic that depicts the area and proposed Park development as developed previously. The City is in conversation with the School District to determine a process for removal and redevelopment amenable to both parties. Staff will bring a Joint Use Agreement addendum to a future meeting for review.

8. Staff Reports

Ms. Bird: Public Art

- New Jazz Walk banners will go up on 15th Ave in North City in preparation for Celebrate Shoreline
- Aurora Banners are back up and looking good
- Kruckeberg SPU student artwork was installed yesterday in addition to several other art endeavors at the Garden

Mr. Peterson: Park Maintenance

- Arson at the lower RBSW restroom was discussed and repairs shown
- The annual fish plant at Echo Lake Park took place this month by the State Department of Fish and Wildlife
- The Showmobile was in place for its first show of the year at the Richmond Beach Strawberry Festival in May
- The new playground equipment has been installed at Paramount School Park and is receiving good use

Chairman Clements called for the motion to extend the meeting to 9:25. Mr. McAuliffe so moved and Ms. Biery gave the second. The motion carried.

Ms. Cheeney: Recreation

- Flowers have been planted at the Spartan Recreation Center by Girl Scouts
- A new break dance class for 4-6 year olds has begun with 12 participants
- The annual Dance Recital is scheduled for June 2nd and is always a crowd pleaser

- The Shoreline Pool celebrates 41 years on Monday, June 4. Patrons will enjoy free swimming and the opportunity to try out several water aerobic classes
- Shoreline Live! dance and act will be held on Wednesday, June 6 and June 13
- Day camp begins on Tuesday, June 26 and involves about 200 kids per week at Spartan Recreation Center and Meridian Park Elementary School
- Shoreline Arts Festival & Gala will be the third weekend in June. The Gala – Lights, Camera, Gala will have a Hollywood theme and kicks off the Shoreline Arts Festival.

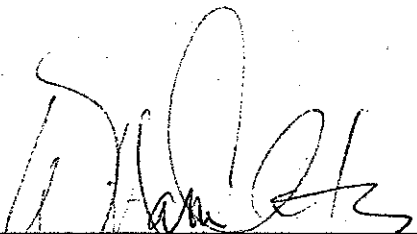
Ms. Colaizzi: Park Projects

- A work party will be held on June 9 to remove Scotch Broom and blackberries along the stairs at Richmond Beach Saltwater Park
- A Park at Town Center Tree Planting Plan is in the development stages
- An update on the Echo Lake Park Improvements Master Plan was presented. The next meeting with the Echo Lake Neighborhood Association is scheduled for June 19th.

Mr. Deal introduced the Million Stair Challenge. A challenge has been issued to the community to climb one million steps up the stairs at Richmond Beach Saltwater Park during the month of June. A daily tally will be posted on the City's website.

9. Meeting Adjourned


With no further business, Chairman Clements called for the motion to adjourn. Ms. Ballo moved to adjourn the meeting. Mr. McAuliffe gave the second. The meeting of the Parks, Recreation and Cultural Services Board adjourned at 9:28 pm.



 Signature of Park Board Chair

6/28/12

 Date



 Signature of Minute Writer

6-28-12

 Date